



VILLAGE OF KIMBERLY, WI
NOTICE OF VILLAGE BOARD MEETING

DATE: Monday, March 18, 2024
TIME: 6:00pm
LOCATION: Village Hall, Rick J. Hermus Council Chambers
515 W. Kimberly Ave.
Kimberly, WI 54136

Notice is hereby given that a Village Board meeting will be held on Monday, March 18, 2024 at the Village Hall. This is a public meeting and the agenda is listed below.

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Reflection, Pledge of Allegiance
- 4) President's Remarks
- 5) Approval of Minutes from the 03/04/24 meeting
- 6) Unfinished Business
 - a) None
- 7) New Business
 - a) Claim of Damages to Vehicle from Chris VanBoxtel, 423 S. John Street, in the amount of \$6,194.72
 - b) Purchase Shop Lift for Street and Parks Facility
 - c) Welhouse Dr. area Private Sump Pump Lateral Systems
 - d) Revisions to Chapter 4, Sections 4.1-4.4; 4-6 of the Village Personnel Policy
 - e) Bills and Claims for February 2024
- 8) Receive Minutes of Boards and Commissions
 - a) Water Commission from 01-09-24 meeting
 - b) Library Board from 01-29-24 meeting
- 9) Public Participation
- 10) Adjournment

Village Board

Mar 18, 2024, 6:00 – 6:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/600917645>

You can also dial in using your phone.

Access Code: 600-917-645

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Any person wishing to attend the meeting, who because of their disability is unable to attend, is requested to contact the ADA Coordinator at 920-788-7500 at least 48 hours prior to the meeting so that reasonable accommodation may be made.

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
MARCH 4, 2024**

President Kuen called the meeting to order at 6:00pm. Appearing in person were President Kuen, Trustees Gaffney, Trentlage, Karner, Hietpas, Hruzek and Hammen. Also present were Administrator/Community Development Director Mahoney, Clerk-Treasurer Weyenberg, Director of Public Works/Zoning Administrator Ulman, Community Enrichment Director Femal, Library Director Selwitschka, FVMPD Chief Meister, Brad Werner with McMahon & Associates, Jason Vollrath of Erickson & Associates and a member of the media.

President's Remarks

None

Approval of Minutes from the 02-19-2024 and 02-26-2024 Meetings

Trustee Hammen moved, Trustee Trentlage seconded the motion to approve the Village Board minutes from 02-19-2024 and 02-26-2024. The motion carried by unanimous vote of the board.

Presentation of the 2022 Village of Kimberly Audited Financial Statements by Erickson & Associates:

Jason Vollrath of Erickson & Associates stated that the Village of Kimberly's overall financial position is strong.

New Business:

Resolution No. 2, Series of 2024-Preliminary Resolution Declaring Intent to Exercise Special Assessment Power (Welhouse Dr: Sunset Dr to Curtin St: Curtin St: Welhouse Drive to Roger Street; N. Sidney Street: Kimberly Ave to Papermill Run)

Trustee Karner moved, Trustee Hammen seconded the motion to approve Resolution No 2. Series of 2024, a preliminary assessment resolution declaring intent to exercise special assessment powers. The motion carried by unanimous vote of the board. The public hearing is set for March 25, 2024 at 6:00pm.

McMahon Professional Services Agreement Managing Prairies and Wetlands

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the McMahon Professional Services Agreement for Managing Prairies and Wetlands for 2024. The motion carried by unanimous vote of the board. Estimated scope of work will be \$6,900-11,300.

Amended Organization Chart – Creation of Street Lead position

Trustee Karner moved, Trustee Trentlage seconded the motion to approve the Street Lead position as well as eliminate the Street Foreman position and updated organizational chart. The motion carried by unanimous vote of the board.

Street/Parks On-Call Procedure

Trustee Hammen moved, Trustee Karner seconded the motion to approve the Street/Parks On-Call procedure. The motion carried by unanimous vote of the board. Under this new procedure, a designated employee shall be on call and available to answer the phone 24/7 for the week he/she holds the phone, employee must refrain from consuming intoxicating substances while on-call, a response while on-call will be compensated at double rate of pay for a minimum of two hours, and the rate shall be \$24/day, \$48/holiday.

Payment to Outagamie County Highway Dept for cost share for CTH CE and Railroad Street Project in the amount of \$233,041.29.

Trustee Hammen moved, Trustee Karner seconded the motion to approve the payment in the amount of \$233,041.29. The motion carried by unanimous vote of the board. The amount is under the \$346,400 amount budgeted for this project.

Memorandum of Understanding (MOU) with Heart of the Valley Metropolitan Sewerage District for Interceptor System Rehabilitation Project

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the MOU. The motion carried by unanimous vote of the board.

Department Reports:

The reports from the Chief of Police, DPW/Zoning Administrator, Community Enrichment Director, Library Director, Community Development Director, Village Administrator and Clerk-Treasurer were presented. The reports are on file with the Village Clerk’s Office.

Public Participation

An employee stated they were not in favor of the new on-call procedure. There was also a question whether to terminate the overnight parking ban early since the weather has been cooperating. That would need to be a joint decision between Little Chute, FVMPD and the Village to make.

Closed Session

Motion by Trustee Karner, second by Trustee Hammen to enter closed session pursuant to §19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee- Future Personnel Policies. Motion carried by unanimous vote of the board at 6:35pm.

Motion by Trustee Karner, second by Trustee Hammen to reconvene open session. Motion carried by unanimous vote. No action was taken in open session on the closed session matters.

Adjournment

Trustee Hammen moved, Trustee Gaffney seconded the motion to adjourn. The motion carried by unanimous vote at 6:55 pm.

Jennifer Weyenberg
Clerk-Treasurer

Dated 03/05/2024
Drafted by ELZ
Approved by Village Board _____



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Claim of damages to vehicle from Chris VanBoxtel, 423 S. John Street, in the amount of \$6,194.72

REPORT PREPARED BY: Maggie Mahoney, Administrator/Comm Dev Director

REPORT DATE: March 18, 2024

EXPLANATION:

The Village received notice of claim on February 22, 2024 for damages to resident parked vehicle resulting from a Village snow plow hitting the vehicle on January 9, 2024. Village staff confirmed this is accurate and the Village was at fault. The total claim for vehicle repairs and cost of a rental car is \$6,197.72.

Ms. Allison de Franze, CVMIC, has reviewed the information and concurs that it is clear the Village is liable.

FUNDING: Payment will be provided through Village insurance.

RECOMMENDED ACTION: Approve the claim of damages to vehicle to Chris VanBoxtel, 423 S. John Street, in the amount of \$6,194.72.

Attachments:

1. Claim form
2. Letter to resident from DPW
3. Vehicle repair estimate
4. Vehicle rental estimate
5. Police report

Notice of Claim/Injury – Village of Kimberly

PLEASE PRINT

Incident/Accident Information

Name: Chris VanBoxtel _____ Date: Jan. 9th 2024

Address: 423 S. John St. Kimberley _____

Time: 7:14p.m. _____

Place: _____

Phone: (920)419-5869 _____

Name and address MUST be completed or the Notice of Claim will not be accepted

CIRCUMSTANCES OF CLAIM

In the space below briefly describe the circumstances of your claim. (Attach additional sheets, if necessary.) Please attach any supporting documentation such as estimates, police reports, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, witness statements, names and contact information for witnesses to the incident, billing records, etc., and any other information relevant to the circumstances. If this claim is for damage to your vehicle, please include the name of your insurance company and your insurance policy number.

Kimberly snow plow side swiped my truck as it was parked across my driveway I was about 2 feet off the alley, when the snow plow showed up I had asked him if he wanted me to move my truck to give him more room he said no it would be fine so I finished snowblower the front of my house and then I cleared my driveway where the truck parks when I was finished I went to move my truck and that's when I noticed all of the damage done. from the time the driver left to when I went to move my truck was probably an hour and he showed up right after I notified fox valley metro

Insurance: Geico

Policy #: 6037827216

I'm seeking damages to my vehicle and compensation for a rental vehicle

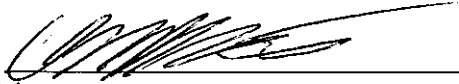
CLAIM

(NOTE: You are not required to make a claim at this time. As long as you have filed the above Notice of Claim you may file a claim with the Village at any time consistent with the applicable statute of limitations. However, in order for the Village to formally accept or deny your claim at this time, the following claim must be completed and signed.)

The undersigned hereby makes a claim against the Village of Kimberly of arising out of the circumstances described above in the amount of \$6194.72_____.

Return for to:
Village of Kimberly
515 W Kimberly Ave
Kimberly WI 54136

To process this claim it is necessary to detail all damages being sought.

Signed:  _____ Date:
2/21/2024 _____

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE

Return for to:
Village of Kimberly
515 W Kimberly Ave
Kimberly WI 54136



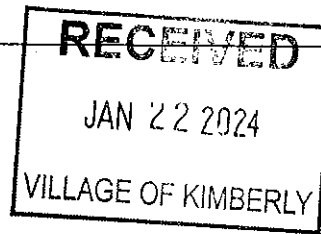
VILLAGE OF KIMBERLY

426 W. Kimberly Avenue
Kimberly, WI 54136

Greg Ulman
DIRECTOR OF PUBLIC
WORKS/ZONING ADMINISTRATOR
920-788-7507
gulman@vokimberlywi.gov

1/11/2024

Dear Mr. Van Boxtel,



It was brought to my attention that on January 9th, 2024, that one of our operators for The Village of Kimberly damaged your vehicle with one of our plow trucks. Any information/bills you receive from the repair shop you may send me via email at gulman@vokimberlywi.gov or drop it off at my office, and I'll forward that to our clerks' office. Our central office staff will handle the claim and will work with you from there in this process.

If you have any questions regarding this matter, feel free to reach out to me at 920-788-7507

Thank you and have a great day,

Greg Ulman

Director of Public Works



Gerber Collision & Glass - Kimberly

Highly Wreck - ommended!
800 Eisenhower Dr, Kimberly, WI 54136
Phone: (920) 931-0527

Workfile ID: c45a7dfd
Federal ID: 51-0394062
State ID: 0040000230032-01
Federal EPA: n/a
State EPA: n/a

Preliminary Estimate

Customer: VAN BOXTEL, CHRIS

Written By: Phil Gillingham

Insured: VAN BOXTEL, CHRIS
Type of Loss:
Point of Impact: 11 Left Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
VAN BOXTEL, CHRIS
243 S JOHN ST
KIMBERLY, WI 54136
(920) 419-5869 Cell

Inspection Location:
Gerber Collision & Glass - Kimberly
800 Eisenhower Dr
Kimberly, WI 54136
Repair Facility
(920) 931-0527 Business

Insurance Company:
SELF PAY

VEHICLE

2006 CHEV Silverado 1500 LS Extended Cab 143.5" WB 4WD 4D P/U 8-5.3L Flex Fuel SFI BLUE/SILVER

VIN: 1GCEK19Z16Z189639 Interior Color: Mileage In: 272,616 Vehicle Out:
License: RY3373 Exterior Color: BLUE/SILVER Mileage Out:
State: WI Production Date: 11/2005 Condition: Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes

DECOR

Dual Mirrors
Tinted Glass

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel

Cruise Control
Rear Defogger
Alarm

Message Center
Climate Control

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

SEATS

Cloth Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint
Two Tone Paint

TRUCK

Rear Step Bumper

Get live updates at www.carwise.com/e/4Ghxd9

Preliminary Estimate

Customer: VAN BOXTEL, CHRIS

2006 CHEV Silverado 1500 LS Extended Cab 143.5" WB 4WD 4D P/U 8-5.3L Flex Fuel SFI BLUE/SILVER

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#						
2	#						
3		FRONT BUMPER					
4	* <>	Rpr Bumper black-IT sIDE ONLY				2.5	2.0
5		Add for Clear Coat					0.8
6	#	R&I Frt Bumper Assy				3.0	
7		FENDER					
8	**	Repl A/M LT Fender Chevrolet	19433732	1	615.00	2.5	2.2
9		Overlap Major Non-Adj. Panel					-0.2
10		Add for Clear Coat					0.4
11		Add for Two Tone					0.8
12		Add for Edging					0.5
13		Add for Inside					0.5
14		FRONT DOOR					
15	*	Rpr LT Door shell				3.5	2.4
16		Overlap Major Adj. Panel					-0.4
17		Add for Clear Coat					0.4
18		Add for Two Tone					0.6
19	**	Repl A/M LT Mirror black w/o signal	15226944	1	149.00	0.4	
20	**	Repl A/M LT Handle, outside w/o luxury pkg	19356468	1	31.13	0.4	
21		R&I LT R&I trim panel				0.4	
22	#	Repl Wheel Flares-Per Invoice		1	299.00	1.5	
23		REAR DOOR					
24	*	Repl LKQ LT door assy; Crew cab +30%	89024758	1	689.00	1.2	3.4
25		Overlap Major Non-Adj. Panel					-0.2
26		Add for Clear Coat					0.6
27		Add for Two Tone					1.0
28		R&I LT Weatherstrip				0.4	
29	#	Subl Hazardous Waste		1	3.50 T		
30	#	Cover Car		1	10.00 T		
31	#	Repl Corrosion Protection		1	5.00		
32	#	Repl Undercoating		1	4.00 T		
SUBTOTALS					1,805.63	15.8	14.8

Preliminary Estimate

Customer: VAN BOXTEL, CHRIS

2006 CHEV Silverado 1500 LS Extended Cab 143.5" WB 4WD 4D P/U 8-5.3L Flex Fuel SFI BLUE/SILVER

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,788.13
Body Labor	15.8 hrs @	\$ 80.00 /hr	1,264.00
Paint Labor	14.8 hrs @	\$ 80.00 /hr	1,184.00
Paint Supplies	14.8 hrs @	\$ 60.00 /hr	888.00
Body Supplies	12.0 hrs @	\$ 10.00 /hr	120.00
Miscellaneous			17.50
Subtotal			5,261.63
Sales Tax	\$ 5,261.63 @	5.5000 %	289.39
Grand Total			5,551.02

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Preliminary Estimate

Customer: VAN BOXTEL, CHRIS

2006 CHEV Silverado 1500 LS Extended Cab 143.5" WB 4WD 4D P/U 8-5.3L Flex Fuel SFI BLUE/SILVER

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DE1GH99, CCC Data Date 01/09/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Align.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: VAN BOXTEL, CHRIS

2006 CHEV Silverado 1500 LS Extended Cab 143.5" WB 4WD 4D P/U 8-5.3L Flex Fuel SFI BLUE/SILVER

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
8	Keystone, Inc 5050 N WREN DRIVE APPLETON WI 54913 (920) 731-3030	#GM1240305V A/M LT Fender Chevrolet Quote: 2344917743 Expires: 02/29/24	\$ 615.00
19	Keystone, Inc 5050 N WREN DRIVE APPLETON WI 54913 (920) 731-3030	#GM1320293 A/M LT Mirror black w/o signal Quote: 2344920986 Expires: 02/29/24	\$ 149.00
20	Go-Parts 6485 SHILOH RD B #400 ALPHARETTA GA 30005 (770) 965-6400	#GM1310129 A/M LT Handle, outside w/o luxury pkg Quote: 333q-14550026-4807 Expires: 01/22/24	\$ 31.13
24	LKQ Corp 2101 Beloit Avenue Janesville WI 53546 (800) 362-9451	#~369195634 LKQ LT door assy; Crew cab +30% Door Assembly, Rear EXTENDED CAB, L., EXC. SS; W/PRIVACY TINT GLASS,S#\$E0691 Quote: 2344936630 Expires: 02/29/24	\$ 530.00

1:24

60%

Best Match

1/2 Ton Pickup

Ford F150 or similar



Automatic

4 People

4 Bags

PAY LATER

\$489.00
Per Week

\$643.70
Total

Select

Features & Price Details

Vehicle Features

- Cruise Control · AM/FM Stereo Radio · Automatic
- Air Conditioning · 2 Wheel Drive
- Gasoline Vehicle · Bluetooth
- 2 Wheel Drive or 4 Wheel Drive

Price Details

1 Week(s) \$ 489.00*

Unlimited Mileage Included

[Tax & Fee Details](#) \$ 154.70*

Estimated Total \$ 643.70*

*Rates, taxes and fees do not reflect rates, taxes and fees applicable to non-included optional coverages or extras added later.



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M24000288

WISCONSIN MOTOR VEHICLE
CRASH REPORT

FOX VALLEY METROPOLITAN PD
200 WEST MCKINLEY AVENUE
LITTLE CHUTE, WI 54140
(920) 788-7505

48L03SSFMZ

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy A. RADKA	
Crash Date 01/09/2024		Crash Time 07:14 PM		Date Arrived 01/11/2024		Time Arrived 07:20 PM	
Date Notified 01/11/2024		Time Notified 07:14 PM		Total Units 02		Total Injured 00	Total Killed 00
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure	<input type="checkbox"/> Work Zone	<input type="checkbox"/> Trailer or Towed		<input type="checkbox"/> Reporting Threshold	
<input type="checkbox"/> Government Property		<input type="checkbox"/> Active School Zone		School Bus Related NO		Tags	
<input checked="" type="checkbox"/> Reportable		Crash Type DT4000 (STANDARD CRASH)		<input type="checkbox"/> Amended		<input type="checkbox"/> Secondary Crash	

Description

Diagram		Reconstruction By	
<p>PUBLIC ACCESS ALLEY MAINTAINED BY VILLAGE OF KIMBERLY</p> <p>PRIVATE DRIVE</p> <p>NOT DRAWN TO SCALE</p>		<p>Photos By</p> <p>Additional Information PHOTOS</p>	

I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.

I, OFFICER RADKA WAS DISPATCHED TO AN AFTER THE FACT MOTOR VEHICLE ACCIDENT INVOLVING A MUNICIPAL VEHICLE. OWNER OF UNIT 2 WAS REMOVING SNOW FROM HIS DRIVEWAY DURING SNOWFALL AND HAD HIS VEHICLE PARKED PERPENDICULAR TO THE DRIVEWAY AT THE END OF THE DRIVEWAY, WHILE BEING OFF OF THE PUBLIC ACCESS ALLEY THAT WAS MAINTAINED BY THE VILLAGE. WHILE THE VEHICLE WAS PARKED IN THE DRIVEWAY, A VILLAGE OF KIMBERLY PLOW OPERATOR EGAN TO CLEAR THE PUBLIC ACCESS ALLEYWAY OF SNOW. WHILE PERFORMING HIS DUTIES, THE OPERATOR'S REAR PASSENGER SIDE MADE CONTACT WITH THE DRIVER SIDE OF THE PARKED VEHICLE ACROSS IT'S ENTIRETY. I OBSERVED VARIOUS POINTS OF DAMAGE ACROSS THE PARKED VEHICLE WITH VARYING DEGREES OF DAMAGE. DUE TO WEATHER CONDITIONS, PLOW OPERATOR PROVIDED MUNICIPAL INFORMATION TO VEHICLE OWNER AND LEFT THE SCENE.

48L03SSFMZ
M24000288

WISCONSIN MOTOR VEHICLE
CRASH REPORT

FOX VALLEY METROPOLITAN PD
200 WEST MCKINLEY AVENUE
LITTLE CHUTE, WI 54140
(920) 788-7505

Location

ON 3RD ST 152 FT E OF JOHN ST IN THE VILLAGE OF KIMBERLY IN OUTAGAMIE COUNTY	Latitude	Longitude
	44.267399195	-88.33616134
	X Coordinate	Y Coordinate
	393356.46875	4902441
	Structure Type NO STRUCTURE	

Crash Scene

First Harmful Event MOTOR VEH IN TRANSPORT		First Harmful Event Location ROADSIDE	
Manner of Collision 07 - SIDESWIPE/SAME DIRECTION		Light Condition DARK-UNKNOWN LIGHTING	
Road Surface Condition(s) SNOW		Roadway Factor(s) ROAD SURFACE CONDITION (WET, ICY, SNOW, SLUSH, ETC)	
Environment Factor(s) NONE			
Weather Condition(s) SNOW			
Animal Type		Relation To Trafficway TRAFFICWAY - ON ROAD	
Crash Classification - Location PUBLIC PROPERTY		Crash Classification - Jurisdiction NO SPECIAL JURISDICTION	
Tribal Land		Access Control NO CONTROL	Special Study
Within Interchange Area YES	Junction Location DRIVEWAY ACCESS	Intersection Type NOT AN INTERSECTION	

Unit Summary

UNIT 01	Unit Status IN TRANSIT		Vehicle Operating As Classification A CLASS		Unit Type TRUCK	
	Vehicle Type STRAIGHT TRUCK (INSERT TRUCK)				Operating As Endorsements	
	Total Occs 1	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
	Insurance? YES	Direction Of Travel NOT ON ROADWAY	<input type="checkbox"/> Pre CrashTire Mark	Speed Limit N/A	Total Lanes 0	
	Most Harmful Event: Collision With PARKED MOTOR VEHICLE		Special Function INCIDENT RESPONSE		Emergency Motor Vehicle Use NON-EMERGENCY, NON-TRANSPORT	
	Traffic Way UNKNOWN		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO	
	Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL	
	Truck Bus or HazMat NO					

UNIT VEHICLE 01	Vehicle				
	License Plate Number 86941		Plate Type MUN	St WI	Country of Issuance UNITED STATES
	Vehicle Identification Number 1GB3KZCGXEF158035		Make CHEV	Year 2014	Model SILVERADO
	Color YEL - YELLOW		Body Style PK - PICKUP		Bus Use
	Initial Contact Point 05 - RIGHT REAR CORNER		Vehicle Damage 05 - RIGHT REAR CORNER		
Extent Of Damage MINOR DAMAGE					



48L03SSFMZ
M24000288

WISCONSIN MOTOR VEHICLE
CRASH REPORT

FOX VALLEY METROPOLITAN PD
200 WEST MCKINLEY AVENUE
LITTLE CHUTE, WI 54140
(920) 788-7505

UNIT	Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR	
	What Driver Was Doing OTHER		Vehicle Factors	
	Driver Prior Action Other SNOW REMOVAL		NOT APPLICABLE	
	Driver Actions 106			
01	Owner Name KIMBERLY MUNICIPAL COURT (920) 788-7507		Owner Address 515 W KIMBERLY AVE PO BOX 8 KIMBERLY, WI 54136 , US	
	Sequence Of Events			
01	Event PARKED MOTOR VEHICLE			
	Event			
	Event			
	Event			
UNIT	Policy Holder			
	Insurance Company SELF INSURED - VILLAGE OF KIMBERLY		GOVERNMENT KIMBERLY MUNICIPAL COURT	
UNIT	Individual			
	DRIVER IAN JAMES SWANSON (920) 788-7507		Citations Issued 0	Sex MALE
	Address 334 N ROGER ST KIMBERLY, WI 54136 , US		Date of Birth 09/20/2004	Race WHITE
			Driver License Number S5254100434004 STATE: WISCONSIN COUNTRY: UNITED STATES	
01	Safety Equipment		On Duty Crash WINTER-HWY-MAINTENANC	
	Row 01 - FRONT ROW		Seat Position 07 - LEFT	Safety Equipment SHOULDER & LAP BELT
	Helmet Use		Helmet Compliance	
	Eye Protection		Tint Compliance	
01	Injury		Injury Severity NO APPARENT INJURY	Airbag NON DEPLOYED
	Ejected NOT EJECTED		Ejection Path NOT EJECTED/NOT APPLICABLE	Trapped/Extricated NOT TRAPPED
	Medical Transport NOT TRANSPORTED		EMS Agency Identifier	
	Hospital		Date of Death	EMS Run # Time of Death
01	Distracted By		Distracted By Source NOT APPLICABLE (NOT DISTRACTED)	
	Distracted By Action UNKNOWN			

48L03SSFMZ
M24000288

WISCONSIN MOTOR VEHICLE
CRASH REPORT

FOX VALLEY METROPOLITAN PD
200 WEST MCKINLEY AVENUE
LITTLE CHUTE, WI 54140
(920) 788-7505

UNIT	INDIVIDUAL	Non Motorist		Striking Unit #	Location		
		Prior Action					
		Action					
		Action Other					
		To/From School					
		Drug & Alcohol		Suspected Alcohol Use NO	Suspected Drug Use NO		
		Alcohol Test Given TEST NOT GIVEN		Alcohol Test Type		Alcohol Test Results	
		Drug Test Given TEST NOT GIVEN		Drug Test Type		Drug Test Results	
		Drug Type					
		Individual Condition NOT OBSERVED					

Unit Summary

UNIT	02	Unit Status LEGALLY PARKED		Vehicle Operating As Classification D CLASS		Unit Type AUTOMOBILE			
		Vehicle Type PASSENGER CAR					Operating As Endorsements		
		Total Occs 0		Train/Bus # Recorded		Total # Citations Issued 0		Total Trailers 0	
		Total HazMat Types 0		Insurance? YES		Direction Of Travel UNKNOWN		<input type="checkbox"/> Pre Crash Tire Mark	
		Speed Limit N/A		Total Lanes 0		Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT		Special Function NO SPECIAL FUNCTION	
		Emergency Motor Vehicle Use NOT APPLICABLE		Traffic Way PARKING LOT OR PRIVATE PROPERTY		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO	
		Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL			
		Truck Bus or HazMat NO							

UNIT	VEHICLE	Vehicle					
		License Plate Number RY3373		Plate Type AUT		St WI	
		Country of Issuance UNITED STATES		Vehicle Identification Number 1GCEK19Z16Z189639		Make CHEV	
		Year 2006		Model SILVERADO		Color BLU - BLUE	
		Body Style PK - PICKUP		Bus Use			
		Initial Contact Point 99 - UNKNOWN		Vehicle Damage 07 - LEFT REAR CORNER, 08 - LEFT SIDE REAR, 09 - LEFT SIDE MIDDLE, 10 - LEFT SIDE FRONT, 11 - LEFT FRONT CORNER			
		Extent Of Damage FUNCTIONAL DAMAGE					
		Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR			



48L03SSFMZ
M24000288

WISCONSIN MOTOR VEHICLE CRASH REPORT

FOX VALLEY METROPOLITAN PD
200 WEST MCKINLEY AVENUE
LITTLE CHUTE, WI 54140
(920) 788-7505

UNIT	02	VEHICLE	What Driver Was Doing LEGALLY PARKED	Vehicle Factors
			Driver Prior Action Other	NOT APPLICABLE
			Driver Actions	
			Owner Name CHRISTOPHER JOHN VAN BOXTEL (920) 419-5869	Owner Address 423 S JOHN ST KIMBERLY, WI 54136 , US
			Sequence Of Events	
		01	Event PARKED MOTOR VEHICLE	
		02	Event	
		03	Event	
		04	Event	
UNIT	Policy Holder			
			Insurance Company GEICO-GENERAL-INS-CO	INDIVIDUAL CHRISTOPHER VAN BOXTEL

Maggie Mahoney

From: Chris Vanboxtel <macktruck187@gmail.com>
Sent: Wednesday, February 21, 2024 3:48 PM
To: Maggie Mahoney
Subject: Re: Village of Kimberly Claim form
Attachments: Screenshot_20240131_132442_Samsung Internet.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Here is the copy of the rental vehicle
I wasn't sure if you needed any other pictures or other information

On Wed, Feb 21, 2024, 9:35 AM Maggie Mahoney <mmahoney@vokimberlywi.gov> wrote:

Hi Chris – please print and sign the form—we do need the old fashioned signature! Thanks, Maggie

From: Chris Vanboxtel <macktruck187@gmail.com>
Sent: Wednesday, February 21, 2024 9:26 AM
To: Maggie Mahoney <mmahoney@vokimberlywi.gov>
Subject: Re: Village of Kimberly Claim form

Hey I'm not sure how to electronically sign the form or do I need to print it and sign it?

On Fri, Feb 9, 2024, 8:34 AM Maggie Mahoney <mmahoney@vokimberlywi.gov> wrote:

Thank you Chris – looping Greg Ulman in as well. MM

From: Chris Vanboxtel <macktruck187@gmail.com>
Sent: Thursday, February 8, 2024 6:45 PM
To: Maggie Mahoney <mmahoney@vokimberlywi.gov>
Subject: Re: Village of Kimberly Claim form

The police report number is 48L03SSFMZ

Sorry for the delay

On Wed, Jan 24, 2024, 1:01 PM Chris Vanboxtel <macktruck187@gmail.com> wrote:

Received, thank you.

On Wed, Jan 24, 2024, 12:28 PM Maggie Mahoney <mmahoney@vokimberlywi.gov> wrote:

Mr. Van Boxtel,

As we discussed, please find the claim for the Village attached. Please complete and submit. Thank you! Maggie

Maggie Mahoney

MARGARET MAHONEY

ADMINISTRATOR/COMMUNITY DEVELOPMENT DIRECTOR

VILLAGE OF KIMBERLY

P 920-788-7500 | F 920-788-9723

✉ mmahoney@vokimberlywi.gov

[WEB](#) | [FACEBOOK](#)

The following table shows the results of the survey conducted in the year 2000. The data is presented in a tabular format, with columns representing different categories and rows representing different sub-categories. The table is organized into three main sections: Section A, Section B, and Section C. Each section contains a list of items and their corresponding values.

Section	Item	Value
Section A	Item A1	12.5
	Item A2	8.7
	Item A3	15.3
	Item A4	9.1
	Item A5	11.8
Section B	Item B1	7.2
	Item B2	10.5
	Item B3	6.8
	Item B4	9.4
Section C	Item C1	13.9
	Item C2	8.1
	Item C3	11.6
	Item C4	7.5
	Item C5	10.2
	Item C6	9.8

The survey results indicate that the majority of respondents in Section A reported values between 8 and 16. In Section B, the values are generally lower, ranging from approximately 7 to 11. Section C shows a wider range of values, with some items reaching up to 14. The overall trend suggests that the data points are distributed across a broad spectrum, with higher concentrations in the middle range of each section.



Village of Kimberly REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Purchase of Shop Lift for Street and Parks Facility

REPORT PREPARED BY: Greg Ulman - Director of Public Works/Zoning
Administrator

REPORT DATE: March 18, 2024

ADMINISTRATOR'S REVIEW / COMMENTS:

No additional comments to this report ____ **MEM** _____

See additional comments attached _____

EXPLANATION:

The street department is looking to purchase a Stertil-Koni ECOLIFT in the new street department building, which was a part of our CIP for 2024. We have gathered a quoted price from Sourcewell, through the distributor Midwest Equipment Specialists, Inc. The price is \$200,975.31 which includes:

- 60,000 lbs. capacity lift
- Wired remote control for safe use of lift
- Additional bridge bracket to ensure strength of plates under lift
- Cover plates over pit
- Installation
- Pit sump pump to remove water and other liquids from pit to prevent corrosion

Staff researched other styles of lifts for the shop such as a 4-post lift, Rotary MOD pit style lift, and portable lifts. Staff feel very strongly based on the attached pros and cons list that the Stertil-Koni ECOLIFT is the safest, and most functional lift for our new shop area.

The top safety points for the Stertil-Koni:

- Continuous Recess System – When retracted into the ground, you may drive over the lift system because it sits flush in the ground. No trip hazard, and full use of shop space.
- 2" thick steel safety locks every 2" when extended. Automatically sits on safeties when in working position.
- Shallow pit design – no confined spaces
- Vertical travel range of 120" – can use on any vehicle in the fleet
- Sump pump in pit – prevents moisture build-up on metal surfaces

This Stertil- Koni ECOLIFT is the only manufacturer of this style of lift. These lift specifications were searched by all manufacturers by Sourcewell and they are the sole source provider of this equipment.

FUNDING: The approved 2024 CIP budgeted \$170,000 for Steril Koni Eco Lift (SB-24-01) in the Street Building Trust Fund. The additional \$30,975.31 (for total purchase price of \$200,975.31) would use additional fund balance of the Street Building Trust Fund. Allocation of these additional funds leaves an estimated fund balance of \$73,000 at the end of 2024, which is adequate for known future CIP at this time.

RECOMMENDED ACTION: Approve purchase from Midwest Equipment Specialists, Inc for the Steril-Koni ECOLIFT for \$200,975.31

Attachments: Sourcewell Quote from Midwest Equipment Specialists, Inc., Pro-Cons list, Steril-Koni brochure, Pictures of other style lifts



Quote

Stertil-Koni USA, Inc.
 200 Log Canoe Circle
 Stevensville, MD 21666
 T: 410.643.9001
 F: 410.643.8901

Quote #	1625
Date	03/04/2024
Expires	04/03/2024
RSM	Jeff Sampson

Billing Address
 Village of Kimberly, WI
 Shaun Brill
 515 W. Kimberly Ave
 Kimberly, WI
 54136
 sbrill@vokimberlywi.gov
 (920) 788-7507

Shipping Address
 Village of Kimberly, WI
 Shaun Brill
 515 W. Kimberly Ave
 Kimberly, WI
 54136
 sbrill@vokimberlywi.gov
 (920) 788-7507

Sourcewell Contract #: 013020-SKI

Item	Qty	Price	Discount	Total
ECO60-10 Inground Scissor ECOLIFT with 60,000 lbs capacity and 10 ft. (120") travel range	1.00	\$227,914.00	29.00%	\$161,818.94
89930001 Optional detachable wired remote control for ECO60 / ECO90 / DIA64 / DIA70 / DIA96 / DIA105 (Includes remote control, 35 ft cable, military style quick disconnect)	1.00	\$7,158.00	29.00%	\$5,082.18
89020029 Additional bridge bracket, price each	1.00	\$1,911.00	29.00%	\$1,356.81
89020080 23.5" cover plate, price each	4.00	\$2,588.00	29.00%	\$7,349.92
ECOLIFT installation Labor to install ECO60-10, including nosing angle, anchors, lifting equipment, anchors, FLR, and epoxy.	1.00	\$16,175.28	0.00%	\$16,175.28

89020040	1.00	\$1,856.00	29.00%	\$1,317.76
12" cover plate, price each				
Miscellaneous Non Taxable	1.00	\$2,130.00	0.00%	\$2,130.00
PE Stamped Drawings and Calculations				
79990001	1.00	\$3,744.42	0.00%	\$3,744.42
Assembly Sump Pump DIA64 / DIA70 / DIA96 / DIA105. One Sump Pump per cassette. Price is for each Sump Pump.				

Subtotal:	\$271,240.70
Discount:	(\$72,265.39)
Tax:	\$0.00
Shipping:	\$2,000.00
Total	\$200,975.31

Comments

Sourcewell Member Account # 39035

Subcontract:

Local Distributor:

Midwest Equipment Specialists, Inc.
Rick Nordness
rick@midwest-equipment.com
(608) 838-8151

Terms and Conditions

1. Purchase Orders MUST be issued to Stertil- Koni USA, Inc., not the Local Distributor. Please submit Purchase Orders to orders@sterdil-koni.com.
2. P.O.s must be issued on a company letterhead and must contain contact information, billing address, shipping address, phone number, and email. P.O. must also contain direct reference to parts, pricing, and quantity provided on the quote or direct reference to quote number.
3. Product availability and proposed delivery date provided ARO.
4. Customer is responsible for paying sales tax, if any, when applicable.

Stertil Koni ECO lift

Pros

- Continuous Recess system- allows bay to act as normal bay when not in use. No trip hazards.
- #1 in safety- 2" thick steel safety locks every 2". Automatically sits on safeties when in working position.
- Has travel range of 120" to maximize use across the fleet.
- Hoist allows for quicker repairs, less strain on body.
- Shallow pit design- no confined spaces
- Shallow pit design allows drop-in/bolt-in instillation and repairs.
- 30+ year life cycle with proper maintenance and care
- Options- Sump pump- removes water and other liquids from the shallow pit to prevent premature corrosion.
- Option- Detachable wired remote control- convenient and safe spotting of the lift to the vehicle.

Cons

- Costly

Rotary MOD 35 Pit Style lift

Pros

- None

Cons

- Not continuous recess- trip hazards, less versatility in bay
- Deep pit design- confined space
- Large diameter cylinders- costly maintenance and repairs
- Larger safety lock gaps
- Permanent in floor
- Most costly

Surface/Recessed/4 Post Platform lifts

Pros

- Ever so slightly cheaper than ECO
- Good safety lock gap

Cons

- Can be trip hazards.
- Take up lots of floor space.
- Must walk all the way around front or back for access under equipment.
- Head hitting hazard.
- Not efficient for tire repairs.
- Makes repairs near frame difficult.

Portable lifts

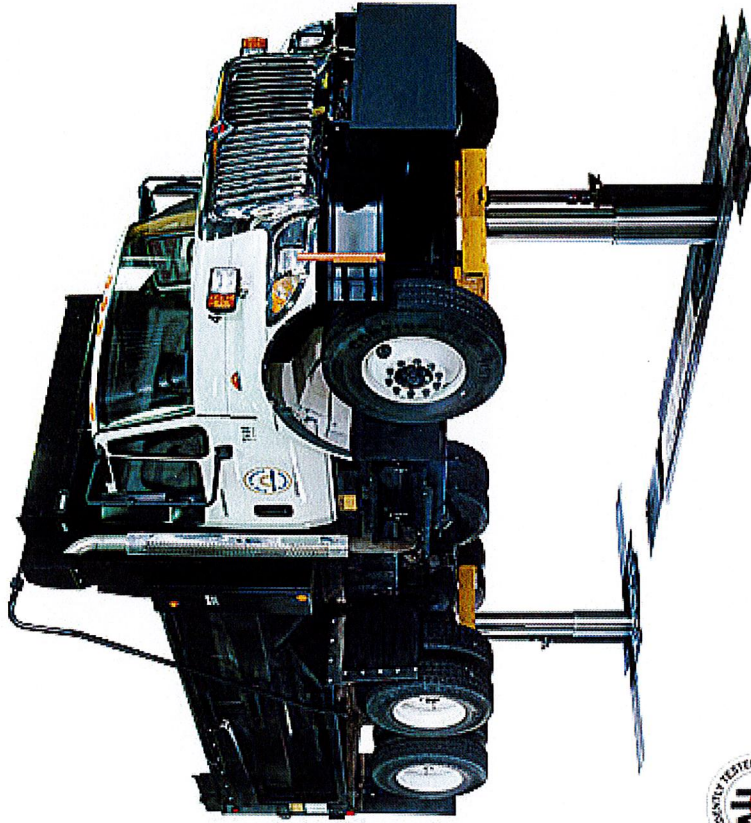
Pros

- Most cost effective

Cons

- Must have completely level floor or will not work.
- Will not work on equipment with larger and smaller sized tires.
- Take up enormous area of storage space.
- We do not have space for storing them in new building.
- Known to be problematic with “talking” to each other.

Rotary Mod lift



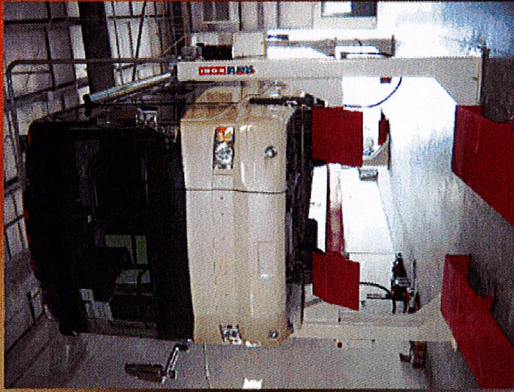
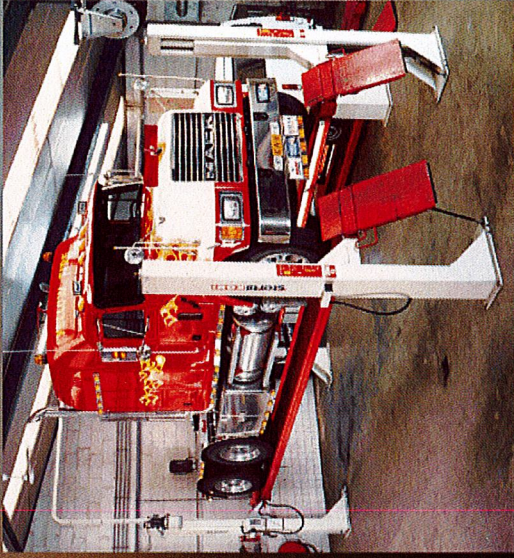
MOD30c5302b

Surface lift

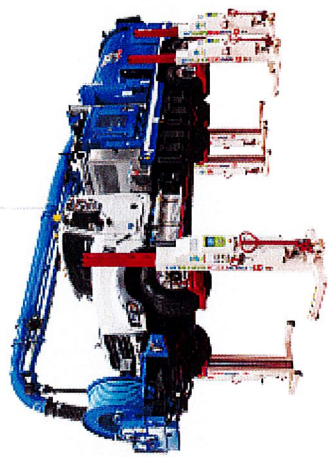
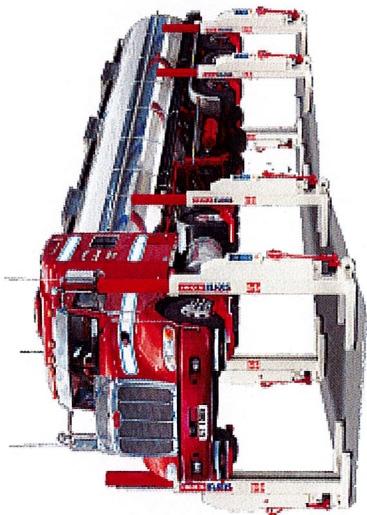
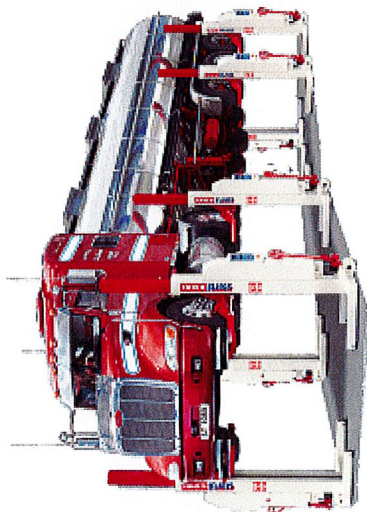


FOR ALL WORKSHOP SITUATIONS

4- Post lift



MOBILE COLUMN LIFTS



sterili **KONN**

ECOLIIFT

HEAVY-DUTY IN-GROUND LIFT

ECOLIIFT

The superior flexible solution with a lifting capacity of 30,000 lbs. per scissor and a total of 120,000 lbs.

 **ebright**
SMART CONTROL SYSTEM



STERIL
SUPERIOR SOLUTIONS

Superior Solutions



The benchmark for the in-ground scissor lift market, the ECOLIFT is available in a wide range of versions, giving you the freedom of choice for a variety of workshop situations. Whether you are building a new shop or renovating an existing one, the ECOLIFT is ideal. The ECOLIFT delivers the highest level of safety through accredited third-party testing and validation supervised by ALI (Automotive Lift Institute), resulting in a superior innovative lifting solution.

The Stertil Group provides customized and technically advanced solutions for heavy duty vehicle lifting requirements and loading bay equipment for customers throughout the world, including the best possible service from skilled local partners. These superior solutions are conceived, developed and implemented by a team of specialized professionals with highly advanced skills, training and unique expertise. Thanks to the quality of its people, entirely in-house production and its international organization, Stertil-Koni is the world's number one manufacturer in the field of heavy duty vehicle lifting.

Ultra-Shallow Construction

The shallow ECOLIFT foundation, which is only 34 inches deep, is actually less than half of the total lifting height. What's more, the lift foundation does not require any lift components to be embedded in concrete, which minimizes time and expense. This shallow foundation is the answer to situations with bedrock, high ground water or other difficult soil conditions.

Easy Installation

The ECOLIFT is the original re-locatable in-ground lifting system. Not only is the installation depth extremely low, the ECOLIFT is delivered on-site, pre-assembled and tested. The ECOLIFT is a drop-in and bolt-in design, which makes the installation quick and easy.

Stertil-Koni In-Ground ECOLIFT

with **ebright Smart
Control System**



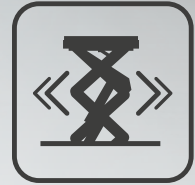
HIGHEST
SAFETY LEVEL



TOUCH
SCREEN



ENVIRONMENTALLY
FRIENDLY



COMPLETELY
FLEXIBLE

Full-color touch screen control

The revolutionary **ebright Smart Control System** combines intuitive **ease of use** with maximum visual information about the lifting process. Main advantages include:

- Full-color 7-inch, high resolution display
- Display offers touch screen control and works even when wearing gloves
- All relevant information available at a glance
- User-configured options; such as choice of language, safety warnings and scheduled maintenance notifications
- Customizable user ID key to prevent unauthorized operation





Continuous Recess™

Utilizing the Continuous Recess™ system, the ECOLIFT is designed to accommodate vehicles with extremely low ground clearance. The moveable lifting unit can recess below floor level anywhere within the travel range.

The pit covers are made from anodized aluminum and are equipped with a skid-resistant surface. The covers are capable of handling a wheel load of 13,500 lbs. as well as a point load from a support stand leg of up to 7,500 lbs. on a 2 x 2 inch contact area.

The ECOLIFT lifts any fleet



Innovative Design

The covers are driven hydraulically with an inverted rack and pinion system, sliding on a corrosion resistant, self-cleaning surface. An industry proven control system, with electronic synchronization utilizing real-time feedback, ensures smooth and safe operation. As standard, the control system includes a provision to restrict the

maximum lifting height. The ECOLIFT can be supplied in 2-, 3- and 4-scissor versions. The available ranges of horizontal travel for ECOLIFT moveable lifting units are 120 inches, 156 inches and 204 inches. This flexibility allows service of vehicles, including articulated buses, fire and rescue vehicles as well as multiple-axle trucks.

Unique design provides maximum productivity



Maximum Safety

The ECOLIFT is designed with a robust mechanical locking system, independent of the hydraulic cylinder. The mechanical locking system is active throughout the lifting range. When lowered into the locks, the vehicle is fully supported, with no pressure remaining in the hydraulic system.

The unique lifting scissors are fabricated from 2-inch thick, high strength steel, providing an unparalleled level of stability and safety.

ECOLIFT utilizes high pressure, low volume cylinders requiring only 3.5 gallons of hydraulic fluid each, which reduces the carbon foot print of this revolutionary product.

Ready for the future

With its high lifting capacity, movable lifting units with Continuous Recess™ and broad range of adapters, the ECOLIFT is suitable for an ever changing vehicle fleet. Additionally, since the ECOLIFT is drop-in/bolt-in, it is easily relocated.

Options

- Detachable, wired remote control: Full function remote control, with emergency stop, operates in addition to standard controls on the console and is fully approved for use on the workshop floor. The result: convenient and safe spotting of the lift to the vehicle
- Adapters: Standard selection included. Special adapters are available



High resolution
7" touch screen

Intuitive controls



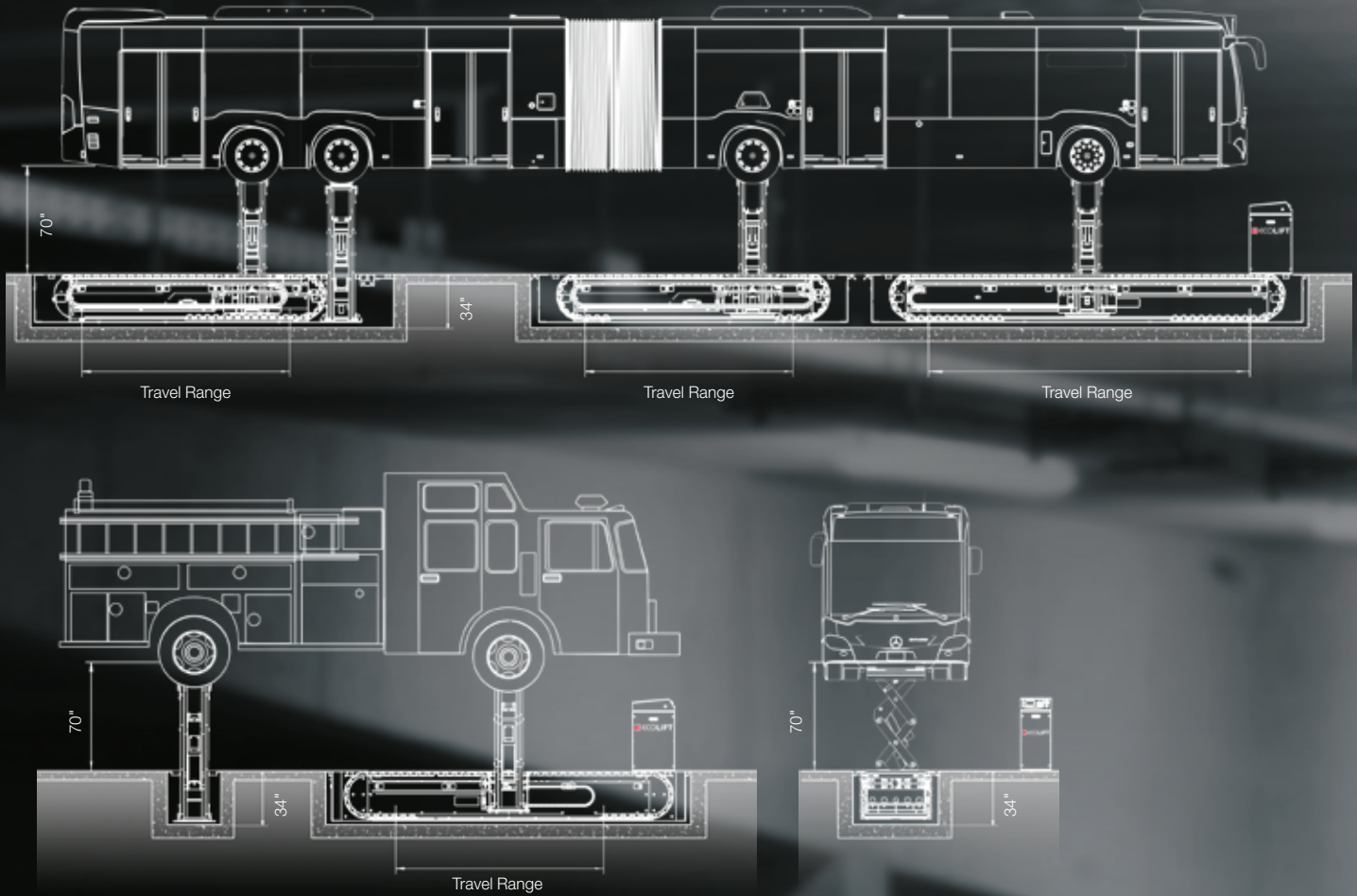
- Adapter stand or cart for safe and easy storage of adapters and cover plates
- Biodegradable hydraulic fluid
- Automatic Wheel Base Positioning (AWBP). The ECOLIFT can be equipped with a system that stores wheelbase data for easier lift setup. The user-friendly touch screen stores an infinite number of vehicle configurations, which in turn allows precise relocation of the moveable lifting units with the touch of a screen, thereby significantly reducing setup time
- The HOME light beacon, when illuminated, informs the operator when lifting units are fully lowered and it is safe for the vehicle to enter or exit the bay
- Special lift configurations are available

ebright Features

SMART CONTROL SYSTEM

- High resolution 7-inch touch screen displays real-time data of lift status including:
 - Operating mode: single or group
 - Actual height of all lifting units
 - User configured height restriction
 - Lifting unit motion indicators
- Service/Maintenance notifications
- Operation manual on-screen
- Tracking of specific operations and information codes
- Owner/User configurable system with user ID key
 - Individual user settings for language and units of measure
 - Protection against unauthorized use

Technical specifications



Specification	ECO 60	ECO 90	ECO 120	
Lifting capacity	60,000	90,000	120,000	lbs.
Lifting height	70			inch
Pit depth	34			inch
Travel Range	10, 13 & 17			ft.
Minimum wheelbase	starting at 48			inch
Lifting/Lowering time	80/105			sec
Compressed air supply	Filtered/regulated 5 CFM at 90 PSI			
Electrical supply	3 phase, 208-230/460/575			Volt
Motor power	2 x 5	3 x 5	4 x 5	HP

Our Experts are Ready to Help

For more information about the ECOLIFT or any other products from the Stertil-Koni product range, please do not hesitate to contact us. We will be pleased to assist you.



Stertil-Koni U.S.A. Inc.
 200 Log Canoe Circle
 Stevensville, Maryland 21666
 Tel. 410-643-9001
 Toll free 800-336-6637
 Fax 410-643-8901
www.stertil-koni.com
lifts@stertil-koni.com
 StertilKoniUSA @StertilKoniUSA





Memo

To: Village Board
From: Greg Ulman, Director of Public Works/Zoning Administrator
CC:
Date: March 18, 2024
Re: Welhouse Dr. area private sump lateral systems

With the upcoming reconstruction of Welhouse Dr. and Curtin Ave. staff would like the Village Board input of mandating Village residents to hook up their sump pump lines to the new infrastructure being placed with the project.

Currently the area has private pipes running through the neighborhood that residents are hooked up to for their sump pump laterals. The Village is televising these private lines to see the condition of said lines, however if the lines fail the property owners would be responsible to fix the lines. The private lines do drain into our storm system; again, the Village has no control over the private lines.

If the property owners do decide to hook up their sump pump laterals to our new infrastructure and abandon their lateral to the private system, while others remain in the private system, the remaining residents in the private system will have a greater cost to fix the system if it fails because less property owners are using it. The costs to replace the existing private system would be higher in the future as well because the Village would not allow residents to dig up the brand-new street.

If the costs to replace the private system is deemed too expensive for the remaining property owners, ultimately, they will discharge the water into the sanitary drains. We would like to avoid this if possible.

The costs per property owner should be roughly \$1,646.52 to have a lateral stubbed to the back of the sidewalk, as well as the variable costs of bringing the property owners sump pump lateral to our stubbed line.

We would like the Village Board to discuss the possibility of mandating the property owners to properly hook up to the new storm infrastructure or let them remain in the private system.



Memo

To: Village Board
From: Maggie Mahoney, Administrator
Date: March 18, 2024
Re: Revisions to Chapter 4, Sections 4.1, 4.2, 4.3, 4.4 and 4.6 of the Village Personnel Policy

EXPLANATION: Staff would like to discuss with the Board proposed revisions the language in the Personnel Policy, Chapter 4 Employee Benefits, to:

1. Clarify the time period of the leave year as it actually is, which is the fiscal payroll year, not the calendar year. The fiscal payroll year is 26 two-week periods which generally begins and ends around the fourth week in December. *A copy of the 2024 payroll year is attached for your reference.*
2. Clarify that leave is not accrued monthly—it is accrued each pay cycle based on the number of days worked.
3. For Sec 4.2 Paid Vacation for Regular Full-Time Employees, add additional flexibility for usage of approved carryover vacation with time limit and at the requires approval of the Administrator.

The proposed language would apply for the following sections within Chapter 4:

Sec. 4.1 Holidays and Personal Day

Sec. 4.2 Paid Vacation for Regular Full-Time Employees

Sec 4.3 Paid Time off for Part-Time Employees

Sec 4.4 Volunteer Time Off (VTO)

Sec 4.6 Sick Leave










The proposed language is attached for each section. Changes are noted by ~~strikeouts~~ and red text.









At the time of this memo this language is under review by the Village Attorney.










Attachments:





1. 2024 Payroll Calendar
2. Proposed revisions to Chapter 4

2024 VILLAGE OF KIMBERLY - BI-WEEKLY PAY PERIOD SCHEDULE

JANUARY							FEBRUARY							MARCH							APRIL						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	1	2	31	1	2	3	4	5	6
 7	8	9	10	11	12	13	 4	5	6	7	8	9	10	 3	4	5	6	7	8	9	 14	15	16	17	18	19	20
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	21	22	23	24	25	26	27
 21	22	23	24	25	26	27	 18	19	20	21	22	23	24	 17	18	19	20	21	22	23	28	29	30	1	2	3	4
28	29	30	31	1	2	3	25	26	27	28	29	1	2	24	25	26	27	28	29	30	 28	29	30	1	2	3	4
4	5	6	7	8	9	10	3	4	5	6	7	8	9	 31	1	2	3	4	5	6	5	6	7	8	9	10	11

MAY							JUNE							JULY							AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6	28	29	30	31	1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	 7	8	9	10	11	12	13	 4	5	6	7	8	9	10
 12	13	14	15	16	17	18	 9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	 21	22	23	24	25	26	27	 18	19	20	21	22	23	24
 26	27	28	29	30	31	1	 23	24	25	26	27	28	29	28	29	30	31	1	2	3	25	26	27	28	29	30	31
2	3	4	5	6	7	8	30	1	2	3	4	5	6	4	5	6	7	8	9	10	1	2	3	4	5	6	7

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
 1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	 8	9	10	11	12	13	14
 15	16	17	18	19	20	21	 13	14	15	16	17	18	19	 10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	 22	23	24	25	26	27	28
 29	30	1	2	3	4	5	 27	28	29	30	31	1	2	 24	25	26	27	28	29	30	29	30	31	1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11

-  New pay period begins
-  End of pay period
-  Pay Date
-  Office closed

LAST PAY PERIOD OF 2024
 FIRST PAY PERIOD OF 2025

SEC. 4.1 HOLIDAYS AND PERSONAL DAY.

The following days will be paid holidays for regular full-time employees:

Christmas Eve Day	Christmas Day
Independence Day	Labor Day
Memorial Day	New Year's Day
Thanksgiving Day	Friday following Thanksgiving
Spring Break (Friday preceding Easter)	

When any holiday falls on a Sunday, the following Monday will be considered the paid holiday. When any holiday falls on a Saturday, the preceding Friday will be considered the paid holiday. Unless specifically provided otherwise in this Section or as adjusted by Village Administrator, the holidays listed in Section (a) will be observed on the day established by Wisconsin Statute.

To be eligible for holiday pay, employees must work the work day prior to and following the holiday or have appropriate leave (vacation, sick, comp, funeral, etc.) approved by their supervisor.

In the event that a paid holiday falls within a period when an employee is on approved sick leave, it will be considered a paid holiday and not deducted from the employee's sick leave.

Employees will be paid at their straight time rate for the number of scheduled hours for their shift if their regular work shift would have fallen on a holiday. If an employee's regular shift would not have fallen on a holiday they are not to be granted holiday pay.

Regular full-time employees of the Village are granted one (1) personal day off each **payroll fiscal** year. The personal day shall be taken in one (1) hour or greater increments. Employees must give their supervisor and the Village Administrator a minimum of forty-eight (48) hours' notice of intent to use a personal day through a Leave Request Form. Personal days are not paid out upon separation.

SEC. 4.2 PAID VACATION FOR REGULAR FULL-TIME EMPLOYEES.

The vacation year is the ~~calendar~~ fiscal-payroll year. The Village believes that adequate time must be provided to full-time employees annually for rest and relaxation. Vacation hours are earned ~~monthly~~ each pay cycle based on the number of days worked and become available for use at the beginning of the ~~calendar~~ fiscal payroll year. An employee who separates from employment during the calendar year, shall have his or her vacation accumulation prorated and shall be responsible for repaying any unearned vacation time that was used.

Only with prior written approval from the Village Administrator may vacation time be carried over from one (1) ~~calendar~~ fiscal payroll year to the next; however, any vacation allowance that has been approved for carry-over must be used within ninety (90) days of the following ~~calendar~~ fiscal payroll year or it will be forfeited. In order to accommodate extenuating circumstances, up to an additional ninety (90) day extension to use approved vacation carryover (beyond the initial 90 day period) may be granted upon prior written approval from the Village Administrator.

Employees may receive vacation pay in lieu of vacation leave for up to 40 hours if the employee has already used 80 hours in the calendar year. The vacation payout will occur in the second payroll of December.

Regular full-time employees will be entitled to vacation leave with pay in accordance with the following schedule.

<u>Years of Employment</u>	<u>Vacation Time</u>
First year of service	40 hours
2 – 6 years	80 hours
7 – 11 years	120 hours
12 – 17 years	160 hours
18 – 24 years	200 hours
25+ years	240 hours

New hires will receive their first years' worth of vacation on a prorated basis.

A department head may recommend to the Administrator that a new hire be given credit for length of service for employment experience directly related to the position to which the employee is being appointed or to match the current leave accrual provided by the employee's most recent employer. The recommendation must be in writing and based on the department head's assessment of the employee's qualifications beyond the minimum requirements, recruitment considerations, or service accrual provided by the employee's previous employer.

The length of service credit plus the employee's subsequent actual length of service with the Village will be the basis for future accrual determinations. No additional length of service credit shall be granted after initial appointment to the Village.

The new hire will be required to pay the Village back for all vacation used within the first year of employment if the new hire resigns, quits, or is terminated prior to the end of the year. This will be done through payroll deduction of remaining paychecks.

Vacations shall be taken in one (1) hour or greater increments. Employees must give their supervisor and the Village Administrator a minimum of forty-eight (48) hours' notice of intent to use vacation time through a Leave Request Form.

Employees will receive pay equal to forty (40) hours of straight time pay for each week of vacation time they use. For each day of vacation they will receive eight (8) hours of pay or the number of hours of pay the employee is regularly scheduled to work.

A department vacation schedule may be developed for employees to sign-up for vacations. Department heads have discretion to create the vacation schedule and determine specifics.

The number of employees permitted to be off of work on vacation and/or comp time will be at the discretion of the department head or supervisor.

Upon separation or retirement, employees will receive compensation for all unused vacation allowances earned at the employee's current base rate of pay, as defined by the above Subsections, up until the date of termination. An employee hired under the accrual vacation schedule of previous personnel policy manuals, will receive compensation for all accrued vacation allowances earned at the employee's current base rate of pay. Specifically excluded from this are all employees who fail to give proper notice of resignation.

Employees who are terminated or fail to give proper notification of resignation or retirement will not have vacation provided to them in the year they leave employment. An employee who voluntarily terminates employment without giving two (2) weeks prior notice automatically waives his or her right to payout of any accrued vacation, sick leave and any other unused time off.

In the event of the employee's death, compensation for all unused vacation allowance will be paid to their beneficiary, computed on a prorated basis up to the date of death.

Time lost due to sickness or accident originating while working for the Village will be considered as time worked for the purpose of determining eligibility for vacation as long as the employee has earned some wages from the employer in the vacation year.

Additional vacation time is generally not granted if the employee is sick during the vacation period. If, however the employee becomes seriously ill and requires hospitalization, the Village Administrator may consider this as sick time and not vacation time.

When a holiday falls in a vacation week, the employee should use holiday pay for that day.

SEC. 4.3 PAID TIME OFF (PTO) FOR PART-TIME EMPLOYEES.

The Village of Kimberly, effective January 1, 2004, will implement a paid time off program for all part-time employees having a work schedule consisting of 20 or more hours per workweek, scheduled for 52 weeks per year.

Paid time off hours are earned ~~monthly~~ **each pay cycle based on the number of days worked** and become available for use at the beginning of the ~~calendar~~ **fiscal payroll** year. An employee who separates from employment during the calendar year, shall have his or her paid time off accumulation prorated and shall be responsible for repaying any unearned time that was used.

Paid time off does not accumulate from one calendar year to another. Paid time off is earned and prorated based on the employee's regular work week schedule.

Paid time off is not solely a vacation benefit. Part-time employees may use paid time off in lieu of holidays, in case of sickness, etc. However, under no circumstances may paid time off be used to accumulate more hours of pay per week than the regular work week schedule, and pay cannot be taken in lieu of paid time off.

Use of paid time off does not count toward hours worked for overtime purposes.

The paid time off will be earned based on the following schedule:

<u>Years of Employment</u>	<u>Paid Time Off</u>
First year of service	40 hours or 1 week equivalent
2 – 6 years	80 hours or 2 week equivalent
7 – 11 years	120 hours or 3 week equivalent
12 – 17 years	160 hours or 4 week equivalent
18 – 24 years	200 hours or 5 week equivalent
25+ years	240 hours or 6 week equivalent

New hires will receive their first years' worth of PTO (40 hours) on a prorated basis.

A new hire who resigns, quits, or is terminated prior to their one (1) year mark will be required to repay the Village for all PTO used within the first year of employment. This will be done through payroll deduction of the remaining paychecks.

PTO shall be taken in one (1) hour or greater increments. Employee must give their supervisor a minimum of 48 hours' notice of intent to use paid time off through a Leave Request Form.

Employees will receive pay equal to their regularly scheduled workweek for each week of PTO they use. For each day of PTO used, they will receive the portion of the weekly benefit for

which they were scheduled to work, but in no case exceed the regular weekly pay for their position.

Individual department heads may institute additional departmental restrictions on the use of paid time off in an effort to limit the number of employees off at any one time.

Upon termination or retirement, a part-time employee will receive compensation for all unused PTO allowances earned up to the date of termination at the employee's base rate of pay. An employee hired under the accrual vacation schedule of previous personnel policy manuals, will receive compensation for all accrued vacation allowances earned at the employee's current base rate of pay. Specifically excluded from this are all employees who fail to give proper notice of resignation. Employees who fail to give proper notification upon termination or retirement will not have paid time off given to them in the year of termination or retirement.

In the event of an employee's death, compensation for all unused PTO allowance will be paid to their beneficiary, computed on a prorated basis up to the date of death.

SEC. 4.4 VOLUNTEER TIME OFF (VTO).

The Village believes in supporting volunteer activities that enhance and serve the communities in which we live and work and address issues that impact quality of life throughout the region. For this reason, volunteer time off (VTO) will be granted to each regular full and part-time employee as described below.

The intention of this program is to create community engagement opportunities for Village employees that are meaningful, purposeful and help those in need. At the same time, the Village recognizes that participating in these activities will also enrich and inspire the lives of employees.

Employees utilizing VTO recognize and understand that the volunteer work in which s/he is engaged is truly voluntary; performed for civic, charitable and humanitarian reasons; and that the employee may discontinue the use of VTO at any time without suffering any penalty or adverse employment consequences.

All regular full and part-time employees of the Village are eligible to participate in the program after one (1) month from date-of-hire. The employee must be in good standing. The employee must provide reasonable notice to their supervisor, and work demands take priority over the VTO request. Employees can choose a charity of their choice or work together with other company members on a team volunteer activity.

Employees are ineligible to participate in the VTO program if:

- The employee is on a Performance Improvement Plan (PIP).
- The employee's employment with the Village terminates for any reason.
- The VTO program is discontinued. The Village reserves the right to modify, amend, suspend or discontinue this program at any time without prior notice. The Village also reserves the right to revoke approval if it is felt that the employee is misusing the program.

All regular full-time and part-time employees can volunteer up to four (4) hours per ~~calendar~~ **fiscal payroll** year with a 501(c) (3) nonprofit, community organization or community function approved by the Village Administrator. More than one organization may be chosen. The Village Administrator has final discretion over the approval of the chosen organization.

Regular part-time employees are eligible at a pro-rated schedule if their regularly scheduled hours are 20 or more per workweek, scheduled for 52 weeks per year. VTO does not accumulate from one (1) ~~calendar~~ **fiscal payroll** year to another.

New hires will receive their full VTO hours upon hire. The new hire will be required to pay the Village back for all VTO used within the first year of employment if the new hire resigns, quits, or is terminated prior to their one (1) year mark. This will be done through payroll deduction of remaining paychecks.

VTO must be taken in one (1) hour or greater increments. Employees must give their supervisor and the Village Administrator a minimum of one (1) week notice of the intent to use volunteer time off.

Approval process: Employees must complete the VTO request form and submit to his/her supervisor at least one week before the requested time off. The supervisor should consult with the Village Administrator with any question or concerns before approving or denying the request. Approval is at the discretion of the employee's supervisor and the Village Administrator.

Examples of appropriate uses for VTO (but not limited to):

- Building a house for Habitat for Humanity
- Volunteering at a food bank
- Cleaning up a beach, park or trail
- Becoming a Big Brother/Big Sister
- Volunteering at a local hospital
- Judging a science fair competition
- Volunteering at a school

Example of inappropriate uses for VTO (but not limited to):

- Taking a ski vacation and charitably giving ski lessons
- Coaching your child's basketball team
- Attending your child's PTA conference
- Judging a beauty pageant
- Attending a professional, religious or personal interest conference

VTO may not be used for organizations that discriminate based on race, color, age, gender, religious creed, veteran status, marital status, sexual orientation, pregnancy, childbirth, national origin or ancestry, physical or mental disability, medical condition or genetic information, or political affiliation.

SEC. 4.6 SICK LEAVE.

General Policy. The purpose of sick leave is to allow continuation of pay while an employee recuperates from an illness, or other approved reason causing absence. Sick leave is not intended to be used to supplement vacation time for additional time off or to exceed the hours in a forty (40) hour work week, or regularly scheduled work week.

It is intended to provide employees with the assurance of pay so that employees remain at home and avoid exposing others to illness.

Preventative Medicine. Sick leave may also be used for preventative medicine or treatment which requires the employee to take time off during working hours to see their doctor, receive hospital or clinical services, dental care, or any other similar medical attention. Such usage must be requested and approved prior to leaving work.

Emergency/Personal Sick Leave. Sick leave may also be used in the event of serious illness, injury and/or emergency in the immediate family (father, mother, guardian, stepfather, stepmother, spouse, sister, brother, child, stepchild or grandchild). The employee will be eligible for use of sick leave if one or more of the following circumstances exists:

- The employee is required to provide healthcare to an immediate family member.
- The employee is required to take an immediate family member to a medical facility for care and/or treatment. This includes being present during and immediately after initial care or treatment for a serious medical problem.
- The employee requires time away from the job to recover from emotional stress caused directly from a death, serious illness, emergency or injury experienced by an immediate family member.

Sick leave pay will not be considered a right which an employee uses at their discretion, but will be allowed as a privilege in such cases where the employee is sick or disabled as defined in this section.

Sick Leave Schedule. ~~Regular full-time employees will accrue sick leave at the rate of 8 hours per month for each month of service to a maximum of 1040 hours per year.~~ Regular full-time employees will accrue up to 96 hours of sick leave each fiscal payroll year. Sick leave accrual will be based on the number of days worked each pay cycle and become available for use at the beginning of the payroll fiscal year—up to a maximum of 1040 hours per payroll fiscal year.

Full-time employees hired prior to January 1, 2007, will receive a payout of one-half of unused sick leave accumulated and prorated to the employee's last working day up to a maximum of 336 hours, upon separation from service. Sick leave payout will be paid to the employee, widow/widower or family member, as the case may be, on the occurrence of any of the following:

- Retirement (full and honorable) as defined by the Wisconsin Retirement System.
- Early retirement (voluntary) as defined by the Wisconsin Retirement system.
- Permanent total disability resulting in involuntary termination of employment.
- Death.

Any remaining sick leave accumulation will be cancelled.

Full-time employees hired after January 1, 2007, will have all accumulated sick leave cancelled upon separation from service.

Sick leave will not be allowed for other than regular full-time employees.

Employees must notify their supervisor or department head prior to the start of their scheduled work shift or as soon as possible of their intent to utilize sick leave. If an emergency situation exists, the employee should indicate the nature of the situation and the expected length of absence. Employees are expected to keep their supervisor or department head informed of their condition and anticipated return date.

Employees may be required to provide medical verification before sick leave is approved. Sick leave may not be taken until earned, nor shall it be advanced. Use of sick leave does not count towards time worked for overtime purposes. Sick leave will only be used until a total of the regularly scheduled hours are reached in one day.

The supervisor or department head must report an employee's sick leave time on the appropriate time sheet.

Employees may donate sick leave hours to another employee who has exhausted all accumulated vacation, sick, or compensatory time with the approval of the Village Administrator. The Village Administrator may withhold approval if circumstances warrant. Considerations may include but are not limited to past use of sick leave, performance evaluation, etc.

Misuse of sick leave may subject the employee to disciplinary action. Management may periodically review amounts of sick leave use as well as patterns of use and counsel employees on problem areas.

Report Criteria:

Report type: GL detail
 Invoice Detail.GL account (3 Characters) = {<>} "601"
 Invoice Detail.GL account = {<>} "0011111"
 Check.Voided = No

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
ACC INC					
35222	GENERATOR WORK	01/30/2024	7,968.07	101-5700-916	COMPLEX
35322	SERVICE ASPEN ROOM LIBRARY	02/13/2024	1,434.56	101-5160-231	BUILDING REPAIR/MAINTENANCE
Total ACC INC:			9,402.63		
ADVANCE AUTO PARTS					
835640398621	FUEL FILTERS	02/08/2024	54.24	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total ADVANCE AUTO PARTS:			54.24		
AIT BUSINESS TECHNOLOGIES LLC					
49010	LABOR FOR DEPT RELOCATION	01/31/2024	255.00	702-5143-200	CENTRAL OFFICE EXPENSE
Total AIT BUSINESS TECHNOLOGIES LLC:			255.00		
AMPLITEL TECHNOLOGIES LLC					
23011	MONTHLY SERVICE-FEBRUARY 2024	02/02/2024	2,262.66	101-5152-200	IT EXPENSES
Total AMPLITEL TECHNOLOGIES LLC:			2,262.66		
APPLETON HYDRAULIC COMPONENTS LLC					
49422	REPAIR HYDRAULIC CYLINDER	02/19/2024	580.05	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total APPLETON HYDRAULIC COMPONENTS LLC:			580.05		
APPLETON, CITY OF					
13372	WEIGHTS/MEASURE CONTRACT	01/29/2024	223.00	101-5240-200	INSPECTIONS EXPENSES
13421	WEIGHTS/MEASURE CONTRACT	01/31/2024	230.00	101-5240-200	INSPECTIONS EXPENSES
13453	VALLEY TRANSIT SERVICES FEB 2024	02/05/2024	8,541.00	101-5352-200	BUS SUBSIDY EXPENSES
13477	WEIGHTS/MEASURES CONTRACT FE	02/05/2024	230.00	101-5240-200	INSPECTIONS EXPENSES
Total APPLETON, CITY OF:			9,224.00		
ARING EQUIPMENT COMPANY INC					
900258	REAR VIEW MIRROR	01/30/2024	110.03	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total ARING EQUIPMENT COMPANY INC:			110.03		
ASCENSION WI EMPLOYER SOLUTIONS					
415870	DRUG/PHYSICAL/HEARING TESTS FI	01/31/2024	660.00	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
416077	CONSORTIUM PARTICIPATION FEE	01/31/2024	300.00	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
Total ASCENSION WI EMPLOYER SOLUTIONS:			960.00		
AT&T					
920749129908	KIMBERLY SEWAGE LIFT STATION JA	01/10/2024	154.28	201-5360-200	SANITARY SEWER EXPENSES
920788972302	MONTHLY LIBRARY FAX LINE	02/13/2024	22.12	501-5511-291	TELEPHONE
920788972302	MONTHLY PHONE LINE-ELEVATOR	02/13/2024	22.12	101-5160-229	ELEVATOR PHONE LINE
920788972302	MONTHLY PHONE LINE-OFFICE FAX	02/13/2024	22.12	101-5143-200	CENTRAL OFFICE EXPENSES
920788972302	MONTHLY PHONE LINE-FIRE FAX	02/13/2024	11.06	101-5220-200	FIRE DEPARTMENT EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
920788972302	MONTHLY PHONE LINE-SENIOR CENT	02/13/2024	11.06	101-5530-200	RECREATION DEPT EXPENSES
Total AT&T:			242.76		
AUTOMOTIVE SUPPLY CO					
060982843	WIPERS	01/22/2024	25.24	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
060983064	GRINDING DISCS	01/24/2024	27.95	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
060983367	SPRAY PAINT	01/29/2024	43.25	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
060983377	OIL FILTERS & OIL	01/29/2024	125.57	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
060983593	WAX	01/31/2024	17.98	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
060984046	DEF & BRAKE CLEAN	02/06/2024	54.23	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total AUTOMOTIVE SUPPLY CO:			294.22		
BLUE PRINT SERVICE COMPANY INC					
170327	FOAMCORE WARD MAPS	02/12/2024	110.78	101-5144-200	ELECTIONS EXPENSES
Total BLUE PRINT SERVICE COMPANY INC:			110.78		
BOBCAT PLUS					
IG54209	HYDRAULIC HOSES	02/12/2024	238.70	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total BOBCAT PLUS:			238.70		
BOWMAR APPRAISAL INC					
1527	2024 ASSESSMENT SERVICES	02/01/2024	3,300.00	101-5700-904	ASSESSOR
Total BOWMAR APPRAISAL INC:			3,300.00		
BRAND IMAGE AND APPAREL INC					
1287	EMBROIDERY CAPS YOUTH AND ADU	02/12/2024	2,602.80	101-5530-200	RECREATION DEPT EXPENSES
Total BRAND IMAGE AND APPAREL INC:			2,602.80		
BUCHANAN, TOWN OF					
MARCH 2024	PILOT FOR 2020 ANNEXATION	02/29/2024	15,928.00	101-5191-200	EXPENSES
Total BUCHANAN, TOWN OF:			15,928.00		
CARSTENS ACE HARDWARE & RENTAL					
259164	NUTS, BOLTS, NAILS	02/21/2024	1.43	101-5160-231	BUILDING REPAIR/MAINTENANCE
Total CARSTENS ACE HARDWARE & RENTAL:			1.43		
CHRIS KUNA					
EMS TESTIN	TRAINING REIMBURSEMENT	01/25/2024	25.00	101-5230-242	TRAINING
Total CHRIS KUNA:			25.00		
CREDIT SERVICE INTERNATIONAL					
111	SKIP TRACE INVOICE	01/08/2024	20.00	501-5511-284	SUPPLIES
Total CREDIT SERVICE INTERNATIONAL:			20.00		
DAVID DAGENAIS					
250012900 TA	250012900 PROPERTY TAX REFUND	01/02/2024	248.16	101-41-4150	OVER/SHORT ON TAXES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total DAVID DAGENAIS:			248.16		
DELORE R LAMARCHE JR					
250018600 RE	250018600 PROPERTY TAX REFUND	01/02/2024	296.87	101-41-4150	OVER/SHORT ON TAXES
Total DELORE R LAMARCHE JR:			296.87		
DEMCO INC					
7438281	TAPE SUPPLIES AND BOOKMARKS	02/14/2024	293.45	501-5511-284	SUPPLIES
Total DEMCO INC:			293.45		
EAGLE ENGRAVING INC					
2024-0854	FIREGROUND ID TAGS AND POSTAGE	01/26/2024	37.00	101-5220-200	FIRE DEPARTMENT EXPENSES
2024-1623	ID TAGS	02/20/2024	17.80	101-5230-200	EMERGENCY MEDICAL RESPONSE E
Total EAGLE ENGRAVING INC:			54.80		
ELAN FINANCIAL SERVICES					
February 2024	ADMINISTRATIVE EXPENSES	02/14/2024	285.25	101-5141-200	ADMINISTRATIVE EXPENSES
February 2024	CENTRAL OFFICE EXPENSES	02/14/2024	444.44	101-5143-200	CENTRAL OFFICE EXPENSES
February 2024	MUNICIPAL GARAGE EXPENSES	02/14/2024	188.98	101-5323-200	MUNICIPAL GARAGE EXPENSES
February 2024	STREET DEPT EXPENSES	02/14/2024	89.68	101-5331-200	STREET EXPENSES
February 2024	RECREATION DEPT EXPENSES	02/14/2024	47.98	101-5530-200	RECREATION DEPT EXPENSES
February 2024	ADMINISTRATIVE EXPENSES	02/14/2024	61.25	702-5141-200	ADMINISTRATIVE EXPENSES
February 2024	SEWER EXPENSES	02/14/2024	602.18	101-1135	SAFETY FUND
February 2024	LIBRARY ELECTRONIC TECH	02/14/2024	10.49	501-5511-281	ELECTRONIC TECHNOLOGY
February 2024	LIBRARY PRINTING	02/14/2024	122.68	501-5511-283	PRINTING
February 2024	LIBRARY SUPPLIES	02/14/2024	161.46	501-5511-284	SUPPLIES
February 2024	LIBRARY ADVERTISING	02/14/2024	27.96	501-5511-287	ADVERTISING
February 2024	LIBRARY AUDIO VISUAL	02/14/2024	114.88	501-5511-290	AUDIO VISUAL
February 2024	LIBRARY BOOKS	02/14/2024	44.03	501-5511-292	BOOKS
February 2024	LIBRARY EQUIP MAINT	02/14/2024	170.78	501-5511-293	EQUIPMENT MAINTENANCE
February 2024	LIBRARY NEWSPAPER	02/14/2024	42.00	501-5511-294	NEWSPAPERS
February 2024	LIBRARY PROGRAMS	02/14/2024	331.31	501-5511-296	PROGRAMS
February 2024	FIRE DEPT EXPENSES	02/14/2024	63.91	101-5220-200	FIRE DEPARTMENT EXPENSES
Total ELAN FINANCIAL SERVICES:			2,809.26		
FARRELL EQUIPMENT & SUPPLY CO INC					
107511	METAL CUT-OFF BLADE	01/31/2024	55.96	101-5520-200	PARK EXPENSES
Total FARRELL EQUIPMENT & SUPPLY CO INC:			55.96		
FINGER PUBLISHING					
134442	AD-COMPLEX/MAINTENANCE VEHICL	01/31/2024	125.09	101-5160-200	OPERATIONAL SUPPLIES
Total FINGER PUBLISHING:			125.09		
FOX VALLEY TECHNICAL COLLEGE					
FEBRUARY S	FEBRUARY SETTLE 2023 TAX ROLL	02/15/2024	187,651.86	101-2172	FOX VALLEY TECH TAX PAYABLE
TPB00008750	STATE PRACT EXAM-CORRAO	02/13/2024	80.00	101-5220-242	TRAINING
TPB00008750	STATE PRACT EXAM-KUNA	02/13/2024	356.20	101-5230-242	TRAINING
TPB00008752	CDL THEORY CLASS DEAN DOMINGO	02/13/2024	495.00	101-5332-200	SNOW/ICE CONTROL EXPENSES
TPB00008752	CDL THEORY CLASS IAN SWANSON	02/13/2024	495.00	101-5332-200	SNOW/ICE CONTROL EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total FOX VALLEY TECHNICAL COLLEGE:			189,078.06		
FOX VALLEY TRUCK					
543113	SNOW PLOW CUTTING EDGES	01/25/2024	699.89	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total FOX VALLEY TRUCK:			699.89		
GOLD CROSS AMBULANCE SERVICE INC					
8314	MEDICAL SUPPLIES	02/26/2024	928.47	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
Total GOLD CROSS AMBULANCE SERVICE INC:			928.47		
GRAINGER					
9018627159	WRENCH	02/13/2024	31.48	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total GRAINGER:			31.48		
GRAYS INC					
38590	PLOW BLADES	02/14/2024	3,037.00	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total GRAYS INC:			3,037.00		
GREATER FOX CITIES					
2024TOURBR	2024 FC CVB TOURISM BREAKFAST	02/08/2024	80.00	101-5644-990	DOWNTOWN DEVELOPMENT
Total GREATER FOX CITIES:			80.00		
HEART OF THE VALLEY					
020424	HOV HOOK UP FEES FEBRUARY	02/23/2024	7,575.00	201-2153	HOV METRO SEWER HOOKUP FEE
JANUARY 202	WASTEWATER TREATMENT	02/06/2024	41,080.53	201-5360-265	SEWER USER FEES
Total HEART OF THE VALLEY:			48,655.53		
HEART OF THE VALLEY CHAMBER OF COMMERCE					
19970	ANNUAL MEMBER INVESTMENT	03/01/2024	75.00	101-5644-992	RESIDENTIAL DEVELOPMENT
19970	ANNUAL MEMBER INVESTMENT	03/01/2024	110.00	101-5644-990	DOWNTOWN DEVELOPMENT
19970	ANNUAL MEMBER INVESTMENT	03/01/2024	75.00	101-5644-991	INDUSTRIAL DEVELOPMENT
Total HEART OF THE VALLEY CHAMBER OF COMMERCE:			260.00		
IDEALAIR HEATING AND COOLING INC					
67837	MOASIS BUILDING UNIT INSPECT	01/31/2024	365.68	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total IDEALAIR HEATING AND COOLING INC:			365.68		
INGRAM LIBRARY SERVICES					
2003959 DEC	BOOK ORDER	01/01/2024	4,476.55	501-5511-292	BOOKS
Total INGRAM LIBRARY SERVICES:			4,476.55		
JAMES IMAGING SYSTEMS INC					
35976578	TOSHIBA E-STUDIO3515 REC 45%	02/19/2024	320.05	101-5530-200	RECREATION DEPT EXPENSES
35976578	TOSHIBA E-STUDIO5015 OFFICE 55%	02/19/2024	391.17	101-5143-200	CENTRAL OFFICE EXPENSES
Total JAMES IMAGING SYSTEMS INC:			711.22		

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
JOE'S POWER CENTER					
158403	CHAIN SHARPENING	02/21/2024	20.00	101-5331-200	STREET EXPENSES
Total JOE'S POWER CENTER:			20.00		
JX ENTERPRISES INC					
24108538P	ROTOR	02/12/2024	379.98	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
24108738P	COOLENT LEVEL TUBE	02/16/2024	49.94	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total JX ENTERPRISES INC:			429.92		
KAAT'S WATER CONDITIONING LLC					
100131140552	DRINKING WATER	02/01/2024	20.60	101-5143-200	CENTRAL OFFICE EXPENSES
Total KAAT'S WATER CONDITIONING LLC:			20.60		
KANOPY INC.					
386237-PPU	VIDEOS	01/31/2024	27.90	501-5511-286	DIGITAL COLLECTIONS
Total KANOPY INC.:			27.90		
KAUKAUNA UTILITIES					
2400015758-0	500 MOASIS DRIVE JANUARY	02/16/2024	267.06	101-5323-200	MUNICIPAL GARAGE EXPENSES
301731-00 JA	COMMUNITY BRIDGE LIGHTING	02/16/2024	88.59	101-5341-200	LOCAL ROADS EXPENSES
Total KAUKAUNA UTILITIES:			355.65		
KIMBERLY AREA SCHOOL DISTRICT					
FEBRUARY S	FEBRUARY SETTLE 2023 TAX ROLL	02/15/2024	1,438,735.23	101-2171	SCHOOL TAX PAYABLE
Total KIMBERLY AREA SCHOOL DISTRICT:			1,438,735.23		
KIMBERLY FIRE DEPARTMENT					
2024 EXPENS	2024 EXPENSE ACCOUNT FUNDS	02/13/2024	850.00	101-5220-250	FIREMENS EXPENSE
Total KIMBERLY FIRE DEPARTMENT:			850.00		
KIMBERLY POSTMASTER					
SPRING ISSU	MAIL KIM-TALKS	02/15/2024	698.52	101-5143-200	CENTRAL OFFICE EXPENSES
Total KIMBERLY POSTMASTER:			698.52		
KLINK HD LLC					
16089	BRASS ELBOW AND BUSHING	02/19/2024	18.02	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total KLINK HD LLC:			18.02		
KLINK HYDRAULICS LLC					
35657	FIRE HOSE NOZZLE & O RING	01/30/2024	16.70	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total KLINK HYDRAULICS LLC:			16.70		
KWIK TRIP INC					
00229254 JAN	STREET GAS & OIL PURCHASES	02/01/2024	5,180.04	101-5331-200	STREET EXPENSES
00229254 JAN	STREET GAS & OIL PURCHASES	02/01/2024	640.23	702-5331-200	STREETS EXPENSES
00229256 JAN	CUSTODIAL GAS & OIL PURCHASES	02/02/2024	71.76	101-5160-200	OPERATIONAL SUPPLIES
00229258 JAN	FIRE DEPT GAS & OIL PURCHASES	02/02/2024	209.81	101-5220-200	FIRE DEPARTMENT EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total KWIK TRIP INC:			6,101.84		
LAD PARTNERS DBA JP GRAPHICS					
1072161011	POLY CART VIOLATION STICKERS	02/05/2024	282.00	101-5363-200	SOLID WASTE DISPOSAL EXPENS
1072207011	SPRING 2024 KIM TALK	02/22/2024	2,000.00	101-5143-200	CENTRAL OFFICE EXPENSES
Total LAD PARTNERS DBA JP GRAPHICS:			2,282.00		
LERETA					
PARCEL 2500	PARCEL 250064900 REFUND	01/29/2024	4,144.19	101-41-4150	OVER/SHORT ON TAXES
Total LERETA:			4,144.19		
MADELINE OATMAN					
January 2024	REFUND	01/31/2024	20.00	101-5121-200	MUNICIPAL COURT EXPENSES
Total MADELINE OATMAN:			20.00		
MADISON NATIONAL LIFE INS CO					
March 2024	LTD INSURANCE PREMIUMS	02/14/2024	620.65	101-2142	LTD INSURANCE PAYABLE
Total MADISON NATIONAL LIFE INS CO:			620.65		
MARIS ASSOCIATES					
0160	BOOK ORDER	02/22/2024	181.53	501-5511-292	BOOKS
Total MARIS ASSOCIATES:			181.53		
MBM LEASING					
IN4925451		12/21/2023	102.08	501-5511-298	COPIER
IN4957024	COPIER	01/08/2024	101.31	501-5511-298	COPIER
IN4981835	COPIER	01/22/2024	73.52	501-5511-298	COPIER
IN5023061	IN5023061	02/08/2024	112.27	501-5511-298	COPIER
Total MBM LEASING:			389.18		
MELISSA KINCANNON					
M KINCANNO	GROCERY REFUND	02/11/2024	54.16	101-5220-200	FIRE DEPARTMENT EXPENSES
Total MELISSA KINCANNON:			54.16		
MENARDS					
51163	PLASTIC GARBAGE BAGS MISC SUPP	01/19/2024	70.44	101-5160-200	OPERATIONAL SUPPLIES
51260	MISC SUPPLIES	01/22/2024	37.44	101-5331-200	STREET EXPENSES
51695	MISC SUPPLIES	01/30/2024	2.86	101-5331-200	STREET EXPENSES
51701	MISC SUPPLIES	01/30/2024	3.98	101-5331-200	STREET EXPENSES
51822	METAL CUTTING WHEEL	02/01/2024	3.27	101-5520-200	PARK EXPENSES
51851	MISC SUPPLIES	02/02/2024	14.97	101-5331-200	STREET EXPENSES
51982	SCREWS - CLEANING - PAPER PROD	02/05/2024	166.41	101-5323-200	MUNICIPAL GARAGE EXPENSES
52029	REPLACE MAILBOX	02/06/2024	71.01	101-5331-200	STREET EXPENSES
52034	MISC SUPPLIES	02/06/2024	1.02	101-5331-200	STREET EXPENSES
52107	MISC SUPPLIES	02/07/2024	15.16	101-5160-200	OPERATIONAL SUPPLIES
52151	MISC SUPPLIES	02/08/2024	29.97	101-5331-200	STREET EXPENSES
52319	STEEL RAKES	02/12/2024	15.98	101-5331-200	STREET EXPENSES
52429	FIRST AID KIT	02/14/2024	21.99	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
52486	MATERIALS FOR WAXING FLOOR	02/15/2024	188.49	101-5160-200	OPERATIONAL SUPPLIES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
52531	FIRST AID KIT	02/16/2024	14.99	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
52665	MISC SUPPLIES	02/19/2024	9.33	101-5331-200	STREET EXPENSES
52767	WEDGE ANCHORS, DRILL BIT, TAPCO	02/21/2024	63.66	101-5331-200	STREET EXPENSES
Total MENARDS:			730.97		
MIDWEST TAPE LLC					
2000006604 F	DVDS	02/01/2024	523.25	501-5511-290	AUDIO VISUAL
Total MIDWEST TAPE LLC:			523.25		
MILTON PROPANE					
t543477	PROPANE	02/01/2024	58.44	101-5331-200	STREET EXPENSES
Total MILTON PROPANE:			58.44		
MK ELECTRICAL SERVICES LLC					
4928	FIRE STATION AND LIBRARY REPAIRS	01/18/2024	527.74	101-5160-200	OPERATIONAL SUPPLIES
Total MK ELECTRICAL SERVICES LLC:			527.74		
NEW PARTNERS LLC					
250007200 TA	250007200 PROPERTY TAX REFUND	01/02/2024	99.76	101-41-4150	OVER/SHORT ON TAXES
Total NEW PARTNERS LLC:			99.76		
OUTAGAMIE COUNTY TREASURER					
1020498	JANUARY FUEL COUNTY	02/13/2024	733.18	101-5331-200	STREET EXPENSES
1020498	JANUARY FUEL COUNTY	02/13/2024	90.61	702-5331-200	STREETS EXPENSES
32792	JANUARY SOLID WASTE	01/31/2024	8,570.88	101-5363-200	SOLID WASTE DISPOSAL EXPENS
FEBRUARY S	FEBRUARY SETTLE 2023 TAX ROLL	02/15/2024	565,692.31	101-2161	COUNTY AND STATE TAX PAYABLE
January 2024	JAIL ASSESSMENTS AND DRIVER IMP	01/31/2024	286.16	101-5121-200	MUNICIPAL COURT EXPENSES
Total OUTAGAMIE COUNTY TREASURER:			575,373.14		
OUTAGAMIE WAUPACA LIBRARY SYSTEM					
4319	2024 WPLC DIGITAL SHARES/OFFICE	01/25/2024	4,350.86	501-5511-286	DIGITAL COLLECTIONS
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:			4,350.86		
PACKER CITY INTERNATL TRUCKS INC					
x103138167:0	COOLANT & DEF FLUID	02/16/2024	344.31	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total PACKER CITY INTERNATL TRUCKS INC:			344.31		
PARKITECTURE + PLANNING LLC					
Invoice 5	CONSTRUCTION DOCUMENTS	02/04/2024	1,582.50	101-5700-912	PARKS
Total PARKITECTURE + PLANNING LLC:			1,582.50		
RANDY BUCHANAN					
250001100 RE	250001100 PROPERTY TAX REFUND	01/02/2024	2,576.61	101-41-4150	OVER/SHORT ON TAXES
Total RANDY BUCHANAN:			2,576.61		
RESOLVE SPECIALTY PRODUCTS LLC					
3842	O-RINGS AND SET SCREWS	02/16/2024	45.96	101-5220-241	EQUIPMENT MAINTENANCE

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total RESOLVE SPECIALTY PRODUCTS LLC:			45.96		
SCHOOL LIFE					
INV-20008071	CABLE RINGS AND BRAG TAGS	02/14/2024	1,046.26	501-5511-296	PROGRAMS
Total SCHOOL LIFE:			1,046.26		
SECURIAN FINANCIAL GROUP INC					
March 2024	LIFE INSURANCE PREMIUM	02/05/2024	923.00	101-2137	LIFE INSURANCE PAYABLE
Total SECURIAN FINANCIAL GROUP INC:			923.00		
SENSOURCE					
58450	ANNUAL DATA HOSTING FEE	01/01/2024	255.00	501-5511-281	ELECTRONIC TECHNOLOGY
Total SENSOURCE:			255.00		
SHORT ELLIOTT HENDRICKSON INC.					
461614	NEW FACILITY 64.93%	02/13/2024	2,568.45	101-5700-971	STREET FACILITY RECONSTRUCTION
Total SHORT ELLIOTT HENDRICKSON INC.:			2,568.45		
SPEEDY CLEAN INC					
82027	LINDA STREET SEWER FLUSH	01/24/2024	630.00	201-5360-200	SANITARY SEWER EXPENSES
82151	LINDA STREET LATERAL VERIFICATIO	02/08/2024	945.00	201-5360-200	SANITARY SEWER EXPENSES
82254	LINDA STREET SEWER FLUSH	02/19/2024	630.00	201-5360-200	SANITARY SEWER EXPENSES
Total SPEEDY CLEAN INC:			2,205.00		
STATE OF WISCONSIN					
January 2024	COURT FINES AND SURCHARGES	01/31/2024	1,192.49	101-5121-200	MUNICIPAL COURT EXPENSES
Total STATE OF WISCONSIN:			1,192.49		
STRAWBERRY FIELDS DESIGN INC					
0001791	RETAINER	01/31/2024	600.00	501-5511-287	ADVERTISING
Total STRAWBERRY FIELDS DESIGN INC:			600.00		
SUPERIOR CHEMICAL LLC					
382793	5 CASES OF CLEANING PRODUCT - A	01/25/2024	1,584.08	101-5160-200	OPERATIONAL SUPPLIES
383458	MULTI FOLD TOWEL AND TISSUE	01/31/2024	297.12	101-5160-200	OPERATIONAL SUPPLIES
Total SUPERIOR CHEMICAL LLC:			1,881.20		
TANNERS GRILL & BAR					
351	FIRE DEPT DINNER	02/14/2024	2,335.78	101-5220-200	FIRE DEPARTMENT EXPENSES
Total TANNERS GRILL & BAR:			2,335.78		
TDS					
920-731-9299	SUNSET BEACH-PHONE LINE AND IN	01/22/2024	102.40	101-5542-200	SUNSET BEACH EXPENSES
9207319299 0	SUNSET BEACH-PHONE LINE AND IN	02/22/2024	207.98	101-5542-200	SUNSET BEACH EXPENSES
920-788-7500	PHONE LINES/INTERNET- CENTRAL O	02/22/2024	152.88	101-5143-200	CENTRAL OFFICE EXPENSES
920-788-7500	PHONE LINES/INTERNET- LIBRARY	02/22/2024	112.16	501-5511-291	TELEPHONE
920-788-7500	PHONE LINES/INTERNET- PARK/REC	02/22/2024	76.36	101-5530-200	RECREATION DEPT EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
920-788-7500	PHONE LINES/INTERNET-GARAGE	02/22/2024	50.91	101-5323-200	MUNICIPAL GARAGE EXPENSES
920-788-7500	PHONE LINES/INTERNET- CUSTODIAL	02/22/2024	25.45	101-5160-232	CONTRACTS
920-788-7500	PHONE LINES/INTERNET-FIRE DEPT	02/22/2024	25.45	101-5220-200	FIRE DEPARTMENT EXPENSES
920-788-7500	PHONE LINES/INTERNET- COURT	02/22/2024	25.45	101-5121-200	MUNICIPAL COURT EXPENSES
Total TDS:			779.04		
TERRI SMITH					
SMITH FEB 2	EMS SUPPLIES	02/27/2024	42.80	101-5230-200	EMERGENCY MEDICAL RESPONSE E
Total TERRI SMITH:			42.80		
TITAN PUBLIC SAFETY SOL LLC					
5712	TIPSS ANNUAL SUPPORT	12/14/2023	4,934.00	101-5121-200	MUNICIPAL COURT EXPENSES
Total TITAN PUBLIC SAFETY SOL LLC:			4,934.00		
TRUCK EQUIPMENT INC					
1083428-00	BRAKE CHAMBERS	01/22/2024	112.60	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
1086526-00	CAP GASKET - SEAL	02/12/2024	47.97	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
1087154-00	ELECTRIC OVER AIR SOLENOID	02/15/2024	128.67	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
1087566-00	ABS SENSOR/AIRHOSE	02/19/2024	131.15	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total TRUCK EQUIPMENT INC:			420.39		
UNIFIRST CORPORATION					
1481010568	BAGGED WIPERS/LAUNDRY BAGS UN	01/26/2024	19.21	101-5323-200	MUNICIPAL GARAGE EXPENSES
1481010966	BAGGED WIPERS/LAUNDRY BAGS UN	02/02/2024	19.21	101-5323-200	MUNICIPAL GARAGE EXPENSES
1481011289	BAGGED WIPERS/LAUNDRY BAGS UN	02/08/2024	19.86	101-5323-200	MUNICIPAL GARAGE EXPENSES
1481011741	BAGGED WIPERS/LAUNDRY BAGS UN	02/15/2024	21.57	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total UNIFIRST CORPORATION:			79.85		
US BANK EQUIPMENT FINANCE					
520094681	CONTRACT PAYMENT	01/31/2024	471.00	501-5511-298	COPIER
522569359	CONTRACT PAYMENT	02/15/2024	471.00	501-5511-298	COPIER
Total US BANK EQUIPMENT FINANCE:			942.00		
VANDERLOOP SHOES					
i04-10075492	2023 WORK BOOTS JON TIMM	12/04/2023	116.00	101-5160-200	OPERATIONAL SUPPLIES
i04-10076871	5 BUCKLE BOOTS IAN SWANSON	01/29/2024	68.00	101-5331-200	STREET EXPENSES
i04-10076871	2 BUCKLE BOOTS DEAN DOMINGOS	01/29/2024	52.00	101-5331-200	STREET EXPENSES
i04-10077435	WORK BOOTS CALED HARDIN 2024	02/19/2024	131.00	101-5331-200	STREET EXPENSES
i04-10077435	5 BUCKLE BOOTS ELI LEITERMANN	02/19/2024	68.00	101-5331-200	STREET EXPENSES
Total VANDERLOOP SHOES:			435.00		
VERIZON WIRELESS					
9956819346	ADMINISTRATOR PHONE	02/23/2024	50.54	101-5141-200	ADMINISTRATIVE EXPENSES
9956819346	CLERK/TREASURER PHONE	02/23/2024	44.22	101-5143-200	CENTRAL OFFICE EXPENSES
9956819346	ELECTION PHONE	02/23/2024	4.00	101-5144-200	ELECTIONS EXPENSES
9956819346	STREETS PHONES	02/23/2024	48.31	101-5331-200	STREET EXPENSES
9956819346	FIRE DEPT PHONE	02/23/2024	82.17	101-5220-200	FIRE DEPARTMENT EXPENSES
9956819346	MECHANIC PHONES	02/23/2024	24.15	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
9956819346	COMPLEX PHONES	02/23/2024	88.44	101-5160-200	OPERATIONAL SUPPLIES
9956819346	INSPECTIONS PHONES	02/23/2024	23.47	101-5240-200	INSPECTIONS EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
9956819346	REC DEPT PHONE	02/23/2024	23.48	101-5530-200	RECREATION DEPT EXPENSES
Total VERIZON WIRELESS:			388.78		
VILLAGE OF KIMBERLY					
250252200 TA	250252200 TARF	01/31/2024	26.25	101-41-4150	OVER/SHORT ON TAXES
250257100 TA	250257100 TARF	01/31/2024	26.25	101-41-4150	OVER/SHORT ON TAXES
Total VILLAGE OF KIMBERLY:			52.50		
VILLAGE OF LITTLE CHUTE					
230293	CROSSING GUARDS 4TH QTR 2023	12/29/2023	9,753.08	101-5215-200	CROSSING GUARDS EXPENSES
240029	95 GALLON REFUSE CART REPLACE	01/31/2024	95.00	101-5331-200	STREET EXPENSES
JAN WATER 5	500 MOASIS DR WATER	02/15/2024	293.74	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total VILLAGE OF LITTLE CHUTE:			10,141.82		
WE ENERGIES					
4888407964	STREET LIGHTS/UNDERPASS	01/22/2024	13,380.17	101-5342-200	STREET LIGHTING EXPENSES
4888407964	COMPLEX/FIRE DEPT ANALYSIS	01/22/2024	3,029.83	101-5160-234	ELECTRIC UTILITIES
4888407964	WATER TOWER/GARAGE-STREET DE	01/22/2024	800.34	101-5323-200	MUNICIPAL GARAGE EXPENSES
4888407964	PARKS	01/22/2024	461.90	101-5520-200	PARK EXPENSES
4888407964	X-MAS LIGHTS	01/22/2024	15.72	101-5531-200	CHRISTMAS LIGHTS EXPENSES
4888407964	X-MAS ARBORETUM-POND/FOUNTAIN	01/22/2024	139.58	205-5370-200	EXPENSES
4888407964	TRAFFIC LIGHTS	01/22/2024	97.50	101-5341-200	LOCAL ROADS EXPENSES
4888407964	ROGER ST LIFT STATION	01/22/2024	78.82	201-5360-200	SANITARY SEWER EXPENSES
4888407964	RED CEDAR PKWY/TREATY PARK	01/22/2024	160.30	702-5160-234	UTILITIES EXPENSE
4888407964	KIMBERLY AVE MUNICIPAL BLDG-GAS	01/22/2024	2,457.98	101-5160-233	GAS UTILITIES
4888407964	GARAGE GAS	01/22/2024	1,683.79	101-5323-200	MUNICIPAL GARAGE EXPENSES
4925250083	STREET LIGHTS/UNDERPASS	02/19/2024	25,375.33	101-5342-200	STREET LIGHTING EXPENSES
4925250083	COMPLEX/FIRE DEPT ANALYSIS	02/19/2024	5,928.29	101-5160-234	ELECTRIC UTILITIES
4925250083	WATER TOWER/GARAGE-STREET DE	02/19/2024	1,462.61	101-5323-200	MUNICIPAL GARAGE EXPENSES
4925250083	PARKS	02/19/2024	839.26	101-5520-200	PARK EXPENSES
4925250083	X-MAS LIGHTS	02/19/2024	30.27	101-5531-200	CHRISTMAS LIGHTS EXPENSES
4925250083	X-MAS ARBORETUM-POND/FOUNTAIN	02/19/2024	219.72	205-5370-200	EXPENSES
4925250083	TRAFFIC LIGHTS	02/19/2024	180.64	101-5341-200	LOCAL ROADS EXPENSES
4925250083	ROGER ST LIFT STATION	02/19/2024	159.61	201-5360-200	SANITARY SEWER EXPENSES
4925250083	RED CEDAR PKWY/TREATY PARK	02/19/2024	290.10	702-5160-234	UTILITIES EXPENSE
4925250083	KIMBERLY AVE MUNICIPAL BLDG-GAS	02/19/2024	4,571.96	101-5160-233	GAS UTILITIES
4925250083	GARAGE GAS	02/19/2024	3,256.26	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total WE ENERGIES:			64,619.98		
WE ENERGIES ESSENTIAL SERVICES-A299					
WR4950494	WR 4950494	12/28/2023	28,840.00	101-5342-200	STREET LIGHTING EXPENSES
Total WE ENERGIES ESSENTIAL SERVICES-A299:			28,840.00		
WEST BEND MUTUAL INSURANCE CO					
011342130000	ERICA ZIEGERT NOTARY BOND	02/13/2024	20.00	101-5143-200	CENTRAL OFFICE EXPENSES
Total WEST BEND MUTUAL INSURANCE CO:			20.00		
WISCONSIN MUNICIPAL JUDGES ASSOCIATION					
2024 MEMBE	GERALD C. SCHUMANN	02/05/2024	100.00	101-5121-200	MUNICIPAL COURT EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
			<hr/>		
	Total WISCONSIN MUNICIPAL JUDGES ASSOCIATION:		100.00		
	Grand Totals:		<u>2,463,802.74</u>		

Report Criteria:

Report type: GL detail

Invoice Detail.GL account (3 Characters) = {<>} "601"

Invoice Detail.GL account = {<>} "0011111"

Check.Voided = No

Receipt Number	Date	Customer Name	Description	V	Amount
Grand Totals:					932,665.03

Distribution Summary

Category	Distribution	Amount
COURT REVENUES	COURT PENALTIES AND FINES	6,818.64
COURT REVENUES	PARKING FINES	395.00
FRANCHISE FEES	CABLE TV FRANCHISE FEES	10,168.62
LICENSES/PERMITS	BUILDING PERMITS	370.00
LICENSES/PERMITS	CONSTRUCTION PERMITS	150.00
LICENSES/PERMITS	DOG LICENSE	568.00
LICENSES/PERMITS	ELECTRICAL PERMITS	410.00
LICENSES/PERMITS	HOV FEE	7,575.00
LICENSES/PERMITS	HVAC-HEATING & AIR CONDITIO	50.00
LICENSES/PERMITS	IMPACT FEES	500.00
LICENSES/PERMITS	OPERATORS/BARTENDER LICENSE	50.00
LICENSES/PERMITS	PLUMBING PERMITS	30.00
LICENSES/PERMITS	SANITARY SEWER HOOK UP FEE	2,700.00
LICENSES/PERMITS	SOLICITOR PERMIT	100.00
LICENSES/PERMITS	TIF#5 BUILDING PERMITS	7,810.00
LICENSES/PERMITS	TIF#6 IMPACT FEES	2,000.00
MISCELLANEOUS	EMPLOYEE APPRECIATION FUND	117.00
MISCELLANEOUS	INSURANCE REIMBURSEMENT	5,247.13
MISCELLANEOUS	LIBRARY DONATIONS	16.96
MISCELLANEOUS	ANNUITANT HEALTH INSURANCE	417.93
MISCELLANEOUS	PARK DONATION	500.00
MISCELLANEOUS	PARK DONATION	5,000.00
MISCELLANEOUS		.00
MISCELLANEOUS	REIMBURSEMENT OF OVERPAYMENT	19.00
MISCELLANEOUS	TARF MANUAL BILLING	3,846.93
MISCELLANEOUS	REFUND ON OVERPAYMET	49.34
PUBLIC CHARGES FOR SERVICES	(T) BOAT LAUNCH PERMIT	35.00
PUBLIC CHARGES FOR SERVICES	(T) COMPLEX RENTAL	617.50
PUBLIC CHARGES FOR SERVICES	(T) LIBRARY COPY MACHINE	581.10
PUBLIC CHARGES FOR SERVICES	(T) PARK/SHELTER RESERVATIONS	140.00
PUBLIC CHARGES FOR SERVICES	(T) REC CAP/PANT SALES	495.00
PUBLIC CHARGES FOR SERVICES	CLERK'S FEES (REI, NSF FEES)	450.00
PUBLIC CHARGES FOR SERVICES	KIM-TALK ADVERTISEMENT	1,650.00
PUBLIC CHARGES FOR SERVICES	LIBRARY FEES/FINES	758.06
PUBLIC CHARGES FOR SERVICES	LICENSE PUBLICATION FEES	30.00
PUBLIC CHARGES FOR SERVICES	METAL/RUBBISH PICKUP	85.00
PUBLIC CHARGES FOR SERVICES	POLY CARTS	1,080.00
PUBLIC CHARGES FOR SERVICES	REC REGISTRATION	3,165.01
PUBLIC CHARGES FOR SERVICES	SALES TAX	102.87
PUBLIC CHARGES FOR SERVICES	YARD WASTE PERMIT	190.00
TAXES	GENERAL PROPERTY TAXES	857,536.60
TAXES	LOCAL SHARE ROOM TAX	10,839.34
Grand Totals:		932,665.03

SUMMARY OF ACCOUNTS 2024 (1st QTR)

General Fund Checking Account xxxxxxx 9241

Beginning Balance	\$5,061,592.11	\$6,078,022.34
Deposits	\$4,659,884.26	\$1,575,408.83
Withdrawals	\$3,644,822.19	\$3,221,842.39
Interest	\$1,368.16	\$1,182.57
Ending Balance	\$6,078,022.34	\$4,432,771.35
	January	February

General Fund Money Market Account xxxxxxx0273

Beginning Balance	\$14,851,483.01	\$14,878,905.50
Deposits	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00
Interest	\$27,422.49	\$25,700.67
Ending Balance	\$14,878,905.50	\$14,904,606.17
	January	February

Property Tax Savings Account xxxxxxx 9000

Beginning Balance	\$752,714.00	\$1,080,204.27
Deposits	\$327,426.04	\$0.00
Withdrawals	\$0.00	\$0.00
Fee	\$12.00	\$0.00
Interest	\$76.23	\$85.59
Ending Balance	\$1,080,204.27	\$1,080,289.86
	January	February

Water Department Business Money Market Account xxxxxxx 9274

Beginning Balance	\$701,227.67	\$702,522.45
Deposits	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00
Fee	\$0.00	\$0.00
Interest	\$1,294.78	\$1,213.48
Ending Balance	\$702,522.45	\$703,735.93
	January	February

Trust Accounts Business Money Market Account xxxxxxx 5275

Beginning Balance	\$4,669,589.39	\$4,679,358.53
Deposits	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00
Fee	\$0.00	\$0.00
Interest	\$9,769.14	\$9,157.99
Ending Balance	\$4,679,358.53	\$4,688,516.52
	January	February

TIF Money Market Account xxxxxxx 1278

Beginning Balance	\$11,132,952.04	\$11,156,243.03
Deposits	\$0.00	\$0.00
Withdrawals	\$0.00	\$919,254.82
Fee	\$0.00	\$25.00
Interest	\$23,290.99	\$21,337.62
Ending Balance	\$11,156,243.03	\$10,258,300.83
	January	February

TIF Financial Statements for February 2024 Capital Credit Union

FUND	BALANCE as of 01/31/2024		PLUS DEPOSITS Deposits		LESS DISBURSEMENTS Withdraws		BALANCE as of 02/29/2024		DEPOSIT & DISBURSEMENT DESCRIPTIONS	
	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM	PMA INV	CCU MM		
310.1111 TIF #4 Sinking \$21,185.61	N/A	\$21,145.17	N/A	\$40.44	N/A	\$0.00	N/A	\$21,185.61		
310.1185 TIF #5 Sinking \$203,831.09	N/A	\$559,897.97	N/A	\$1,070.87	N/A	\$357,137.75	N/A	\$203,831.09	Associated Loan Payment	
701.1395 TIF #5 Project \$4,591.59	N/A	\$4,582.82	N/A	\$8.77	N/A	\$0.00	N/A	\$4,591.59		
310.1197 TIF #6 Sinking \$8,133,469.90	\$ -	\$8,679,012.34	\$0.00	\$16,599.63	\$0.00	\$562,117.07 \$25.00 \$0.00	\$0.00	\$8,133,469.90	Associated Loan Payment and Wire Transfer Fee	
702.1116 TIF #6 Project \$1,895,217.64	\$ 0.00	\$1,891,599.73	\$0.00	\$3,617.91	\$0.00	\$0.00	\$0.00	\$1,895,217.64		
CCU Interest	\$0.00	\$11,156,238.03		\$21,337.62				\$0.00	\$10,258,295.83	\$10,258,295.83
	2.470%	\$ 21,337.62						\$10,258,300.83		

Trust Financial Statements for February 2024

Capital Credit Union

FUND	BALANCE as of 1/31/24	% of total Investment	CCU Interest Earned	PLUS DEPOSITS	LESS DISBURSEMENTS	BALANCE as of 2/29/24	DEPOSIT & DISBURSEMENT DESCRIPTIONS
Boat Launch Trust	\$16,192.97	0.35%	\$31.71			\$16,224.68	
Cedars/Mill Site Trust	\$1,337,137.67	28.58%	\$2,616.91			\$1,339,754.58	
Complex Equipment	\$250,604.31	5.36%	\$490.46			\$251,094.77	
Data Processing	\$44,727.86	0.96%	\$87.54			\$44,815.40	
EMR Donations Trust	\$10,118.02	0.22%	\$19.80			\$10,137.82	
Fire Department	\$154,923.24	3.31%	\$303.20			\$155,226.44	
Fire Dept. Donations	\$54,428.05	1.16%	\$106.52			\$54,534.57	
Fox Valley Metro	\$172,178.96	3.68%	\$336.97			\$172,515.93	
Impact Fees	\$179,572.09	3.84%	\$351.44			\$179,923.53	
Kimberly Library Trust	\$33,924.88	0.72%	\$66.39			\$33,991.27	
Park Improvement	\$209,654.01	4.48%	\$410.31			\$210,064.32	
Personnel Trust	\$823,964.61	17.61%	\$1,612.58			\$825,577.19	
Reassessment Trust	\$104,033.03	2.22%	\$203.60			\$104,236.63	
Room Tax Trust Fund	\$242,837.82	5.19%	\$475.26			\$243,313.08	
Self Insured Fund	\$144,792.92	3.09%	\$283.37			\$145,076.29	
Sidewalk Rehabilitation	\$0.00	0.00%	\$0.00			\$0.00	
Street Facility Fund	\$265,376.01	5.67%	\$519.37			\$265,895.38	
Street Equipment Repla	\$634,897.08	13.57%	\$1,242.56			\$636,139.64	
Street Construction	\$0.00	0.00%	\$0.00			\$0.00	
	\$4,679,363.53	100.00%	\$9,157.99	\$0.00	\$0.00	\$4,688,521.52	
Monthly Interest	\$ 9,157.99	2.4700%				\$4,688,516.52	

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
January 9, 2024

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Stienen and Hietpas appeared in person. Commissioner Hanson joined late and appeared remotely. Also attending the meeting were Administrator Mahoney, Water Superintendent Verstegen, and Public Works Director Ulman.

Approval of Minutes from the December 12, 2023, Meeting

Commissioner Stienen moved, Hietpas seconded the motion to approve the Water Commission minutes of the December 12, 2023, meeting. The motion carried by a vote of 3-0.

Unfinished Business

None

New Business

Bills and Claims, and Financial Statements for the month of November 2023

Commissioner Stienen inquired about the expense of Elan RP Testing and Superintendent Verstegen responded that MCO technician Chris Kang is a certified RP tester and the charge is for his annual registration fee. Chairman Johnson questioned two refund payments and Administrator Mahoney advised that Utility Billing Clerk Firchow would be best to follow up on this question. Commissioner Stienen moved, Hanson seconded the motion to approve the Bills and Claims, and Financial Statements for the month of November 2023. The motion carried by unanimous vote of the Commission.

Change Order #3 to V & T Painting, LLC to decrease the contract amount by \$300.00 for the Tower #2 Water Tank Repainting Project

Administrator Mahoney advised that this reduction is for village staff time used to remove metal that was placed in garbage containers by V & T Painting staff. Commissioner Hietpas moved, Stienen seconded the motion to approve Change Order #3 to V & T Painting, LLC decreasing the contract amount by \$300.00 for the Tower #2 Water Tank Repainting Project. The motion carried by unanimous vote of the Commission.

Tower #2 Water Tank Repainting Project Update

Administrator Mahoney provided an update advising there is no change to the retention amount previously approved and noted that the trailer currently on site will be moved within the next couple of days.

Reports

Midwest Contract Operations, Inc.

Superintendent Verstegen reported that a hydrant was hit and repaired, they conducted meter maintenance in the Combined Locks meter pit, are still waiting on meters ordered in March and

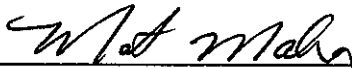
are almost out of inventory. Over the next several months MCO will be concentrating on softeners, doing efficiency reports, analyzing the Fulcer resin and the Lincoln resin, will pull the Lincoln Well so it may be operationally better to replace the Lincoln resin, and the generator for the tower has been ordered.

Public Participation

None

Adjournment

Commissioner Stienen moved, Hietpas seconded the motion to adjourn. The motion carried by a vote of 3-0 and the Commission adjourned at 11:12 am.



Maggie Mahoney
Secretary

Dated January 30, 2024

Drafted by MMF

Approved by Water Commission on 3-12-2024

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
January 29, 2024**

The meeting was called to order at 5:00pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Barbara Wentzel, Dave Hietpas, Phil Yunk, and Rose Vander Velden

Members present via Zoom: none

Members Absent: none

Others present in Person: Holly Selwitschka, Kimberly Library Director

**Motion by VanderVelden, seconded by Hietpas to approve the minutes of the November 20, 2023 meeting.
Motion carried by unanimous vote.**

Motion by Hietpas, seconded by Yunk to approve the current bills as written. Motion carried by unanimous vote.

New Business: none

Director Report: Holly reviewed items from her director report including upcoming library closures. The Village hall generation installation has been scheduled for April 18-21. The library will need to be closed on Friday, April 19 and Saturday, April 20 due to loss of electricity. Holly also informed board that the library is looking for a piano donation or looking to write a grant to purchase an electronic keyboard; the library is getting a few new shelving units at no cost from a library in Brown County that built a new building; and we found a graphic artists to create some new logo design options. The quote from Strawberry Fields came in under the anticipated budget costs by \$300.

Items for the Next Meeting: Annual Report, 2023 Year-End Final budget review, Tik Tok plan, talk about student representative. Next meeting to be held February 19 @ 5pm.

Motion by Hietpas, seconded by Wentzel to adjourn. Meeting was adjourned at 5:22pm.

Submitted by: Holly Selwitschka, Library Director