

**Village of Kimberly  
Plan Commission Minutes  
January 16, 2024**

President Kuen called the meeting to order at 6:00 p.m. Appearing in person were President Kuen, Commissioners Schiesl, Freund, Karner, Schneider, Vander Velden and Block. Also in attendance were Director of Public Works/Zoning Administrator Ulman, Administrator/Community Development Director Mahoney, Brad Werner of McMahan & Associates, Trevor Frank of S.E.H. and members of the audience from Bob's Heating & Cooling.

**Approval of Minutes from the 12-19-2023 Meeting**

Commissioner Karner moved, Commissioner Schiesl seconded the motion to approve the minutes from the 12-19-2023 Plan Commission Meeting. The motion carried by unanimous vote.

**New Business for Consideration and Approval**

**Blue at the Trails Town Homes Site Plan**

Commissioner Vander Velden moved, Commissioner Schneider seconded the motion to approve the Blue at the Trails Town Home Site Plan. A discussion was conducted by the plan commissioners regarding the plan. The motion carried by unanimous vote.

**Bob's Heating & Cooling Site Review**

Commissioner Karner moved, Commissioner Schiesl seconded the motion to approve the Bob's Heating & Cooling Site Review. The plan is to raze an existing home and garage, adding a parking lot, new fenced in area and new garage. There was a discussion conducted by the commissioners including members of the audience from Bob's Heating & Cooling that answered some questions regarding the site review. The motion carried by unanimous vote.

**Village of Kimberly Street/Parks Facility Site Review**

Commissioner Karner moved, Commissioner Vander Velden seconded the motion to approve the Village of Kimberly Street/Parks Facility Site Review. Director Ulman stated that they wanted to bring the 90% plans to the Plan Commission for review and input prior to submitting them to the Village Board for approval. There was some discussion regarding the floor elevation. Trevor Frank from S.E.H. will discuss the matter with his civil engineer and get back to the Plan Commission. There was other discussion regarding other sections of the Site Review, but no adjustments were made. The motion carried by unanimous vote.

**Adjournment**

Commissioner Karner moved, Commissioner Schneider seconded the motion to adjourn. The motion carried by unanimous vote at 6:40 p.m.

  
Erica Ziegert  
Deputy Clerk

Approved by the Plan Commission: 4-16-24