

**MINUTES OF THE MEETING OF THE  
KIMBERLY PUBLIC LIBRARY BOARD  
July 17, 2023**

The meeting was called to order at 5:01pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Barbara Wentzel, Rose Vander Velden, Phil Yunk, Dave Hietpas

Members Present via Zoom:

Others present in Person: Bradley Shipps, OWLS Director; Kristin Laufenberg, OWLS Consultant; Holly Selwitschka, Kimberly Library Director

**Motion by Vander Velden, seconded by Yunk to approve the minutes of the June 19 and Special July 10, 2023 meetings. Motion carried by unanimous vote.**

**Motion by Hietpas, seconded by Wentzel to approve the current bills as written. Motion carried by unanimous vote.**

**New Business:** Q&A with OWLS leadership:

Q: Herro: Does OWLS provide space needs consulting? A: Laufenberg – yes. Shipps clarified there are limitations

Q: Herro: Does OWLS provide training on CARL and is the training up to date? A: Shipps – yes.

Laufenberg took a moment to review services provided by OWLS.

Q: Herro: Is Hoopla available for all libraries? A: Shipps – no. Research to investigate that possibility is showing that the current pricing model of Hoopla will be a barrier to providing that service through system-wide efforts

Q: Herro: Are you happy with CARL? A: Bradley – it's complicated. While libraries are not happy with it yet, they also do not want to go through the process of ILS change again, as determined by a survey of libraries. A follow-up survey to measure CARL satisfaction with improvements is in the works. The developers have been responsive to requests for improvements and OWLS has a good working relationship with TLC.

Q: Herro/ Vander Velden: Expressed disappointment with loss of Patron History feature. A: Shipps – there's still a way to find it through a back door. Staff can be trained, but that might not always be there. Vander Velden appreciated the notice of future releases by favorite authors and misses that.

**Director Report:** Holly reviewed items from her report. Holly pointed out the new WI Libraries Buildings and Spaces website for information about capital improvement processes.

Discussion on Meeting Room Policy – Request reiterated by Herro to post the policy inside the meeting rooms. No further changes were agreed upon. Holly will seek input from CVMIC for legal compliance.

**Items for the Next Meeting:** Policies: Reconsideration of Library Materials, Meeting Room, Home-bound Delivery, report progress on filling personnel vacancies, officer elections, reconsider hours of operation

**Motion by Vander Velden, seconded by Wentzel to NOT enter Closed Session per WI State Statute s.19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation date of an employee. Motion carried by unanimous vote.**

The board did not enter closed session but took action on the discussion from the special meeting closed session of July 10.

**Motion by Vander Velden, seconded by Hietpas to approve a Step Increase to M-4 for the Library Director.  
Motion carried by unanimous vote.**

**Motion by Hietpas, seconded by Wentzel to adjourn. Meeting was adjourned at 5:42pm.**

Submitted by: Holly Selwitschka, Library Director