

**VILLAGE OF KIMBERLY FIRE COMMISSION**  
**QUARTERLY MEETING MINUTES**  
**June 19th, 2023**

**I. Call to Order**

- A. Meeting was called to order at 6:06pm by Fire Chief Jim Hietpas

**II. Roll Call**

Rick Weyenberg	Jolene Van Thiel	Ken Schultz	Courtney Huss
Chief Jim Hietpas	Bill Kerkhoff Jr.	Josh Young - Absent	

**III. Election of Rick Weyenberg as Chairman**

- A. Motion Rick Weyenberg, second Ken Schultz - all approved

**IV. Election for Courtney Huss as Secretary**

- A. Motion Jolene Van Thiel, second Rick Weyenberg - all approved

**V. Call Review**

- A. Chief Hietpas and Bill Kerkhoff Jr. provided the board with service calls for the past quarter for both Fire and EMR.

**VI. Department Updates**

- A. Rescue pumper to replace 3521 & 3571 was ordered - estimated delivery of March 2026.
- B. Hose testing incident:
1. Todd Weyenberg was injured - had a procedure done and is healing.
  2. New tester is being purchased and will be shared between Kimberly, Combined Locks and Buchanan Fire Departments.
  3. Since Todd is only a volunteer, the village will not cover any medical costs - The village is looking into adding an endorsement on the depts. insurance policy.
- C. July 3rd Fireworks reviewed - all on track

**VII. Closed Session**

Move into Closed Session per WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

- A. Motion to move into closed session at 6:39pm - Rick Weyenberg, second Ken Schultz
- B. Interviews for Firefighter (1) and Emergency Medical Response (1) were held.
- C. Updates and changes with department staffing.
- D. Motion to reconvene into open session at 7:15pm by Ken Schultz, second Jolene Van Thiel - all approved

**VIII. EMR Director Position Availability:**

- A. Chief Hietpas will post position availability and requirements internally for department personnel to apply by the next board meeting.
- B. Commissions board to hold a special meeting to discuss applicants and interviews - scheduled for August 7th, 2023 at 6pm.

**IX. Adjourn**

- A. Motion to adjourn meeting at 7:19pm by Ken Schultz, second Courtney Huss - all approved.