

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD  
November 20, 2023**

The meeting was called to order at 5:01pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Barbara Wentzel, Dave Hietpas, Phil Yunk, and Rose Vander Velden

Members present via Zoom: none

Members Absent: none

Others present in Person: Holly Selwitschka, Kimberly Library Director

**Motion by VanderVelden, seconded by Yunk to approve the minutes of the October 16, 2023 meeting. Motion carried by unanimous vote.**

**Motion by Wentzel, seconded by Hietpas to approve the current bills as written. Motion carried by unanimous vote.**

**New Business:** none

**Director Report:** Holly reviewed items from her director report including upcoming library closures, board appointments by county and also student representatives, resolution of error in self-check circulation, using Tik Tok, hosting a library pet, and the Little Free Library. Board members discussed the opportunity to invite a student representative to sit on the library board, Holly will gather more information and Phil will look into it on the school side of things. Board members consented to using Tik Tok again but would like to see a plan of action before the service is restarted. Concerns were expressed over the quality of food available at a little free library in the library and over who would maintain it.

**Unfinished Business:**

**2024 Budget:** By removing Hoopla service as of January 1, the library was able to meet the minimum expenditure increase requested by the Village Board, and have additional savings to apply to other lines. Holly recommended adding funds to books and supplies as the library has consistently been over budget in those areas the past 3 years and also to advertising so that the library may make progress toward creating a new logo, thinking about identity and forming a new brand to publicize the library's identity.

**Motion by VanderVelden to approve the 2024 budget proposal as presented and discussed, seconded by Wentzel. Motion carried by unanimous vote.**

**Motion by Wentzel, seconded by VanderVelden, to approved revisions to the Materials Selection Policy. Motion carried by unanimous vote.**

**Motion by Wentzel to approve revisions to the Programming Policy. Seconded by Yunk. Motion carried by unanimous vote.**

**Items for the Next Meeting:** Annual and 3-year comparison of library statistics, initial look at annual report. Next meeting to be held January 15 @ 5pm. There will be no December Library Board Meeting.

**Motion by Wentzel, seconded by Hietpas to adjourn. Meeting was adjourned at 5:50pm.**

Submitted by: Holly Selwitschka, Library Director