

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**JULY 11, 2023**

Chairman Johnson called the meeting to order at 11:01 am. Commissioner Steinen, Hanson, and Hietpas appeared in person. Also attending the meeting were Administrator Mahoney, Water Superintendent Verstegen, Public Works Director Ullman, and Utility Billing Clerk Firchow.

Commissioner Steinen moved, Hanson seconded the motion to approve the minutes of the June 13, 2023, meeting. The motion carried by unanimous vote of the Commission.

Under Bills and Claims, Commissioner Steinen questioned charges for the sewage lift station and Administrator Mahoney verified she would submit the correction. Commissioner Hanson moved, Steinen seconded the motion to approve the bills and claims for May 2023. The motion carried by unanimous vote of the Commission.

Under Financial Statements for the month of May 2023. There was discussion that the Financial Statements will not require approval but the Financial Reports consisting of the Summary of Accounts and the Revenues/Expenditures with Comparison to Budget will continue to be presented to the Commission for review.

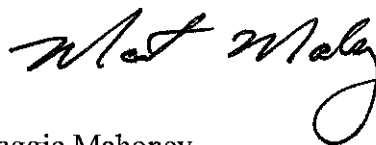
Superintendent Verstegen reported that the Village Board has approved the placement of the village logos on the towers. The Memorial Park tower logo will face both north and south, while the Public Works tower logo will remain in its current positions. Also reported was a main break at John Street, residential meter changes continue, the John Street Well will start test pumping tomorrow and the tower painting project crews are moving in on Wednesday and a preconstruction meeting will be scheduled once their crews are in.

Administrator Mahoney presented the 2024-2028 Capital Improvement Plan preliminary draft. Superintendent Verstegen reviewed the Projects by Funding Source report and anticipated charges. Public Works Director Ullman reported that he anticipates the Roger Street project will move from 2028 to 2024, at the recommendation of McMahon & Associates. Administrator Mahoney reviewed the Capital Improvement Plan 2024-2028 Water Utility Draft Plan and 5 Year Forecast reviewing the available capital, noting the audit is still pending, revenues reflect the receipt of ARPA funds and the DNR reimbursement for private lead laterals and under expenditures a reduction is anticipated as the transportation utility fund will absorb some costs and the final bond payment was made in 2022. Noted items in assumptions were an anticipated full rate increase, a 1% population growth, and an annual 3% increase for operations expenditures.

There was no unfinished business.

Under new business, Commissioner Hanson shared information and his plan to attend the Annual Conference for the League of Municipalities scheduled for October 2023 to take place in Green Bay, Wisconsin.

Commissioner Hanson moved, Steinen seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:32 am.



Maggie Mahoney  
Secretary

Michelle Firchow

Drafted July 14, 2023

Approved by Water Commission on 8-18-23