

**SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD**  
**MINUTES**  
**MAY 8, 2023**

President Kuen called the meeting to order at 6:00 pm. Appearing in person were President Kuen, Trustees Gaffney, Hietpas, Trentlage, Karner, Hammen, and Hruzek. Also present were Administrator/Community Development Director Mahoney, Clerk-Treasurer Weyenberg, Director of Public Works/Zoning Administrator Ulman, Community Enrichment Director Femal, and one member of the media.

**(5) Approval of Minutes from the 05-01-2023 Meeting**

Trustee Trentlage moved, Trustee Hammen seconded the motion to approve the Village Board minutes for 05-01-2023. The motion was carried by unanimous vote of the Board.

**(6) Unfinished Business**

None

**(7a) Reorganization of the Village Board**

Trustee Hammen moved, Trustee Karner seconded the motion to approve the following appointments:

Personnel Committee – Three (3) one-year terms due to expire May 2024

1. Chuck Kuen
2. Marcia Trentlage
3. Mike Hruzek

Board of Health – Three (3) one-year terms due to expire May 2024

1. Dave Hietpas
2. Marcia Trentlage
3. Lee Hammen

Plan Commission – One (1) one-year term due to expire May 2024

1. Norb Karner

Kimberly Economic Development Organization – Two (2) one-year terms due to expire May 2024

1. Chuck Kuen
2. Mike Hruzek

2023 Board of Review – Four (4) positions including Alternate

1. Tom Gaffney
2. Lee Hammen
3. Marcia Trentlage
4. Norb Karner (Alternate)

President Pro Tem – One (1) one-year term to expire May 2024

1. Lee Hammen

The motion carried by unanimous vote of the Board.

**(7b) Sunset Beach Sound System Replacement Project to Amplify Technologies in the amount of \$5,405.00.**

Trustee Hammen moved, Trustee Gaffney seconded the motion to approve the replacement project to Amplify Technologies in the amount of \$5,405.00 from the Parks Improvement Trust Fund. Motion carried with a roll call vote:

Hammen- aye

Karner- aye

Trentlage-aye

Gaffney-aye

Hruzek-aye

Hietpas-aye

Kuen-aye

**(8) Public Participation**

There was no public participation.

**(9) Adjournment**

Trustee Karner moved, Trustee Hammen seconded the motion to adjourn. The motion was carried by unanimous vote and the Board adjourned at 6:06 pm.

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Jennifer Weyenberg  
Clerk-Treasurer

Dated 05/09/2023.

Drafted by SKB

Approved by Village Board 05/15/2023.



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION:** Certificate of Payment #1 to Jossart Brothers, Inc., in the amount of \$236,363.80 for the 2023 Utilities Construction of Sunset Dr.

**REPORT PREPARED BY:** Greg Ulman, Director of Public Works/ Zoning  
Administrator

**REPORT DATE:** May 15<sup>th</sup>, 2023

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:** Certificate for payment #1 issued for \$236,363.80 for work performed through April 28<sup>th</sup>, 2023, for the project.

*See attached certificate for Payment #1*

Engineer Werner will discuss and address questions from the Board.

**RECOMMENDED ACTION:** Staff recommends approval of Certificate of Payment #3 to Jossart Brothers, Inc., in the amount of \$236,363.80 for the 2023 Utilities Construction of Sunset Dr.

**Attachments:**

1. 2023 Sunset Dr Utilities Pay Request 1



May 1, 2023

Village of Kimberly  
Attn: Maggie Mahoney, Administrator  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Re: Village of Kimberly  
Sunset Drive  
Sanitary, Water & Storm Sewer Reconstruction  
Certificate for Payment #1  
McM. No. K0001-09-22-00637.02

Dear Maggie:

Enclosed herewith is Certificate for Payment #1 for the above referenced project. This Certificate is issued to Jossart Brothers, Inc. in the amount of \$236,363.80 for partial payment for work performed through April 28, 2023.

Please process the enclosed, and forward payment to Jossart Brothers, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "B. Werner".

Brad D. Werner, P.E.  
Vice President / Sr Municipal Engineer

BDW:car

cc: Jossart Brothers, Inc.

Enclosure: Certificate for Payment #1

# McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE PO BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

## CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Contract No. K0001-09-22-00637.02  
Project File No. K0001-09-22-00637.02  
Certificate No. One (1)  
Issue Date: May 1, 2023  
Project: Sunset Drive Sanitary, Water &  
Storm Sewer Reconstruction

This Is To Certify That, In Accordance With The Contract Documents Dated: April 12, 2023

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

Is Entitled To Partial Payment For Work Performed Through: April 28, 2023

- ☒ Contractor's Application for Payment Attached  
☒ Itemized Cost Breakdown Attached

Original Contract	<u>\$1,191,898.00</u>
Net Change Orders	<u>\$0.00</u>
Current Contract Amount	<u>\$1,191,898.00</u>

Completed To Date	<u>\$248,804.00</u>
Retainage 5%*	<u>\$12,440.20</u>
Subtotal	<u>\$236,363.80</u>
Previously Certified	<u>\$0.00</u>

\*5% Completed To Date

**Amount Due This Payment: \$236,363.80**

Please process and forward payment to JOSSART BROTHERS, INC.

Certified By:  
**McMAHON ASSOCIATES, INC.**  
Neenah, Wisconsin

  
Brad D. Werner, P.E.

Vice President / Sr Municipal Engineer

# CERTIFICATE FOR PAYMENT #1

VILLAGE OF KIMBERLY  
SUNSET DRIVE SANITARY, WATER & STORM SEWER RECONSTRUCTION  
Contract No. K0001-09-22-00637.02

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

## SANITARY SEWER

Item	Description	Qty	Unit
1.	Mobilization	1	L.S.
2.	8 Inch SDR 35 PVC Sanitary Sewer	1,830	L.F.
3.	4 Inch Sanitary Lateral - Excavated	812	L.F.
4.	4 Inch HDPE DR 17 Sanitary Lateral - Pipe Burst	1,512	L.F.
5.	4" x 8" Wye Connection Including Riser	26	Ea.
6.	48 Inch Sanitary Manhole	79	V.F.
7.	48 Inch Sanitary Drop Manhole #A6-802	1	L.S.
8.	Manhole Casting	9	Ea.
9.	Post-Construction Mainline Cleaning and Televising	1	L.S.
10.	Post-Construction Lateral Televising	26	Ea.
11.	Sanitary Sewer Trench Compaction and Certification (50 Tests)	1	L.S.

SUB-TOTAL (Items 1. through 11., Inclusive)

Bid Quantities		Cert-Pay 01		Completed To Date	
Unit Price	Total	Qty	Total	Qty	Total
\$5,000.00	\$5,000.00	0.5	\$2,500.00	0.5	\$2,500.00
\$72.00	\$131,760.00		\$0.00	0	\$0.00
\$78.00	\$63,336.00		\$0.00	0	\$0.00
\$5.25	\$7,938.00		\$0.00	0	\$0.00
\$250.00	\$6,500.00		\$0.00	0	\$0.00
\$445.00	\$35,155.00		\$0.00	0	\$0.00
\$6,000.00	\$6,000.00		\$0.00	0	\$0.00
\$750.00	\$6,750.00		\$0.00	0	\$0.00
\$3,000.00	\$3,000.00		\$0.00	0	\$0.00
\$200.00	\$5,200.00		\$0.00	0	\$0.00
\$7,650.00	\$7,650.00		\$0.00	0	\$0.00
\$278,289.00		\$2,500.00		\$2,500.00	

## RECONNECTION WORK ON PRIVATE PROPERTY

Item	Description	Qty	Unit
12.	Outside Spot Excavation	1	Ea.
13.	Outside Cleanout with Frost Sleeve	1	Ea.
14.	Inside Excavation for Reconnection	26	Ea.
15.	4 Inch Furnco Connection	26	Ea.
16.	4 Inch Bend	26	Ea.
17.	Inside Cleanout	26	Ea.
18.	Cleanout Cap	26	Ea.
19.	Floor Drain	26	Ea.
20.	Redi-Crete Floor Restoration	100	BAG

SUB-TOTAL (Items 12. through 20., Inclusive)

Bid Quantities		Cert-Pay 01		Completed To Date	
Unit Price	Total	Qty	Total	Qty	Total
\$525.00	\$525.00		\$0.00	0	\$0.00
\$525.00	\$525.00		\$0.00	0	\$0.00
\$1,900.00	\$49,400.00		\$0.00	0	\$0.00
\$420.00	\$10,920.00		\$0.00	0	\$0.00
\$21.00	\$546.00		\$0.00	0	\$0.00
\$157.50	\$4,095.00		\$0.00	0	\$0.00
\$10.50	\$273.00		\$0.00	0	\$0.00
\$157.50	\$4,095.00		\$0.00	0	\$0.00
\$31.50	\$3,150.00		\$0.00	0	\$0.00
\$73,529.00		\$0.00		\$0.00	

## WATER MAIN

Item	Description	Qty	Unit
21.	Mobilization	1	L.S.
22.	Temporary Water Service	1	L.S.
23.	8 Inch PVC Water Main	1,830	L.F.
24.	6 Inch PVC Water Main	65	L.F.
25.	8 Inch Valve	8	Ea.
26.	7.5 Foot Bury Hydrant	5	Ea.
27.	Salvage Existing Hydrant	3	Ea.
28.	1 Inch Water Service - Pulled or Bored	340	L.F.
29.	1 Inch Water Service - Excavated	380	L.F.
30.	1 Inch Service Set	26	Ea.
31.	2 Inch Water Service - Excavated	30	L.F.
32.	2 Inch Service Set	1	Ea.
33.	Water Main Trench Compaction and Certification (50 Tests)	1	L.S.

SUB-TOTAL (Items 21. through 33., Inclusive)

Bid Quantities		Cert-Pay 01		Completed To Date	
Unit Price	Total	Qty	Total	Qty	Total
\$5,000.00	\$5,000.00	0.5	\$2,500.00	0.5	\$2,500.00
\$7,500.00	\$7,500.00	1	\$7,500.00	1	\$7,500.00
\$97.00	\$177,510.00	1,587	\$153,939.00	1,587	\$153,939.00
\$90.00	\$5,850.00	51	\$4,590.00	51	\$4,590.00
\$2,950.00	\$23,600.00	8	\$23,600.00	8	\$23,600.00
\$5,700.00	\$28,500.00	4	\$22,800.00	4	\$22,800.00
\$750.00	\$2,250.00		\$0.00	0	\$0.00
\$30.00	\$10,200.00		\$0.00	0	\$0.00
\$67.00	\$25,460.00		\$0.00	0	\$0.00
\$550.00	\$14,300.00		\$0.00	0	\$0.00
\$70.00	\$2,100.00		\$0.00	0	\$0.00
\$1,500.00	\$1,500.00		\$0.00	0	\$0.00
\$5,500.00	\$5,500.00	0.5	\$2,750.00	0.5	\$2,750.00
\$309,270.00		\$217,679.00		\$217,679.00	

## STORM SEWER

Item	Description	Qty	Unit
34.	4 Foot Diameter Storm Manhole	75	V.F.
35.	5 Foot Diameter Storm Manhole	10	V.F.
36.	6 Foot Diameter Storm Manhole	11	V.F.
37.	Storm Manhole Casting	10	Ea.
38.	Inlet with Casting and Drain Tile Stubs	12	Ea.
39.	Bore Mobilization and Setup	1	L.S.
40.	Bore 30 Inch Steel Casing Pipe	223	L.F.
41.	30 Inch Storm Sewer	930	L.F.
42.	24 Inch Storm Sewer	430	L.F.
43.	21 Inch Storm Sewer	110	L.F.
44.	15 Inch Storm Sewer	65	L.F.
45.	12 Inch Storm Sewer	650	L.F.
46.	6 Inch PVC Storm Sewer	50	L.F.
47.	Reconnect Existing 6 Inch PVC Mini-Storm to Inlet	3	Ea.
48.	4 Inch PVC Storm Sewer	332	L.F.
49.	Internal Fiberglass Spot Repair on 21 Inch Storm Outfall	1	L.S.
50.	Storm Sewer Clean and Televising	1	L.S.
51.	Storm Sewer Trench Compaction and Certification (50 Tests)	1	L.S.

SUB-TOTAL (Items 34. through 51., Inclusive)

Bid Quantities		Cert-Pay 01		Completed To Date	
Unit Price	Total	Qty	Total	Qty	Total
\$420.00	\$31,500.00		\$0.00	0	\$0.00
\$665.00	\$6,650.00		\$0.00	0	\$0.00
\$830.00	\$9,130.00		\$0.00	0	\$0.00
\$550.00	\$5,500.00		\$0.00	0	\$0.00
\$3,750.00	\$45,000.00		\$0.00	0	\$0.00
\$12,500.00	\$12,500.00		\$0.00	0	\$0.00
\$450.00	\$100,350.00		\$0.00	0	\$0.00
\$125.00	\$116,250.00		\$0.00	0	\$0.00
\$105.00	\$45,150.00		\$0.00	0	\$0.00
\$105.00	\$11,550.00		\$0.00	0	\$0.00
\$77.00	\$5,005.00		\$0.00	0	\$0.00
\$72.00	\$46,800.00		\$0.00	0	\$0.00
\$40.00	\$2,000.00		\$0.00	0	\$0.00
\$250.00	\$750.00		\$0.00	0	\$0.00
\$35.00	\$11,620.00		\$0.00	0	\$0.00
\$12,000.00	\$12,000.00		\$0.00	0	\$0.00
\$4,500.00	\$4,500.00		\$0.00	0	\$0.00
\$3,255.00	\$3,255.00		\$0.00	0	\$0.00
\$469,510.00		\$0.00		\$0.00	

# CERTIFICATE FOR PAYMENT #1

VILLAGE OF KIMBERLY  
SUNSET DRIVE SANITARY, WATER & STORM SEWER RECONSTRUCTION  
Contract No. K0001-09-22-00637.02

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

## WATER MAIN

Item	Description	Qty	Unit
52.	Erosion Control - Inlet Protection and Maintenance	1	L.S.
53.	Concrete Pavement Removal	1	L.S.
54.	Rough Grading / Temporary Seeding	1	L.S.
55.	Tree Removal	32	Ea.

SUB-TOTAL (Items 52. through 55., Inclusive)

TOTAL (Items 1. through 55., Inclusive)

Bid Quantities	
Unit Price	Total
\$2,500.00	\$2,500.00
\$30,000.00	\$30,000.00
\$12,000.00	\$12,000.00
\$525.00	\$16,800.00

Cert-Pay 01	
Qty	Total
0.5	\$1,250.00
0.3	\$9,000.00
	\$0.00
35	\$18,375.00

Completed To Date	
Qty	Total
0.5	\$1,250.00
0.3	\$9,000.00
0	\$0.00
35	\$18,375.00

\$61,300.00
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\$28,625.00
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\$28,625.00
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\$1,191,898.00
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\$248,804.00
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\$248,804.00
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Completed to Date:

Retainage:

Subtotal:

\$248,804.00
\$12,440.20
\$236,363.80

\$248,804.00
\$12,440.20
\$236,363.80
\$0.00
\$236,363.80



McMahon Associates, Inc.  
1445 McMahon Drive P.O. Box 1025  
Neenah, WI 54956 Neenah, WI 54957-1025

Telephone: (920)751-4200  
FAX: (920)751-4284

## APPLICATION FOR PAYMENT

(Owner)  Village of Kimberly	PROJECT:	Kimberly Sunset Drive Sanitary Sewer, Water & Storm Sewer Reconstruction
	CONTRACTOR	Jossart Brothers, Inc.
	Contract No.	K0001-09-22-00637.02
	Project No.	K0001-09-22-00637.02
	Application No.	1
	Application Date	April 28, 2023
Period From	April 12, 2023 To April 28, 2023	

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- ☒ Schedule Of Values
- ☒ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>\$1,191,898.00</u>	Completed To Date	<u>\$ 248,804.00</u>
Net Change Orders	<u>\$</u>	Retainage <u>5</u> %	<u>\$ 12,440.20</u>
Current Contract Amount	<u>\$1,191,898.00</u>	Subtotal	<u>\$ 236,363.80</u>
		Previous Applications	<u>\$ 0.00</u>

Amount Due This Application: \$ 236,363.80

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through 1 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated April 28 20 23

Jossart Brothers, Inc.

(contractor)

By Jesse Jossart, Vice President  
(name & title)

COUNTY OF Brown  
STATE OF Wisconsin

Before me on this 28 day of April 20 23 personally appeared Jesse Jossart

known to me, who being duly sworn, did depose and say that he/she is the Vice President  
(title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: April 12, 2027

[Signature]  
NOTARY PUBLIC  
STATE OF WISCONSIN  
(Notary Public)



# McMAHON

ENGINEERS ARCHITECTS

McMahon Associates, Inc.  
1445 McMahon Drive P.O. Box 1025  
Neenah, WI 54956 Neenah, WI 54957-1025  
Telephone: (920)751-4200  
FAX: (920)751-4284

## CERTIFICATE FOR PAYMENT

(Owner)

Village of Kimberly

Contract No. K0001-09-22-00637.02  
Project File No. K0001-09-22-00637.02  
Certificate No. 1  
Issue Date: April 28, 2023  
Project: Kimberly Sunset Drive Sanitary Sewer,  
Water & Storm Sewer Reconstruction

This Is To Certify That, In Accordance With The Contract Documents Dated: April 12, 2023

(Contractor)

Jossart Brothers, Inc.  
1682 Swan Road  
De Pere, WI 54115

Is Entitled To **(Partial) (Final)** Payment For Work Performed Through: (Date Noted On Application For Payment)

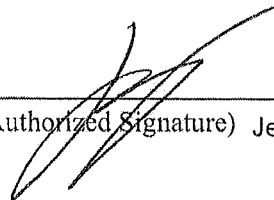
- ☒ Contractor's Application For Payment Attached.  
☒ Itemized Cost Breakdown Attached.

Original Contract	<u>1,191,898.00</u>	\$
Net Change Orders		\$
Current Contract Amount	<u>1,191,898.00</u>	\$

Completed To Date	<u>\$ 248,804.00</u>
Retainage <u>5</u> %	<u>\$ 12,440.20</u>
Subtotal	<u>\$ 236,363.80</u>
Previously Certified	<u>\$ 0.00</u>

**Amount Due This Payment: \$ 236,363.80**

Certified By:  
**McMahon Associates, Inc.**  
Neenah, Wisconsin

(Authorized Signature)  Jesse Jossart, Vice President

CONTRACTOR'S REQUEST FOR PAYMENT

REQUEST NUMBER: 1

PROJECT NAME: Village of Kimberly - Sunset Drive Sanitary Sewer, Water & Storm Sewer Reconstruction Contract No. K0001-09-22-00637.02

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED		UNIT PRICE	SCHEDULED Amount	Previous Request		Work Completed		Stored Material		Total Completed and Stored to Date	
		QTY	Unit			QTY	Amount	QTY	AMT	QTY	Amount		
SANITARY SEWER													
1	Mobilization	1	L.S.	\$ 5,000.00	\$ 5,000.00			0.5	\$ 2,500.00			0.5	\$ 2,500.00
2	8 Inch SDR 35 PVC Sanitary Sewer	1830	L.F.	\$ 72.00	\$ 131,760.00							0.0	\$ -
3	4 Inch Sanitary Lateral - Excavated	812	L.F.	\$ 78.00	\$ 63,336.00							0.0	\$ -
4	4 Inch HDPE DR 17 Sanitary Lateral - Pipe Burst	1512	L.F.	\$ 5.25	\$ 7,938.00							0.0	\$ -
5	4" x 8" Wye Connection Including Riser	26	Ea.	\$ 250.00	\$ 6,500.00							0.0	\$ -
6	48 Inch Sanitary Manhole	79	V.F.	\$ 445.00	\$ 35,155.00							0.0	\$ -
7	48 Inch Sanitary Drop Manhole #A6-802	1	L.S.	\$ 6,000.00	\$ 6,000.00							0.0	\$ -
8	Manhole Casting	9	Ea.	\$ 750.00	\$ 6,750.00							0.0	\$ -
9	Post-Construction Mainline Cleaning and Televising	1	L.S.	\$ 3,000.00	\$ 3,000.00							0.0	\$ -
10	Post-Construction Lateral Televising	26	Ea.	\$ 200.00	\$ 5,200.00							0.0	\$ -
11	Sanitary Sewer Trench Compaction and Certification (50 Tests)	1	L.S.	\$ 7,650.00	\$ 7,650.00							0.0	\$ -
SANITARY SEWER Subtotal:					\$ 278,289.00				\$ 2,500.00			\$ 2,500.00	
RECONNECTION WORK ON PRIVATE PROPERTY													
12	Outside Spot Excavation	1	Ea.	\$ 525.00	\$ 525.00							0.0	\$ -
13	Outside Cleanout with Frost Sleeve	1	Ea.	\$ 525.00	\$ 525.00							0.0	\$ -
14	Inside Excavation for Reconnection	26	Ea.	\$ 1,900.00	\$ 49,400.00							0.0	\$ -
15	4 Inch Furnco Connection	26	Ea.	\$ 420.00	\$ 10,920.00							0.0	\$ -
16	4 Inch Bend	26	Ea.	\$ 21.00	\$ 546.00							0.0	\$ -
17	Inside Cleanout	26	Ea.	\$ 157.50	\$ 4,095.00							0.0	\$ -
18	Cleanout Cap	26	Ea.	\$ 10.50	\$ 273.00							0.0	\$ -
19	Floor Drain	26	Ea.	\$ 157.50	\$ 4,095.00							0.0	\$ -
20	Redi-Crete Floor Restoration	100	BAG	\$ 31.50	\$ 3,150.00							0.0	\$ -
RECONNECTION WORK ON PRIVATE PROPERTY Subtotal:					\$ 73,529.00							\$ -	
WATER MAIN													
21	Mobilization	1	L.S.	\$ 5,000.00	\$ 5,000.00			0.5	\$ 2,500.00			0.5	\$ 2,500.00
22	Temporary Water Service	1	L.S.	\$ 7,500.00	\$ 7,500.00			1.0	\$ 7,500.00			1.0	\$ 7,500.00
23	8 Inch PVC Water Main	1830	L.F.	\$ 97.00	\$ 177,510.00			1587.0	\$ 153,939.00			1,587.0	\$ 153,939.00
24	6 Inch PVC Water Main	65	L.F.	\$ 90.00	\$ 5,850.00			51.0	\$ 4,590.00			51.0	\$ 4,590.00
25	8 Inch Valve	8	Ea.	\$ 2,950.00	\$ 23,600.00			8.0	\$ 23,600.00			8.0	\$ 23,600.00
26	7.5 Foot Bury Hydrant	5	Ea.	\$ 5,700.00	\$ 28,500.00			4.0	\$ 22,800.00			4.0	\$ 22,800.00
27	Salvage Existing Hydrant	3	Ea.	\$ 750.00	\$ 2,250.00							0.0	\$ -
28	1 Inch Water Service - Pulled or Bored	340	L.F.	\$ 30.00	\$ 10,200.00							0.0	\$ -
29	1 Inch Water Service - Excavated	380	L.F.	\$ 67.00	\$ 25,460.00							0.0	\$ -
30	1 Inch Service Set	26	Ea.	\$ 550.00	\$ 14,300.00							0.0	\$ -
31	2 Inch Water Service - Excavated	30	L.F.	\$ 70.00	\$ 2,100.00							0.0	\$ -
32	2 Inch Service Set	1	Ea.	\$ 1,500.00	\$ 1,500.00							0.0	\$ -
33	Water Main Trench Compaction and Certification (50 Tests)	1	L.S.	\$ 5,500.00	\$ 5,500.00			0.5	\$ 2,750.00			0.5	\$ 2,750.00
WATER MAIN Subtotal:					\$ 309,270.00				\$ 217,679.00			\$ 217,679.00	
STORM SEWER													
34	4 Foot Diameter Storm Manhole	75	V.F.	\$ 420.00	\$ 31,500.00							0.0	\$ -
35	5 Foot Diameter Storm Manhole	10	V.F.	\$ 665.00	\$ 6,650.00							0.0	\$ -
36	6 Foot Diameter Storm Manhole	11	V.F.	\$ 830.00	\$ 9,130.00							0.0	\$ -
37	Storm Manhole Casting	10	Ea.	\$ 550.00	\$ 5,500.00							0.0	\$ -
38	Inlet with Casting and Drain Tile Stubs	12	Ea.	\$ 3,750.00	\$ 45,000.00							0.0	\$ -
39	Bore Mobilization and Setup	1	L.S.	\$ 12,500.00	\$ 12,500.00							0.0	\$ -
40	Bore 30 Inch Steel Casing Pipe	223	L.F.	\$ 450.00	\$ 100,350.00							0.0	\$ -
41	30 Inch Storm Sewer	930	L.F.	\$ 125.00	\$ 116,250.00							0.0	\$ -
42	24 Inch Storm Sewer	430	L.F.	\$ 105.00	\$ 45,150.00							0.0	\$ -

CONTRACTOR'S REQUEST FOR PAYMENT													REQUEST NUMBER: 1		
PROJECT NAME: Village of Kimberly - Sunset Drive Sanitary Sewer, Water & Storm Sewer Reconstruction													Contract No. K0001-09-22-00637.02		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED		UNIT PRICE	SCHEDULED Amount	Work Completed		This Request		Stored Material		Total Completed and Stored to Date			
		QTY	Unit			Previous Request QTY	Amount	QTY	Amount	QTY	AMT	QTY	Amount		
43	21 Inch Storm Sewer	110	L.F.	\$ 105.00	\$ 11,550.00		\$ -		\$ -		\$ -	0.0	\$ -		
44	15 inch Storm Sewer	65	L.F.	\$ 77.00	\$ 5,005.00		\$ -		\$ -		\$ -	0.0	\$ -		
45	12 Inch Storm Sewer	650	L.F.	\$ 72.00	\$ 46,800.00		\$ -		\$ -		\$ -	0.0	\$ -		
46	6 Inch PVC Storm Sewer	50	L.F.	\$ 40.00	\$ 2,000.00		\$ -		\$ -		\$ -	0.0	\$ -		
47	Reconnect Existing 6 Inch PVC Mini-Storm to Inlet	3	Ea.	\$ 250.00	\$ 750.00		\$ -		\$ -		\$ -	0.0	\$ -		
48	4 Inch PVC Storm Sewer	332	L.F.	\$ 35.00	\$ 11,620.00		\$ -		\$ -		\$ -	0.0	\$ -		
49	Internal Fiberglass Spot Repair on 21 Inch Storm Outfall	1	L.S.	\$ 12,000.00	\$ 12,000.00		\$ -		\$ -		\$ -	0.0	\$ -		
50	Storm Sewer Clean and Televis	1	L.S.	\$ 4,500.00	\$ 4,500.00		\$ -		\$ -		\$ -	0.0	\$ -		
51	Storm Sewer Trench Compaction and Certification (50 Tests)	1	L.S.	\$ 3,255.00	\$ 3,255.00		\$ -		\$ -		\$ -	0.0	\$ -		
STORM SEWER Subtotal:						\$ 469,510.00		\$ -		\$ -		\$ -			
MISCELLANEOUS															
52	Erosion Control - Inlet Protection and Maintenance	1	L.S.	\$ 2,500.00	\$ 2,500.00		\$ -	0.5	\$ 1,250.00		\$ -	0.5	\$ 1,250.00		
53	Concrete Pavement Removal	1	L.S.	\$ 30,000.00	\$ 30,000.00		\$ -	0.3	\$ 9,000.00		\$ -	0.3	\$ 9,000.00		
54	Rough Grading / Temporary Seeding	1	L.S.	\$ 12,000.00	\$ 12,000.00		\$ -		\$ -		\$ -	0.0	\$ -		
55	Tree Removal	32	Ea.	\$ 525.00	\$ 16,800.00		\$ -	35.0	\$ 18,375.00		\$ -	35.0	\$ 18,375.00		
MISCELLANEOUS Subtotal:						\$ 61,300.00		\$ -		\$ 28,625.00		\$ -	\$ 28,625.00		
TOTALS					\$	1,191,898.00	\$	\$ -	\$	248,804.00	\$	\$ -	\$ 248,804.00		
							Less Retainage:		5%	(Up to 50% of Contract AMT )					
							TOTAL:		\$ 236,363.80						
							Amount Previously Paid:		\$ -						
							Amount Due This Request:		\$ 236,363.80						



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION:** Certificate of Payment #3 to Jossart Brothers, Inc., in the amount of \$263,644.95 for the 2022 Utilities Construction of The Blue Development

**REPORT PREPARED BY:** Greg Ulman, Director of Public Works/ Zoning  
Administrator

**REPORT DATE:** May 15<sup>th</sup>, 2023

**ADMINISTRATOR'S REVIEW / COMMENTS:**

No additional comments to this report \_\_\_\_\_ **MEM** \_\_\_\_\_

See additional comments attached \_\_\_\_\_

**EXPLANATION:** Certificate for payment #3 issued for \$263,644.95 for work performed through April 28<sup>th</sup>, 2023, for the project.

*See attached certificate for Payment #3*

Engineer Werner will discuss and address questions from the Board.

**RECOMMENDED ACTION:** Staff recommends approval of Certificate of Payment #3 to Jossart Brothers, Inc., in the amount of \$263,644.95 for the 2022 Utilities Construction of The Blue Development

**Attachments:**

1. 2022 Blue Dev Utilities Pay Request 3



May 1, 2023

Village of Kimberly  
Attn: Maggie Mahoney, Administrator  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Re: Village of Kimberly  
2022 Utilities Construction  
The Blue Development  
Certificate for Payment #3  
McM. No. K0001-09-21-00400

Dear Maggie:

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to Jossart Brothers, Inc. in the amount of \$263,644.95 for partial payment for work performed through April 28, 2023.

Please process the enclosed, and forward payment to Jossart Brothers, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "B. Werner", is written over the printed name of Brad D. Werner.

Brad D. Werner, P.E.  
Vice President / Sr Municipal Engineer

BDW:car

cc: Jossart Brothers, Inc.

Enclosure: Certificate for Payment #3

**McMAHON****ENGINEERS ARCHITECTS**

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE PO BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200

FAX: 920.751.4284

**CERTIFICATE FOR  
PAYMENT**VILLAGE OF KIMBERLY  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Contract No.

K0001-09-21-00400

Project File No.

K0001-09-21-00400

Certificate No.

Three (3)

Issue Date:

May 1, 2023

Project:

2022 Utilities Construction -  
The Blue Development

This Is To Certify That, In Accordance With The Contract Documents Dated:

December 9, 2022

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115Is Entitled To Partial Payment For Work Performed Through:

April 28, 2023

- ☒ Contractor's Application for Payment Attached  
☒ Itemized Cost Breakdown Attached

Original Contract	\$1,394,605.00
Net Change Orders	\$0.00
Current Contract Amount	<b>\$1,394,605.00</b>

Completed To Date	\$1,103,811.50
Retainage 5%	\$55,190.58
Subtotal	<b>\$1,048,620.92</b>
Previously Certified	\$784,975.97

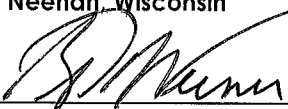
**Amount Due This Payment: \$263,644.95**

Please process and forward payment to JOSSART BROTHERS, INC.

Certified By:

McMAHON ASSOCIATES, INC.

Neenah, Wisconsin



Brad D. Werner, P.E.

Vice President / Sr Municipal Engineer

CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
2022 Utilities Construction | The Blue Development  
Contract No. K0001-09-21-00400

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

WATER

Item	Description	Qty	Unit	BID QUANTITIES		CERTIFICATE FOR PAYMENT #1		CERTIFICATE FOR PAYMENT #2		CERTIFICATE FOR PAYMENT #3		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total	Qty	Total
1.	8 Inch Water Main	3,200	L.F.	\$58.00	\$185,600.00	219.00	\$12,702.00	1,647.5	\$95,555.00	1,342.5	\$77,865.00	3209.00	\$186,122.00
2.	6 Inch Water Main	250	L.F.	\$50.00	\$12,500.00		\$0.00	47	\$2,350.00	111.5	\$5,575.00	158.50	\$7,925.00
3.	8 Inch Valve	15	Ea.	\$2,825.00	\$42,375.00	1.00	\$2,825.00	10	\$28,250.00	6	\$16,950.00	17.00	\$48,025.00
4.	6 Inch Valve	5	Ea.	\$2,000.00	\$10,000.00		\$0.00		\$0.00	1	\$2,000.00	1.00	\$2,000.00
5.	2 Inch Water Service	260	L.F.	\$30.00	\$7,800.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
6.	1 Inch Water Service	1,360	L.F.	\$25.00	\$34,000.00		\$0.00	1,351	\$33,775.00	254	\$6,350.00	1605.00	\$40,125.00
7.	2 Inch Water Service Set	16	Ea.	\$1,400.00	\$22,400.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
8.	1 Inch Water Service Set	40	Ea.	\$540.00	\$21,600.00		\$0.00	43	\$23,220.00	10	\$5,400.00	53.00	\$28,620.00
9.	Hydrant	7	Ea.	\$5,600.00	\$39,200.00		\$0.00	4	\$22,400.00	3	\$16,800.00	7.00	\$39,200.00
10.	Relocate Existing Hydrant	1	Ea.	\$1,200.00	\$1,200.00		\$0.00		\$0.00	1	\$1,200.00	1.00	\$1,200.00
11.	Special Backfill for Water Main	100	L.F.	\$20.00	\$2,000.00		\$0.00		\$0.00	54	\$1,080.00	54.00	\$1,080.00
12.	Plug Existing 8 Inch Tee in Festival Parking Lot (See Plan Sheets 3 and 4)	1	Ea.	\$1,800.00	\$1,800.00		\$0.00		\$0.00	1	\$1,800.00	1.00	\$1,800.00
13.	Remove Existing 8 Inch Water Main	300	L.F.	\$10.00	\$3,000.00	120.00	\$1,200.00	136	\$1,360.00		\$0.00	256.00	\$2,560.00
SUB-TOTAL (Items 1. through 13., Inclusive)				\$383,475.00		\$16,727.00		\$206,910.00		\$135,020.00		\$358,657.00	

SANITARY

Item	Description	Qty	Unit	BID QUANTITIES		CERTIFICATE FOR PAYMENT #1		CERTIFICATE FOR PAYMENT #2		CERTIFICATE FOR PAYMENT #3		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total	Qty	Total
14.	8 Inch Sanitary	2,020	L.F.	\$39.00	\$78,780.00	861.00	\$33,579.00	1,043	\$40,677.00	58	\$2,262.00	1962.00	\$76,518.00
15.	6 Inch Sanitary Lateral	275	L.F.	\$37.00	\$10,175.00		\$0.00		\$0.00	42	\$1,554.00	42.00	\$1,554.00
16.	4 Inch Sanitary Lateral	1,515	L.F.	\$33.00	\$49,995.00		\$0.00	1,745	\$57,585.00	10	\$330.00	1755.00	\$57,915.00
17.	6" x 8" Wye	8	Ea.	\$160.00	\$1,280.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
18.	4" x 8" Wye	40	Ea.	\$130.00	\$5,200.00		\$0.00	45	\$5,850.00		\$0.00	45.00	\$5,850.00
19.	6 Inch Inserta Tee	2	Ea.	\$250.00	\$500.00		\$0.00		\$0.00	2	\$500.00	2.00	\$500.00
20.	4 Foot Diameter Sanitary Manhole	86	V.F.	\$475.00	\$40,850.00	40.20	\$19,095.00	43.9	\$20,852.50		\$0.00	84.10	\$39,947.50
21.	Sanitary Manhole '9' (4 Foot Diameter Sanitary Manhole on Interceptor)	1	L.S.	\$4,500.00	\$4,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
22.	Sanitary Manhole Casting	9	Ea.	\$930.00	\$8,370.00	3.00	\$2,790.00	3	\$2,790.00		\$0.00	6.00	\$5,580.00
23.	8 Inch Kor-N-Seal Connection to Existing Sanitary Manhole	1	Ea.	\$1,500.00	\$1,500.00		\$0.00		\$0.00	1	\$1,500.00	1.00	\$1,500.00
24.	Post-Construction Mainline Cleaning and Televising	1	L.S.	\$4,000.00	\$4,000.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
25.	Post-Construction Sanitary Lateral Televising	48	Ea.	\$125.00	\$6,000.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
26.	Remove Existing 8 Inch Sanitary Sewer	765	L.F.	\$12.00	\$9,180.00		\$0.00	628	\$7,536.00		\$0.00	628.00	\$7,536.00
27.	Bulkhead Existing Sanitary Manhole Invert	1	Ea.	\$250.00	\$250.00		\$0.00		\$0.00	1	\$250.00	1.00	\$250.00
SUB-TOTAL (Items 14. through 27., Inclusive)				\$220,580.00		\$55,464.00		\$135,290.50		\$6,396.00		\$197,150.50	

CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
2022 Utilities Construction | The Blue Development  
Contract No. K0001-09-21-00400

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

STORM

Item	Description	Qty	Unit	BID QUANTITIES		CERTIFICATE FOR PAYMENT #1		CERTIFICATE FOR PAYMENT #2		CERTIFICATE FOR PAYMENT #3		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total	Qty	Total
28.	36 Inch Class III Storm Sewer	1,050	L.F.	\$185.00	\$194,250.00	731.00	\$135,235.00	312	\$57,720.00		\$0.00	1043.00	\$192,955.00
29.	30 Inch Storm Sewer	400	L.F.	\$115.00	\$46,000.00	289.00	\$33,235.00		\$0.00		\$0.00	289.00	\$33,235.00
30.	24 Inch Storm Sewer	520	L.F.	\$71.00	\$36,920.00		\$0.00	510	\$36,210.00		\$0.00	510.00	\$36,210.00
31.	18 Inch Storm Sewer	445	L.F.	\$47.00	\$20,915.00		\$0.00		\$0.00	398	\$18,706.00	398.00	\$18,706.00
32.	15 Inch Storm Sewer	90	L.F.	\$41.00	\$3,690.00		\$0.00		\$0.00	88	\$3,608.00	88.00	\$3,608.00
33.	12 Inch Storm Sewer	435	L.F.	\$36.00	\$15,660.00		\$0.00		\$0.00	284	\$10,224.00	284.00	\$10,224.00
34.	6 Inch Mini Storm Sewer	100	L.F.	\$33.00	\$3,300.00		\$0.00		\$0.00	84	\$2,772.00	84.00	\$2,772.00
35.	6 Inch Storm Lateral	340	L.F.	\$33.00	\$11,220.00		\$0.00	230	\$7,590.00	175	\$5,775.00	405.00	\$13,365.00
36.	4 Inch Storm Lateral	1,200	L.F.	\$29.00	\$34,800.00		\$0.00	80	\$2,320.00	125	\$3,625.00	205.00	\$5,945.00
37.	6 Inch Storm Lateral Riser	20	V.F.	\$60.00	\$1,200.00		\$0.00	39	\$2,340.00	35	\$2,100.00	74.00	\$4,440.00
38.	4 Inch Storm Lateral Riser	130	V.F.	\$55.00	\$7,150.00		\$0.00	3.5	\$192.50	24.0	\$1,320.00	27.50	\$1,512.50
39.	6 Inch Inserta Tee	8	Ea.	\$250.00	\$2,000.00		\$0.00	9	\$2,250.00	4	\$1,000.00	13.00	\$3,250.00
40.	4 Inch Inserta Tee	34	Ea.	\$200.00	\$6,800.00		\$0.00	2	\$400.00	4	\$800.00	6.00	\$1,200.00
41.	4" x 6" Wye	6	Ea.	\$100.00	\$600.00		\$0.00		\$0.00	2	\$200.00	2.00	\$200.00
42.	6 Inch Cleanout	1	Ea.	\$600.00	\$600.00		\$0.00		\$0.00	1	\$600.00	1.00	\$600.00
43.	Storm Manhole 'L' (9 Foot Diameter Storm Manhole)	1	L.S.	\$24,800.00	\$24,800.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
44.	Storm Manhole 'B' (7 Foot Diameter Storm Manhole)	1	L.S.	\$28,800.00	\$28,800.00		\$0.00	1	\$28,800.00		\$0.00	1.00	\$28,800.00
45.	6 Foot Diameter Storm Manhole	30	V.F.	\$780.00	\$23,400.00	12.10	\$9,438.00		\$0.00		\$0.00	12.10	\$9,438.00
46.	5 Foot Diameter Storm Manhole	84	V.F.	\$645.00	\$54,180.00	16.10	\$10,384.50	6.2	\$3,999.00		\$0.00	22.30	\$14,383.50
47.	4 Foot Diameter Storm Manhole	27	V.F.	\$500.00	\$13,500.00	38.50	\$19,250.00	36.8	\$18,400.00		\$0.00	75.30	\$37,650.00
48.	Storm Manhole Casting	14	Ea.	\$500.00	\$7,000.00	4.00	\$2,000.00	5	\$2,500.00	1	\$500.00	10.00	\$5,000.00
49.	2' x 3' Storm Inlet with Casting	18	Ea.	\$3,100.00	\$55,800.00		\$0.00		\$0.00	18	\$55,800.00	18.00	\$55,800.00
50.	5 Foot Inlet Drain Tile Stub	36	Ea.	\$200.00	\$7,200.00		\$0.00		\$0.00	31	\$6,200.00	31.00	\$6,200.00
51.	3 Foot Diameter Yard Drain with Casting	3	Ea.	\$2,825.00	\$8,475.00		\$0.00		\$0.00	3	\$8,475.00	3.00	\$8,475.00
52.	Joint Restraint on 36 Inch Storm Sewer	20	Ea.	\$200.00	\$4,000.00	19.00	\$3,800.00		\$0.00		\$0.00	19.00	\$3,800.00
53.	Special Backfill for Storm Sewer	250	L.F.	\$65.00	\$16,250.00	40.00	\$2,600.00	35	\$2,275.00		\$0.00	75.00	\$4,875.00
54.	Post-Construction Storm Sewer Clean and Televising	1	L.S.	\$5,500.00	\$5,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
55.	Post-Construction Storm Lateral Televising	48	Ea.	\$125.00	\$6,000.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
56.	36 Inch Temporary Plug	4	Ea.	\$750.00	\$3,000.00		\$0.00	3	\$2,250.00		\$0.00	3.00	\$2,250.00
57.	30 Inch Temporary Plug	1	Ea.	\$500.00	\$500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
58.	Remove Existing Storm Sewer	655	L.F.	\$12.00	\$7,860.00	106.00	\$1,272.00	349	\$4,188.00		\$0.00	455.00	\$5,460.00
59.	Bulkhead Storm Manhole Invert	1	Ea.	\$1,500.00	\$1,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
SUB-TOTAL (Items 28. through 59., Inclusive)				\$652,870.00		\$217,214.50		\$171,434.50		\$121,705.00		\$510,354.00	



CERTIFICATE FOR PAYMENT

VILLAGE OF KIMBERLY  
2022 Utilities Construction | The Blue Development  
Contract No. K0001-09-21-00400

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

MISCELLANEOUS

Item	Description	Qty	Unit	BID QUANTITIES		CERTIFICATE FOR PAYMENT #1		CERTIFICATE FOR PAYMENT #2		CERTIFICATE FOR PAYMENT #3		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total	Qty	Total
60.	Mobilization, Insurance and Bonding	1	L.S.	\$15,000.00	\$15,000.00	0.50	\$7,500.00		\$0.00	0.5	\$7,500.00	1.00	\$15,000.00
61.	Erosion Control	1	L.S.	\$5,000.00	\$5,000.00		\$0.00	0.5	\$2,500.00	0.5	\$2,500.00	1.00	\$5,000.00
62.	Demolish Existing Building Foundation within Right-of-Way	24	Hr.	\$300.00	\$7,200.00	17.50	\$5,250.00	10	\$3,000.00		\$0.00	27.50	\$8,250.00
63.	Move Existing Gravel Stockpiles	1	L.S.	\$5,000.00	\$5,000.00	1.00	\$5,000.00		\$0.00		\$0.00	1.00	\$5,000.00
64.	Remove and Reset Existing Chain Link Fence	130	L.F.	\$15.00	\$1,950.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
65.	Remove Tree and Stump on Wilson Street	8	Ea.	\$550.00	\$4,400.00		\$0.00		\$0.00	8	\$4,400.00	8.00	\$4,400.00
66.	Install Safety Bollard	4	Ea.	\$500.00	\$2,000.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
SUB-TOTAL (Items 60. through 66., Inclusive)				\$40,550.00		\$17,750.00		\$5,500.00		\$14,400.00		\$37,650.00	

WILSON STREET UTILITIES - PHASE II

Item	Description	Qty	Unit	BID QUANTITIES		CERTIFICATE FOR PAYMENT #1		CERTIFICATE FOR PAYMENT #2		CERTIFICATE FOR PAYMENT #3		COMPLETED TO DATE	
				Unit Price	Total	Qty	Total	Qty	Total	Qty	Total	Qty	Total
67.	Mobilization	1	L.S.	\$2,500.00	\$2,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
68.	Traffic Control	1	L.S.	\$2,500.00	\$2,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
69.	1 Inch Water Service	550	L.F.	\$48.00	\$26,400.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
70.	1 Inch Water Service Set	10	Ea.	\$540.00	\$5,400.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
71.	4 Inch Sanitary Lateral	480	L.F.	\$58.00	\$27,840.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
72.	4 Inch Inserta Tee	10	Ea.	\$200.00	\$2,000.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
73.	Post-Construction Lateral Televising	10	Ea.	\$125.00	\$1,250.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
74.	8 Inch Mini Storm Sewer	400	L.F.	\$44.00	\$17,600.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
75.	4 Inch Storm Lateral	240	L.F.	\$31.00	\$7,440.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
76.	4" x 8" Wye	10	Ea.	\$150.00	\$1,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
77.	8 Inch Cleanout	2	Ea.	\$750.00	\$1,500.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
78.	Remove Exiting Catch Basin	1	Ea.	\$400.00	\$400.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
79.	Remove Existing 18 Inch Storm Sewer	80	L.F.	\$10.00	\$800.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00
SUB-TOTAL (Items 67. through 79., Inclusive)				\$97,130.00		\$0.00		\$0.00		\$0.00		\$0.00	
TOTAL (Items 1. through 79., Inclusive)				\$1,394,605.00		\$307,155.50		\$519,135.00		\$277,521.00		\$1,103,811.50	

Completed to Date:	\$307,155.50	\$519,135.00	\$277,521.00	\$1,103,811.50
Retainage:	\$15,357.78	\$25,956.75	\$13,876.05	\$55,190.58
Subtotal:	\$291,797.72	\$493,178.25	\$263,644.95	\$1,048,620.92
Previous Application:				\$784,975.97
Amount Due This Application:				\$263,644.95



McMahon Associates, Inc.  
1445 McMahon Drive P.O. Box 1025  
Neenah, WI 54956 Neenah, WI 54957-1025

Telephone: (920) 751-4200  
FAX: (920) 751-4284

## APPLICATION FOR PAYMENT

(Owner)

Village of Kimberly

PROJECT:

2022 Utilities Construction - The Blue Development

CONTRACTOR

Jossart Brothers, Inc.

Contract No.

K0001-09-21-00400

Project No.

K0001-09-21-00400

Application No.

3

Application Date

4/28/2023

Period From

3/25/2023 To 4/28/2023

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- ☒ Schedule Of Values  
☒ Schedule Of Unit Prices  
☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ 1,394,605.00
Net Change Orders	\$
Current Contract Amount	\$ 1,394,605.00

Completed To Date	\$ 1,103,811.50
Retainage 5 %	\$ 55,190.58
Subtotal	\$ 1,048,620.92
Previous Applications	\$ 784,975.97

Amount Due This Application: \$ 263,644.90

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through 2 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated April 28 20 23

Jossart Brothers, Inc.

(contractor)

By

Jesse Jossart, Vice President

(name & title)

COUNTY OF Brown  
STATE OF Wisconsin

Before me on this 28 day of April

} ss

2023

personally appeared, Jesse Jossart

known to me, who being duly sworn, did depose and say that he/she is the

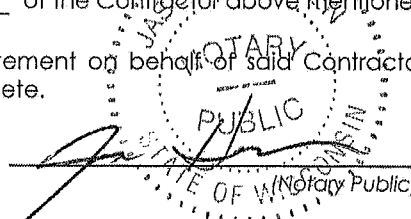
Vice President

(title)

of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: April 12, 2027





McMahon Associates, Inc.  
1445 McMahon Drive P.O. Box 1025  
Neenah, WI 54956 Neenah, WI 54957-1025

Telephone: (920)751-4200  
FAX: (920)751-4284

## CERTIFICATE FOR PAYMENT

(Owner)

Village of Kimberly

Contract No. K0001-09-21-00400  
Project File No. K0001-09-21-00400  
Certificate No. 3  
Issue Date: 4/28/2023  
Project: 2022 Utilities Construction - The Blue Development

This Is To Certify That, In Accordance With The Contract Documents Dated: December 9, 2022

(Contractor)

Jossart Brothers, Inc.  
1682 Swan Road  
De Pere, WI 54115

Is Entitled To **(Partial)** **(Final)** Payment For Work Performed Through: (Date Noted On Application For Payment)

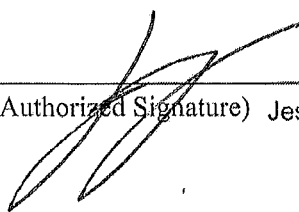
- ☒ Contractor's Application For Payment Attached.  
☒ Itemized Cost Breakdown Attached.

Original Contract	<u>1,394,605.00</u>	\$
Net Change Orders		\$
Current Contract Amount		\$

Completed To Date	\$ <u>1,103,811.50</u>
Retainage <u>5</u> %	\$ <u>55,190.58</u>
Subtotal	\$ <u>1,048,620.93</u>
Previously Certified	\$ <u>784,975.97</u>

**Amount Due This Payment: \$ 263,644.96**

Certified By:  
**McMahon Associates, Inc.**  
**Neenah, Wisconsin**

(Authorized Signature)  Jesse Jossart, Vice President

## CONTRACTOR'S REQUEST FOR PAYMENT

REQUEST NUMBER: 3

## PROJECT NAME: Village of Kimberly - 2022 Utilities Construction - The Blue Deve2022 Utilities Construction - The Blue Development

Contract No. K0001-09-21-00400

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED		UNIT PRICE	SCHEDULED Amount	Work Completed				Stored Material		Total Completed and Stored to Date	
		Previous Request				This Request		QTY	AMT	QTY	Amount		
		QTY	Unit			QTY	Amount						
WATER													
1	8 Inch Water Main	3,200	L.F.	\$ 58.00	\$ 185,600.00	1,866.5	\$ 108,257.00	1,342.5	\$ 77,865.00		\$ -	3,209.0	\$ 186,122.00
2	6 Inch Water Main	250	L.F.	\$ 50.00	\$ 12,500.00	47	\$ 2,350.00	111.5	\$ 5,575.00		\$ -	158.5	\$ 7,925.00
3	8 Inch Valve	15	Ea.	\$ 2,825.00	\$ 42,375.00	11	\$ 31,075.00	6	\$ 16,950.00		\$ -	17	\$ 48,025.00
4	6 Inch Valve	5	Ea.	\$ 2,000.00	\$ 10,000.00		\$ -	1	\$ 2,000.00		\$ -	1	\$ 2,000.00
5	2 Inch Water Service	260	L.F.	\$ 30.00	\$ 7,800.00		\$ -		\$ -		\$ -	0	\$ -
6	1 Inch Water Service	1,360	L.F.	\$ 25.00	\$ 34,000.00	1,351	\$ 33,775.00	254	\$ 6,350.00		\$ -	1,605	\$ 40,125.00
7	2 Inch Water Service Set	16	Ea.	\$ 1,400.00	\$ 22,400.00		\$ -		\$ -		\$ -	0	\$ -
8	1 Inch Water Service Set	40	Ea.	\$ 540.00	\$ 21,600.00	43	\$ 23,220.00	10	\$ 5,400.00		\$ -	53	\$ 28,620.00
9	Hydrant	7	Ea.	\$ 5,600.00	\$ 39,200.00	4	\$ 22,400.00	3	\$ 16,800.00		\$ -	7	\$ 39,200.00
10	Relocate Existing Hydrant	1	Ea.	\$ 1,200.00	\$ 1,200.00		\$ -	1	\$ 1,200.00		\$ -	1	\$ 1,200.00
11	Special Backfill for Water Main	100	L.F.	\$ 20.00	\$ 2,000.00		\$ -	54	\$ 1,080.00		\$ -	54	\$ 1,080.00
12	Plug Existing 8 Inch Tee in Festival Parking Lot (See Plan Sheets 3 and 4)	1	Ea.	\$ 1,800.00	\$ 1,800.00		\$ -	1	\$ 1,800.00		\$ -	1	\$ 1,800.00
13	Remove Existing 8 Inch Water Main	300	L.F.	\$ 10.00	\$ 3,000.00	256	\$ 2,560.00		\$ -		\$ -	256	\$ 2,560.00
WATER Subtotal:					\$ 383,475.00		\$ 223,637.00		\$ 135,020.00		\$ -		\$ 358,657.00
SANITARY													
14	8 Inch Sanitary	2,020	L.F.	\$ 39.00	\$ 78,780.00	1,904	\$ 74,256.00	58	\$ 2,262.00		\$ -	1,962	\$ 76,518.00
15	6 Inch Sanitary Lateral	275	L.F.	\$ 37.00	\$ 10,175.00		\$ -	42	\$ 1,554.00		\$ -	42	\$ 1,554.00
16	4 Inch Sanitary Lateral	1,515	L.F.	\$ 33.00	\$ 49,995.00	1,745	\$ 57,585.00	10	\$ 330.00		\$ -	1,755	\$ 57,915.00
17	6" x 8" Wye	8	Ea.	\$ 160.00	\$ 1,280.00		\$ -		\$ -		\$ -	0	\$ -
18	4" x 8" Wye	40	Ea.	\$ 130.00	\$ 5,200.00	45	\$ 5,850.00		\$ -		\$ -	45	\$ 5,850.00
19	6 Inch Insert Tee	2	Ea.	\$ 250.00	\$ 500.00		\$ -	2	\$ 500.00		\$ -	2	\$ 500.00
20	4 Foot Diameter Sanitary Manhole	86	V.F.	\$ 475.00	\$ 40,850.00	84.1	\$ 39,947.50		\$ -		\$ -	84.1	\$ 39,947.50
21	Sanitary Manhole '9' (4 Foot Diameter Sanitary Manhole on Interceptor)	1	L.S.	\$ 4,500.00	\$ 4,500.00		\$ -		\$ -		\$ -	0	\$ -
22	Sanitary Manhole Casting	9	Ea.	\$ 930.00	\$ 8,370.00	6	\$ 5,580.00		\$ -		\$ -	6	\$ 5,580.00
23	8 Inch Kor-N-Seal Connection to Existing Sanitary Manhole	1	Ea.	\$ 1,500.00	\$ 1,500.00		\$ -	1	\$ 1,500.00		\$ -	1	\$ 1,500.00
24	Post-Construction Mainline Cleaning and Televising	1	L.S.	\$ 4,000.00	\$ 4,000.00		\$ -		\$ -		\$ -	0	\$ -
25	Post-Construction Sanitary Lateral Televising	48	Ea.	\$ 125.00	\$ 6,000.00		\$ -		\$ -		\$ -	0	\$ -
26	Remove Existing 8 Inch Sanitary Sewer	765	L.F.	\$ 12.00	\$ 9,180.00	628	\$ 7,536.00		\$ -		\$ -	628	\$ 7,536.00
27	Bulkhead Existing Sanitary Manhole Invert	1	Ea.	\$ 250.00	\$ 250.00		\$ -	1	\$ 250.00		\$ -	1	\$ 250.00
SANITARY Subtotal:					\$ 220,580.00		\$ 190,754.50		\$ 6,396.00		\$ -		\$ 197,150.50
STORM													
28	36 Inch Class III Storm Sewer	1,050	L.F.	\$ 185.00	\$ 194,250.00	1,043	\$ 192,955.00		\$ -		\$ -	1,043	\$ 192,955.00
29	30 Inch Storm Sewer	400	L.F.	\$ 115.00	\$ 46,000.00	289	\$ 33,235.00		\$ -		\$ -	289	\$ 33,235.00
30	24 Inch Storm Sewer	520	L.F.	\$ 71.00	\$ 36,920.00	510	\$ 36,210.00		\$ -		\$ -	510	\$ 36,210.00
31	18 Inch Storm Sewer	445	L.F.	\$ 47.00	\$ 20,915.00		\$ -	398	\$ 18,706.00		\$ -	398	\$ 18,706.00
32	15 Inch Storm Sewer	90	L.F.	\$ 41.00	\$ 3,690.00		\$ -	88	\$ 3,608.00		\$ -	88	\$ 3,608.00
33	12 Inch Storm Sewer	435	L.F.	\$ 36.00	\$ 15,660.00		\$ -	284	\$ 10,224.00		\$ -	284	\$ 10,224.00
34	6 Inch Mint Storm Sewer	100	L.F.	\$ 33.00	\$ 3,300.00		\$ -	84	\$ 2,772.00		\$ -	84	\$ 2,772.00
35	6 Inch Storm Lateral	340	L.F.	\$ 33.00	\$ 11,220.00	230	\$ 7,590.00	175	\$ 5,775.00		\$ -	405	\$ 13,365.00
36	4 Inch Storm Lateral	1,200	L.F.	\$ 29.00	\$ 34,800.00	80	\$ 2,320.00	125	\$ 3,625.00		\$ -	205	\$ 5,945.00
37	6 Inch Storm Lateral Riser	20	V.F.	\$ 60.00	\$ 1,200.00	39	\$ 2,340.00	35	\$ 2,100.00		\$ -	74	\$ 4,440.00
38	4 Inch Storm Lateral Riser	130	V.F.	\$ 55.00	\$ 7,150.00	3.5	\$ 192.50	24.0	\$ 1,320.00		\$ -	27.5	\$ 1,512.50
39	6 Inch Insert Tee	8	Ea.	\$ 250.00	\$ 2,000.00	9	\$ 2,250.00	4	\$ 1,000.00		\$ -	13	\$ 3,250.00
40	4 Inch Insert Tee	34	Ea.	\$ 200.00	\$ 6,800.00	2	\$ 400.00	4	\$ 800.00		\$ -	6	\$ 1,200.00
41	4" x 6" Wye	6	Ea.	\$ 100.00	\$ 600.00		\$ -	2	\$ 200.00		\$ -	2	\$ 200.00
42	6 Inch Cleanout	1	Ea.	\$ 600.00	\$ 600.00		\$ -	1	\$ 600.00		\$ -	1	\$ 600.00
43	Storm Manhole 'L' (9 Foot Diameter Storm Manhole)	1	L.S.	\$ 24,800.00	\$ 24,800.00		\$ -		\$ -		\$ -	0	\$ -
44	Storm Manhole 'B' (7 Foot Diameter Storm Manhole)	1	L.S.	\$ 28,800.00	\$ 28,800.00	1	\$ 28,800.00		\$ -		\$ -	1	\$ 28,800.00

**CONTRACTOR'S REQUEST FOR PAYMENT**

**REQUEST NUMBER: 3**

**PROJECT NAME: Village of Kimberly - 2022 Utilities Construction - The Blue Deve2022 Utilities Construction - The Blue Development**

**Contract No. K0001-09-21-00400**

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED		UNIT PRICE	SCHEDULED Amount	Work Completed		This Request		Stored Material		Total Completed and Stored to Date			
		SCHEDULED				Previous Request		Amount		QTY		QTY		Amount	
		QTY	Unit			QTY	Amount	QTY	Amount	QTY	AMT	QTY	Amount		
45	6 Foot Diameter Storm Manhole	30	V.F.	\$ 780.00	\$ 23,400.00	12.1	\$ 9,438.00		\$ -		\$ -	12.1	\$ 9,438.00		
46	5 Foot Diameter Storm Manhole	84	V.F.	\$ 645.00	\$ 54,180.00	22.3	\$ 14,383.50		\$ -		\$ -	22.3	\$ 14,383.50		
47	4 Foot Diameter Storm Manhole	27	V.F.	\$ 500.00	\$ 13,500.00	75.3	\$ 37,650.00		\$ -		\$ -	75.3	\$ 37,650.00		
48	Storm Manhole Casting	14	Ea.	\$ 500.00	\$ 7,000.00	9	\$ 4,500.00	1	\$ 500.00		\$ -	10	\$ 5,000.00		
49	2' x 3' Storm Inlet with Casting	18	Ea.	\$ 3,100.00	\$ 55,800.00		\$ -	18	\$ 55,800.00		\$ -	18	\$ 55,800.00		
50	5 Foot Inlet Drain Tile Stub	36	Ea.	\$ 200.00	\$ 7,200.00		\$ -	31	\$ 6,200.00		\$ -	31	\$ 6,200.00		
51	3 Foot Diameter Yard Drain with Casting	3	Ea.	\$ 2,825.00	\$ 8,475.00		\$ -	3	\$ 8,475.00		\$ -	3	\$ 8,475.00		
52	Joint Restraint on 36 Inch Storm Sewer	20	Ea.	\$ 200.00	\$ 4,000.00	19	\$ 3,800.00		\$ -		\$ -	19	\$ 3,800.00		
53	Special Backfill for Storm Sewer	250	L.F.	\$ 65.00	\$ 16,250.00	75	\$ 4,875.00		\$ -		\$ -	75	\$ 4,875.00		
54	Post-Construction Storm Sewer Clean and Televising	1	L.S.	\$ 5,500.00	\$ 5,500.00		\$ -		\$ -		\$ -	0	\$ -		
55	Post-Construction Storm Lateral Televising	48	Ea.	\$ 125.00	\$ 6,000.00		\$ -		\$ -		\$ -	0	\$ -		
56	36 Inch Temporary Plug	4	Ea.	\$ 750.00	\$ 3,000.00	3	\$ 2,250.00		\$ -		\$ -	3	\$ 2,250.00		
57	30 Inch Temporary Plug	1	Ea.	\$ 500.00	\$ 500.00		\$ -		\$ -		\$ -	0	\$ -		
58	Remove Existing Storm Sewer	655	L.F.	\$ 12.00	\$ 7,860.00	455	\$ 5,460.00		\$ -		\$ -	455	\$ 5,460.00		
59	Bulkhead Storm Manhole Invert	1	Ea.	\$ 1,500.00	\$ 1,500.00		\$ -		\$ -		\$ -	0	\$ -		
STORM Subtotal:						\$ 652,870.00		\$ 388,649.00		\$ 121,705.00		\$ -	\$ 510,354.00		
MISCELLANEOUS															
60	Mobilization, Insurance and Bonding	1	L.S.	\$ 15,000.00	\$ 15,000.00	0.5	\$ 7,500.00	0.5	\$ 7,500.00		\$ -	1.0	\$ 15,000.00		
61	Erosion Control	1	L.S.	\$ 5,000.00	\$ 5,000.00	0.5	\$ 2,500.00	0.5	\$ 2,500.00		\$ -	1.0	\$ 5,000.00		
62	Demolish Existing Building Foundation within Right-of-Way	24	Hr.	\$ 300.00	\$ 7,200.00	27.5	\$ 8,250.00		\$ -		\$ -	27.5	\$ 8,250.00		
63	Move Existing Gravel Stockpiles	1	L.S.	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00		\$ -		\$ -	1	\$ 5,000.00		
64	Remove and Reset Existing Chain Link Fence	130	L.F.	\$ 15.00	\$ 1,950.00		\$ -		\$ -		\$ -	0	\$ -		
65	Remove Tree and Stump on Wilson Street	8	Ea.	\$ 550.00	\$ 4,400.00		\$ -	8	\$ 4,400.00		\$ -	8	\$ 4,400.00		
66	Install Safety Bollard	4	Ea.	\$ 500.00	\$ 2,000.00		\$ -		\$ -		\$ -	0	\$ -		
MISCELLANEOUS Subtotal:						\$ 40,550.00		\$ 23,250.00		\$ 14,400.00		\$ -	\$ 37,650.00		
WILSON STREET UTILITIES - PHASE II															
67	Mobilization	1	L.S.	\$ 2,500.00	\$ 2,500.00		\$ -		\$ -		\$ -	0	\$ -		
68	Traffic Control	1	L.S.	\$ 2,500.00	\$ 2,500.00		\$ -		\$ -		\$ -	0	\$ -		
69	1 Inch Water Service	550	L.F.	\$ 48.00	\$ 26,400.00		\$ -		\$ -		\$ -	0	\$ -		
70	1 Inch Water Service Set	10	Ea.	\$ 540.00	\$ 5,400.00		\$ -		\$ -		\$ -	0	\$ -		
71	4 Inch Sanitary Lateral	480	L.F.	\$ 58.00	\$ 27,840.00		\$ -		\$ -		\$ -	0	\$ -		
72	4 Inch Inserta Tee	10	Ea.	\$ 200.00	\$ 2,000.00		\$ -		\$ -		\$ -	0	\$ -		
73	Post-Construction Lateral Televising	10	Ea.	\$ 125.00	\$ 1,250.00		\$ -		\$ -		\$ -	0	\$ -		
74	8 Inch Mini Storm Sewer	400	L.F.	\$ 44.00	\$ 17,600.00		\$ -		\$ -		\$ -	0	\$ -		
75	4 Inch Storm Lateral	240	L.F.	\$ 31.00	\$ 7,440.00		\$ -		\$ -		\$ -	0	\$ -		
76	4" x 8" Wye	10	Ea.	\$ 150.00	\$ 1,500.00		\$ -		\$ -		\$ -	0	\$ -		
77	8 Inch Cleanout	2	Ea.	\$ 750.00	\$ 1,500.00		\$ -		\$ -		\$ -	0	\$ -		
78	Remove Existing Catch Basin	1	Ea.	\$ 400.00	\$ 400.00		\$ -		\$ -		\$ -	0	\$ -		
79	Remove Existing 18 Inch Storm Sewer	80	L.F.	\$ 10.00	\$ 800.00		\$ -		\$ -		\$ -	0	\$ -		
WILSON STREET UTILITIES - PHASE II Subtotal:						\$ 97,130.00		\$ -		\$ -		\$ -	\$ -		
TOTALS					\$	1,394,605.00	\$	826,290.50	\$	277,521.00	\$	-	\$ 1,103,811.50		
					Less Retainage		5%	(Up to 50% of Contract AMT)				\$	55,190.58		
							TOTAL:				\$	1,048,620.93			
							Amount Previously Paid:				\$	784,975.97			
							Amount Due This Request:				\$	263,644.96			

## Chapter 372. Parks and Recreation

### § 372-4. Park hours.

- A. Park hours. Subject to certain exceptions listed below, all Village parks shall be closed from 11:00 p.m. to 5:00 a.m. the following day. Persons launching or transporting watercraft from park property may do so only within park hours.
- B. Exceptions to closing hours. The closing hours prescribed in Subsection A shall not apply to a person driving through a park on a public road; however, stopping shall not be permitted within a park. The Village Board may modify closing hours for particular events.
- C. Park closing and opening dates. The Chief of Police, when it is deemed necessary, will have full authority to open and close any park, beach, facility or area when in the interest of public safety.

## Chapter 463. Vehicles and Traffic

### Article III. Parking Regulations

#### § 463-24. Operation of motor vehicles in public parking lots and ramps.

- A. Unlicensed operators prohibited. No person who does not hold a valid operator's license shall operate a vehicle in any public parking lot or ramp or in any private parking lot or ramp held out for the use of parking for the general public.
- B. Traffic regulations applicable. All provisions of § 463-1 of this chapter and of the Wisconsin Statutes and laws incorporated herein by reference shall be applicable on any public parking lot or ramp and on any private parking lot, road or ramp held out for use for the general public for parking or vehicular traffic.
- C. Public parking lots. No vehicle shall remain continuously parked within or upon a municipal public parking lot of the Village of Kimberly for longer than 12 hours. It is further provided that no person shall park any vehicle within or upon a municipal public parking lot between the hours of 2:00 a.m. and 6:00 a.m.



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION: 2023 Firefighters for Fireworks Celebration**

**REPORT PREPARED BY: Holly Femal, Community Enrichment Director**

**REPORT DATE: 4/17/2023**

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

The Kimberly Fire Department in partnership with Kimberly Parks and Recreation have been actively meeting and planning the 2023 Firefighters for Fireworks Celebration for July 3<sup>rd</sup>, 2023.

The KFD has completed the IRP and Special Event permit request with the Village and Metro Police. Event includes live music at the Amphitheater stage from 5:00 p.m. – 9:30 p.m. with fireworks beginning at 9:30 p.m. Sponsorship for the event fireworks comes from Festival Foods this year with entertainment sponsorship from Expert Realty and waste removal from Waste Management. Fireworks permit has been signed and filed with the Village; proof of insurance has been secured from Spielbauer Fireworks listing VOK as an additional insured. Partnership with the Fox Valley Food Truck Association will provide food for the event.

Fireworks will be launched from the same location as the previous years, inflatables will be on site, fire trucks present, and live music.

**RECOMMENDED ACTION:**

Approve the 2023 Firefighters for Fireworks special event permit as presented.



**Village of Kimberly  
SPECIAL EVENT  
PERMIT APPLICATION**



**Please include PERMIT FEE with application submission.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7507 with questions regarding this special event permit.

Event sponsor: VOK FD

Event name: Firefighters for fireworks

Check one: ☐ Parade ☐ Run/Walk ☒ Festival ☐ Tournament ☐ Other

Dates needed: July 3rd

Times needed: 5pm-11pm  
(Please include beginning and end times, if different times are needed on different dates please specify.)

Buildings, Parks, shelters, open space needed: Amph-theater / Baseball diamond

Will you be requesting street closure or use of street right of way? YES \_\_\_\_\_ NO X  
If yes, what streets (submit mapped route and/or area requested)? \_\_\_\_\_

Will tents or other temporary structures be erected? No

Will you be having any kind of animals, performances or amusement rides? Amph-theater performance

Will you be selling or serving alcohol? YES Does your event include fireworks? YES

Number of people attending: 5000+ Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.

Other requests: Barrieades @ SS EAST + little lot + no parking signs

**Indemnification Agreement**

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement & the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Kris Castillo  
Officer of Sponsoring Organization - Name

[Signature] 4-4-23  
Signature Date

Address 1403 Sunset Drive

Work Phone \_\_\_\_\_ Cell Phone (920) 809-6650 Home Phone \_\_\_\_\_

RETURN FORM AND PERMIT FEE TO: Kimberly Parks & Recreation Dept., 515 W. Kimberly Avenue, Kimberly, WI 54136

Date Received: <u>April 2023</u>	Amount Received: <u>- none -</u>	Received By: <u>Holly F.</u>
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# SPIELBAUER FIREWORKS CO., INC.

DISTRIBUTORS & EXHIBITORS

WISCONSIN'S OLDEST EXHIBITION FIREWORKS CO.

Office: 1976 Lane Road  
Green Bay, WI 54311

Factory & Warehouses: Bellevue

Telephone 1-920-336-0446

Fax 1-920-336-1214

Kimberly

(City)

WI

(Location)

Contract entered onto this 4<sup>th</sup> day of **April A.D., 2023** by and between Spielbauer Fireworks Co., Inc. party of the first part, and the **Village of Kimberly**.

Authorized Agent Kris Castillo  
(Official in Charge)

Party of the first part, agrees to furnish party of the second part Fireworks per program submitted, said display to be given on the evening of **July 3<sup>rd</sup>, 2023** weather permitting. It should be understood that should inclement weather prevent the giving of said display on date herein mentioned, the program would be given on the next clear night falling during the above week (excluding July 4<sup>th</sup>), for the additional sum of two hundred dollars, to cover auxiliary costs suffered by party of the first part. If said display is not rescheduled, a cancellation fee of 20% of the contract price shall be charged.

Party of the second part agrees to furnish party of the first part sufficient space for the proper giving of said display, also to furnish dry space to store and prepare said fireworks; furnish necessary police protection and necessary lumber that may be required for erecting the display, to help our expert display man that we send to superintend said display.

The party of the first part agrees that proper protection for the benefit of spectators will be covered by bodily injury and property damage insurance at the time of display, automobiles excluded. It is further agreed and understood that the party of the second part is to pay the party of the first part the sum of **\$20,000.00** for the above display, same to be paid **\$4,000.00 down payment due w/Contract and balance due by July 3<sup>rd</sup>, 2023**.

The parties hereto do mutually and severally guarantee the terms, conditions, and payments of this contract, their articles to be upon the parties themselves, their heirs, executors, administrators and assigns.

IN WITNESS WHEREOF we set our hands and seals in duplicate hereof this 4<sup>th</sup> day of **April, A.D., 2023**.

WITNESSES:

ACCEPTED BY X

(Official in Charge)

NA

NA

[Signature]  
Spielbauer Fireworks Co., Inc. REP


REMARKS:

Fireworks program as per itemized confirmation number 23Ki7497 dated March 28th, 2023.

# SITE PLAN



Note: Fireworks measuring 4-inches in diameter and requiring a fall out area of 280 feet in all directions from their discharge site to be fired from the grass area between the Recreational Baseball Field and the Varsity Baseball Field (red circle). Note that the discharge location shown was estimated and can be moved to any location on the grounds that allows for the appropriate fall out of the debris associated with the fireworks.

 - Designated Fall Out Area

Note: Display to be conducted at Sunset Park (Kimberly, WI) on July 3<sup>rd</sup>, 2023.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b> 216-658-7101
<b>INSURED</b> Spielbauer Fireworks Co., Inc. 1976 Lane Road Green Bay WI 54311	<b>E-MAIL ADDRESS:</b> info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Everest Indemnity Insurance Co.	
	<b>INSURER B:</b> Everest Denali Insurance Company	
	<b>INSURER C:</b> Arch Speciality Ins Co	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES** **CERTIFICATE NUMBER:** 2145851084 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SI8ML02516-231	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00290-231	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP1048745-01	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
DISPLAY DATE: July 3rd, 2023 7/14/2023 RAIN DATE: Unknown  
LOCATION: Kimberly WI  
ADDITIONAL INSURED: Village of Kimberly; Kimberly Fire Department

Certificate Number: 067

<b>CERTIFICATE HOLDER</b>  Village of Kimberly Attn: Kris Castillo 1403 Sunset Drive Kimberly WI 54136	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION: Special Event Permit Request – Paperfest 2023**

**REPORT PREPARED BY: Holly Femal, Community Enrichment Director**

**REPORT DATE: 4/3/2023**

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**No additional comments to this report** \_\_\_\_\_

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

KimCom Promotions is applying for a Special Event permit for the 2023 Paperfest Event in Sunset Park with park usage beginning as early as July 5<sup>th</sup> for event space preparation and concluding Monday, July 17<sup>th</sup> by 7 p.m. for event take-down and clean up.

In this RBC packet please find the additional attachments provided by KimCom for your consideration:

- 5K Route
- No Parking Requests
- Fireworks Map
- General Event Map
- Village of Kimberly details page provided by KimCom
- The special event application and agreement documents

Additional safety enhancements that have been discussed while refining this permit request in partnership with KimCom include:

- Upon determination of new 5K route due to Sunset Drive construction, Paperfest is required to get route map and plan to CED and Captain Slotke no later than 7/5/2023 to be included in the fest.
- Requiring all carnival ride set up vehicles to vacate the park prior to 4:30 p.m. on Tuesday, July 12<sup>th</sup> and Wednesday, July 13<sup>th</sup> with all carnival rides placed as close to the tree line/edge of parking lot as possible to accommodate safe ingress and egress of previously established events such as KSO/ KBO Leagues and Kimberly Rec Baseball. Paperfest has reserved the soccer fields for additional dates to allow for stage set up.
- Additional facilities and field times have been booked and will be billed to KimCom at the conclusion of the event to accommodate their need for facility footprint in event set up to include this year, Shelter 1 and Shelter 2 for the Fireworks display.

- In the event of inclement weather, the Emergency Operations Director will enact the authority to repeal the Special Event Permit for Paperfest if deemed necessary due to safety or security concerns that could be caused by loss of power, down trees, down power lines, or questions relating to structural integrity of parks buildings or facilities.

**RECOMMENDED ACTION:**

Approve permit with the following amendments:

- It is village staff's recommendation that amendments to the Paperfest 2023 Special Event Permit plan will be submitted in writing for Village Board consideration no later than July 5<sup>th</sup>, 2023 at 12:00 p.m. Changes that are required to be reported at this time include but are not limited to:
  - Changes in scope of events outside of permitting already approved as disclosed in the "Village of Kimberly Details" and "IRP" documents.
  - Changes in layout or footprint of the event that impacts additional areas of the park and may or may not impact the parks maintenance team or other user groups in the park.
  - Changes in time requested in the park or time of use for requested facilities as may impact the variance requests listed.
- Variance language cited in the "Village of Kimberly Details" document cites a variance specific to Ordinance 372-1B(9)&(10) in reference to turf restoration, parking outside of a designated parking area (i.e. on the grass), and driving vehicles off of the roadways. Staff recommendation to grant said variance with the following contingencies:
  - Village staff will complete a video walk through of park areas that have been requested for use by KimCom before the approved set up dates. Photos will be taken immediately following the conclusion of event take down the week of July 17<sup>th</sup> documenting any damages to the park buildings and grounds.
  - Turf that has been damaged to include ruts and bare spots that were not indicated in the "pre-fest" video will be repaired by a subcontracted company and invoiced in full to KimCom Promotions as damage to the parks grounds.
  - When bringing equipment into the park to include semi-trailers, job trailers, and trucks, it is required, regardless of turf conditions, that a tracking pad be used to protect turf. Tracking pads may include plywood or other hard portable surfaces which will be used when bringing equipment off paved areas.
- The Village of Kimberly requires proof of insurance on file, recommendation of conditional approval pending submission of proof of insurance as listed on the permit application.



# Village of Kimberly SPECIAL EVENT PERMIT INFORMATION



When organizing a special event, and planning to use public facilities (parks, streets, buildings, public right of way), you need to involve the appropriate Village Departments in the planning process. Most events take place in one location, such as Sunset Park or the Municipal Complex. When that is the case, your planning can be handled directly through the responsible Village Department. However, if your event involves use of Village Streets or if the event requires special safety/crowd control considerations, you will need a Special Event Agreement with the other involved Village Departments.

## DEFINITION

Special event means any planned occurrence on the public right-of-way or public premises including, but not limited to, parades, gatherings, festivals and athletic events which is not within the normal and ordinary use of that public premises or place or which, by nature of the event, may have a greater impact on Village services or resources than would have occurred had the event not taken place. Whether the event is considered within the normal, ordinary, or intended use of public facilities or property shall be determined by the Village Department that maintains jurisdiction over the proposed venue.

All new Special Events require Village Board approval. Do not publish information about your event if it has not yet been approved! The **Event Sponsor** should meet with Village Staff at least 3 months prior to the event date to allow for the approval process. Applications submitted less than 3 months of the event may serve as grounds for denial of the event permit without further consideration.

**THIS AGREEMENT** is intended to clarify the working relationship between the **Sponsor** of the special event and the **Village of Kimberly**. The **Sponsor** agrees to abide by the terms of this agreement, and all existing policies governing use of Village facilities unless specifically noted in the agreement. All Village Departments involved in the event as well as the Village Board must approve this agreement.

**PARK FACILITIES** must be reserved by the **Sponsor** through the **Parks and Recreation Department**, with payment due at that time. Note: The Kimberly Amphitheater will follow the Rental Policy & Procedures established for that facility.

**MUNICIPAL COMPLEX FACILITIES** must be reserved by the **Sponsor** through the **Village Clerk's Office**, with payment due at that time.

Use of **VILLAGE STREETS** for events such as festivals, parades, sales, block parties, walks and runs must be approved by the **Street Department and Fox Valley Metro Police Department**. If the route or grounds extends beyond the Village of Kimberly limits, the **Sponsor** must contact authorities in those jurisdictions for approval. If the event requires street closures or re-routing of traffic, the **Sponsor** may be required to mail a notice to affected residences and businesses PRIOR to the Village Board meeting.

**TOILET FACILITIES** on the immediate premises. Additional portable toilets may be required.

1. Toilet facilities shall be provided based on the anticipated peak crowd size in accordance with the following guidelines: One male & female toilet facility shall be provided for every 500 persons on premise
2. Any portable units shall be located immediately adjacent to or within the authorized area of the event.
3. Portable toilets shall be properly enclosed, in good repair, emptied when full, and a minimum distance of 100 feet away from any food preparation area.
4. All toilet facilities, in use for an event, shall be kept in a clean useable condition by the sponsor.

### Facility Toilet Capacity (Number of Persons)

Sunset Baseball Diamond	2000	Sunset Park Amphitheater	500
Sunset Park Shelter #1	1500	Roosevelt Park	500
Sunset Lower Diamond	1500	Verhagen Park	750
Sunset Upper Diamond	750		

**PERMIT FEE** must be paid at the time of application submittal. Please contact the Parks Office to determine permit fee amount.

**STAFF** needed to run the event is the responsibility of the **Sponsor**, except where the **Village** determines that Village personnel are required. When the **Village** incurs additional expense, due to personnel working overtime, regular hours, setting up, or cleaning up, the cost (including fringes), will be charged to the **Sponsor**.

**EQUIPMENT** needed to run the event will be the responsibility of the **Sponsor**. The **Sponsor** must request the use of Village equipment such as: *Picnic Tables, garbage cans, barricades, street closing signs, cones, no parking signs, fencing, tables/chairs, coolers, PA system, Kitchen Facilities* subject to approval of Village Staff.

**FEES FOR OPERATION COSTS** (staff & equipment) are established as follows:

- All for Profit Organizations pay 100% of costs
- Community Non-profit organizations pay 10% of Operation Costs
- Other Non-Profit organizations pay 50% of Operation costs

An **INVOICE** detailing charges for Village services will be sent to the **Sponsor** following the event. Payment is due within 30 days of the date of the invoice.

**NO CHANGES** may be made by the sponsor regarding items included in this AGREEMENT, unless written permission is attached to this document. Requests will be reviewed with direction given. When questions regarding this AGREEMENT arise, they should be directed to the appropriate Department. If questions arise during the event, and the Department representative is unavailable, the decision of Village Staff on duty shall prevail.

**CHECKLIST** - The checklist below is designed to “walk you through” the procedure. Village staff is available to help you along the way. If you have any questions, call the department listed.

1. Does your event include a **parade or fireworks**? Additional permit information may be required for a parade or if there will be fireworks. Contact the Park & Recreation Office (788-7507).
2. Will you be **selling and/or serving food**? You will need a temporary food-vending permit. Contact the Outagamie County Public Health Department at 832-5100.
3. Will you be using **Village streets or other public right of way**? You need to work with the Street Department (788-7507) and Fox Valley Metro Police Department (788-7505). Village may require you to notify surrounding businesses and residences if streets will be closed.
4. Will tents or other temporary structures be erected? All tents with stakes require Diggers Hotline and private locate clearance. Any fees will be the responsibility of the **Sponsor**. Please contact the Park & Recreation (788-7507).
5. If your event involves multiple departments (most large events do), Village staff can arrange a meeting to facilitate the discussions with the appropriate personnel. Contact the Parks and Recreation Department (788-7507).
6. Will you be serving or selling **alcohol**? You may need to apply for a Temporary Class “B” (Picnic) Beer License. Contact the Village Clerk’s Office 788-7500
7. Will you need **portable toilets**? See chart above for park restroom capacities.
8. Room capacities at the Municipal Complex must be addressed at the Village Clerk’s Office (788-7507).



**INDEMNIFICATION AND A CERTIFICATE OF INSURANCE** covering the event must be provided by the **Sponsor** upon approval.

To the fullest extent allowable by law, sponsor hereby indemnifies and shall defend and hold harmless the Village of Kimberly, its elected and appointed officials, officers, employees or authorized representatives or volunteers and each of them from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs, and expenses of whatsoever kind or nature whether arising before, during, or after event hereunder and in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of sponsor or of anyone acting under its direction or control or on its behalf in connection with or incident to the performance of this agreement regardless if liability without fault is sought to be imposed on the Village of Kimberly, sponsors aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the sole fault, sole negligence, or willful misconduct of the Village of Kimberly, or its elected and appointed officials, officers, employees or authorized representatives or volunteers. This indemnity provision shall survive the termination or expiration of this agreement.

## **INSURANCE REQUIREMENTS**

### **1. GENERAL LIABILITY COVERAGE**

- A. Commercial General Liability
  - (a) \$ 1,000,000 general aggregate
  - (b) \$ 1,000,000 products - completed operations aggregate
  - (c) \$ 1,000,000 Personal injury and advertising injury
  - (d) \$ 1,000,000 each occurrence limit
- B. Claims made form of coverage is not acceptable.

### **2. BUSINESS AUTOMOBILE COVERAGE**

- A. Minimum Limits - \$ 250,000 each person / \$ 500,000 each incident for Bodily Injury and \$ 100,000 for Property Damage  
OR \$ 500,000 Combined Single Limit for Bodily Injury and Property Damage each incident
- B. Must cover liability for "Any Auto" - including Owned, Non - owned and Hired Automobile Liability

### **3. WORKERS COMPENSATION AND EMPLOYERS LIABILITY**

- A. Must carry coverage for Statutory Workers Compensation and Employers Liability minimum limit of:  
\$500,000 Each Accident  
\$500,000 Disease Policy Limit  
\$500,000 Disease - Each Employee

- 4. **Liquor Liability** – If the event holder is selling alcoholic beverages then Liquor Liability with the following limit coverage must be carried: Minimum Limits - \$ 500,000 each occurrence / \$ 500,000 aggregate

### **5. ADDITIONAL PROVISIONS**

\* **Additional Insured** – On the General Liability Coverage. Village of Kimberly, and its officers, board members, agents, employees, and authorized volunteers shall be **"Additional Insured's."**

Village of Kimberly  
SPECIAL EVENT  
PERMIT APPLICATION



Please include PERMIT FEE with application submission.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7507 with questions regarding this special event permit.

Event sponsor: Kim-Com Promotion (PAPERFEST)

Event name: 35th Annual Paperfest

Check one: ☐ Parade ☐ Run/Walk ☒ Festival ☐ Tournament ☐ Other

Dates needed: Please see attached

Times needed: Please see attached  
*(Please include beginning and end times, if different times are needed on different dates please specify.)*

Buildings, Parks, shelters, open space needed: Please see attached

Will you be requesting street closure or use of street right of way? YES ☒ NO ☐  
If yes, what streets *(submit mapped route and/or area requested)*? Please see attached

Will tents or other temporary structures be erected? Yes

Will you be having any kind of animals, performances or amusement rides? Yes

Will you be selling or serving alcohol? Yes Does your event include fireworks? Yes

Number of people attending: 25,000 *Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.*

Other requests: Please see attached

**Indemnification Agreement**

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement & the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Matthew Boots, Jeremy Biese Matthew J. Boots, D.C. 3/21/23  
Officer of Sponsoring Organization - Name Signature Date

Address 1020 Truman St, Kimberly WI 54136

Work Phone 920-997-9700 Cell Phone 920-850-7065 Home Phone \_\_\_\_\_

**RETURN FORM AND \$25.00 PERMIT FEE TO: Kimberly Parks & Recreation Dept., 515 W. Kimberly Avenue, Kimberly, WI 54136**

Date Received:

Amount Received:

Received By:

4/2023 \$50.00 Holly F.

**Village of Kimberly  
SPECIAL EVENT PERMIT**



**THIS AGREEMENT** is intended to clarify the working relationship between the **Sponsor** of the special event and the **Village of Kimberly**. The **Sponsor** agrees to abide by the terms of this agreement, and all existing policies governing use of Village facilities unless specifically noted in the agreement. All Village Departments involved in the event as well as the Village Board must approve this agreement.

**PARK FACILITIES** must be reserved by the **Sponsor** through the **Parks and Recreation Department** and **MUNICIPAL COMPLEX FACILITIES** must be reserved by the **Sponsor** through the **Village Clerk's Office**. Payment is due at that time.

**EQUIPMENT** needed to run the event will be the responsibility of the **Sponsor** except when Village equipment, such as traffic barricades or cones are needed, the **Street Department** will determine use. The cost to repair or replace lost or damaged equipment will be charged to the **Sponsor**.

A **CERTIFICATE OF INSURANCE** covering the event must be provided by the **Sponsor** upon approval, naming the Village of Kimberly as additional insured for \$1,000,000.00.

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

An **INVOICE** detailing charges for Village services will be sent to the **Sponsor** following the event. Payment is due within 30 days of the date of the invoice.

**NO CHANGES** may be made by the sponsor, regarding items included in this AGREEMENT, unless written permission is attached to this document. Requests will be reviewed with direction given. When questions regarding this AGREEMENT arise, they should be directed to the appropriate Department. If questions arise during the event, and the Department representative is unavailable, the decision of Village Staff on duty shall prevail.

Matthew J. Boots, D.C.  
Sponsor Representative – Name

Matthew J. Boots, D.C.  
Signature

01/01/2023  
Date

Work: 1020 Truman St, Kimberly WI 54136      Home: W5569 Amy Ave, Appleton WI 54915  
Address

Home Phone

920-997-9700  
Work Phone

920-850-7065  
Cell Phone

**Approved by Village Board**

Village President

Village Administrator

Date

**Village of Kimberly  
SPECIAL EVENT PERMIT**



**KIMBERLY PARKS & RECREATION (788-7507)**

<b>FACILITIES:</b>	
<b>EQUIPMENT:</b>	
<b>STAFF:</b>	

**KIMBERLY MUNICIPAL COMPLEX (788-7500)**

<b>FACILITIES:</b>	
<b>EQUIPMENT:</b>	
<b>STAFF:</b>	

**KIMBERLY STREET DEPARMENT (788-7507)**

<b>STREETS:</b>	
<b>EQUIPMENT:</b>	
<b>STAFF:</b>	

**FOX VALLEY METRO POLICE DEPARTMENT (788-7505)**

<b>EQUIPMENT:</b>	
<b>STAFF:</b>	

**SPONSOR ADDITIONAL RESPONSIBILTIES**

- Mail road closure notices to affected properties.

**VILLAGE COST ESTIMATES**

**NOTE: These are estimates. If the Village incurs additional costs as a result of providing services necessary for the above listed activity, the Sponsor will be required to cover those costs.**

Facility Rental:	=	\$
Complex Labor:	=	\$
Park Labor:	=	\$
Street Dept. Labor:	=	\$
Police Labor:	=	\$
Other Charges:	=	\$
TOTAL ESTIMATE:		\$



# Paperfest

**35<sup>th</sup> Annual Paperfest – Sunset Park, Kimberly – July 13-16, 2023**

## **VILLAGE OF KIMBERLY DETAILS**

### **PAPERFEST SPECIAL EVENT PERMIT:**

Kim-Com Promotion presents the 35<sup>th</sup> annual Paperfest free-admission community festival. Paperfest utilizes many aspects of beautiful Sunset Park as well as the surrounding community to create a well thought-out and inviting event. The 35<sup>th</sup> Paperfest will be focused around the East entrance of Sunset Park (800 W Kimberly Ave, Kimberly, WI 54136) unless otherwise noted.

- **Event Insurance & Permits** – Event insurance will be provided through Hutchinson Insurance: event liability insurance (\$1,000,000 coverage) listing Village of Kimberly as additionally insured as well as liquor liability insurance. Vendors are required to provide a certificate of insurance, including helicopter, carnival, staging, etc. Food permit through Outagamie County and temporary class “B” beer license through Village of Kimberly will be applied for.
- **Toilets** – A mixture of facility toilets as well as portable toilets will be used to serve 10,000+ per day.  
Amphitheater (500), Baseball Diamond (2000), Softball Diamond (750) + a minimum of 40 Portable Toilet Units
- **Published Event Hours** (note: some events start prior) – Thurs: 5p-11p, Fri: 5p-Midnight, Sat: 10a-Midnight, Sun: 11a-7p  
- **5K RUN/WALK** (Friday July 14 – 6:30pm)– registration Sunset Park West entrance area. Route (map attached): Sunset Park Rd to boat landing, up the hill to upper Sunset Park, continue on Sunset Dr, follow Wellhouse Dr, turn on Fulcer Ave, and repeat for a second lap, ending at registration inside the West entrance (no parking on right side).  
- **CAR SHOW** (Saturday July 15 – 8:00am)– event will take place on the grass space inside the West entrance of Sunset Park. Vehicle will go straight off of Fulcer Ave. Live music from 9:00am-2:00pm. Awards by 2:30pm. (no restrictions)

### **PARK UTILIZATION:**

East Entrance of Sunset Park –

Wednesday July 5th – Mosquito Squad Pre-Spray

Friday July 7th – Diggers Hotline

Weekend Prior July 8/9th (weather depending) – Marking Park for Tents, Stages, Fencing, etc. and start perimeter fencing

Tuesday July 11th 7am-10pm – limited access to east soccer field for tent – Setup tents, tables, bar sections, parameter fencing, etc. Deliveries of generators, stages, and construction trailer. Mosquito squad final spray. Carnival rides (we will work with the carnival to limit setup times after 5pm to maintain access to parking spaces for others using the facilities).

Wednesday July 12th 7am-10pm (overnight security) – limited access to east soccer field for tent – Setup food/beer tents, information tent, ticket booths, and amphitheater prep. Electricians wire and ground each generator and connect power panels. Deliveries of portable toilets, dumpsters, staging (preload sound/lights if time allows). Carnival rides (we will work with the carnival to limit setup times after 5pm to maintain access to parking spaces for others using the facilities).

Thursday July 13th 7am-Midnight (overnight security) – access to amphitheater and east soccer field – Finalize food/beer tent (inspections), food/beer trailers arrive, staging and production, load-in bands, carnival dry-run, inflatables, toilet paper, hole-in-one golf challenge setup, and place event signage. Food trucks arrive, place/fill bumper boats, place vendors, and setup giant yard games. (possible news interviews starting at 5am).

Friday July 14th 7am-1am (overnight security) – access to amphitheater, east soccer field, and youth diamond – Place and fill trout fishing pond, archery, and helicopter rides (youth diamond), volleyball tournament. (possible news interviews starting at 5am).

Saturday July 15th 6am-1am (overnight security) – access to amphitheater, east soccer field, and youth diamond – Setup volleyball tournament. Hot air balloon glow. Craft fair. Family tent – kids games, petting zoo, papermaking, trout fishing pond, family entertainers, sawdust hunt, and balloon drop.

Sunday July 16th 7am-1am (overnight security) – access to amphitheater, east soccer field, and softball diamond – Setup fireman's tug of war event, yoga in the park. Family tent – kids games, petting zoo, diaper derby, fire truck/hose. ThedaStar (softball diamond). ((Begin teardown following event – 7PM-1AM))

Monday July 17th 7am-7pm – limited access to east soccer field to tear tent down – continue event teardown/cleanup. Pick up portable toilets, dumpsters, tents, staging, trailers, etc.

#### West Entrance of Sunset Park –

Thursday July 13th 5pm-9pm – access to boat landing – Boat landing deck area will be used for river boat cruises.

Friday July 14th Noon-9pm – access to boat landing, west entrance area, and upper Sunset Park – Upper park will be secured early in the morning for no parking to ensure a perimeter for the fireworks. West entrance area for 5K registration area setup and 5K Run/Walk event 6:30pm (no parking signs in the morning). Boat landing deck area for river boat cruises. 5K route: Sunset Park Road to boat landing, up hill to upper Sunset Park, continue down Sunset Drive, follow Wellhouse Drive, turn on Fulcer Avenue, and repeat to end at the starting. Fireworks at 9:15PM.

Saturday July 15th 5am-9pm – access to boat landing and west entrance area – West entrance area for Car Show registration and event at 8am-3pm. Boat landing deck area for river boat cruises and fishing tournament.

Sunday July 16th 7am-5pm – access to boat landing – Boat landing deck area for river boat cruises.

#### VILLAGE REQUESTS:

Friday July 7 – Keys to facilities, T-Posts for perimeter fencing

Tuesday July 11 – Move Ticket Booths to Sunset Park

Wednesday July 12 (7AM) – Place Ticket Booths

Amphitheater Benches (22) – Amphitheater (8), Soccer Field (8), Original Stage (6)

Picnic Tables (how many?) – Amphitheater (6), Soccer Field (6), Original Stage (8)

West Soccer Bleachers – Family Stage (playground)

Bike Rack – Outside Main Entrance

Barricades (any) – Behind the Amphitheater (to be used at main entrance, upper entrance for fireworks, and 5k)

Thursday July 13 (AM) – Fire Hydrant Adapter & Hose, No Parking Signs (see below)

Friday July 15 – No Parking Signs along 5K Route (outside of route only)

#### NO PARKING:

Kimberly Ave – Helen St to Joseph St

Parkside Ct – Kimberly Ave to Bend in Road

Rivers Edge Dr – Maes Ave to north bend in road past walking path entrance to Sunset Park

#### CHANGES TO THIS PERMIT:

We request the ability to make changes to this permit within a reasonable limit without notification in writing when within approved areas and timeframes (such as adding/subtracting events, changing bands, altering lineup times, and exact event locations). Significant changes will be discussed as they arise and mutually agreed upon.

## VARIANCE TO ORDINANCES:

### Noise Ordinance – 372-1 B(2)

Similar to past Paperfest events, we are requesting a variance to the noise ordinance regarding amplified music during regular Paperfest hours – Thursday: 5pm-11pm, Friday: 5pm-Midnight, Saturday: Noon-Midnight (9:00am Variety Music for Car Show – no stage), and Sunday: Noon-7pm.

### Motorized Vehicles – 372-1 B(10)

Similar to past Paperfest events, we are requesting a variance to the motorized vehicle park regulation ordinance to allow for vehicles to be driven on the turf and pathways such as UTV's, delivery trucks, vehicles, and car show participants. Public vehicle access is restricted during event hours.

### Parking within Parks - 372-1 B(15)

Similar to past Paperfest events, we are requesting a variance to the parking within parks park regulation ordinance to allow for vehicles, handicap, band, car show, trailers, staging, etc. to be parked outside of designated parking areas, such as on the grass. Public parking is not allowed within the event grounds.

### Golfing Activities – 372-1 B(18)

Similar to past Paperfest events, we are requesting a variance to the golfing activities park regulation ordinance to allow for the Hole-in-One Golf Challenge where contestants attempt to chip a golf ball into a kiddie pool of water. This event is secured within the high school baseball field.

### Turf Protection – 372-3

Similar to past Paperfest events, we are requesting a variance/leeway to the turf protection on public property ordinance to allow for tents, ticket booths, dumpsters, portable toilets, trout pond, petting zoo, kiddie bumper boats, and carnival ride/inflatable placement on the grass. There will be no digging or removal of trees/flowers as stated in the ordinance. In an effort to maintain turf protection, if wet weather is forecasted and/or the ground is saturated, plywood will be used under semi-trailer wheels. Wet areas will be marked off and avoided whenever possible to limit damage to the turf from vehicles and excessive foot traffic.

### Park Hours – 372-4

Similar to past Paperfest events, we are requesting a variance to the park hours ordinance to extend the time visitors and volunteers may be present within the park beyond the regular 11pm closure. Extended park hours during Paperfest event for volunteers (visitors) until – Thursday: Midnight (11:30pm), Friday: 1am (12:30am), Saturday: 1am (12:30am), and Sunday: 1am (n/a).

# Special Event – Emergency Response Plan

## ***Paperfest***

**July 13-16, 2023**



### **DISCLAIMER**

This special events emergency plan template is provided as guidance only. It identifies, defines, and provided recognized standards on the types of information that should be contained in an emergency plan. Sections of the template may not be applicable to every event and the guidance suggested should be modified to reflect specific conditions at your event. Therefore, it is strongly recommended that your organization retain the services of a qualified safety consultant to complete the template and advise you on your specific needs. Reliance on or verification of information contained in this template is the sole responsibility of the user. The Fox Valley Metro Police Department, Village of Kimberly and Village of Little Chute does not accept any liability whatever arising from the implementation or use of this emergency plan template.



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**Important Public Telephone Numbers:**

<b><u>Name:</u></b>	<b><u>Phone Number:</u></b>
Fox Valley Metro PD	911 or 920-788-7505 (Non-Emergency)
Kimberly Fire Department	911
Outagamie County Sheriff's Dept.	911 or 920-832-5000 (Non-Emergency)
Outagamie County Emergency Management	920-832-5000 ask for the On Call EM person
Kimberly Streets/Parks Department	920-788-7507
Kimberly Water Department	920-788-7526
WE Energies	Electric 1-800-662-4797 Gas 1-800-261-5325
Diggers Hotline	1-800-242-8511
NWS Green Bay Spotter 24 Hour Hotline	1-800-788-6883
NWS Forecast Operations Desk	920-497-8771 or 920-494-7478
Incident Command Capt. Jeremy Slotke (Thr/Fri) Lt. Mark Ulman (Sat/Sun) Lt. Mark Wery (Thr-Sun)	920-422-5205 920-574-6290 920-574-6967
Public Information Officer Dave Denell- KFD/EMS	On-duty Supervisor 920-540-1850

**Paperfest Event Board and Coordinators Numbers:**

<b><u>Name:</u></b>	<b><u>Phone Number:</u></b>
MATTHEW BOOTS – Director – <i>President</i>	920-850-7065
JEREMY BIESE – Head Grounds Crew – <i>Vice President</i>	920-209-2157
KEVIN BOOTS – General, Food/Beverage – <i>Secretary</i>	920-851-8294
VICKI POWERS – Finance – <i>Treasurer</i>	920-851-6364
JULIANNE OSWALD – Food/Beverage	920-851-0308
PAUL OSWALD – Food/Beverage	920-242-6156
PAM LA PLANT – Food/Beverage	920-850-2795
LORI REED – Family Activities	920-422-2119
RYLIE BIESE – Grounds Crew	920-209-2727
RACQUEL GIESE – Food/Beverage	920-419-4123
VICKI TESSEN – Volunteers, Information Booth	920-788-1700
KIMBERLY BOOTS – Food/Beverage	920-636-5267
JAMES BOOTS – General	920-850-7066
JORDAN BAYORGEON – Entertainment/Music	920-277-8994
SARAH CATALANO – Food/Beverage	920-621-9658
EVAN FREIMUTH – Entertainment/Original Music	920-851-7327

## A. GENERAL PURPOSE

The purpose of this emergency plan is to prepare event officials for either a natural or man-made disaster during **PAPERFEST** in KIMBERLY, WI. The Emergency Plan implemented in this document is hereby established to safeguard lives and properties in the event an emergency or incident occurs during the **PAPERFEST** event.

## B. EVENT SPONSOR AND VENUE

The **PAPERFEST** event is a festival & concert and sponsored by *KIM-COM PROMOTION*. This outdoor event is an open event held at Sunset Park, Kimberly. Alcohol is sold at venue. The spectator capacity is 15,000 and attendance ranges from 2,500-10,000 people daily. The event operational hours are Thurs: 5:00pm-11pm, Fri: 5:00pm-12:00am, Sat: 8:00am-12:00am, Sun: 10:00am-6:00pm while event sponsors will be on site from Monday (prior) thru Monday (after): 6:00am-2:00am (with overnight clean-up/security). See the telephone list for Event Board and Coordinators for contact information.

## C. ASSUMPTIONS

**PAPERFEST** is subject to numerous hazards. Potential emergency incidents during this event could include one or more of the following:

- Natural – weather related incidents such as severe storms, tornadoes, etc.
- Technological – incidents such as fire, explosion, structure collapse, hazardous materials release
- Transportation – motor vehicle accidents
- Medical Emergencies – personal health or accident related
- Civil Disorder – domestic situations
- Miscellaneous Emergencies

The Incident Command System will be used to manage all emergencies and an Incident Command Post will be set up at FVMPD Squad Car parked in the East Entrance area

## D. EMERGENCY PLANNING REQUIREMENTS

### 1. Fox Valley Metro Police Department Requirements

- a) To provide contact information to Vicki Tessen / Information Booth.
- b) Notify the Vicki Tessen / Info Booth as soon as possible of any imminent or potential emergency situations.
- c) Assume responsibility for decision on event operation when an emergency situation arises or is imminent (restricting areas /cancellation of events/event evacuation/restricting traffic or patron access or exit, etc.).
- d) Assist with notification of other emergency organizations (EMT, Fire Department, Outagamie County Sheriff's Dept., Outagamie County Emergency Management, etc.) if assistance is needed.
- e) Return the event to normal operations as soon as feasible to the Event Board/Coordinators – Matthew Boots.
- f) Provide direction to Event Board/Coordinators – Matthew Boots of their responsibilities or assistance that may be required.
- g) Assist with Incident Command Post and designated media spokesperson if necessary.
- h) Work with Event Board/Coordinators – Matthew Boots and other emergency agencies to determine methods for public notification/awareness.

### 2. Paperfest Event Coordinator/Board Requirements

- a) Establish a contact with Fox Valley Metro Police Department Personnel
- b) Ensure the safety of all Patrons/Volunteers/Staff is primary importance in any emergency situation.
- c) Adhere to all directives and requirements from the Police Department and Incident Command in emergency situations.
- d) Complete and return the Special Event Emergency Response Plan (ERP) template to the Police Department two months prior to the event date. If this is an annual event the ERP must be updated annually two months prior to the event date.
- e) Complete all required permit information.
- f) Submit to Village required liability insurance permits.
- g) Provide the wind rating for (all/general gathering only) tents.
- h) Establish procedure for internal communication with operations staff in case of emergency procedure.
- i) Assist with communication to patrons/volunteers on emergency directives as provided by the Police Department or Incident Command.

- j) Ensure training of all staff and volunteers on emergency response procedures.
- k) Defer all media comment regarding emergency situations the Police Department or designated spokesperson who will coordinate with the event spokesperson.
- l) In an emergency situation the Matthew Boots will respond to the designated Incident Command Post.

### **3. Event Staff /Volunteers Requirements**

- a) Ensure the safety of all Visitors is primary importance in any emergency situation.
- b) Adhere to all directives and requirements from the Police Department in emergency situations.
- c) Assist with communication to patrons/volunteers on emergency directives as provided by the Police Department or Incident Command.
- d) Defer all media comments in an emergency to Fox Valley Metro Police Department or designated spokesperson
- e) Persons must protect themselves first, then proceed to assist others if possible.
- f) Cease all outside activity when the possibility of lightning is present. Unplug all electrical equipment if possible.
- g) During severe weather secure all tools and equipment if possible. (Insure that anything that can blow away is brought indoors or fastened down).
- h) If you are injured, remain as you are. Rescue people will be along shortly and a head count will be taken.
- i) After an emergency event if you escape injury, make yourself available to others who may not have been so fortunate.

### **E. OVERALL INCIDENT OBJECTIVES**

- A. Ensure/maintain the safety of all visitors, volunteers, and staff.
- B. Direct, coordinate and control emergency response and recovery operations.
- C. Promptly notify and alert the public of hazardous conditions.
- D. Maintain law and order.
- E. Provide effective traffic management.
- F. Organize and coordinate effective damage assessment.

### **F. WEATHER FORECAST**

This is the projected forecast from the National Weather Service-Green Bay Office

Thursday, July 13, 2023:

Night:

Friday, July 14, 2023:

Night:

Saturday, July 15, 2023:

Day:

Night:

Sunday, July 16, 2023:

Day:

### **G. SCHEDULE OF EVENTS** *(times do not include set-up & clean-up)*

**Projected Schedule is Attachment 8**

### **H. INCIDENT COMMAND SYSTEM AND EVENT COORDINATION**

KIM-COM PROMOTION Board is ultimately responsible for all events and functions held during **PAPERFEST** or related to it. In the situation that outside events are held on the Sunset Park grounds, the event sponsors shall be responsible for the time and area related to the sponsored event.

The Patrol Lieutenant will serve as initial Incident Commander in all emergency incidents or situations. The Incident Command will be transferred immediately to the appropriate emergency response agency upon their arrival and situation briefing. At that time, an Event Board/Coordinators – Matthew Boots will work with Incident Command in the Liaison Officer role.

The following resources will be (on/near) the event grounds:

- Incident Command Post, Police, Medical First Responders

The Incident Command Post shall be off-limits to staff, vendors, and volunteers during the operational time of the Incident Command Post. **Only command staff, section chiefs or other persons authorized by the IC shall be permitted within the Incident Command Post.**

**Incident Command Post Staff:**

- Incident Commander
- PIO
- Safety Officer
- Liaison Officer (Steering Committee Member)
- Operations Chief
- Logistics Chief

**Incident Command Post Supplies:**

- Office Stationary
- One PC's with Internet Access (save website links to NWS and other relative sites)
- Portable Radios (One for each assigned channel)
- Accountability Board (PC) (Outagamie County Electronic Accountability System be used?)
- Emergency Response Guidebook

**I. LINES OF AUTHORITY/ORDER OF SUCCESSION**

1. The line of succession for the event coordination of **PAPERFEST** is as follows:
  - a. Matthew Boots, Director, 920-850-7065 (cell)
  - b. Jeremy Biese, Director, 920-209-2157 (cell)
  - c. Jim Boots, Director, 920-850-7066 (cell)
2. If there is an absence, disability, or incapability of Paperfest Board/Coordinator in line of succession then the line of succession will follow the order of the Incident Commander.
3. The line of succession shall remain in effect until a senior member of the line of authority for the event is present or a mutual agreement to release and accept command is made between the above listed event officials.

**J. STAFF AND VOLUNTEER ACCOUNTABILITY**

Accountability of event personnel will be divided into two sections as follows:

1. Event Volunteers:  
Paperfest Volunteers will be wearing name tags with name and job title and work times printed on them. They will be coordinated and managed by Please see Event Board and Coordinators contact information on page 3.
2. Event Staff:  
Paperfest Directors will be wearing RED shirts, Food & Beverage tent Supervisors will be wearing YELLOW shirts, Grounds Crew will be wearing GREEN shirts, and Security will be wearing ORANGE shirts

The accountability of all staff and volunteers working on the event grounds shall be maintained at the Information Booth. The process of personnel checking in and out will be with Vicki Tessen, Director.

Personnel no longer serving in an official capacity and who will become a spectator on the event grounds will be required to change out of their respective uniforms/T-shirt.

**K. EMERGENCY FUNCTIONS**

1. Incident Command Post  
The Incident Command Post for the event operations will be at Information Booth on the event grounds.
2. Communications
  - a. Event staff will communicate using walkie talkie (Ch 7 non-emergency, Ch 9 emergency).
  - b. Incident Command and the Paperfest Coordinator/Board will communicate by private radio/cell phones.

- c. The Paperfest Coordinator/Board will maintain a communications link on the grounds to/and with the Outagamie County Communication Center/911.
- d. Paperfest Coordinator/Board will communicate emergency information with spectators/attendees by stage sound systems. ***See Attachment # 1 for Announcements.***
- e. In the event an emergency occurs the Paperfest Coordinator/Board and Incident Command will confer before any emergency action is taken and announced. In extreme life safety circumstances Incident Command will initiate and communicate emergency actions first to the public and update the event coordinator/board as soon as possible.
- f. Additional resources are available through Outagamie County to disseminate emergency warning and notification to the public by:
  - Emergency media release to local television, radio and newspaper services
  - Outdoor Warning System using a siren with a continuous sound for two – three minutes
- g. The Paperfest Coordinator/Board (Matthew Boots), or their designee, shall answer all follow-up inquiries from news media regarding the situation, but only in regards to event inquiries. Information about emergency response agencies shall be provided by their Public Information Officer.

### 3. Incident Management

- a. Upon declaration of an emergency, the emergency response team and the Paperfest Coordinator/Board shall report to the Incident Command Post. The Paperfest Coordinator/Board will be a liaison between the Incident Command and ***PAPERFEST***.
- b. The ***PAPERFEST*** event will provide onsite security. Security will be on the event grounds during event hours (7:00 PM - 12:00AM) as well as overnight hours and the Security base will be by the Info Booth.
- c. Event Security Personnel will assist in maintaining the safety and welfare of all people on the grounds during the event. They will function under the direction of the Volunteer Coordinator and shall assist in crowd control to expedite a safe, prompt exit from the grounds in normal or emergency times.
- d. Event Volunteers/Staff are expected to assist the general public.
- e. Any requested mutual aid for law enforcement, fire and/or EMS will report to the Command Post to receive a situation briefing and directed to the appropriate location and task.

### 4. Medical Emergencies

- a. Onsite medical care is under Kimberly Fire Dept. and is provided by Kimberly Fire Dept. EMT's located on utility vehicles throughout the park. A first aid tent/stand is at the Information Booth.
- b. The Kimberly Fire Department First Responders and Gold Cross Ambulance will respond to medically dispatch 911 phone calls at the event.
- c. FVMPD will monitor Special Event 5 and restrict traffic to allow the First Responders and Gold Cross onto and off the premise.
- d. Patients requiring additional medical attention are transported by Gold Cross Ambulance or a mutual aid agency to either Appleton Medical Center or St. Elizabeth's Hospital in Appleton.
- e. Trauma patients are transported to Theda Clark Medical Center in Neenah unless another hospital is designated for the patient.

### 5. Air Medical Transport

- a. In cases of a medical emergency requiring air medical transport, the Incident Commander will notify the Communication Center to request ThedaStar for air transport and fire department for landing zone setup.
  - i. Theda Star communications (dispatch) will contact other air medical resources if necessary.
- b. Air to ground communications should be established as soon as possible and will be conducted on MARC 2 Outagamie County "Air Ops."
- c. The Primary Landing Zone is the northwest upper baseball diamond.
  - i. Coordinates N. 44 16.41, W 88 20.76
  - ii. Obstructions noted: Light poles along outfield fence perimeter, S & W of centerfield
- d. Secondary Landing Zone is the lower baseball diamond (near boat launch)
  - i. Coordinates N 44 16.58, W 88 20.74
  - ii. Obstructions noted: Light poles along outfield fence perimeter, N & E of centerfield
- e. It is the Fire Department's responsibility to set up, maintain, and operate the helicopter landing zone.
- f. The fire department should oversee the landing zone until the helicopter is out of the area.

- g. See Outagamie County Fire/EMS Association SOG 1-24 for further information.
- h. **See Attachment # 4 and #5** for ThedaStar response and landing guidelines

## **L. EMERGENCY RESPONSE ACTIONS**

### **1. Severe Thunderstorms**

A severe thunderstorm can produce one inch hail or larger in diameter and/or winds equal or exceed 58 miles an hour. These storms also have lightning strikes and can produce tornadoes with little or no advance warning. Common hazards from severe thunderstorm during an outdoor event:

- Straight-line winds: risk of collapsing tents, flying debris, and down tree branches causing injuries and/or fatalities
- Lightning strikes: risk of fire, injuries and/or fatalities
- Hail: risk of injuries and damage to temporary structures and unprotected equipment
- Flash flooding: 6" of water can cause vehicles to stall or loss of control and 12" of water will cause many cars to float.

The Incident Command Post will monitor the weather using NOAA weather radio or text notification system. The NWS Green Bay website is a resource for monitoring weather along with the local media.

#### **a) Severe Thunderstorm Watch**

This is issued by the National Weather Service when conditions are favorable for the development of severe thunderstorms in and close to the watch area over the next 4 - 8 hours.

- IC will notify Paperfest Board/Coordinator and public safety personnel.
- The Paperfest Board/Coordinator will notify their volunteers by walkie-talkie and attendees by the stage sound systems of the watch.
- IC and the Paperfest Board/Coordinator will assess which events are scheduled during the watch time period and the potential impact on the schedule if shelters are required.
- IC and the Paperfest Board/Coordinator reviews the plans for Severe Thunderstorm Warning and solve any issues if sheltering is required.
- IC and the Paperfest Board/Coordinator monitor the radar and watch the weather.

#### **b) Severe Thunderstorm Warning**

This is issued when a severe thunderstorm produces hail one inch or larger in diameter and/or winds equal or exceed 58 miles an hour. People at outdoor events in the affected area should seek safe shelter immediately.

- Upon notification of the Severe Thunderstorm Warning for Outagamie County the Incident Commander will assess if the event is in the path of the storm and notify the Paperfest Coordinator/Board.
- The Paperfest Coordinator/Board will notify event staff by walkie-talkie and announce the Severe Thunderstorm Warning and to assist visitors to the shelters.
- The Incident Command Post will notify public safety personnel by radio on SE 2
- Paperfest Coordinator/Board will announce on the stage sound system of the Severe Thunderstorm Warning to all attendees using the announcement in **Attachment # 1** and direct visitors to shelters located see shelter locations on page 10.
- Incident Command Post staff and Paperfest Board/Coordinator must take shelter five minutes before the storms arrival and monitor the weather for the storm to pass.
- After the threat from the thunderstorm has passed, the IC will notify the Paperfest Coordinator/Board. Event staff can notify the attendees to return from the shelter location.

### **2. Tornadoes**

A Tornado is a violently rotating column of air within a thunderstorm able to cause devastating destruction. The most common hazard from a tornado during an outdoors event are winds from 65 – 200+ mph winds causing:

- Flying debris including cars
- Destroyed buildings and tents
- High potential for injuries and fatalities
- Blocked roads preventing travel

In rare cases the National Weather Service will predict a tornado outbreak and the Incident Commander and Paperfest Board/Coordinator should decide if the event is cancelled, postponed, or shortened.

**a) Tornado Watch**

This is issued by the National Weather Service when conditions are favorable for the development of tornadoes in and close to the watch area over the next 4-8 hours.

- Incident Commander will notify Paperfest Board/Coordinator and public safety personnel of the warning.
- The Paperfest Board/Coordinator will notify their volunteers by walkie-talkie and attendees by stage sound system of the watch.
- Incident Commander and the Paperfest Board/Coordinator will assess which events are scheduled during the watch time period and the potential impact on the schedule if shelters are required.
- Incident Commander will assess how long it will take to evacuate the event attendees and reach the shelter location.
- Incident Commander and the Paperfest Board/Coordinator reviews the plans for Tornado Warning and solve any issues if sheltering is required.
- Incident Commander and the Paperfest Board/Coordinator monitor the radar and weather watch.

**b) Tornado Warning**

A tornado has been sighted or indicated by weather radar. Take shelter immediately.

- Upon notification of the Tornado Warning for Outagamie County the Incident Commander will assess if the event is in the path or near the storm and notify the Paperfest Board/Coordinator
- The Paperfest Board/Coordinator will notify event staff by walkie-talkie and to activate the sheltering plan.
- The Incident Commander will notify public safety personnel by radio on SE 2.
- Paperfest Coordinator/Board will announce on the stage sound system of the Tornado Warning to all visitors and direct them to the shelters located see shelter location on page 10.
- ICP staff and Paperfest Board/Coordinator must take shelter five minutes before the storm arrives and monitor the weather for the storm to pass.
- After the threat from the storm has passed the Incident Commander will notify the Paperfest Board/Coordinator. Event staff can notify the visitors to return from the shelter location.

**3. Emergency Shelters**

- In the event that a situation arises that is or may potentially be hazardous to the health and safety of the attendees of **PAPERFEST**, event staff/volunteers shall direct visitors and guests to an emergency shelter. The shelters shall be opened under the direction of the Paperfest Board/Coordinator and the Incident Commander.
- Critical Indicators for sheltering in place:
  - The event is short term, < 1 hour
  - There is no time to evacuate the grounds or the process of evacuating will do more harm.
  - Significant infrastructure damage has occurred to the grounds or the immediate area preventing self-evacuation of the grounds.
- It is estimated to take 10 minutes for visitors and volunteers to walk to the location and take shelter.
- A decision to evacuate must be made 30 minutes before any severe weather impacts the event grounds to allow time for visitors, volunteers, and public safety to shelter. Failure to evacuate places lives at risk.
- Minors without adult supervision and other seeking assistance or transportation shall be brought to the shelter with at least two event staff and volunteers for supervision and accountability.
- See **Attachment # 1** for public announcements on weather and evacuation.
- Emergency shelters on event grounds are in the following locations:



Shelter Area	Capacity	Weather-Mild (no lighting, low wind)	Weather-Severe (Lightning, high wind)	Human Threat	Fire	Used during event?	Who has keys?
Amphitheater	40	YES	YES	YES	YES	YES	GROUPS
Concession Stand - Baseball	20	YES	YES	YES	YES	NO	GROUPS
Bathroom - Baseball	40	YES	YES	YES	YES	YES	GROUPS
Storage Shed - Baseball	20	YES	YES	YES	YES	YES	GROUPS
Concession Stand - Softball	60	YES	YES	YES	YES	NO	VILLAGE/KRA
Bathroom - Softball	40	YES	YES	YES	YES	YES	GROUPS
Shelter #1	100	YES	NO	NO	YES	NO	NONE
Bathroom – Shelter #1	40	YES	YES	YES	YES	NO	VILLAGE
Concession Stand - Lower	70	YES	YES	YES	YES	NO	VILLAGE/KRA
Bathroom – Lower	40	YES	YES	YES	YES	NO	VILLAGE/KRA

h. Emergency shelters are not located on the Sunset Park property:

Shelter Area	Capacity	Weather-Mild (no lighting, low wind)	Weather-Severe (Lightning, high wind)	Human Threat	Fire	Available for this event?	Who has keys?
Westside School	1000	YES	YES	YES	YES	YES	CALL PAGER: 920-616-0150
Fox Valley Christian Fellowship	2000	YES	YES	YES	YES	YES	CALL PASTOR: 920-475-5173

#### 4. Medical Emergency

The following guidelines shall be followed during a first aid emergency by event staff and volunteers:

- Call the Info Tent or First Responders by Walkie-Talkie channel 9 of the medical emergency. Provide the location and the medical emergency

OR

Dial 911 or instruct a by-stander to dial 911. Provide the following information:

- Your name
  - Location of the emergency
  - Any available details of accident or illness
- Contact the Kimberly Fire Department (KFD). by walkie-talkie.
  - KFD will send an event staff or volunteer to meet the emergency unit if dispatched and assist emergency personnel to the location of the victim.
  - Do not move injured or ill person unless it is necessary to avoid further injury, such as a fire or tornado. Do not touch any bodily fluids.
  - Reassure the accident victim or ill person that emergency assistance is on the way.
  - If trained, begin rendering first aid including CPR if necessary. A First Aid Kit(s) and an AED are located with the EMT's and can be requested by contacting EMS Command on the radio.

#### 5. Found/Missing Child

A lost child is not uncommon, but consideration must always be given to the possibility of criminal involvement in such cases. In the event that a child is reported missing, the following guidelines should be followed.

- Missing Child
  - IMMEDIATELY contact the Information Booth and inform them of the lost child. They will request an Officer to the location and use walkie-talkies to communicate to Paperfest Directors/Volunteers (ch 7) as well as Security and EMS (ch 9) to help quickly locate the child.
  - The Information Booth will be used as the designated meeting location.

- If a Missing Child notice is given by a parent, guardian, or other responsible individual, note the present time and gather the following information: family member's name, address, child's name, description/clothing, location child was last seen and time the child was noted missing.
- The Officer will request to make an immediate announcement over the public address system, **Attachment #2.**
- The reporter should be requested to remain at the location while others look for the child. If the reporter insists on searching, advise that it is necessary that they return to the Information Booth if they are successful in finding the child because a report to law enforcement will be made after a designated lapse of time.
- If the search for the Lost Child is not successful, after fifteen minutes the Officer shall radio the 911/Communication Center to notify authorities of a missing child.
- **The designated "Lost Child Recover Center" will be the INFORMATION BOOTH.**

b. Found Child

- IMMEDIATELY contact the Information Booth to inform them of a found child. The Information Booth is to be used as a gathering place and a Police Officer is to be requested to the location.
- Attempt to obtain name of child and the parent's name if possible. If unable to obtain the child's or parent's name, use a description of the child in the announcement.
- Use walkie-talkies to communicate to Paperfest Directors/Volunteers (ch 7) as well as Security and EMS (ch 9) to help quickly locate the guardian(s).
- The stage sound system is to be used next to notify the crowd, Attachment #2 to announce the parents name and location to meet.
- ONLY the Police Officer should verify the adult(s) reporting to pick up the child are the parents or legal guardian. The Officer should verify the child was lost because of negligence or by accident.
- After the Officer verifies the child belongs with the adult the child can be released.

6. Fire

- Upon discovery of a fire, call 911 from a safe area and provide the following information: your name, where the fire is located and details of fire emergency.
  - Contact the Paperfest Coordinator/Board and Information Booth.
- The Paperfest Coordinator/Board will immediately contact the IC.
- Evacuate the immediate area.
- IC will send Fire Fighters or Police Officers to the location to control the scene.

7. Bomb Threat

In the event that a bomb threat is reported, the following guidelines should be followed:

- Any person receiving a bomb threat should remain calm and obtain as much information as possible, including:
  - Where is the bomb?
  - When will it go off?
  - What does the bomb look like?
  - Why was the bomb put there?
  - How did the bomb get there?
- Listen for any possible background noises (music, train, machinery, or other identifiable sounds).
- Write down the exact words of the caller and characteristics of the caller's voice and speech.
  - Note the time.
- Contact 911 and then notify the Paperfest Coordinator/Board and Information Booth.
- If a local area search is directed, IC will direct the public safety agencies and request staff/volunteers make a visual check of their area for anything unusual or suspicious. **DO NOT TOUCH** or move anything unusual or suspicious.
- If a suspicious package is discovered, do not turn on/off lights; use a cell phone or other electronic devices. Clear the area immediately and contact 911 or IC.
- In the event that evacuation is ordered, event staff/volunteers shall assist visitors with evacuating the grounds.

## 8. Civil Disturbance/Disorderly Conduct

Event staff/volunteers are encouraged to notice and pay attention to any situation that seems unusual, even during the light atmosphere of the event. If any scene looks extremely suspicious, event officials should report the suspicious activity to the Public Safety personnel or Paperfest Staff/Volunteers.

### a) **Non-Emergency**

If an individual is acting in a suspicious or hostile aggressive manner (distracted, harassing, or abusively angry person), even if that person is not violent and no immediate threat is present, staff/volunteers should:

- Notify Paperfest Event staff or Public Safety personnel.
- Do not argue with him/her. Act in a courteous manner and try to calm the person down. There may be situations where you can use your customer service skills, best judgment and experience to help defuse the situation.
- Keep distance between yourself and the individual.
- Become aware of escape routes.
- Be ready to summon Law Enforcement if the situation escalates to an emergency situation.
- Contact **920-788-7505** to report non-emergency events involving suspicious activity that is not life threatening.

### b) **Emergency**

If it is reasonable to believe that an individual is acting in a manner that poses an immediate threat to you or others, staff/volunteers should:

- Seek safety by leaving the area if possible.
- Notify Paperfest Event staff and Public Safety personnel.
- Contact **911** and provide the following information: Name, location and the specifics of the event in a clear and concise manner.
- Make no attempt to control a violent individual.

## M. **TRANSPORTATION PLAN**

### 1. Main Routes

- a. The main route into the event ground is Kimberly Avenue including access from County Road N or Railroad Street from CE with access to Highway 441. Traffic patterns to be labeled by the event staff.

### 2. Shuttles/Buses

- a. Free Shuttle Buses will be utilized from JR Gerritts Middle School & Fox Valley Christian Fellowship parking lots to the event grounds.
- b. Valley Transit route will drop off and pick up using Route 20 – Kimberly Municipal Bldg. location.

### 3. Public Safety Traffic Routes

- a. All emergency and non-emergency traffic for police, fire and EMS will be using Kimberly Avenue entrance to Sunset Park. A designated space will be created for Public Safety vehicles inside the East entrance – along the east grass space or behind the amphitheater stage.

### 4. Entrance and Exits

- a. The entrances/exits to the event are: Main Entrance– Sunset Park East Entrance (800 W Kimberly Ave.) as well as additional access points from Rivers Edge Dr or Sunset Dr.

### 5. Evacuation Routes

- a. If the IC orders an evacuation of the event grounds pedestrians are to use sidewalks to get to their vehicles. Vehicle traffic to use Kimberly Avenue. FVMPD to assist with directing traffic.
- b. *No pedestrian parking allowed within the event grounds.*

### 6. The peak hours of travel to and from the event will be 6:00pm-8:30pm and 10:30pm-12:00am though there will be increased traffic throughout the day.

### 7. See **Attachment # 3** for a map of the event area.

## N. **PARKING PLAN**

Vicki Tessen or (Information Booth) will be coordinating parking activities in conjunction with the Fox Valley Metro Police Department.

### 1. Signage

- a. “No Parking” signs south side of Kimberly Avenue from Helen St to Joseph St.
  - i. *North side of Kimberly Avenue is already No Parking*

- b. Additional “No Parking” signs along Parkside Ct., Rivers Edge Dr., and Sunset Park Dr.
- 2. Director/Staff Parking
  - a. Within event grounds behind the main food tent – grass space West of KBO (baseball) Field.
  - b. Number of available spaces – 50
- 3. General Parking (Volunteer & Attendee)
  - a. On Village Streets, Kimberly Municipal Center, Sunset Swim Beach, Sunset Park Boat Landing, Westside Elementary School, and in Shuttle Parking locations
  - b. Number of available spaces for each lot – N/A
- 4. Handicapped Parking
  - a. Fenced area by main entrance behind amphitheater and Chefo’s Pancake House
  - b. Number of available spaces – 10 and 30 respectively
- 5. Motorcycle Parking
  - a. Immediately within the main entrance along the East side in the grass.
  - b. Number of available spaces – 25
- 6. Shuttle Bus Parking
  - a. Locations – JRG and FVCF parking lots
  - b. Number of available spaces – 375 & 250 respectively

## **O. FIRE / RESCUE BRANCH OPS PLAN**

Kimberly Fire Department will be handling EMS/Fire coverage for **PAPERFEST**.

Primary Units for event will be KFD EMS personnel assisted by units from CLFD EMS

EMS command for the event will be Bill Kerkhoff Jr. **35948** (cell # 920-750-3377)

### **EMS Communications:**

Joint Law/Rescue radio operations will be Special Event 5 See Communications Plan, **Attachment #6** for more details. Primary channel EMS traffic will be Local OP.

Paperfest officials will designate channel 9 as the emergency operations channel. Paperfest staff will use this channel to contact emergency services units on the Paperfest grounds. EMS command monitoring this radio will contact appropriate units via Local Ops. EMS command will also monitor Special Event 5 and will use this channel should they need to contact law enforcement for coordinated action. Closest available EMS unit will acknowledge and respond to call. Ambulance requests will be made via radio thru com center by either responding unit, law (at request of responding units), or EMS command. **Request that com center start a screen for any ambulance dispatches to the grounds.**

### **Fire Call Staffing;**

In the event of a working fire response from EMS units on the ground will be as follows:

Vehicle fire: One (1) unit from the grounds will respond directly to the station with any firefighter staff on the grounds. One (1) unit will remain on the grounds.

Working still structural: Two (2) units from the grounds will respond directly to the station with any firefighter staff on the grounds. Law command on site will be notified and EMS duties will be turned over to law enforcement. Fire/EMS command will promptly notify Law command when Fire EMS units have returned to the grounds.

Upon clearing fire call units that left will expedite their return to the Paperfest grounds and immediately notify EMS command of their return to the grounds via local Ops.

### **Mass Casualty Incident:**

In the event of a mass casualty event of event needing a medical helicopter dispatch to the grounds preplan landing zones will be softball diamond upper sunset adjacent to amphitheater (LZ -1) and lower sunset softball field (LZ-2) LZ will be assigned and staffed based on location and magnitude of the incident. Should this be necessary EMS

command will have Kimberly Fire dispatched to establish and secure designated landing zones. LZ functions will be in accordance with established county protocols. Staging for ground ambulances will be dependent on location of incident: For incidents in the south end of the park (amphitheater to midway area) staging will be along Kimberly Ave with entry being the main entrance and rig parking on Kimberly Ave. Apparatus staging will be in Chefo's Pancake House parking lot or near gas station. For incidents in the middle of the park (midway area to soccer fields) staging will be along Parkside Court with entry to be along Bluebird LN (private road) and rig parking on Parkside Ct. Apparatus staging will be parking lot adjacent to bakery. For incidents in the north end of the park (big hill stage to boat ramp) staging will be in the area of lower sunset softball diamond and boat ramp parking lot with ambulance entry to be along Sunset Park Dr. coming along road adjacent to creek and will exit the scene via Sunset Drive to Roger Street and out Kimberly Ave to the West. Apparatus staging will be along the river to the east of the parking lot.

**Personnel from Kimberly Fire Department will act as staging and transportation command. This person will be responsible for staging rigs and keeping a record of which hospital each rig is transporting to.**

#### **Fireworks:**

See Attached Fireworks Launch Location and Fallout Zone, *Attachment #9*

The proposed fireworks are scheduled for Friday July 14 at 9:15pm with a rain date of Saturday July 15. Volunteer security personnel will secure the perimeter and limit access to drop zone, this includes stopping vehicle traffic to the boat landing during the fireworks show.

## **P. LAW ENFORCEMENT BRANCH OPS PLAN**

**Objective:** Work with and support *PAPERFEST* event staff to provide safe, secure & enjoyable host site.

#### **General Guidelines and Operating Information:**

- a. Officers shall check-in at the Command Post and report for briefing by the times designated in section III.
- b. On site arrests-custodial arrests will be transferred to field personnel for transport to OUSO. Contact the Incident Commander (IC) to arrange for transport.
- c. Alcohol is not allowed outside of Sunset Park. Carry-ins **are not** permitted.
- d. Animals, with the exception of service animals, are not allowed on event grounds.
- e. Officers shall have the following gear accessible to them:
  - Portable radio ear piece
  - Rain Gear (if necessary)
  - Flashlight

#### **I. Areas of Responsibility**

##### **1) FVMPD Officer Event Responsibilities:**

- a. Paperfest Festival Grounds – Sunset Park.
- b. Bike Patrol's primary focus should be monitoring the area around Sunset Park. Bicycle officers will float between patrolling Paperfest Grounds (on foot, with bicycles secured), and on the bike. After the grounds close, the bicycle officers will be a visible between Sunset Park and the downtown area.
- c. Foot patrol officer's primary focus should be the Paperfest Festival Grounds.

##### **2) Private Security:** There will be an average of twelve (12) security volunteers on the grounds Thursday, Friday, and Saturday nights. Security Officers will be wearing orange shirts with "SECURITY" printed on the back. Security will be preventing unauthorized people from accessing restricted areas (behind stages) as well as patrolling the crowd to attempt to deter inappropriate behavior.

- a. Four (4) security at Amphitheater
- b. Four (4) security at Main Stage
- c. Four (4) floating

##### **3) FVMPD Road Officers:** Normal calls for service and support as needed by event detail.

#### **II. Communications**

See Attached Communications Plan, *Attachment #7*

### **III. Detail Assignments for Paper Fest:**

Thursday:		4 – 5:30pm-8:00pm,	6 – 8:00pm-Close
Friday:		4 – 5:30pm-8:30pm,	8 – 8:30pm-Close
Saturday:	2 – Noon-5:30pm,	4 – 5:30pm-8:30pm ,	8 – 8:30pm-Close
Sunday:	2 – Noon-Close		

### **IV. Anticipated Problem (w/ plan of action):**

1. Traffic congestion Monitor & address using existing patrol units.
2. Disorderly behavior Monitor crowd & address as required. Take enforcement action, if warranted, per Dept. policy. Custodial arrests should be transferred to patrol units for transport to OUSO.
3. Assaults/Fights Thoroughly investigate. Take enforcement action, if warranted, per Dept. Policy. Custodial arrests should be transferred to Patrol units for transport to OUSO.
4. Intoxication Monitor event grounds for potential problems. Identify intoxicated patrons and proactively work with event staff to intervene early and prevent further issues. Deal with intoxicated & incapacitated persons using normal procedures.
5. Public Urination Cite under ord#30.1s (22).
6. Underage Drinking Cite & release to parent or with parental approval another responsible adult.  
**An Age Verified wristband is required for purchase or consumption of alcohol at PAPERFEST.**
7. Carry INS They are prohibited by event planners, not by ordinance. Event staff request carry-ins be disposed prior to entering event. *Cannot arrest for this issue.*
8. Open Containers Open containers are not permitted outside Sunset Park. Persons found with open containers off festival grounds shall be cited.

<b><u>Offense:</u></b>	<b><u>Statute #:</u></b>	<b><u>KM Ordinance #</u></b>	<b><u>Bond Amount:</u></b>
Underage 17-20 procures/attempts to	125.07(4)(b)	308-1(g)	\$187/\$313
Underage under 17 procures/attempts	125.07(4)(b)	308-1(g)	\$187/\$313
Underage possess/consumes	125.07(4)(b)	308-1(a)	\$187/\$313
Identification Card violations	125.085(3)(b)	308-23(a)(1)	\$187/\$313
Adult permit/encourage underage violation	125.07(1)(a)(3)	308-24(a)	\$313/\$439
False represents age to buy alcohol	125.085(3)(b)	308-23(b)(1)	\$187/\$313
Underage use tobacco products	938.983(2)(c)	349-6(b)(a) 349-6(b)(b)	\$92.50/\$124
Underage possess tobacco products	938.983(2)(c)	349-6(b)(a) 349-6(b)(b)	\$92.50/\$124
Possess drug paraphernalia	961.573(1)	377-15(a)	\$124/\$187
Possess THC under 25 grams	961.41(3g)(e)	377-12(b)	\$691
Harassment	947.013(1m)	377-127(a)	\$187/\$313
Disorderly Conduct	947.01(1)	377-11(1)	\$187/\$313
Resisting or Obstructing	946.41(1)	377-156(a)	\$565/\$691
Battery	940.19(1)	377-125(a)	\$565/\$691
Urinate/defecate in public		30-1s22	\$187/\$313

**Q. PUBLIC WORKS OPS PLAN  
THERE IS NONE FOR THIS EVENT**

## Attachment 1 – Weather Emergency Notifications

### 1. SEVERE THUNDERSTORM WATCH (ADVISORY)

"Attention all **PAPERFEST** visitors. Outagamie County is now under a Severe Thunderstorm Watch. The National Weather Service has indicated that conditions are favorable for Severe Thunderstorms in our area. We will keep you advised of further developments." **(REPEAT)**

### 2. SEVERE THUNDERSTORM WARNING (ACTION)

"Attention all **PAPERFEST** visitors, **PAPERFEST** is now being evacuated. Outagamie County is under a Severe Thunderstorm Warning. The National Weather Service has indicated that storms with heavy rain, high winds and/or hail are approaching our area. Please evacuate the grounds and seek shelter such as West Side Elementary School or Fox Valley Christian Fellowship Shelter Locations." **(REPEAT TWICE)**

### 3. TORNADO WATCH (ADVISORY)

"Attention all **PAPERFEST** visitors. Outagamie County is now under a Tornado Watch. The National Weather Service has indicated that conditions are favorable for severe thunderstorms capable of producing tornados in our area. We will keep you advised of further developments." **(REPEAT)**

### 4. TORNADO WARNING (ACTION)

"Attention all **PAPERFEST** visitors, **PAPERFEST** is now being evacuated. Outagamie County is now under a Tornado Warning. Please evacuate the grounds and exit the parking area in an orderly fashion. If you see a tornado, seek shelter in a low-lying area or where directed by emergency personnel such as West Side Elementary School or Fox Valley Christian Fellowship Shelter Locations." **(REPEAT TWICE)**

### 5. GENERAL SEVERE WEATHER ANNOUNCEMENT (ADVISORY)

"Attention all **PAPERFEST** visitors, Outagamie County may be experiencing severe weather later in the day. Please be aware of changing weather conditions. We will keep you advised of further developments." **(REPEAT)**

### 6. GENERAL SEVERE WEATHER EVACUATION ORDER (ACTION)

"Attention all **PAPERFEST** visitors, **PAPERFEST** is now being evacuated. The National Weather Service has indicated that severe storms are in or are approaching our area. Please evacuate the grounds and exit the parking areas in an orderly fashion." **(REPEAT TWICE)**

## Attachment 2, Found and Missing Persons Notification

### 1. FOUND CHILD/ADULT

"Attention **PAPERFEST** visitors a (child/adult) has been separated from their party. Their first name is (person's given name). They are located at the Information Tent near the main entrance. We are looking for (name of family/party). Please contact the nearest Police Officer or **PAPERFEST** personnel if you have information concerning this person. Thank you." **(REPEAT TWICE)**

### 2. MISSING CHILD/ADULT

"Attention **PAPERFEST** visitors, a missing (child/adult) has been separated from their party. Their first name is (person's given name). They are (age). They are wearing (clothing description). Please contact the nearest Police Officer or **PAPERFEST** personnel if you have information concerning this person. Thank you." **(REPEAT TWICE)**



# Attachment 3- Projected Grounds Maps





## Attachment 4- Landing Zones

### Primary Landing Zone



### Secondary Landing Zone



## Attachment 5- Theda Star LZ Coordinator

**THE DArS7STAlk**  
1-800-236-2066  
TRAIIIMAC2CF.NTPR, \_  
AT THEDA CLINIC  
ACS Verified Level II Trauma Center

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**Landing Zone (LZ) Coordinator**

**Responsibilities:**

- Direct LZ Set-Up
- Scene Safety & Security
- Communications with ThedaStar
- Identify Hazards & Overhead Obstructions

**Radio Communications:**

- Pre-designated frequency, free from excessive traffic
- WI EMS Comm. Plan  
MARC 2 or EMS-C
- Common Language - avoid codes
- Advise when helicopter is in sight

**LZ Brief:**

- General LZ Description
- Nearby Hazards & Landmarks
- Wind Direction (From)
- GPS Coordinates

USE THIS AREA TO WRITE IN THE RADIO FREQUENCY THAT YOUR AGENCY HAS ASSIGNED TO UTILIZE FOR AIR MEDICAL COMMUNICATIONS.

CHANNEL NAME: \_\_\_\_\_

TX. FREQUENCY: \_\_\_\_\_ PL/DPL CODE: \_\_\_\_\_

RX. FREQUENCY: \_\_\_\_\_ PL/DPL CODE: \_\_\_\_\_





RADIO CHANNEL: \_\_\_\_\_

Revised Jan. 2013

**Final Approach:**

- Eye & Hearing Protection
- Secure Helmet/Chin Strap
- No Loose caps, etc.
- Unwind edge of LZ (wind at your back)
- Maintain eye contact with pilot

**HAND SIGNALS**

 LAND HERE (DAY)	 LZ UNSAFE (DAY)
 LAND HERE (NIGHT)	 LZ UNSAFE (NIGHT)

**TAIL ROTOR GUARD**

- Separate from LZ Coordinator
- Briefed by ThedaStar Crew
- Eye & Hearing Protection
- 50' away, behind aircraft
- Radio: Same Freq. as LZ Coordinator
- Able to keep people away in time to prevent injury
- DO NOT allow anyone near aircraft unless supervised by flight crew
- Monitor ground activity / be alert for unexpected pedestrian or vehicle traffic.

Aviation Services provided by: MI

## Attachment 6- Paperfest Details/Examples

- 1) **Volunteer Name Tag** - will be simple stickers with the person's name and nonprofit organization they are supporting written on with sharpie.
- 2) **Alcohol/ 21+ Bracelets** - will be pink age verified wristbands.
- 3) **Director Shirts** - will be red polos with white accents, the Paperfest logo will be embroidered on the left chest.
- 4) **Food and Beverage Head Personnel** - will be wearing a yellow t-shirt with the Paperfest logo printed across the chest.
- 5) **Grounds Crew Personnel** - will be wearing a florescent green/yellow t-shirt with the Paperfest logo printed across the chest.
- 6) **Security Personnel** - will be wearing a florescent orange t-shirt with the Paperfest logo printed across the chest.

## Attachment 7- Communications Attached.

## Attachment 8- Projected Schedule

### Paperfest - Schedule 2023:

#### Thursday (5:00-11:00pm)

METRO – 4: 5:30-8:00pm, 6: 8:00-11:00  
 Shuttle Bus (JRG Middle School & Antique UP) – 5:00pm-11:30pm  
 Food & Beverage Tents: 4:30pm [Sunset Stage: 4:30pm]  
 Food Trucks: 5:10pm  
 Brew Pub Pizza Amphitheater presented by Bernatello's Foods  
 Tba – 5:00pm [6:30pm]  
**ASK YOUR MOTHER – 7:00pm** [10:30pm]  
 Event Production Systems Sunset Stage  
 Grand Union – 5:00pm [8:00pm]  
**LONESTAR – 8:30pm** [10:00pm]  
 Venture Wisconsin Original Stage  
 CRAFT MUSIC SHOWCASE  
 Horace Greene – 5:00pm [6:15pm]  
 ADAMA – 6:30pm [8:00pm]  
 IFDAKAR – 8:15pm [10:15pm]  
 Attractions  
 Carnival Rides – 5-11pm  
 Giant Lawn Games (*prize time*) – 6-10pm  
 Inflatables & Activities – 5-9pm  
 Yoga in the Park \*FREE\* – 6pm  
 Toilet Paper Toss & Hole-in-One Golf Challenge – 5:30-10:30pm  
 Kiddie Bumper Boats – 5-9pm  
 Axe Throwing – 5-10pm  
 Henna Tattoos – 5-9pm

#### Saturday (10:00am-Midnight)

### Sunset Park, Kimberly

METRO – 4: 5:00-8:30pm, 8: 8:30-Midnight  
 Shuttle Bus (JRG Middle School & Antique UP) – 5:00pm-Midnight  
 Food & Beverage Tent: 4:30pm [Sunset Stage: 4:30pm]  
 Food Trucks: 5:10:30pm  
 Brew Pub Pizza Amphitheater presented by Bernatello's Foods  
 American Platinum – 5:00pm [5:6, 6:30-7:30pm]  
**GLAM BAND – 8:00pm** [8:9-15, 9:45-11:30pm]  
 Event Production Systems Sunset Stage  
 Two of a Kind – 5:00pm [7:00pm]  
 Driftwood – 7:30pm [9:00pm]  
**JERRRO NIEMANN – 9:30pm** [11pm]  
 Venture Wisconsin Original Stage  
 CRAFT MUSIC SHOWCASE  
 Trash Pandas – 5:00pm [6:00pm]  
 Tba – 6:15pm [7:15pm]  
 7000apart – 7:30pm [9:15pm]  
 THE ASTRONOMERS – 9:45pm [11:15pm]  
 Paperfest Sports  
 Volleyball Tournament (Reverse Coed Quad) – 5:00pm  
 5K Run/Walk – 6:30pm  
 Attractions  
**FIREWORKS – DUSK (9:15pm)**  
 Carnival Rides – 5pm-Midnight  
 Giant Lawn Games (*prize time*) – 6-10pm  
 Inflatables & Activities – 5-9pm  
 Toilet Paper Toss & Hole-in-One Golf Challenge – 6-11pm  
 Kiddie Bumper Boats – 5-9pm  
 Helicopter Rides (\$60) – 5-8:30pm  
 Axe Throwing – 5-10pm  
 Henna Tattoos – 5-9pm

#### Sunday (11:00am-7:00pm)

### July 13-16, 2023

(church – 9:30-11:30am)

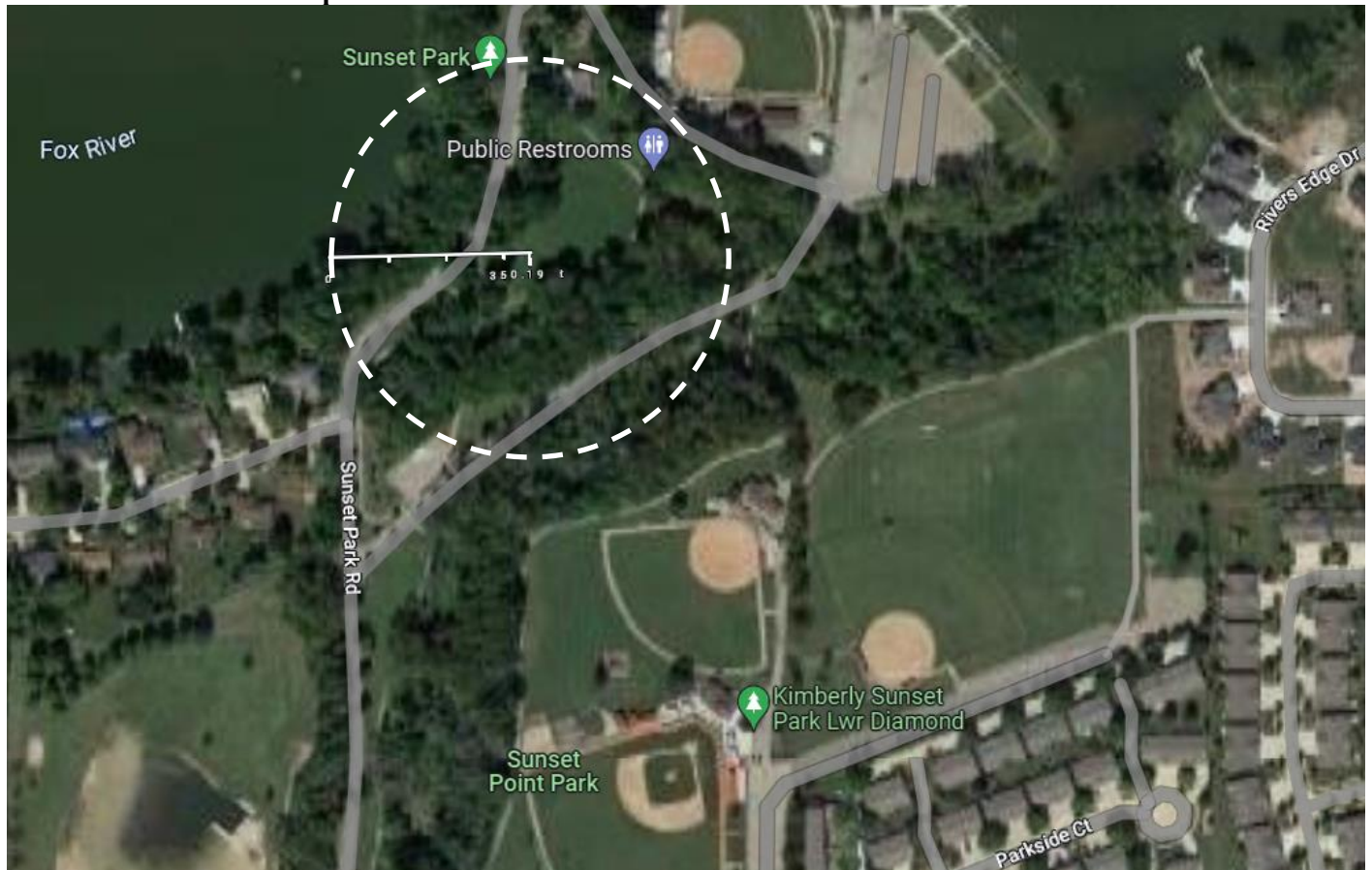
METRO – 2: Noon-7:00pm  
 Shuttle Bus (JRG Middle School) – 11:00am-Midnight  
 Shuttle Bus (Antique UP) – 5:00pm-Midnight  
 Food & Beverage Tent: 10:00am [Sunset Stage: 4:30pm]  
 Food Trucks: Noon-10:30pm  
 Brew Pub Pizza Amphitheater presented by Bernatello's Foods  
 Still Cruisin' – 9:00am [9:10-20am, 10:55am-12:05pm, 12:40-2:00pm]  
 \*WEST ENTRANCE\* Car, Truck & Motorcycle Awards – 2:00pm  
 Barefoot Americans – Noon [Noon-1:30, 2:00-3:30pm]  
 Avenue 55 – 4:00pm [4:00-5:30, 6:00-7:30pm]  
**BOOGIE & THE VO-YOZ – 8:00pm** [8-9:30, 10-11:30pm]  
 Event Production Systems Sunset Stage  
 Tba – 5:00pm [7:00pm]  
 Tba – 7:30pm [9:00pm]  
**TBA – 9:30pm** [11:00pm]  
 Venture Wisconsin Original Stage  
 CRAFT MUSIC SHOWCASE  
 Jeremiah Jans Band – Noon [1:15pm]  
 Tba – 1:30pm [3:00pm]  
 Salmon Run – 3:15pm [4:45pm]  
 Billy Bronsted & the Loot – 5:00pm [6:45pm]  
 QUIET HOLLERS – 7:00pm [9:00pm]  
 THEM COULEE BOYS – 9:15pm [11:15pm]  
 Paperfest Sports  
 Tour de Fest – 7am  
 Fishing Tournament – 7am-5pm  
 Volleyball Tournament (Men's & Women's Triples) – 8:30am  
 Cornhole Tournament – Noon  
 Attractions  
**BALLOON GLOW – DUSK (8:00-10:00pm)**  
 Car, Truck & Motorcycle Show – 8am-2pm  
 Carnival Rides – 11am-Midnight  
 Giant Lawn Games (*prize time*) – 4-10pm  
 Inflatables & Activities – 10am-9pm  
 River Boat Cruises by Fox River Cruises (\$10 every 1/2hr) – 1-5pm  
 Kiddie Bumper Boats – 10am-9pm  
 Toilet Paper Toss & Hole-in-One Golf Challenge – Noon-11:30pm  
 Helicopter Rides (\$60) – 1pm-8:30pm  
 Axe Throwing – 5-10pm  
 Henna Tattoos – 11am-9pm  
 Family Tent & Activities  
 Children's Games & Activities – 11am-4pm  
 Family Stage:  
 Karate America Demonstration – 11:00am  
 Comedy Magician - Jeff McMullan – Noon & 2:00pm  
 Children's Music with Randy Peterson – 1:00pm & 3:00pm  
 Trout Pond – 11am-8pm 6pm?  
 Petting Zoo – Noon-4pm  
 Graffiti Fence Painting – 11am-4pm  
 Archery – 11am-5pm  
 Balloon Drop – 12:30pm  
 Balloon Tying – 1-4pm  
 Sawdust Hunt – 3:30pm

METRO – 2: Noon-7:00pm  
 Shuttle Bus (JRG Middle School) – Noon-7:00pm  
 Food & Beverage Tent: 11am [Sunset Stage: N/A]  
 Food Trucks: Noon-5:30pm  
 Brew Pub Pizza Amphitheater presented by Bernatello's Foods  
 Kimberly Community Band – Noon [1:15:00pm]  
**UNITY THE BAND – 2:30pm** [2:30-4, 4:30-6pm]  
 Venture Wisconsin Original Stage  
 CRAFT MUSIC SHOWCASE  
 Tba – Noon [1:00pm]  
 Tba – 1:15pm [2:30pm]  
 Kurt Gunn – 2:45pm [4:00pm]  
 KYLE MEGNA DUO – 4:15pm [5:45pm]  
 Paperfest Sports  
 Firefighter Tug of War – 1pm  
 Attractions  
 Carnival Rides (**\$1 PER RIDE SUNDAY ONLY**) – 11-6pm  
 Craft Fair – Noon-6pm  
 Yoga in the Park \*FREE\* – 10am  
 Giant Lawn Games (*prize time*) – 1pm-5pm  
 Inflatables & Activities – 11am-6pm  
 River Boat Cruises by Fox River Cruises (\$10 every 1/2hr) – 1-5pm  
 Kiddie Bumper Boats – 11am-6pm  
 Toilet Paper Toss & Hole-in-One Golf Challenge – Noon-6pm  
 Helicopter Rides (\$60) – Noon-5pm  
 Axe Throwing – 5-10pm  
 Henna Tattoos – 11am-6pm  
 Family Tent & Activities  
 Children's Games & Activities – Noon-5pm  
 Family Stage:  
 Monty's Secret Theater – Noon, 1pm, 2pm, 3pm  
 Trout Pond – 11am-6pm  
 Petting Zoo – Noon-4pm  
 Graffiti Fence Painting – Noon-5pm  
 Archery – 11am-5pm  
 Balloon Drop – 12:30pm  
 Firefighter Experience – 2-5pm  
 ThedaStar – 2-3pm  
 Diaper Derby – 2pm  
 Sawdust Hunt – 3:30pm



## Attachment 9- Fireworks Details

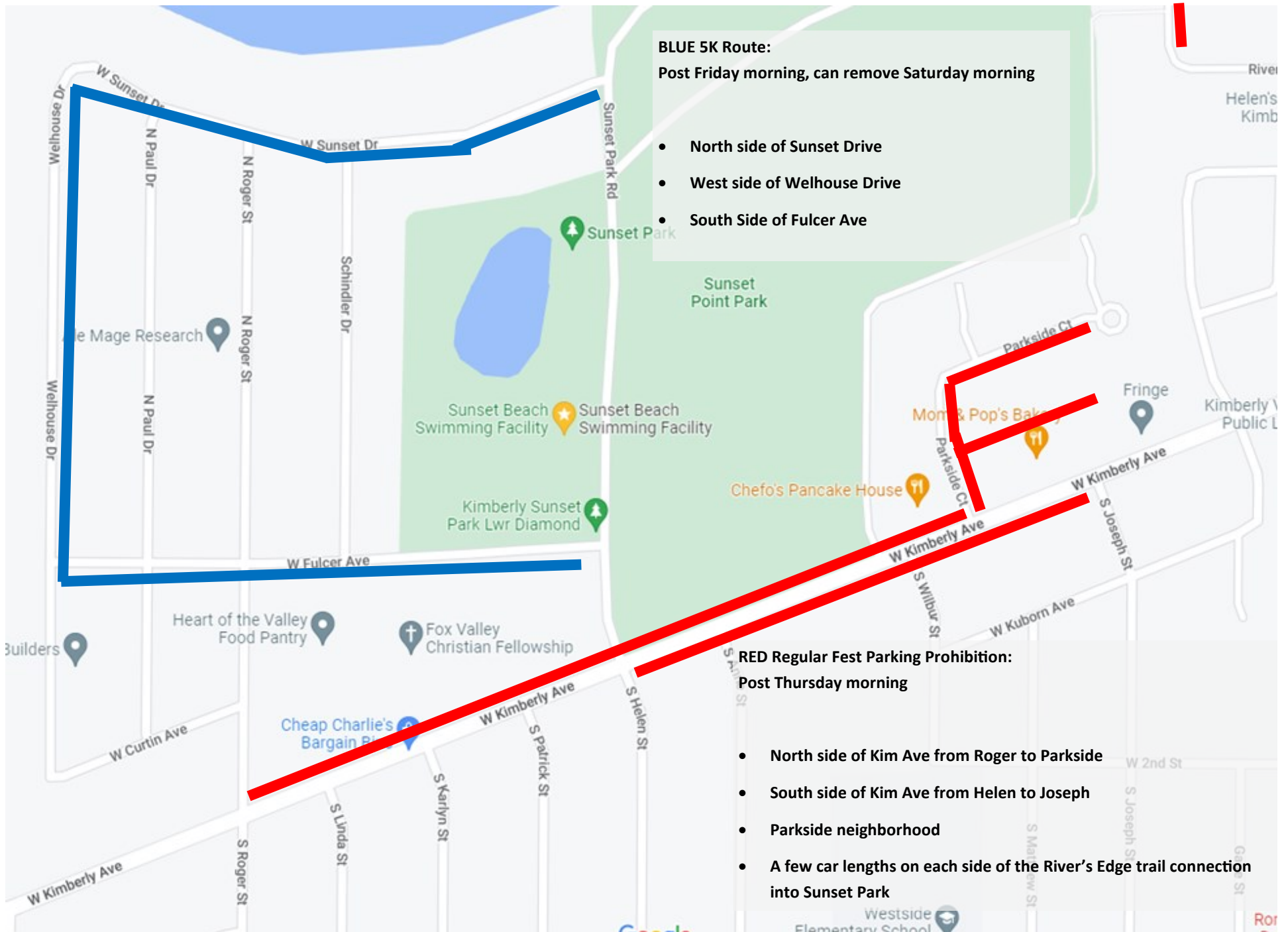
### Launch Location and Drop Zone



**Launch Location: 44.275137, -88.347046**

**Drop Zone: 350ft Radius**

**Scheduled Launch Time: FRIDAY JULY 14 at 9:15PM**



**BLUE 5K Route:**

Post Friday morning, can remove Saturday morning

- North side of Sunset Drive
- West side of Welhouse Drive
- South Side of Fulcer Ave

**RED Regular Fest Parking Prohibition:**

Post Thursday morning

- North side of Kim Ave from Roger to Parkside
- South side of Kim Ave from Helen to Joseph
- Parkside neighborhood
- A few car lengths on each side of the River's Edge trail connection into Sunset Park



# SPIELBAUER FIREWORKS CO., INC.

DISTRIBUTORS & EXHIBITORS

WISCONSIN'S OLDEST EXHIBITION FIREWORKS CO.

Established in 1952

**Office:**

1976 Lane Road  
Green Bay, WI 54311



Phone 1-920-336-0446  
Fax 1-920-336-1214

**Factory & Warehouses:**  
Bellevue

**To:** Kimberly Paperfest  
Attn: Matthew Boots  
P.O. Box 33  
Kimberly, WI 54136

**Inv. #** 23Ki7376  
**Date** 4/4/2023  
**Terms** Balance Due By 7/14/2023

1% Per Month Interest Charged On Accounts Over 30 Days Old

---

## Statement of Account

1 - \$3500.00 Aerial & Ground Fireworks Display for 7/14/2023 - as per confirmation dated 1/25/2023	\$3,500.00
---	------------

	\$3,500.00
Less Check #5832 Received 4/4/2023	\$(1,000.00)
<b>Balance Due</b>	<b>\$2,500.00</b>

Note: Your \$1,000.00 downpayment has been received, Thank You! Your balance is due by 7/14/2023.

Thank you for your order.

### IMPORTANT

This merchandise sold and shipped on the representation of the buyer that the same will be used strictly in accordance with laws of the state of destination.

This merchandise is sold upon the condition that the seller shall not be liable in any civil action for any accident or injury occasioned during the transportation, handling, storage, sale or use of the merchandise.



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Conf. # 23Ki7376  
Order Date 1/25/2023  
Date 4/4/2023  
Terms \$1,000.00 Downpayment  
Received, Balance Due By  
7/14/23.

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## Confirmation

### \$3,500.00 Fireworks Display for July 14, 2023 (Fri.)

#### Opening

2 — 3 inch Import Titanium Salute w/ Glitter Tail - Sunny	\$10.35	\$20.70
To be shot one minute before display begins.		
1 — 2.5 inch 36 Shot Twinkling Kamuro w/ Tail Box (28 sec.) - Sunny	\$230.00	\$230.00

#### Additional Special Break Shells

72 — 3 inch Assorted Import Chrysanthemum & Peony Shell w/ Rising Tail - Lidu	\$14.60	\$1,051.20
6 — 3 inch Assorted Premium CYLINDER SHELLS - Crown Pyro	\$25.60	\$153.60
<b>Total: 78 — 3 inch Special Break Shells</b>		
24 — 4 inch Assorted Import Special Break Shell w/ Rising Tail - Sunny	\$25.45	\$610.80
<b>Total: 24 — 4 inch Special Break Shells</b>		
4 — 5 inch Assorted Import Special Break Shell w/ Rising Tail - Sunny	\$40.45	\$161.80
<b>Total: 4 — 5 inch Special Break Shells</b>		

#### Midlevel Display

1 — 3 inch 25 Shot Silver Crackling Palm w/ Silver Tail Box (25 sec.) - Sunny	\$295.00	\$295.00
1 — 3 inch 25 Shot Gold Flitter w/ Red, White, and Blue Pistil and Silver Tail Box (25 sec.) - Sunny	\$295.00	\$295.00
1 — 3 inch 25 Shot Red, White & Blue Crossette w/ Silver Tail Box (25 sec.) - Sunny	\$295.00	\$295.00
Fires twenty-five red, white, and blue shells in the sky overhead. Twenty-five shell special boxed finale. Self contained box includes mortars.		

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To: Kimberly Paperfest  
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Conf. # 23Ki7376

Order Date 1/25/2023

Date 4/4/2023

Terms \$1,000.00 Downpayment  
Received, Balance Due By  
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### Grand Finale

- |   |          |          |
|---|----------|----------|
| 2 — 2.5 inch 36 Shot New Color Finale Box (40 sec.) - Lidu  | \$230.00 | \$460.00 |
| Creates a dazzling array of color and glitter in the night sky. Thirty-six shell special boxed finale. Self contained box includes mortars. |          |          |
| 2 — 3 inch 10 Shot Import Titanium Report w/ Rising Silver Tail Finale - Bulk - Sunnv   | \$107.05 | \$214.10 |
| Each chain fires ten earth shaking reports with rising tails in the sky overhead. Ten shell special finale - reloads only.                  |          |          |

### Firing Equipment

- |   |        |         |
|---|--------|---------|
| 4 — 15 min. Fusee (railroad/ highway) - Orion | \$2.95 | \$11.80 |
| 8 — E-Match (15') - MJG                       | \$2.00 | \$16.00 |

Fireworks Subtotal	\$3,815.00
Less Discount	-\$1,295.00
Discounted Price	\$2,520.00

### Insurance Coverage

5 million insurance coverage for public liability and property damage.

\$525.00	\$525.00
----------	----------

### Operator

Experienced pyrotechnic operators to be provided by Spielbauer Fireworks Co., Inc.  
Operators/ employees of Spielbauer Fireworks are covered under our workers compensation policy.

\$350.00	\$350.00
----------	----------

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**Factory & Warehouses:**  
Bellevue

**To:** Kimberly Paperfest  
Attn: Matthew Boots  
P.O. Box 33  
Kimberly, WI 54136

**Conf. #** 23Ki7376  
**Order Date** 1/25/2023  
**Date** 4/4/2023  
**Terms** \$1,000.00 Downpayment  
Received, Balance Due By  
7/14/23.

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**Delivery**

\$105.00 \$105.00

Fireworks to be delivered by Spielbauer Fireworks Co., Inc.

**Equipment**

\$0.00 \$0.00

All equipment necessary for the set up and firing of display to be provided by  
Spielbauer Fireworks Co., Inc.

**Your Price** \$3,500.00

**Display Date:** 7/14/2023

**Rain Date:** Unknown

**RE: Paperfest 35th Anniversary**

Local permit to be mailed in.

Insurance certificate number 68 has been issued. Certificate to list Kim-  
Com Promotions, LTD. as an additional insured.

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buyer that the same will be used strictly in accordance with laws  
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Fax 1-920-336-1214

**Factory & Warehouses:**

Bellevue

To: Kimberly Paperfest  
Attn: Matthew Boots  
P.O. Box 33  
Kimberly, WI 54136

**Conf. #** 23Ki7376

**Order Date** 1/25/2023

**Date** 4/4/2023

**Terms** \$1,000.00 Downpayment  
Received, Balance Due By  
7/14/23.

1% Per Month Interest Charged On Accounts Over 30 Days Old

Show to begin around 9:15pm. Show to be shot in under 12 minutes.

Contact: Matthew Boots at (920) 850-7065

CC: PaperfestWI@Gmail.com (Matthew Boots)

CC: HFemal@VokimberlyWI.gov (Holly Femal)

CC: zipper59@hotmail.com (Chris Castillo)

Thank you for your order.

**IMPORTANT**

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b> 216-658-7101
<b>INSURED</b> Spielbauer Fireworks Co., Inc. 1976 Lane Road Green Bay WI 54311	<b>E-MAIL ADDRESS:</b> info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Everest Indemnity Insurance Co.	
	<b>INSURER B:</b> Everest Denali Insurance Company	
	<b>INSURER C:</b> Arch Speciality Ins Co	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES** **CERTIFICATE NUMBER:** 1562563774 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			SI8ML02516-231	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00290-231	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED RETENTION \$			UXP1048745-01	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
DISPLAY DATE: July 14th, 2023 RAIN DATE: Unknown  
LOCATION: Kimberly, WI  
ADDITIONAL INSURED: Village of Kimberly; Kimberly Fire Department; and Kim Com Promotions, LDT.

Certificate Number: 068

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kimberly Paperfest  
Attn: Matthew Boots  
P.O. Box 33  
Kimberly WI 54136  
USA

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**PERMIT TO BUY FIREWORKS FOR DISPLAY OR ENTERTAINMENT PURPOSES**

Permits, other than for crop protection, may be issued to a public authority, a fair association, an amusement park, a park board, a civic organization, an individual, or a group of individuals. A mayor, village president or town chair or any person designated by the mayor, village president or town chairperson, may issue a permit.

**NAME & ADDRESS OF PERMIT HOLDER**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LOCATION OF PERMITTED USE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE OF PERMITTED USE** \_\_\_\_\_

**DATE ON AND AFTER WHICH FIREWORKS CAN BE PURCHASED** \_\_\_\_\_

**KIND & QUANTITY OF FIREWORKS ALLOWED TO BE USED OR POSSESSED**

☐ DISPLAY FIREWORKS (1.3G)    ☐ CONSUMER FIREWORKS (1.4G)    ☐ OTHER \_\_\_\_\_

**APPROXIMATE QUANTITY** \_\_\_\_\_

**ADDITIONAL RESTRICTIONS (IF ANY)** \_\_\_\_\_

**SPIELBAUER FIREWORKS CO., INC.**

1976 Lane Rd.

Green Bay, WI 54311

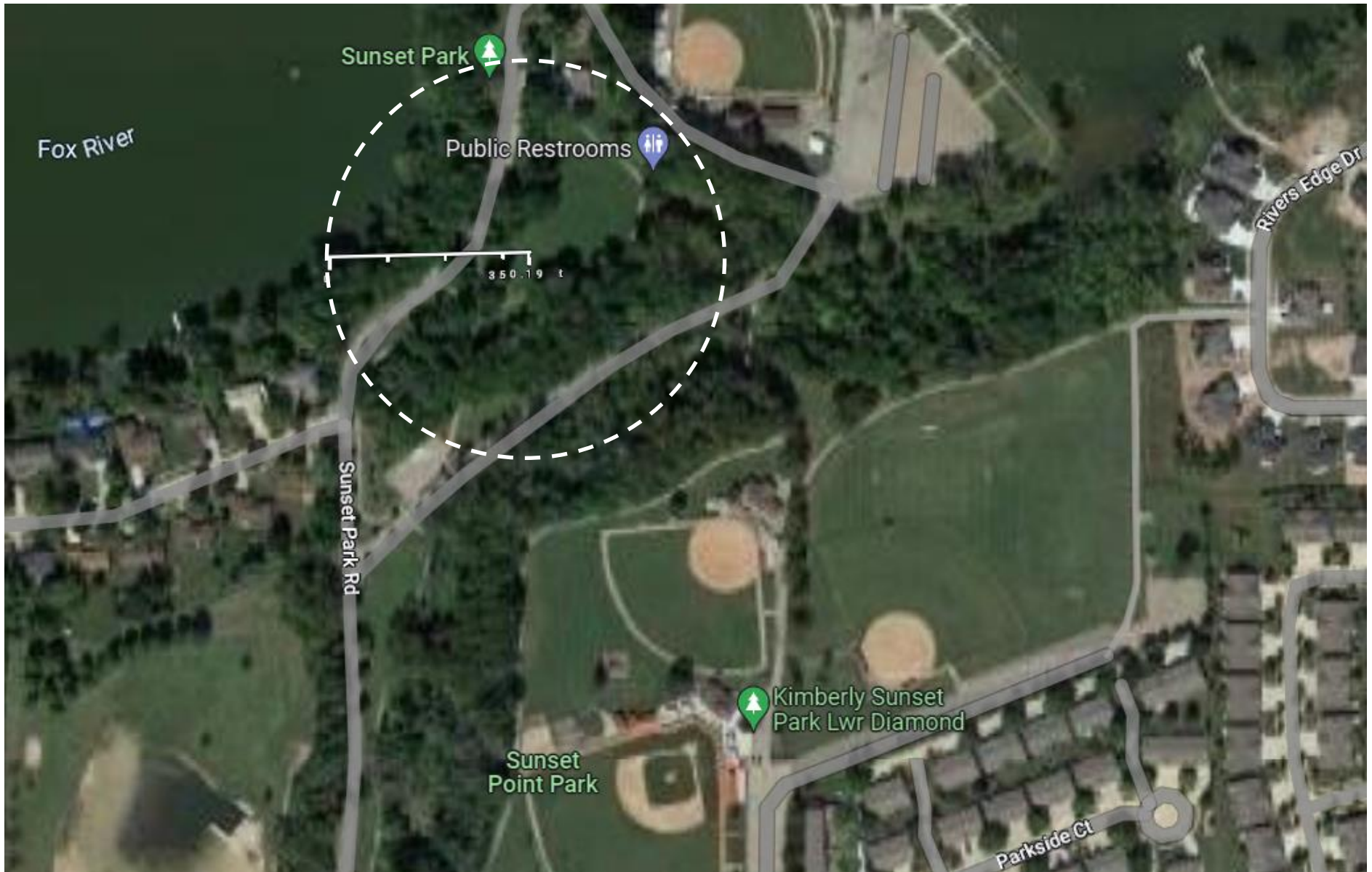
Ph. (920) 336-0446

\_\_\_\_\_  
SIGNATURE OF OFFICER ISSUING PERMIT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TITLE OF OFFICER

## Fireworks Details - Launch Location and Drop Zone



**Launch Location: 44.275137, -88.347046**

**Drop Zone: 350ft Radius**

**Scheduled Launch Time: FRIDAY JULY 14 at 9:15PM**



# Paperfest

PRESENTED BY:



Fox River



Boat Landing Area



Trial to RiversEdge Dr.

Sunset Dr.

Sunset Park

Sunset Beach

Sunset Park Dr.

Fulcer Ave.

Kimberly Ave.

VENTURE WISCONSIN ORIGINAL STAGE

Balloon Glow

EPS SUNSET STAGE

Craft Fair

Food Truck Rally

Carnival Rides

BREW PUB PIZZA AMPHITHEATER

## Events & Locations Subject to Change



Paperfest Parking



Shuttle Bus



Restrooms



Tickets, ATMs & Wristbands



First Aid & Info



Food Truck Rally



Craft Beer Tent



Carnival Rides



River Boat Cruises



Hole in One - Golf



Firefighter Experience



Family Tent



Trout Pond



Petting Zoo



Archery



Craft Fair



Yoga in the Park



Bumper Boats



Balloon Drop



Food



Beer & Beverage



Helicopter Rides



Axe Throwing



Toilet Paper Toss



Lawn Games

**Village of Kimberly  
SPECIAL EVENT  
PERMIT APPLICATION**



**Please include PERMIT FEE with application submission.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7507 with questions regarding this special event permit.

Event sponsor: Fox Cares Foundation / Fox Communities Credit Union

Event name: Bike To The Beat

Check one: ☐ Parade ☐ Run/Walk ☐ Festival ☐ Tournament ☒ Other Bike Ride

Dates needed: Saturday August 5th

Times needed: Event starts at Christ The King Church 7a-3p

*(Please include beginning and end times, if different times are needed on different dates please specify.)*

Buildings, Parks, shelters, open space needed: n/a

Will you be requesting street closure or use of street right of way? YES \_\_\_\_\_ NO x  
If yes, what streets *(submit mapped route and/or area requested)*? \_\_\_\_\_

Will tents or other temporary structures be erected? n/a

Will you be having any kind of animals, performances or amusement rides? No

Will you be selling or serving alcohol? No Does your event include fireworks? No

Number of people attending: 3,600 *Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.*

Other requests: Event passing through Kimberly, not taking place there

**Indemnification Agreement**

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement & the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Cathy Harvath

Officer of Sponsoring Organization - Name

Address 2201 E Enterprise Ave Appleton WI 54913

Work Phone 920-993-3921

Cell Phone 920-225-9632

Home Phone \_\_\_\_\_

**RETURN FORM AND \$25.00 PERMIT FEE TO: Kimberly Parks & Recreation Dept., 515 W. Kimberly Avenue, Kimberly, WI 54136**

Date Received: 3/28/23

Amount Received: \$25 on 3/28/23

Received By: (Signature)

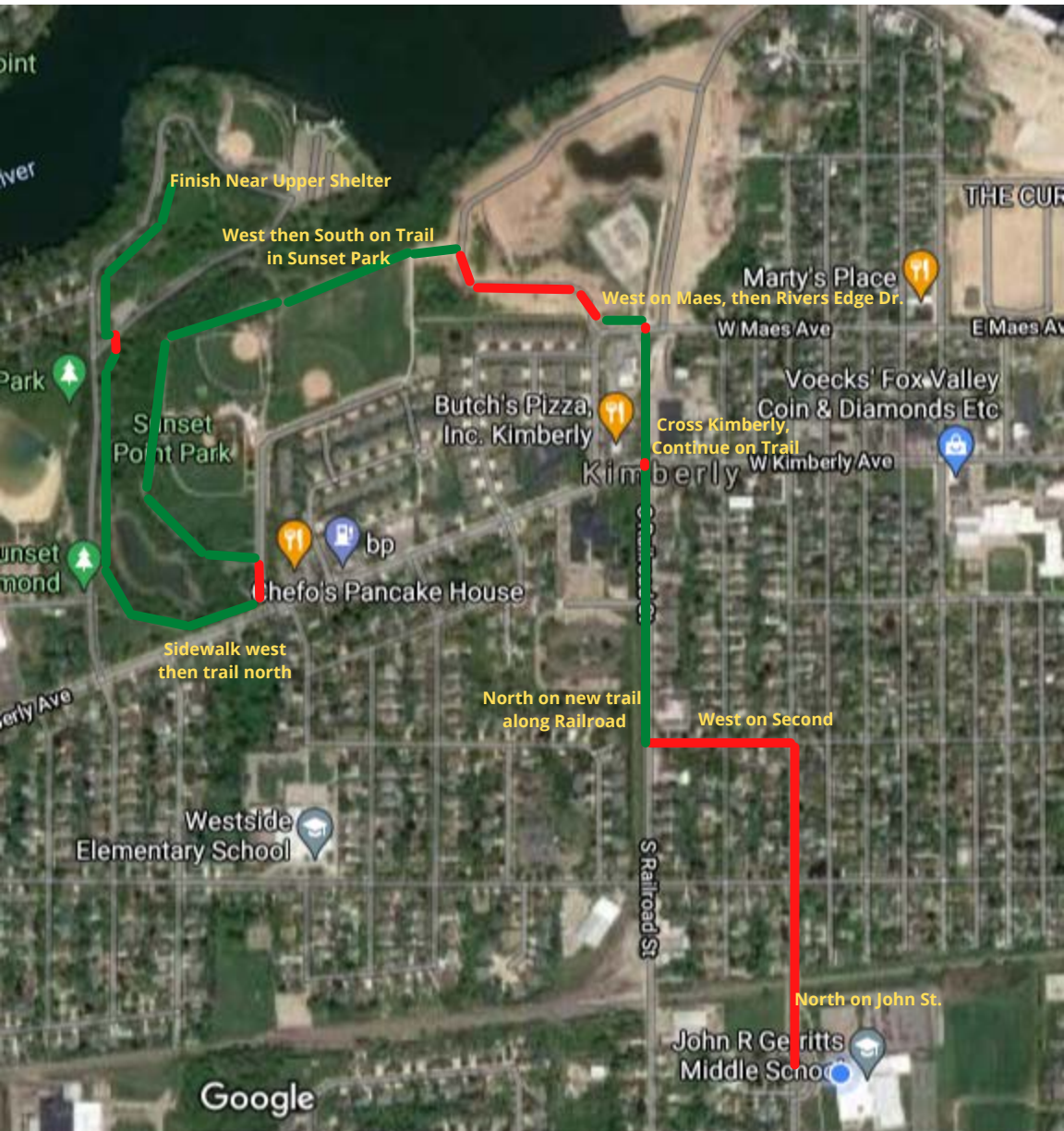
\$50 Received in total email confirmation 4/1/2023 an additional \$25 coming yet



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

<b>ITEM DESCRIPTION:</b> Special Event Permit Request – JRG ROCKS Run
<b>REPORT PREPARED BY:</b> Holly Femal, Community Enrichment Director
<b>REPORT DATE:</b> 5/15/23
<b>ADMINISTRATOR'S REVIEW / COMMENTS:</b>  No additional comments to this report _____  See additional comments attached _____
<b>EXPLANATION:</b> The 2023 event will be held on September 20th, 2023 and begin at JRG and finish at Shelter 1 in Sunset Park. Permit fee has been paid, village staff continue to coordinate with FVMPD on race route and logistics.
<b>RECOMMENDED ACTION:</b> Approve permit for 2023 JRG ROCKS Run.





Finish Near Upper Shelter

West then South on Trail  
in Sunset Park

West on Maes, then Rivers Edge Dr.

Marty's Place

W Maes Ave

E Maes Ave

Sunset  
Point Park

Butch's Pizza,  
Inc. Kimberly

Cross Kimberly,  
Continue on Trail

Voecks' Fox Valley  
Coin & Diamonds Etc

W Kimberly Ave

Kimberly

bp

Chefo's Pancake House

Sidewalk west  
then trail north

North on new trail  
along Railroad

West on Second

Westside  
Elementary School

S Railroad St

North on John St.

John R Geritts  
Middle School

Google

### Finish Near Upper Shelter

**New trail into park  
(between houses)**

**Cross Maes, Left on Sidewalk  
Right on Rivers Edge**

## West then South on Trail in Sunset Park

**Cross Kimberly,  
Continue on Trail**

**Sidewalk west  
then trail north**

## North on new trail along Railroad

## West on Second

**North on John St.**

4/6/2023

Village of Kimberly  
SPECIAL EVENT  
PERMIT APPLICATION



Please include PERMIT FEE with application submission.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility please be very specific. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7507 with questions regarding this special event permit.

Event sponsor: JRG Middle School

Event name: Run for ROCKS

Check one: ☐ Parade ☒ Run/Walk ☐ Festival ☐ Tournament ☐ Other

Dates needed: September 20<sup>th</sup>, 2023

Times needed: 2 PM - 5:30 PM  
(Please include beginning and end times, if different times are needed on different dates please specify.)

Buildings, Parks, shelters, open space needed: shelter #1 & #2

Will you be requesting street closure or use of street right of way? YES ☒ NO ☐  
If yes, what streets (submit mapped route and/or area requested)?

office Stuhmann will fill out needed paperwork

Will tents or other temporary structures be erected? NO

Will you be having any kind of animals, performances or amusement rides? NO

Will you be selling or serving alcohol? NO Does your event include fireworks? NO

Number of people attending: 350 Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.

Other requests: extra garbage cans & tables

Indemnification Agreement		
<small>The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement &amp; the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.</small>		
Officer of Sponsoring Organization - Name	Signature	Date
Address		
Work Phone	Cell Phone	Home Phone
RETURN FORM AND \$25.00 PERMIT FEE TO: Kimberly Parks & Recreation Dept., 515 W. Kimberly Avenue, Kimberly, WI 54136		

Date Received:	Amount Received:	Received By:
4/2023	\$50.00	Holly F.



## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION:** Special Event Permit Request – Kimberly Fall Craft Fair

**REPORT PREPARED BY:** Holly Femal, Community Enrichment Director

**REPORT DATE:** 4/17/2023

**ADMINISTRATOR'S REVIEW / COMMENTS:**

No additional comments to this report \_\_\_\_\_

See additional comments attached \_\_\_\_\_

**EXPLANATION:**

The Kimberly Recreation Association is requesting permission to host a special event in Treaty Park on October 7<sup>th</sup>, 2023, 9 a.m. – 3 p.m.

Event includes:

Craft fair along Treaty Park Running through the Rolls Trail which can host up to 85 vendors

Car show along Red Cedar Parkway hosting up to 55 cars

Food Truck Rally with vendors set up along White Cedars Parkway

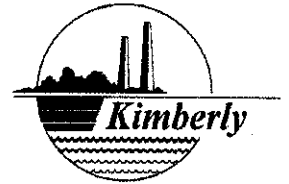
Certificate of Insurance is pending, a special event permit fee has been paid. KRA will be paying to rent 2 portable toilets for the day of the event to ensure restroom facilities are available. KRA has been working closely with the Community Enrichment Director in planning the event.

Road closures for the event has been requested on Red Cedar Parkway south of Clubhouse Lane and North of Maes Avenue as well as White Cedar Parkway south of the Roots apartment complex driveway access and North of Maes Avenue as well as no parking posted along the southern border of Treaty Park for improved pedestrian safety and access to the event.

**RECOMMENDED ACTION:**

Approve permit as presented for the 2023 Kimberly Fall Craft Fair at Treaty Park.

**Village of Kimberly  
SPECIAL EVENT  
PERMIT APPLICATION**



**Please include PERMIT FEE with application submission.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7507 with questions regarding this special event permit.

Event sponsor: KIMBERLY RECREATION ASSOCIATION

Event name: FALL CRAFT FAIR & KIMBERLY FALL CLASSIC

Check one: ☐ Parade ☐ Run/Walk ☐ Festival ☐ Tournament ☒ Other

Dates needed: 10/7/23

Times needed: 6:00 to 6:00  
(Please include beginning and end times, if different times are needed on different dates please specify.)

Buildings, Parks, shelters, open space needed: TREATY PARK

Will you be requesting street closure or use of street right of way? YES X NO         
If yes, what streets (submit mapped route and/or area requested)?

WHITE AND RED CEDAR

Will tents or other temporary structures be erected? YES

Will you be having any kind of animals, performances or amusement rides? No

Will you be selling or serving alcohol? No Does your event include fireworks? No

Number of people attending: 1000 Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.

Other requests: barricaded no parking signs will be needed

**Indemnification Agreement**

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement & the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Al Schaefer [Signature] 2-15-23  
Officer of Sponsoring Organization - Name Signature Date

2321 A Plank Circle Appleton WI 54915  
Address

Work Phone                      Cell Phone 920 716-7033 Home Phone                     

**RETURN FORM AND \$25.00 PERMIT FEE TO: Kimberly Parks & Recreation Dept., 515 W. Kimberly Avenue, Kimberly, WI 54136**

Date Received: 4/14/23 Amount Received: \$50.00 check Received By: [Signature]





## Village of Kimberly REQUEST FOR BOARD CONSIDERATION

**ITEM DESCRIPTION: Special Event Permit Request – Bike to the Beat 2023**

**REPORT PREPARED BY: Holly Femal, Community Enrichment Director**

**REPORT DATE: 4/17/23**

**ADMINISTRATOR'S REVIEW / COMMENTS:**

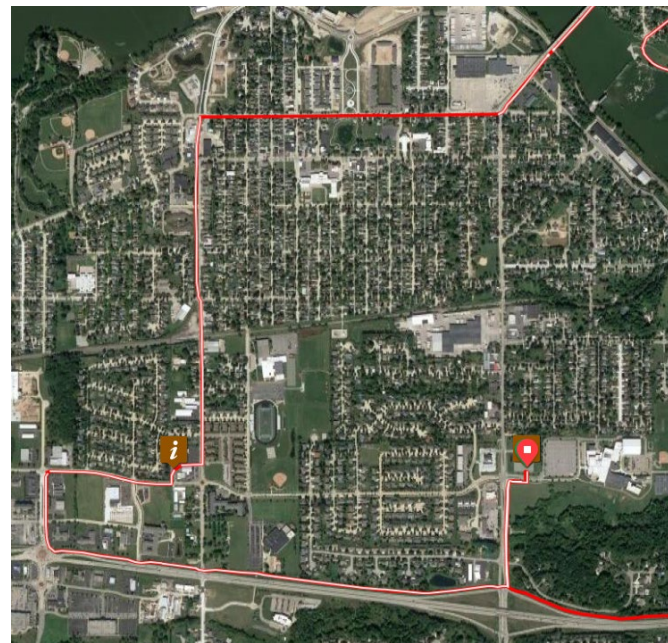
**No additional comments to this report** \_\_\_\_\_

**See additional comments attached** \_\_\_\_\_

**EXPLANATION:**

The 2023 event will begin and end at Christ the King Church in Combined Locks but impacts intersections throughout Kimberly on the route. Participants will exit the church parking lot onto the trail along Cty Hwy N heading south to the CE Trail, cross N onto CE Trail to Eisenhower Drive's trail, turn east onto Kennedy Avenue towards Tanners as a pit stop. Participants will then head north up Railroad Street to Maes Avenue heading east out of Kimberly. The event is scheduled for Saturday, August 5th, 7 a.m. – 3 p.m.

A special event permit fee has been paid. Certificate of insurance is not yet on file. The event route has been reviewed by FVMPD and approved by Captain Slotke who is also coordinating with Little Chute on that portion of the route.



**RECOMMENDED ACTION:**

Approve permit for 2023 Bike to the Beat to the Fox Cares Foundation/Fox Communities Credit Union pending receipt of their COI which should be available to us within 90 days of the event based on how FCCU's insurance provider operates.

## Report Criteria:

Report type: GL detail

Invoice Detail.GL account (3 Characters) = {&lt;&gt;} "601"

Invoice Detail.GL account = {&lt;&gt;} "0011111"

Check.Voided = No

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
ACC INC					
33235	SOLENOID VALVE LIBRARY	03/21/2023	1,097.93	101-5160-231	BUILDING REPAIR/MAINTENANCE
Total ACC INC:			1,097.93		
ADVANCE AUTO PARTS					
835631078281	BRAKE CALIPER	04/17/2023	196.18	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total ADVANCE AUTO PARTS:			196.18		
AHERN CO, J F					
564845-1	EXTINGUISHER MAINTENANCE	03/16/2023	881.52	101-5160-232	CONTRACTS
564845-2	ANNUAL EXTINGUISHER MAIN	03/16/2023	968.95	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total AHERN CO, J F:			1,850.47		
AIT BUSINESS TECHNOLOGIES LLC					
42977	PHONE MAINTENANCE-OFFICE	03/31/2023	217.50	101-5143-200	CENTRAL OFFICE EXPENSES
Total AIT BUSINESS TECHNOLOGIES LLC:			217.50		
AMPLITEL TECHNOLOGIES LLC					
21337	APRIL MONTHLY SERVICES-BACKUP	04/01/2023	2,262.37	101-5152-200	IT EXPENSES
Total AMPLITEL TECHNOLOGIES LLC:			2,262.37		
APPLETON PUBLIC LIBRARY					
APRIL 2023	COLLECTION FEE	04/12/2023	10.00	501-46-4670	LIBRARY FINES
Total APPLETON PUBLIC LIBRARY:			10.00		
APPLETON TROPHY & ENGRAVING INC					
39411	PLASTIC NAME PLATE FOR COUNCIL	03/28/2023	24.27	101-5141-200	ADMINISTRATIVE EXPENSES
39758	NAME PLATE-NORB KARNER	04/18/2023	24.27	101-5141-200	ADMINISTRATIVE EXPENSES
Total APPLETON TROPHY & ENGRAVING INC:			48.54		
APPLETON, CITY OF					
11251	WEIGHTS/MEASURE CONTRACT	03/24/2023	223.00	101-5240-200	INSPECTIONS EXPENSES
11357	VALLEY TRANSIT SERVICES JAN 2023	04/06/2023	8,363.00	101-5352-200	BUS SUBSIDY EXPENSES
11358	VALLEY TRANSIT SERVICES FEB 2023	04/06/2023	8,363.00	101-5352-200	BUS SUBSIDY EXPENSES
11359	VALLEY TRANSIT SERVICES MAR 202	04/06/2023	8,363.00	101-5352-200	BUS SUBSIDY EXPENSES
11391	WEIGHTS/MEASURES CONTRACT	04/07/2023	223.00	101-5240-200	INSPECTIONS EXPENSES
Total APPLETON, CITY OF:			25,535.00		
ASCENSION WI EMPLOYER SOLUTIONS					
410264	PRE PLACEMENT SCREEN-PHYSICAL	03/31/2023	339.00	101-5410-200	OCCUPATIONAL SAFETY EXPENSE
Total ASCENSION WI EMPLOYER SOLUTIONS:			339.00		



Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
AT&T					
9207889723-	MONTHLY FAX LINE-LIBRARY	04/13/2023	22.08	501-5511-291	TELEPHONE
9207889723-	MONTHLY ELEVATOR-	04/13/2023	22.09	101-5160-229	ELEVATOR PHONE LINE
9207889723-	MONTHLY PHONE LINE-OFFICE FAX	04/13/2023	22.08	101-5143-200	CENTRAL OFFICE EXPENSES
9207889723-	MONTHLY PHONE LINE-FIRE FAX	04/13/2023	11.04	101-5220-200	FIRE DEPARTMENT EXPENSES
9207889723-	MONTHLY PHONE LINE-SENIOR CENT	04/13/2023	11.04	101-5530-200	RECREATION DEPT EXPENSES
Total AT&T:			88.33		
AUTOMOTIVE SUPPLY CO					
060959881	MINIATURE LAMP	03/27/2023	23.22	101-5220-241	EQUIPMENT MAINTENANCE
060959916	SEALED BEAM	03/27/2023	81.40	101-5220-241	EQUIPMENT MAINTENANCE
060961253	WD40 & BRAKLEEN GREEN	04/11/2023	160.68	101-5331-200	STREET EXPENSES
Total AUTOMOTIVE SUPPLY CO:			265.30		
BATTERIES PLUS LLC					
P61018952	BATTERIES FOR BARRICADES	03/27/2023	51.00	101-5331-200	STREET EXPENSES
Total BATTERIES PLUS LLC:			51.00		
BLACK CREEK PUBLIC LIBRARY					
APRIL 2023	MATERIALS NOT RETURNED	04/13/2023	18.00	501-46-4670	LIBRARY FINES
Total BLACK CREEK PUBLIC LIBRARY:			18.00		
BOBCAT PLUS					
IG49941	SNOW REMOVAL EQUIP AND SKID SH	04/18/2023	270.64	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total BOBCAT PLUS:			270.64		
BRAND IMAGE AND APPAREL, INC					
APRIL 2023	68 FLEECE HATS	04/06/2023	510.00	101-5220-247	RECRUITING & CLOTHING
Total BRAND IMAGE AND APPAREL, INC:			510.00		
CARSTENS ACE HARDWARE & RENTAL					
244846	DISPOSABLE GLOVES	03/29/2023	8.99	101-5331-200	STREET EXPENSES
Total CARSTENS ACE HARDWARE & RENTAL:			8.99		
CNA SURETY					
64652653N	WI NOTARY PUBLIC-SHEILA J. SCHUL	04/12/2023	30.00	101-5193-224	EMPLOYEE BOND
Total CNA SURETY:			30.00		
CONWAY SHIELDS					
0506137	6" SHEILDS WITH 3 PANELS	04/13/2023	62.50	101-5220-247	RECRUITING & CLOTHING
Total CONWAY SHIELDS:			62.50		
COUGHLAN COMPANIES LLC					
316634	BOOK ORDER	03/22/2023	1,399.20	501-5511-292	BOOKS
317956	BOOK ORDER	04/04/2023	90.62	501-5511-292	BOOKS
Total COUGHLAN COMPANIES LLC:			1,489.82		

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
<b>DEMCO INC</b>					
7285026	BOOK DISPLAY	03/29/2023	1,140.07	501-5511-284	SUPPLIES
Total DEMCO INC:			1,140.07		
<b>FIRE APPARATUS &amp; EQUIPMENT</b>					
24579	FIRE TRUCK-PREPAYMENT	04/18/2023	396,575.00	101-5700-926	FIRE DEPT TRUST FUND
Total FIRE APPARATUS & EQUIPMENT:			396,575.00		
<b>FOX VALLEY METRO POLICE DEPT</b>					
MARCH 2023	BLOOD DRAW FEE COLLECTED	03/31/2023	78.78	101-5121-200	MUNICIPAL COURT EXPENSES
Total FOX VALLEY METRO POLICE DEPT:			78.78		
<b>FOX VALLEY TECHNICAL COLLEGE</b>					
TPB00008038	STATE FIRE INSPEC EXAM-KUNA	03/20/2023	80.00	101-5220-242	TRAINING
Total FOX VALLEY TECHNICAL COLLEGE:			80.00		
<b>FP MAILING SOLUTIONS</b>					
RI105714451	POSTAGE MACHINE QUARTRLY	03/29/2023	41.40	101-5143-200	CENTRAL OFFICE EXPENSES
RI105718198	POSTBASE VISION STD INK CARTRID	04/03/2023	135.00	101-5143-200	CENTRAL OFFICE EXPENSES
Total FP MAILING SOLUTIONS:			176.40		
<b>GRAINGER</b>					
9666339396	FLUSH VALVE COVER	04/06/2023	32.63	101-5520-200	PARK EXPENSES
Total GRAINGER:			32.63		
<b>GRAYS INC</b>					
38139	BLADE	04/03/2023	1,442.90	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total GRAYS INC:			1,442.90		
<b>HEART OF THE VALLEY</b>					
March23	WASTEWATER TREATMENT	04/11/2023	65,201.43	201-5360-265	SEWER USER FEES
Total HEART OF THE VALLEY:			65,201.43		
<b>HEART OF THE VALLEY MSD</b>					
MARCH 2023	HOV METRO HOOK UP FEE	03/31/2023	1,431.00	201-2153	HOV METRO SEWER HOOKUP FEE
Total HEART OF THE VALLEY MSD:			1,431.00		
<b>HERMES, PAUL</b>					
APRIL 2023	VILLAGE BUILDING INSPECTIONS AP	04/19/2023	400.00	101-5240-200	INSPECTIONS EXPENSES
MARCH 2023	VILLAGE BUIDING INSPECTIONS	04/03/2023	800.00	101-5240-200	INSPECTIONS EXPENSES
Total HERMES, PAUL:			1,200.00		
<b>HORST DISTRIBUTING INC.</b>					
101666-000	50LB GAME TIME CHALK	04/20/2023	1,076.70	101-5520-200	PARK EXPENSES
Total HORST DISTRIBUTING INC.:			1,076.70		

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
INGRAM LIBRARY SERVICES					
2003959-MAR	BOOK ORDER	04/01/2023	4,236.68	501-5511-292	BOOKS
Total INGRAM LIBRARY SERVICES:			4,236.68		
JASON'S TREE SERVICE LLC					
6300	CONTRACTED TREE REMOVAL	03/21/2023	5,320.00	101-5364-200	TREE/BRUSH CONTROL EXPENSE
6340	CONTRACTED TREE REMOVAL	04/10/2023	1,120.00	101-5364-200	TREE/BRUSH CONTROL EXPENSE
6341	CONTRACTED TREE REMOVAL	04/10/2023	17,390.00	101-5364-200	TREE/BRUSH CONTROL EXPENSE
Total JASON'S TREE SERVICE LLC:			23,830.00		
JOSSART BROTHERS INC					
K0001-09-21-0	SANITARY-BLUE DEV	04/10/2023	133,750.98	702-5360-299	SANITARY SEWERS
K0001-09-21-0	WATER BLUE DEVELOPMENT	04/10/2023	196,564.50	702-5700-950	WATERMAINS
K0001-09-21-0	STORM BLUE DEVELOPMENT	04/10/2023	162,862.77	702-5370-200	STORM SEWERS
Total JOSSART BROTHERS INC:			493,178.25		
KAAT'S WATER CONDITIONING LLC					
1140552-MAR	DRINKING WATER	04/01/2023	20.08	101-5143-200	CENTRAL OFFICE EXPENSES
Total KAAT'S WATER CONDITIONING LLC:			20.08		
KANOPY INC.					
344338	VIDEOS	03/31/2023	62.10	501-5511-286	DIGITAL COLLECTIONS
Total KANOPY INC.:			62.10		
KAUKAUNA UTILITIES					
201731-00 MA	COMMUNITY BRIDGE LIGHTNG	04/14/2023	87.14	101-5341-200	LOCAL ROADS EXPENSES
Total KAUKAUNA UTILITIES:			87.14		
KIMBERLY WATER DEPARTMENT					
3054780001-	AMPHITHEATER	03/28/2023	46.25	101-5220-200	FIRE DEPARTMENT EXPENSES
3054800001-	UPPER SOFTBALL DIAMOND	03/28/2023	30.00	101-5520-200	PARK EXPENSES
3055600001-	HYDRANT RENTAL	03/28/2023	25,000.00	101-5220-249	HYDRANT RENTAL
3055700001-	426 W KIMBERLY AVE	03/28/2023	432.14	101-5323-200	MUNICIPAL GARAGE EXPENSES
3055800001-	MUNI CENTER 1	03/28/2023	139.60	101-5160-230	WATER UTILITIES
3055850001-	MUNI CENTER 2	03/28/2023	284.44	101-5160-230	WATER UTILITIES
3055900001-	SWIM LAKE	03/28/2023	58.25	101-5542-200	SUNSET BEACH EXPENSES
3056000001-	SHELTER #1	03/28/2023	79.25	101-5520-200	PARK EXPENSES
3056100001-	ROOSEVELT PARK	03/28/2023	46.25	101-5520-200	PARK EXPENSES
3056200001-	UPPER HARDBALL DIAMOND	03/28/2023	58.25	101-5520-200	PARK EXPENSES
3056400001-	VERHAGEN PARK	03/28/2023	46.25	101-5520-200	PARK EXPENSES
Total KIMBERLY WATER DEPARTMENT:			26,220.68		
KLINK HYDRAULICS LLC					
28444	WING LOCK	03/21/2023	50.00	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total KLINK HYDRAULICS LLC:			50.00		
KWIK TRIP INC					
00229254 MA	STREET GAS & OIL PURCHASES	04/12/2023	5,406.02	101-5331-200	STREET EXPENSES
00229256 MA	CUSTODIAL GAS & OIL PURCHASES	04/12/2023	159.54	101-5160-200	OPERATIONAL SUPPLIES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
00229258 MA	FIRE DEPT GAS & OIL PURCHASES	04/12/2023	180.39	101-5220-200	FIRE DEPARTMENT EXPENSES
Total KWIK TRIP INC:			5,745.95		
<b>LAKE AND POND SOLUTIONS LLC</b>					
5427	NEW LIGHTING AND INSTALLATION O	04/12/2023	3,304.98	205-5370-200	EXPENSES
Total LAKE AND POND SOLUTIONS LLC:			3,304.98		
<b>LAMERS, DEBBIE</b>					
REFUND CO	REFUND-COMPLEX RENTAL MARCH 2	04/12/2023	50.00	101-46-4674	MUNICIPAL COMPLEX RENTAL
REFUND CO	SALES TAX REFUND-COMPLEX RENT	04/12/2023	2.75	101-2158	SALES TAX PAYABLE
Total LAMERS, DEBBIE:			52.75		
<b>LAPPEN SECURITY PRODUCTS INC</b>					
LSPQ48806	SMALL BOW KEYS	04/06/2023	19.00	101-5520-200	PARK EXPENSES
LSPQ48812	MASTER COMBO PADLOCK	04/06/2023	65.84	101-5520-200	PARK EXPENSES
Total LAPPEN SECURITY PRODUCTS INC:			84.84		
<b>LERNER PUBLISHING GROUP</b>					
1453011	BOOK ORDER	03/21/2023	405.85	501-5511-292	BOOKS
Total LERNER PUBLISHING GROUP:			405.85		
<b>MADISON NATIONAL LIFE INS CO</b>					
MAY 2023	LTD INSURANCE PREMIUMS	04/01/2023	518.75	101-2142	LTD INSURANCE PAYABLE
Total MADISON NATIONAL LIFE INS CO:			518.75		
<b>MBM LEASING</b>					
IN4328042	IN4328042	03/20/2023	72.22	501-5511-298	COPIER
IN4375269	IN4375269	04/07/2023	122.03	501-5511-298	COPIER
Total MBM LEASING:			194.25		
<b>MCMAHON ASSOCIATES INC</b>					
0930151	KIMBERLY AVE WATER MAIN RECON/	03/24/2023	213.90	401-5700-932	STREET IMPROVEMENTS
0930152	FESTIVAL FOODS SITE PLAN REVIEW	03/24/2023	428.00	702-5341-200	ENGINEERING FEES
0930153	2023 GIS RELATED SERVICES	03/24/2023	194.00	702-5341-200	ENGINEERING FEES
0930154`	SUNSET DRIVE STREET & UTILITY RE	03/24/2023	6,409.30	401-5700-932	STREET IMPROVEMENTS
0930154`	SUNSET DRIVE STORM SEWER	03/24/2023	7,605.00	205-5370-299	MINI-STORM
0930154`	SUNSET DRIVE SANITARY SEWER	03/24/2023	5,066.50	201-5360-297	CAPITAL OUTLAY
0930156	CEDARS DEVELOPMENT - LAND SUR	03/24/2023	189.50	702-5341-200	ENGINEERING FEES
930155	EAST CEDARS DEVELOPMENT	03/24/2023	18,037.20	702-5341-200	ENGINEERING FEES
930155	EAST CEDARS POND	03/24/2023	2,697.50	702-5370-297	TREATY POND
930155	EAST CEDARS MULTIMODAL TRAIL	03/24/2023	2,868.00	702-5700-932	STREET CONSTRUCTION
Total MCMAHON ASSOCIATES INC:			43,708.90		
<b>MENARDS</b>					
35353	MISC SUPPLIES	03/20/2023	18.95	101-5331-200	STREET EXPENSES
35355	MISC SUPPLIES	03/20/2023	18.95-	101-5331-200	STREET EXPENSES
35356	ALL PURPOSE SCREW/HEX BOLT	03/20/2023	9.26	101-5331-200	STREET EXPENSES
35406	MISC SUPPLIES	03/21/2023	31.29	101-5331-200	STREET EXPENSES
35431	MITER SAW	03/21/2023	239.00	101-5323-200	MUNICIPAL GARAGE EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
35566	ALL PURPOSE SCREW	03/24/2023	4.97	101-5331-200	STREET EXPENSES
35717	MISC SUPPLIES	03/27/2023	11.17	101-5160-200	OPERATIONAL SUPPLIES
35747	MISC SUPPLIES	03/28/2023	63.93	101-5331-200	STREET EXPENSES
35776	LED LIGHT MOTION	03/28/2023	44.99	101-5520-200	PARK EXPENSES
35795	MISC SUPPLIES	03/29/2023	3.49	101-5520-200	PARK EXPENSES
35862	ALL PURPOSE SCREW	03/30/2023	4.97	101-5331-200	STREET EXPENSES
36065	LED LIGHT RETURN AND REPURCHA	04/03/2023	5.00	101-5520-200	PARK EXPENSES
36168	MISC SUPPLIES	04/05/2023	7.54	101-5331-200	STREET EXPENSES
36231	MISC PARTS FOR PARKS	04/06/2023	26.96	101-5520-200	PARK EXPENSES
36232	MISC PARTS FOR PARKS	04/06/2023	11.99	101-5520-200	PARK EXPENSES
36248	MISC PARTS FOR PARKS	04/06/2023	26.96	101-5520-200	PARK EXPENSES
36440	MISC SUPPLIES	04/10/2023	12.68	101-5331-200	STREET EXPENSES
36821	COPPER CAP	04/17/2023	1.39	101-5520-200	PARK EXPENSES
36966	MISC SUPPLIES	04/20/2023	4.49	101-5520-200	PARK EXPENSES
36969	MISC SUPPLIES	04/20/2023	19.98	101-5520-200	PARK EXPENSES
36977	BALL VAVLE	04/20/2023	13.48	101-5520-200	PARK EXPENSES
36990	POLY LEAF RAKE	04/20/2023	69.94	101-5331-200	STREET EXPENSES
Total MENARDS:			559.56		
<b>MIDWEST TAPE</b>					
0503466109	AV ORDER	04/03/2023	61.47	501-5511-290	AUDIO VISUAL
0503486016	AV ORDER	04/03/2023	23.24	501-5511-290	AUDIO VISUAL
0503530138	AV ORDER	04/03/2023	22.49	501-5511-290	AUDIO VISUAL
0503579369	AV ORDER	04/03/2023	84.71	501-5511-290	AUDIO VISUAL
503584754	HOOPLA DIGITAL TITLES	04/03/2023	1,202.86	501-5511-286	DIGITAL COLLECTIONS
Total MIDWEST TAPE:			1,394.77		
<b>MILTON PROPANE</b>					
T523230	PROPANE	04/10/2023	58.44	101-5331-200	STREET EXPENSES
Total MILTON PROPANE:			58.44		
<b>MONROE TRUCK EQUIPMENT INC</b>					
848202	PLOW LIGHTS	04/06/2023	961.73	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total MONROE TRUCK EQUIPMENT INC:			961.73		
<b>MORTON SALT INC</b>					
5402795034	BULK SAFE-T-SALT	04/04/2023	6,738.01	101-5332-200	SNOW/ICE CONTROL EXPENSES
Total MORTON SALT INC:			6,738.01		
<b>NEWS PUBLISHING COMPANY INC</b>					
BE133045	BOA MARCH 2023	03/31/2023	33.89	101-5630-200	PLANNING COMMISSION EXPENSE
BE133046	PLAN COMM MARCH 2023	03/31/2023	56.05	101-5630-200	PLANNING COMMISSION EXPENSE
BE133047	SUNSET DR BIDS	03/31/2023	34.18	201-5360-297	CAPITAL OUTLAY
BE133047	SUNSET DR BIDS	03/31/2023	34.19	205-5370-297	CAPITAL PROJECTS
BE133047	SUNSET DR BIDS	03/31/2023	34.19	401-5700-932	STREET IMPROVEMENTS
BE133860	BLUE DEV PHASE 2 BID	03/31/2023	46.09	702-5370-293	CEDARS EAST POND
BE133860	BLUE DEV PHASE 2 BID	03/31/2023	46.08	702-5700-911	STRUCTURAL ANALYSIS
BE133860	BLUE DEV PHASE 2 BID	03/31/2023	46.08	702-5700-971	Trail
BE133861	PLAN COMM MARCH 2023	03/31/2023	45.28	101-5630-200	PLANNING COMMISSION EXPENSE
BE133862	BOA MARCH 2023	03/31/2023	27.77	101-5640-200	BOARD OF APPEALS EXPENSES
BE133863	BOARD VACANCIES MARCH 2023	03/31/2023	45.32	101-5630-200	PLANNING COMMISSION EXPENSE
BE135894	SUNSER DR PUBLIC HEARING	03/31/2023	14.27	201-5360-297	CAPITAL OUTLAY

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
BE135894	SUNSER DR PUBLIC HEARING	03/31/2023	14.26	205-5370-297	CAPITAL PROJECTS
BE135894	SUNSER DR PUBLIC HEARING	03/31/2023	14.26	401-5700-932	STREET IMPROVEMENTS
BE135895	BLUE DEV PHASE 2 BID	03/31/2023	36.73	702-5370-293	CEDARS EAST POND
BE135895	BLUE DEV PHASE 2 BID	03/31/2023	36.74	702-5700-911	STRUCTURAL ANALYSIS
BE135895	BLUE DEV PHASE 2 BID	03/31/2023	36.74	702-5700-971	Trail
Total NEWS PUBLISHING COMPANY INC:			602.12		
<b>OBRION AGENCY LLC, THE</b>					
86776	CASES COPIER PAPER-LIBRARY	03/09/2023	92.00	501-5511-284	SUPPLIES
86776	CASES COPIER PAPER - OFFICE	03/09/2023	322.00	101-5143-200	CENTRAL OFFICE EXPENSES
86776	CASES COPIER PAPER-COURT	03/09/2023	46.00	101-5121-200	MUNICIPAL COURT EXPENSES
Total OBRION AGENCY LLC, THE:			460.00		
<b>OUTAGAMIE COUNTY TREASURER</b>					
1019936	MARCH FUEL	04/11/2023	1,337.30	101-5363-200	SOLID WASTE DISPOSAL EXPENS
28727	MARCH SOLID WASTE	03/31/2023	8,021.00	101-5363-200	SOLID WASTE DISPOSAL EXPENS
MARCH 2023	JAIL ASSESSMENTS AND DRIVER IMP	03/31/2023	457.61	101-5121-200	MUNICIPAL COURT EXPENSES
Total OUTAGAMIE COUNTY TREASURER:			9,815.91		
<b>R.N.O.W, INC</b>					
2023-65643	REPAIR PARTS, TAILGATE SEAL CHAN	04/06/2023	315.31	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total R.N.O.W, INC:			315.31		
<b>SECURIAN FINANCIAL GROUP INC</b>					
MAY 2023	LIFE INSURANCE PREMIUM	04/19/2023	449.92	101-2137	LIFE INSURANCE PAYABLE
Total SECURIAN FINANCIAL GROUP INC:			449.92		
<b>SECURITY FENCE &amp; SUPPLY CO INC</b>					
2023-43603	PICKLEBALL COURT FENCING	04/07/2023	2,368.00	101-5520-200	PARK EXPENSES
Total SECURITY FENCE & SUPPLY CO INC:			2,368.00		
<b>SHERWIN WILLIAMS CO</b>					
9773-6	STREET PAINT	04/11/2023	3,177.50	101-5331-200	STREET EXPENSES
Total SHERWIN WILLIAMS CO:			3,177.50		
<b>SOMMERVILLE FLAG</b>					
FLAGS-MARC	FLAGS	03/30/2023	720.00	101-5160-231	BUILDING REPAIR/MAINTENANCE
Total SOMMERVILLE FLAG:			720.00		
<b>STATE OF WISCONSIN</b>					
MARCH 2023	COURT FINES AND SURCHARGES	03/31/2023	949.58	101-5121-200	MUNICIPAL COURT EXPENSES
Total STATE OF WISCONSIN:			949.58		
<b>SUPERIOR CHEMICAL CORP</b>					
358223	BLUE SPRUCE BRILLIANCE SUNBATH	03/16/2023	770.25	101-5160-200	OPERATIONAL SUPPLIES
358223	BLUE SPRUCE BRILLIANCE SUNBATH	03/16/2023	19.57	101-5323-200	MUNICIPAL GARAGE EXPENSES

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
Total SUPERIOR CHEMICAL CORP:			789.82		
<b>SWINKLES TRUCKING &amp; EXCAVATING CORP</b>					
0055869-IN	PULERIZED TOPSOIL	04/13/2023	172.50	101-5331-200	STREET EXPENSES
Total SWINKLES TRUCKING & EXCAVATING CORP:			172.50		
<b>SYNERGY ENVIRONMENTAL LAB INC</b>					
e42099	CEDARS EAST POND BORING SAMPL	03/17/2023	8,980.00	702-5370-297	TREATY POND
e42208	CEDARS EAST POND BORING SAMPL	03/31/2023	228.00	702-5370-297	TREATY POND
Total SYNERGY ENVIRONMENTAL LAB INC:			9,208.00		
<b>TANYA ROSENTHAL-EVERSON</b>					
449	HOME ALONE BABYSITTING CPR/AED	04/05/2023	1,020.00	101-5530-200	RECREATION DEPT EXPENSES
Total TANYA ROSENTHAL-EVERSON:			1,020.00		
<b>TDS</b>					
920-788-7500	PHONE LINES/INTERNET- CENTRAL O	04/22/2023	116.25	101-5143-200	CENTRAL OFFICE EXPENSES
920-788-7500	PHONE LINES/INTERNET- LIBRARY	04/22/2023	85.23	501-5511-291	TELEPHONE
920-788-7500	PHONE LINES/INTERNET- PARK/REC	04/22/2023	58.11	101-5530-200	RECREATION DEPT EXPENSES
920-788-7500	PHONE LINES/INTERNET-GARAGE	04/22/2023	38.74	101-5323-200	MUNICIPAL GARAGE EXPENSES
920-788-7500	PHONE LINES/INTERNET- CUSTODIAL	04/22/2023	19.38	101-5160-200	OPERATIONAL SUPPLIES
920-788-7500	PHONE LINES/INTERNET-FIRE DEPT	04/22/2023	19.38	101-5220-200	FIRE DEPARTMENT EXPENSES
920-788-7500	PHONE LINES/INTERNET- COURT	04/22/2023	19.38	101-5121-200	MUNICIPAL COURT EXPENSES
Total TDS:			356.47		
<b>TIMES-VILLAGER</b>					
RENEWAL 20	1 YEAR-JAMES J SIEBERS LIBRARY	04/12/2023	41.00	501-5511-294	NEWSPAPERS
Total TIMES-VILLAGER:			41.00		
<b>TRUCK EQUIPMENT INC</b>					
1044784-00	ZIP TIES	03/27/2023	69.00	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total TRUCK EQUIPMENT INC:			69.00		
<b>UNIFIRST CORPORATION</b>					
097 0368354	BAGGED WIPERS/LAUNDRY	03/24/2023	18.97	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
097 0368706	RUBBER GLOVES/BAGGED WIPERS/L	03/31/2023	39.61	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
097 0369436	BAGGED WIPERS/LAUNDRY BAGS	04/14/2023	18.97	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
097 0369813	BAGGED WIPERS/LAUNDRY BAGS	04/21/2023	18.97	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
Total UNIFIRST CORPORATION:			96.52		
<b>UNIFORM SHOPPE OF GB INC</b>					
332886	CHRIS KUNA-APPAREL	03/31/2023	344.75	101-5220-247	RECRUITING & CLOTHING
333353	UNIFORMS-CURTIS RUTTEN	04/10/2023	169.85	101-5220-247	RECRUITING & CLOTHING
333357	UNIFORMS-TERRI SMITH	04/10/2023	314.75	101-5230-200	EMERGENCY MEDICAL RESPONSE E
333459	UNIFORM CURTIS RUTTEN	04/13/2023	64.45	101-5220-247	RECRUITING & CLOTHING
Total UNIFORM SHOPPE OF GB INC:			893.80		

Invoice Number	Description	Invoice Date	Total Cost	Invoice GL Account	Invoice GL Account Title
US BANK EQUIPMENT FINANCE					
498379981	CONTRACT PAYMENT	04/01/2023	471.00	501-5511-298	COPIER
Total US BANK EQUIPMENT FINANCE:			471.00		
VANDERLOOP SHOES					
104-10069510	WORK SHOE - MATT WYNGAARD	04/03/2023	143.48	101-5331-200	STREET EXPENSES
Total VANDERLOOP SHOES:			143.48		
VERIZON WIRELESS					
9932648336	ADMINISTRATOR PHONE	04/15/2023	70.49	101-5141-200	ADMINISTRATIVE EXPENSES
9932648336	CLERK/TREASURER PHONE	04/15/2023	44.10	101-5143-200	CENTRAL OFFICE EXPENSES
9932648336	ELECTION PHONE	04/15/2023	3.92	101-5144-200	ELECTIONS EXPENSES
9932648336	STREETS PHONES	04/15/2023	48.09	101-5331-200	STREET EXPENSES
9932648336	FIRE DEPT PHONE	04/15/2023	82.16	101-5220-200	FIRE DEPARTMENT EXPENSES
9932648336	MECHANIC PHONES	04/15/2023	24.04	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
9932648336	COMPLEX PHONES	04/15/2023	88.18	101-5160-200	OPERATIONAL SUPPLIES
9932648336	INSPECTIONS PHONES	04/15/2023	23.36	101-5240-200	INSPECTIONS EXPENSES
9932648336	REC DEPT PHONE	04/15/2023	23.38	101-5530-200	RECREATION DEPT EXPENSES
Total VERIZON WIRELESS:			407.72		
VILLAGE OF LITTLE CHUTE					
230087	JOINT SEWER JETTER 1ST QUARTER	04/06/2023	158.08	101-5324-200	MACHINERY/EQUIPMENT EXPENSE
230089	1ST QTR 2023 CROSSING GUARDS	04/13/2023	8,361.98	101-5215-200	CROSSING GUARDS EXPENSES
2ND QTR 202	2ND QTR 2023 FVMPD	04/01/2023	368,852.75	101-5210-200	EXPENSES (TRANSFER OUT)
Total VILLAGE OF LITTLE CHUTE:			377,372.81		
WE ENERGIES					
4555053728	STREET LIGHTS/UNDERPASS	04/20/2023	11,876.90	101-5342-200	STREET LIGHTING EXPENSES
4555053728	COMPLEX/FIRE DEPT ANALYSIS	04/20/2023	3,440.47	101-5160-234	ELECTRIC UTILITIES
4555053728	WATER TOWER/GARAGE-STREET DE	04/20/2023	741.07	101-5323-200	MUNICIPAL GARAGE EXPENSES
4555053728	PARKS	04/20/2023	574.48	101-5520-200	PARK EXPENSES
4555053728	X-MAS LIGHTS	04/20/2023	16.57	101-5531-200	CHRISTMAS LIGHTS EXPENSES
4555053728	X-MAS ARBORETUM-POND/FOUNTAIN	04/20/2023	129.94	205-5370-200	EXPENSES
4555053728	TRAFFIC LIGHTS	04/20/2023	84.43	101-5341-200	LOCAL ROADS EXPENSES
4555053728	ROGER ST LIFT STATION	04/20/2023	167.74	201-5360-200	SANITARY SEWER EXPENSES
4555053728	RED CEDAR PKWY/TREATY PARK	04/20/2023	116.76	702-5160-234	UTILITIES EXPENSE
4555053728	KIMBERLY AVE MUNICIPAL BLDG-GAS	04/20/2023	2,096.50	101-5160-233	GAS UTILITIES
4555053728	GARAGE GAS	04/20/2023	1,227.56	101-5323-200	MUNICIPAL GARAGE EXPENSES
Total WE ENERGIES:			20,472.42		
Grand Totals:			1,544,573.07		



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Report Criteria:

Report type: GL detail

Invoice Detail.GL account (3 Characters) = {<>} "601"

Invoice Detail.GL account = {<>} "0011111"

Check.Voided = No

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Receipt Number	Date	Customer Name	Description	V	Amount
Grand Totals:					319,552.12

Distribution Summary

Category	Distribution	Amount
COURT REVENUES	COURT PENALTIES AND FINES	5,607.92
COURT REVENUES	PARKING FINES	1,850.00
FEDERAL/STATE/LOCAL AID	STATE AID - DOT GEN TRANSPORT	100,428.04
FRANCHISE FEES	CABLE TV FRANCHISE FEES	4,829.80
LICENSES/PERMITS	AMUSEMENT DEVICES	235.00
LICENSES/PERMITS	BUILDING PERMITS	298.98
LICENSES/PERMITS	CIGARETTE LICENSE	25.00
LICENSES/PERMITS	CONSTRUCTION PERMITS	160.00
LICENSES/PERMITS	DOG LICENSE	594.50
LICENSES/PERMITS	ELECTRICAL LICENSE	40.00
LICENSES/PERMITS	HOV FEE	1,431.00
LICENSES/PERMITS	HVAC-HEATING & AIR CONDITIO	43.00
LICENSES/PERMITS	LIQUOR-MALT BEVERAGE LICENS	530.00
LICENSES/PERMITS	OPERATORS/BARTENDER LICENSE	580.00
LICENSES/PERMITS	PLUMBING PERMITS	260.00
LICENSES/PERMITS	SANITARY SEWER HOOK UP FEE	800.00
LICENSES/PERMITS	TIF#6 BUILDING PERMITS	335.00
LICENSES/PERMITS	TIF#6 IMPACT FEES	500.00
LICENSES/PERMITS	TIF#6 PLUMBING PERMITS	910.00
MISCELLANEOUS	CABLE TV FRANCHISE FEES	586.56
MISCELLANEOUS	HEALTH INSURANCE COPAY	353.20
MISCELLANEOUS	MISC - STREET DEPT PARKS OUTLAY	250.00
MISCELLANEOUS	MISC - STATE DEBT COLLECTION LIBRARY	27.00
MISCELLANEOUS	MISC - LIBRARY DONATION	25.00
MISCELLANEOUS	MISC - DRIESSEN SMALL BUSINESS LOAN	7,500.00
PUBLIC CHARGES FOR SERVICES	(T) BOAT LAUNCH PERMIT	391.00
PUBLIC CHARGES FOR SERVICES	(T) COMPLEX RENTAL	1,400.00
PUBLIC CHARGES FOR SERVICES	(T) LIBRARY COPY MACHINE	167.91
PUBLIC CHARGES FOR SERVICES	(T) PARK/SHELTER RESERVATIONS	430.00
PUBLIC CHARGES FOR SERVICES	(T) REC CAP/PANT SALES	85.00
PUBLIC CHARGES FOR SERVICES	(T) SUNSET BEACH SEASON PASSES	36.00
PUBLIC CHARGES FOR SERVICES	(T) YARD WASTE BAGS	2.98
PUBLIC CHARGES FOR SERVICES	CLERK'S FEES (REI, NSF FEES)	320.00
PUBLIC CHARGES FOR SERVICES	LIBRARY FEES	38.00
PUBLIC CHARGES FOR SERVICES	LIBRARY FINES	98.52
PUBLIC CHARGES FOR SERVICES	LICENSE PUBLICATION FEES	30.00
PUBLIC CHARGES FOR SERVICES	METAL/RUBBISH PICKUP	290.00
PUBLIC CHARGES FOR SERVICES	POLY CARTS	240.00
PUBLIC CHARGES FOR SERVICES	REC REGISTRATION	3,237.49
PUBLIC CHARGES FOR SERVICES	RECREATION SPONSORSHIPS	150.00
PUBLIC CHARGES FOR SERVICES	SALES TAX	127.22
PUBLIC CHARGES FOR SERVICES	SPECIAL EVENT FEES	125.00
PUBLIC CHARGES FOR SERVICES	YARD WASTE PERMIT	795.00
PUBLIC CHARGES FOR SERVICES	YARD WASTE TAGS	1.00
SPECIAL ASSESSMENTS	SPECIAL ASSESSMENTS	14,641.74
TAXES	DELINQUENT/RESCINDED TAXES	69.62
TAXES	GENERAL PROPERTY TAXES	168,675.64
Grand Totals:		319,552.12



VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
101-41-4111 GENERAL PROPERTY TAXES	168,675.64	3,480,902.91	3,814,074.00	333,171.09	91.3
101-41-4121 LOCAL SHARE ROOM TAX	.00	15,078.45	30,000.00	14,921.55	50.3
101-41-4131 PILOT-WATER UTILITY	.00	.00	167,772.00	167,772.00	.0
101-41-4132 PILOT-COUNTY HOUSING	.00	11,058.96	10,000.00	( 1,058.96)	110.6
101-41-4150 OVER/SHORT ON TAXES	.00	( 4,764.86)	.00	4,764.86	.0
101-41-4180 INTEREST ON TAXES	.00	4.01	.00	( 4.01)	.0
TOTAL TAXES	168,675.64	3,502,279.47	4,021,846.00	519,566.53	87.1

<u>SPECIAL ASSESSMENTS</u>					
101-42-4211 2020 CONCRETE APRON ASSESSMENT	.00	.00	2,495.00	2,495.00	.0
101-42-4212 2019 STREET PROJECTS	.00	.00	9,665.00	9,665.00	.0
101-42-4213 2013 STREET PROJECTS	.00	.00	1,605.00	1,605.00	.0
101-42-4218 2015 STREET PROJECTS	.00	737.64	.00	( 737.64)	.0
101-42-4219 2016 STREET PROJECTS	.00	.00	8,745.00	8,745.00	.0
101-42-4220 SIDEWALKS	.00	.00	1,325.00	1,325.00	.0
101-42-4221 2018 STREET PROJECTS	.00	4,158.06	9,970.00	5,811.94	41.7
101-42-4228 H2O PRIVATE LATERAL-5YR PLA	.00	.00	87.00	87.00	.0
101-42-4240 PARKING LOTS - BUSINESS	.00	.00	8,630.00	8,630.00	.0
101-42-4250 INTEREST ON ASSESSMENTS	.00	105.94	25,460.00	25,354.06	.4
TOTAL SPECIAL ASSESSMENTS	.00	5,001.64	67,982.00	62,980.36	7.4

<u>INTERGOVERNMENTAL REVENUES</u>					
101-43-4312 STATE-PERSONAL PROPERTY TX AID	.00	.00	7,177.00	7,177.00	.0
101-43-4324 FEDERAL BUS SUBSIDY	.00	.00	30,433.00	30,433.00	.0
101-43-4340 SHARED TAXES FROM STATE	.00	.00	508,985.00	508,985.00	.0
101-43-4341 STATE-FIRE DUES DISTRIBUTIO	.00	.00	24,000.00	24,000.00	.0
101-43-4353 STATE AID - ROAD ALLOTMENT	100,428.04	200,856.08	436,004.00	235,147.92	46.1
101-43-4354 STATE AID - BUS SUBSIDY	.00	.00	28,664.00	28,664.00	.0
101-43-4356 STATE AID - COMPUTERS	.00	.00	9,677.00	9,677.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	100,428.04	200,856.08	1,044,940.00	844,083.92	19.2

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LICENSES AND PERMITS</u>					
101-44-4410 AMUSEMENT DEVICES	235.00	235.00	1,100.00	865.00	21.4
101-44-4411 LIQUOR-MALT BEVERAGE LICENS	530.00	688.32	5,000.00	4,311.68	13.8
101-44-4412 OPERATORS/BARTENDER LICENSE	580.00	1,327.00	4,000.00	2,673.00	33.2
101-44-4413 CIGARETTE LICENSE	25.00	25.00	75.00	50.00	33.3
101-44-4415 CONDITIONAL USE PERMIT	.00	25.00	.00	( 25.00)	.0
101-44-4419 JUNK DEALER/SOLICITOR PERMI	.00	.00	200.00	200.00	.0
101-44-4421 WEIGHTS AND MEASURES	.00	.00	3,244.00	3,244.00	.0
101-44-4422 DOG LICENSE	594.50	3,087.50	4,000.00	912.50	77.2
101-44-4423 CHICKEN LICENSE	.00	15.00	.00	( 15.00)	.0
101-44-4430 CSM PLAT REVIEW FEES	.00	.00	100.00	100.00	.0
101-44-4431 BUILDING PERMITS	298.98	925.98	8,000.00	7,074.02	11.6
101-44-4432 ELECTRICAL LICENSE	40.00	40.00	.00	( 40.00)	.0
101-44-4433 ELECTRICAL PERMITS	.00	517.00	2,000.00	1,483.00	25.9
101-44-4434 PLUMBING PERMITS	310.00	795.00	2,000.00	1,205.00	39.8
101-44-4435 HVAC-HEATING & AIR CONDITIO	43.00	118.00	1,000.00	882.00	11.8
101-44-4436 CONSTRUCTION PERMITS	160.00	290.00	1,000.00	710.00	29.0
101-44-4437 ACCOMODATIONS PERMIT	.00	20.00	.00	( 20.00)	.0
101-44-4438 IMPACT FEES	.00	.00	500.00	500.00	.0
101-44-4440 BOARD OF APPEALS-PUBLIC CHG	.00	120.00	50.00	( 70.00)	240.0
TOTAL LICENSES AND PERMITS	2,816.48	8,228.80	32,269.00	24,040.20	25.5
<u>FINES, FORFIETURES &amp; PENALTY</u>					
101-45-4510 COURT PENALTIES AND FINES	5,572.92	18,136.25	60,000.00	41,863.75	30.2
101-45-4512 PARKING FINES	1,850.00	6,855.00	5,000.00	( 1,855.00)	137.1
TOTAL FINES, FORFIETURES & PENALTY	7,422.92	24,991.25	65,000.00	40,008.75	38.5

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC CHARGES FOR SERVICES</u>						
101-46-4610	CLERK'S FEES	320.00	890.90	5,000.00	4,109.10	17.8
101-46-4611	LICENSE PUBLICATION FEES	30.00	30.00	250.00	220.00	12.0
101-46-4629	FIELD RENTALS	.00	.00	7,400.00	7,400.00	.0
101-46-4631	TRUCK AND EQUIPMENT RENTAL	.00	.00	3,300.00	3,300.00	.0
101-46-4640	POLYCART CHARGES	240.00	2,763.00	1,000.00	( 1,763.00)	276.3
101-46-4642	GARBAGE & REFUSE COLLECTION	358.98	793.98	30,000.00	29,206.02	2.7
101-46-4644	WEED CONTROL\SNOW REMOVAL	.00	365.07	750.00	384.93	48.7
101-46-4672	PARK/SHELTER RESERVATIONS	430.00	1,740.02	4,600.00	2,859.98	37.8
101-46-4673	KIM-TALK ADVERTISEMENT	.00	1,150.00	1,700.00	550.00	67.7
101-46-4674	MUNICIPAL COMPLEX RENTAL	1,350.00	4,544.75	5,000.00	455.25	90.9
101-46-4675	RECREATION PROGRAMS	3,237.49	17,563.48	30,000.00	12,436.52	58.5
101-46-4677	RECREATION SPONSORSHIPS	150.00	3,000.00	4,600.00	1,600.00	65.2
101-46-4678	RECREATION CAP & PANT SALES	85.00	2,905.01	3,500.00	594.99	83.0
101-46-4680	SUNSET BEACH ADMISSIONS	.00	.00	40,227.00	40,227.00	.0
101-46-4681	SUNSET BEACH CONCESSIONS	.00	.00	15,000.00	15,000.00	.0
101-46-4683	SUNSET BEACH SEASON PASSES	36.00	36.00	9,850.00	9,814.00	.4
101-46-4684	BOAT LAUNCH PERMIT	391.00	431.00	2,500.00	2,069.00	17.2
101-46-4685	YARD WASTE PERMIT	795.00	1,525.00	2,500.00	975.00	61.0
101-46-4686	SPECIAL EVENT FEES	125.00	200.00	3,700.00	3,500.00	5.4
TOTAL PUBLIC CHARGES FOR SERVICES		7,548.47	37,938.21	170,877.00	132,938.79	22.2
<u>INTERGOVN CHRGS FOR SERVICES</u>						
101-47-4736	POLICE DEPARTMENT TRUST	.00	.00	28,311.00	28,311.00	.0
101-47-4740	CABLE TV FRANCHISE FEES	5,416.36	21,963.79	64,000.00	42,036.21	34.3
101-47-4741	STATE-AID VIDEO SERV PROVIDER	.00	.00	14,077.90	14,077.90	.0
101-47-4744	IT REIMBURSEMENT	.00	.00	48,311.00	48,311.00	.0
101-47-4745	WATER UTILITY-OFFICE RENT	.00	.00	25,606.00	25,606.00	.0
101-47-4746	WATER UTILITY-CENTRAL OFFIC	.00	.00	148,509.00	148,509.00	.0
101-47-4748	STORM UTILITY REIMBURSEMENT	.00	.00	166,397.00	166,397.00	.0
101-47-4749	SANITARY SEWER REIMBURSEMEN	.00	.00	131,309.00	131,309.00	.0
101-47-4751	TIF #5 REIMBURSEMENT	.00	.00	17,620.00	17,620.00	.0
101-47-4752	TIF #6 REIMBURSEMENT	.00	.00	7,011.00	7,011.00	.0
TOTAL INTERGOVN CHRGS FOR SERVICES		5,416.36	21,963.79	651,151.90	629,188.11	3.4
<u>MISCELLANEOUS REVENUE</u>						
101-48-4810	INTEREST-GENERAL INVESTMENT	8,973.04	35,409.29	43,000.00	7,590.71	82.4
101-48-4814	INTEREST-TRUST FUNDS	9,522.82	31,357.35	18,000.00	( 13,357.35)	174.2
101-48-4840	VERIZON ANTENNA FEE	.00	.00	10,000.05	10,000.05	.0
101-48-4855	FIRE DEPART DONATIONS/GRANT	.00	2,345.00	.00	( 2,345.00)	.0
101-48-4885	EMPLOYEE APPRECIATION FUND	.00	( 462.26)	.00	462.26	.0
TOTAL MISCELLANEOUS REVENUE		18,495.86	68,649.38	71,000.05	2,350.67	96.7

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER FINANCING SOURCES</u>						
101-49-4950	MISCELLANEOUS INCOME	.00	1.00	.00	( 1.00)	.0
	TOTAL OTHER FINANCING SOURCES	.00	1.00	.00	( 1.00)	.0
	TOTAL FUND REVENUE	310,803.77	3,869,909.62	6,125,065.95	2,255,156.33	63.2

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VILLAGE BOARD</u>						
101-5111-100	WAGES/SALARIES	2,125.00	9,475.00	36,225.00	26,750.00	26.2
101-5111-160	SOCIAL SECURITY	162.55	724.78	2,771.00	2,046.22	26.2
101-5111-161	RETIREMENT	.00	.00	100.00	100.00	.0
101-5111-162	HEALTH INSURANCE	.00	.00	140.00	140.00	.0
101-5111-163	DENTAL INSURANCE	.00	.00	10.00	10.00	.0
101-5111-164	LIFE INSURANCE	.00	.00	5.00	5.00	.0
101-5111-165	LONG-TERM DISABILITY	.00	.00	5.00	5.00	.0
101-5111-200	VILLAGE BOARD EXPENSES	350.00	3,277.92	14,400.00	11,122.08	22.8
TOTAL VILLAGE BOARD		2,637.55	13,477.70	53,656.00	40,178.30	25.1
<u>MUNICIPAL COURT</u>						
101-5121-100	WAGES/SALARIES	2,241.75	8,967.00	28,681.00	19,714.00	31.3
101-5121-160	SOCIAL SECURITY	161.03	644.11	2,194.00	1,549.89	29.4
101-5121-161	RETIREMENT	104.10	416.40	1,370.00	953.60	30.4
101-5121-162	HEALTH INSURANCE	728.96	3,115.84	.00 (	3,115.84)	.0
101-5121-163	DENTAL INSURANCE	9.36	37.44	.00 (	37.44)	.0
101-5121-164	LIFE INSURANCE	2.83	11.32	48.00	36.68	23.6
101-5121-165	LONG-TERM DISABILITY	8.46	33.84	.00 (	33.84)	.0
101-5121-200	MUNICIPAL COURT EXPENSES	1,690.90	10,553.32	41,160.00	30,606.68	25.6
TOTAL MUNICIPAL COURT		4,947.39	23,779.27	73,453.00	49,673.73	32.4
<u>LICENSE AND PERMITS</u>						
101-5125-200	EXPENSES	.00	23.16	3,000.00	2,976.84	.8
TOTAL LICENSE AND PERMITS		.00	23.16	3,000.00	2,976.84	.8
<u>LEGAL FEES</u>						
101-5130-200	LEGAL FEES EXPENSES	.00	935.11	38,000.00	37,064.89	2.5
TOTAL LEGAL FEES		.00	935.11	38,000.00	37,064.89	2.5



VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>						
101-5141-100	WAGES/SALARIES	6,120.00	28,825.06	75,370.00	46,544.94	38.2
101-5141-160	SOCIAL SECURITY	519.38	2,404.20	5,766.00	3,361.80	41.7
101-5141-161	RETIREMENT	416.16	1,664.62	5,125.00	3,460.38	32.5
101-5141-162	HEALTH INSURANCE	469.50	1,878.00	5,258.40	3,380.40	35.7
101-5141-164	LIFE INSURANCE	1.56	6.20	49.00	42.80	12.7
101-5141-165	LONG-TERM DISABILITY	34.06	135.74	384.00	248.26	35.4
101-5141-200	ADMINISTRATIVE EXPENSES	319.03	2,438.03	7,450.00	5,011.97	32.7
	TOTAL ADMINISTRATIVE	7,879.69	37,351.85	99,402.40	62,050.55	37.6
<u>CENTRAL OFFICE</u>						
101-5143-100	WAGES/SALARIES	8,698.81	41,562.44	141,959.00	100,396.56	29.3
101-5143-103	PART-TIME WAGES	1,530.07	5,210.50	15,834.00	10,623.50	32.9
101-5143-160	SOCIAL SECURITY	710.61	3,330.78	9,053.00	5,722.22	36.8
101-5143-161	RETIREMENT	695.54	3,180.48	10,730.00	7,549.52	29.6
101-5143-162	HEALTH INSURANCE	3,553.74	16,489.51	55,475.00	38,985.49	29.7
101-5143-163	DENTAL INSURANCE	43.31	194.93	790.00	595.07	24.7
101-5143-164	LIFE INSURANCE	20.22	84.99	288.00	203.01	29.5
101-5143-165	LONG-TERM DISABILITY	48.06	235.14	730.00	494.86	32.2
101-5143-200	CENTRAL OFFICE EXPENSES	( 917.94)	8,606.94	54,424.00	45,817.06	15.8
	TOTAL CENTRAL OFFICE	14,382.42	78,895.71	289,283.00	210,387.29	27.3
<u>ELECTIONS</u>						
101-5144-100	WAGES/SALARIES	2,377.00	4,057.50	6,400.00	2,342.50	63.4
101-5144-102	OVERTIME WAGES	.00	157.96	.00	( 157.96)	.0
101-5144-160	SOCIAL SECURITY	6.70	18.78	490.00	471.22	3.8
101-5144-161	RETIREMENT	.00	10.74	50.00	39.26	21.5
101-5144-163	DENTAL INSURANCE	.00	.40	.00	( .40)	.0
101-5144-164	LIFE INSURANCE	.00	.15	.00	( .15)	.0
101-5144-165	LONG-TERM DISABILITY	.00	1.60	.00	( 1.60)	.0
101-5144-200	ELECTIONS EXPENSES	1,158.46	3,171.12	4,150.00	978.88	76.4
	TOTAL ELECTIONS	3,542.16	7,418.25	11,090.00	3,671.75	66.9
<u>AUDITING</u>						
101-5151-200	AUDITING EXPENSES	.00	.00	21,800.00	21,800.00	.0
	TOTAL AUDITING	.00	.00	21,800.00	21,800.00	.0

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 52</u>					
101-5152-200	IT EXPENSES	2,262.37	20,422.63	48,311.00	27,888.37	42.3
	TOTAL DEPARTMENT 52	2,262.37	20,422.63	48,311.00	27,888.37	42.3
	<u>ASSESSOR</u>					
101-5153-200	ASSESSOR EXPENSES	.00	3,250.00	15,100.00	11,850.00	21.5
	TOTAL ASSESSOR	.00	3,250.00	15,100.00	11,850.00	21.5
	<u>COMPLEX</u>					
101-5160-100	WAGES/SALARIES	7,934.40	31,737.63	104,437.00	72,699.37	30.4
101-5160-102	OVERTIME WAGES	.00	.00	1,000.00	1,000.00	.0
101-5160-160	EMPLOYER PD SOCIAL SECURITY	553.92	2,215.68	7,989.00	5,773.32	27.7
101-5160-161	RETIREMENT	539.54	2,158.16	7,102.00	4,943.84	30.4
101-5160-162	HEALTH INSURANCE	2,563.82	11,005.28	32,467.00	21,461.72	33.9
101-5160-163	DENTAL INSURANCE	33.16	132.64	397.92	265.28	33.3
101-5160-164	LIFE INSURANCE	6.58	26.32	80.00	53.68	32.9
101-5160-165	LONG-TERM DISABILITY	43.84	175.36	533.00	357.64	32.9
101-5160-200	OPERATIONAL SUPPLIES	1,048.52	2,286.16	10,225.00	7,938.84	22.4
101-5160-229	ELEVATOR PHONE LINE	22.09	66.27	300.00	233.73	22.1
101-5160-230	WATER UTILITIES	424.04	424.04	2,000.00	1,575.96	21.2
101-5160-231	BUILDING REPAIR/MAINTENANCE	1,817.93	3,462.64	7,500.00	4,037.36	46.2
101-5160-232	CONTRACTS	881.52	1,501.58	11,155.00	9,653.42	13.5
101-5160-233	GAS UTILITIES	2,096.50	13,927.50	24,000.00	10,072.50	58.0
101-5160-234	ELECTRIC UTILITIES	3,440.47	12,520.16	43,200.00	30,679.84	29.0
	TOTAL COMPLEX	21,406.33	81,639.42	252,385.92	170,746.50	32.4
	<u>P.I.L.O.T.</u>					
101-5191-200	EXPENSES	.00	20,326.37	21,228.00	901.63	95.8
	TOTAL P.I.L.O.T.	.00	20,326.37	21,228.00	901.63	95.8
	<u>PROPERTY &amp; LIAB INSURANCE</u>					
101-5193-200	LIABILITY EXPENSE	.00	63,754.43	68,518.00	4,763.57	93.1
101-5193-222	SELF-INSURED RETENTION	.00	.00	8,800.00	8,800.00	.0
101-5193-223	AUTOMOBILE	.00	10,678.15	10,833.00	154.85	98.6
101-5193-224	EMPLOYEE BOND	30.00	60.00	560.00	500.00	10.7
101-5193-229	WORKMENS COMPENSATION	.00	33,324.00	33,324.00	.00	100.0
	TOTAL PROPERTY & LIAB INSURANCE	30.00	107,816.58	122,035.00	14,218.42	88.4

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE DEPARTMENT</u>					
101-5210-200	EXPENSES (TRANSFER OUT)	368,852.75	737,705.50	1,475,411.00	737,705.50	50.0
	TOTAL POLICE DEPARTMENT	368,852.75	737,705.50	1,475,411.00	737,705.50	50.0
	<u>CROSSING GUARDS</u>					
101-5215-200	CROSSING GUARDS EXPENSES	8,361.98	8,361.98	30,990.00	22,628.02	27.0
	TOTAL CROSSING GUARDS	8,361.98	8,361.98	30,990.00	22,628.02	27.0
	<u>FIRE DEPARTMENT</u>					
101-5220-100	WAGES/SALARIES	662.00	2,646.00	7,944.00	5,298.00	33.3
101-5220-103	PART-TIME WAGES	.00	.00	48,786.00	48,786.00	.0
101-5220-160	SOCIAL SECURITY	61.36	216.58	4,340.00	4,123.42	5.0
101-5220-200	FIRE DEPARTMENT EXPENSES	574.17	4,537.94	14,495.00	9,957.06	31.3
101-5220-241	EQUIPMENT MAINTENANCE	104.62	1,540.61	11,035.00	9,494.39	14.0
101-5220-242	TRAINING	80.00	.00	3,200.00	3,200.00	.0
101-5220-243	CONFERENCES	.00	645.00	4,925.00	4,280.00	13.1
101-5220-244	EDUCATION & PUBLIC RELATION	.00	.00	1,000.00	1,000.00	.0
101-5220-245	COMMUNICATIONS MAINTENANCE	.00	3,555.00	4,305.00	750.00	82.6
101-5220-246	ASSOCIATION DUES & INSURANC	.00	360.00	1,150.00	790.00	31.3
101-5220-247	RECRUITING & CLOTHING	1,151.55	2,551.08	8,600.00	6,048.92	29.7
101-5220-249	HYDRANT RENTAL	25,000.00	25,000.00	115,000.00	90,000.00	21.7
101-5220-250	FIREMENS EXPENSE	.00	.00	825.00	825.00	.0
101-5220-251	LENGTH OF SERVICE AWARD PRG	.00	26,014.60	26,015.00	.40	100.0
	TOTAL FIRE DEPARTMENT	27,633.70	67,066.81	251,620.00	184,553.19	26.7
	<u>EMERGENCY MEDICAL RESPONSE</u>					
101-5230-103	PART-TIME WAGES	.00	.00	15,287.00	15,287.00	.0
101-5230-160	SOCIAL SECURITY	.00	.00	1,169.00	1,169.00	.0
101-5230-200	EMERGENCY MEDICAL RESPONSE EXP	314.75	573.07	7,100.00	6,526.93	8.1
101-5230-242	TRAINING	.00	.00	1,250.00	1,250.00	.0
101-5230-245	COMMUNICATIONS MAINTENANCE	.00	.00	5,600.00	5,600.00	.0
	TOTAL EMERGENCY MEDICAL RESPONSE	314.75	573.07	30,406.00	29,832.93	1.9
	<u>INSPECTIONS</u>					
101-5240-103	WAGES/SALARIES	.00	.00	27,456.00	27,456.00	.0
101-5240-160	SOCIAL SECURITY	.00	.00	2,100.38	2,100.38	.0
101-5240-200	INSPECTIONS EXPENSES	1,669.36	2,512.34	7,119.00	4,606.66	35.3
	TOTAL INSPECTIONS	1,669.36	2,512.34	36,675.38	34,163.04	6.9

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MUNICIPAL GARAGE</u>					
101-5323-100	WAGES/SALARIES	2,023.06	8,470.00	27,678.00	19,208.00	30.6
101-5323-102	OVERTIME WAGES	.00	18.74	.00	( 18.74)	.0
101-5323-160	SOCIAL SECURITY	149.22	626.64	2,117.00	1,490.36	29.6
101-5323-161	RETIREMENT	110.45	511.35	1,882.00	1,370.65	27.2
101-5323-162	HEALTH INSURANCE	530.67	2,399.63	8,749.00	6,349.37	27.4
101-5323-163	DENTAL INSURANCE	7.97	33.16	117.00	83.84	28.3
101-5323-164	LIFE INSURANCE	3.52	17.02	66.00	48.98	25.8
101-5323-165	LONG-TERM DISABILITY	9.05	40.76	141.00	100.24	28.9
101-5323-200	MUNICIPAL GARAGE EXPENSES	3,667.03	15,684.56	34,000.00	18,315.44	46.1
	TOTAL MUNICIPAL GARAGE	6,500.97	27,801.86	74,750.00	46,948.14	37.2
	<u>MACHINERY &amp; EQUIPMENT</u>					
101-5324-100	WAGES/SALARIES	4,683.87	18,390.97	61,748.00	43,357.03	29.8
101-5324-160	SOCIAL SECURITY	312.70	1,221.29	4,724.00	3,502.71	25.9
101-5324-161	RETIREMENT	318.50	1,250.57	4,199.00	2,948.43	29.8
101-5324-162	HEALTH INSURANCE	1,694.70	7,383.75	23,056.00	15,672.25	32.0
101-5324-163	DENTAL INSURANCE	21.76	88.55	280.80	192.25	31.5
101-5324-164	LIFE INSURANCE	2.09	9.13	29.16	20.03	31.3
101-5324-165	LONG-TERM DISABILITY	22.29	97.43	315.00	217.57	30.9
101-5324-200	MACHINERY/EQUIPMENT EXPENSE	859.13	11,845.71	37,000.00	25,154.29	32.0
	TOTAL MACHINERY & EQUIPMENT	7,915.04	40,287.40	131,351.96	91,064.56	30.7
	<u>STREETS</u>					
101-5331-100	WAGES/SALARIES	15,914.37	63,408.00	224,905.00	161,497.00	28.2
101-5331-102	OVERTIME WAGES	.00	140.52	1,000.00	859.48	14.1
101-5331-103	PART-TIME WAGES	1,091.78	4,376.09	14,373.00	9,996.91	30.5
101-5331-160	SOCIAL SECURITY	1,252.83	5,006.18	18,381.00	13,374.82	27.2
101-5331-161	RETIREMENT	953.00	4,139.71	15,880.00	11,740.29	26.1
101-5331-162	HEALTH INSURANCE	4,313.01	18,806.77	69,472.00	50,665.23	27.1
101-5331-163	DENTAL INSURANCE	62.89	254.00	953.00	699.00	26.7
101-5331-164	LIFE INSURANCE	32.17	138.78	522.00	383.22	26.6
101-5331-165	LONG-TERM DISABILITY	71.85	303.03	1,147.00	843.97	26.4
101-5331-200	STREET EXPENSES	9,574.74	23,894.88	80,000.00	56,105.12	29.9
	TOTAL STREETS	33,266.64	120,467.96	426,633.00	306,165.04	28.2

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SNOW AND ICE CONTROL</u>					
101-5332-100	WAGES/SALARIES	5,057.74	21,175.37	69,196.00	48,020.63	30.6
101-5332-102	OVERTIME WAGES	2,669.78	21,605.78	14,000.00	( 7,605.78)	154.3
101-5332-160	SOCIAL SECURITY	559.59	3,105.44	6,364.00	3,258.56	48.8
101-5332-161	RETIREMENT	457.65	2,744.28	4,705.00	1,960.72	58.3
101-5332-162	HEALTH INSURANCE	2,197.10	11,737.48	21,872.00	10,134.52	53.7
101-5332-163	DENTAL INSURANCE	30.69	154.31	293.00	138.69	52.7
101-5332-164	LIFE INSURANCE	18.23	85.03	166.00	80.97	51.2
101-5332-165	LONG-TERM DISABILITY	47.21	201.14	352.00	150.86	57.1
101-5332-200	SNOW/ICE CONTROL EXPENSES	9,463.28	21,075.20	36,000.00	14,924.80	58.5
	TOTAL SNOW AND ICE CONTROL	20,501.27	81,884.03	152,948.00	71,063.97	53.5
	<u>LOCAL ROADS</u>					
101-5341-200	LOCAL ROADS EXPENSES	171.57	1,761.70	8,500.00	6,738.30	20.7
	TOTAL LOCAL ROADS	171.57	1,761.70	8,500.00	6,738.30	20.7
	<u>STREET LIGHTING</u>					
101-5342-200	STREET LIGHTING EXPENSES	11,876.90	47,361.93	150,000.00	102,638.07	31.6
	TOTAL STREET LIGHTING	11,876.90	47,361.93	150,000.00	102,638.07	31.6
	<u>BUS SUBSIDY</u>					
101-5352-200	BUS SUBSIDY EXPENSES	25,089.00	25,089.00	85,075.00	59,986.00	29.5
	TOTAL BUS SUBSIDY	25,089.00	25,089.00	85,075.00	59,986.00	29.5
	<u>GARBAGE AND REFUSE</u>					
101-5362-100	WAGES/SALARIES	2,528.85	10,588.47	34,580.00	23,991.53	30.6
101-5362-102	OVERTIME WAGES	.00	23.42	.00	( 23.42)	.0
101-5362-160	SOCIAL SECURITY	186.52	783.30	2,647.00	1,863.70	29.6
101-5362-161	RETIREMENT	138.05	639.25	2,439.00	1,799.75	26.2
101-5362-162	HEALTH INSURANCE	663.30	2,999.76	10,936.00	7,936.24	27.4
101-5362-163	DENTAL INSURANCE	9.92	41.41	146.00	104.59	28.4
101-5362-164	LIFE INSURANCE	4.38	21.26	83.00	61.74	25.6
101-5362-165	LONG-TERM DISABILITY	11.30	51.00	176.00	125.00	29.0
101-5362-200	GARBAGE AND REFUSE EXPENSES	.00	.00	2,570.00	2,570.00	.0
	TOTAL GARBAGE AND REFUSE	3,542.32	15,147.87	53,577.00	38,429.13	28.3

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOLID WASTE DISPOSAL</u>					
101-5363-200	SOLID WASTE DISPOSAL EXPENS	9,358.30	26,599.19	131,000.00	104,400.81	20.3
	TOTAL SOLID WASTE DISPOSAL	9,358.30	26,599.19	131,000.00	104,400.81	20.3
	<u>TREE AND BRUSH CONTROL</u>					
101-5364-100	WAGES/SALARIES	8,053.88	33,521.60	110,713.00	77,191.40	30.3
101-5364-102	OVERTIME WAGES	.00	74.94	500.00	425.06	15.0
101-5364-160	EMPLOYER PD SOCIAL SECURITY	593.49	2,477.85	8,508.00	6,030.15	29.1
101-5364-161	EMPLOYER PD RETIREMENT	439.18	2,022.01	7,529.00	5,506.99	26.9
101-5364-162	EMPLOYER PD HEALTH INSURANC	2,116.35	9,531.84	34,995.00	25,463.16	27.2
101-5364-163	EMPLOYER PD DENTAL INSURANC	31.55	130.99	468.00	337.01	28.0
101-5364-164	EMPLOYER PD LIFE INSURANCE	13.89	66.59	265.00	198.41	25.1
101-5364-165	EMPLOYER PD LONG TERM DISAB	35.93	160.93	564.00	403.07	28.5
101-5364-200	TREE/BRUSH CONTROL EXPENSE	23,830.00	60,805.56	11,700.00	( 49,105.56)	519.7
	TOTAL TREE AND BRUSH CONTROL	35,114.27	108,792.31	175,242.00	66,449.69	62.1
	<u>URBAN FORESTRY</u>					
101-5369-100	WAGES/SALARIES	3,224.56	13,182.55	43,232.00	30,049.45	30.5
101-5369-102	OVERTIME WAGES	.00	14.05	.00	( 14.05)	.0
101-5369-160	SOCIAL SECURITY	260.31	1,063.64	3,307.00	2,243.36	32.2
101-5369-161	RETIREMENT	198.92	847.87	2,940.00	2,092.13	28.8
101-5369-162	HEALTH INSURANCE	585.76	2,551.13	8,675.00	6,123.87	29.4
101-5369-163	DENTAL INSURANCE	12.97	52.81	88.00	35.19	60.0
101-5369-164	LIFE INSURANCE	3.49	16.15	60.00	43.85	26.9
101-5369-165	LONG-TERM DISABILITY	16.23	68.35	221.00	152.65	30.9
101-5369-200	EXPENSES	45.00	202.99	15,500.00	15,297.01	1.3
	TOTAL URBAN FORESTRY	4,347.24	17,999.54	74,023.00	56,023.46	24.3
	<u>OCCUPATIONAL SAFETY</u>					
101-5410-200	OCCUPATIONAL SAFETY EXPENSE	339.00	897.45	5,700.00	4,802.55	15.7
	TOTAL OCCUPATIONAL SAFETY	339.00	897.45	5,700.00	4,802.55	15.7
	<u>ALCOHOL AND DRUG ABUSE</u>					
101-5412-200	ALCOHOL/DRUG ABUSE EXPENSES	.00	.00	700.00	700.00	.0
	TOTAL ALCOHOL AND DRUG ABUSE	.00	.00	700.00	700.00	.0

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC LIBRARY</u>					
101-5511-200	EXPENSES (TRANSFER OUT)	.00	.00	367,925.00	367,925.00	.0
	TOTAL PUBLIC LIBRARY	.00	.00	367,925.00	367,925.00	.0
	<u>PARKS</u>					
101-5520-100	WAGES/SALARIES	2,370.88	9,767.84	31,995.00	22,227.16	30.5
101-5520-102	OVERTIME WAGES	.00	14.05	3,000.00	2,985.95	.5
101-5520-103	PART-TIME WAGES	436.81	1,942.64	48,859.00	46,916.36	4.0
101-5520-160	EMPLOYER PD SOCIAL SECURITY	219.51	915.37	6,415.00	5,499.63	14.3
101-5520-161	EMPLOYER PD RETIREMENT	170.58	734.75	2,176.00	1,441.25	33.8
101-5520-162	EMPLOYER PD HEALTH INSURANC	491.86	2,175.53	7,688.00	5,512.47	28.3
101-5520-163	EMPLOYER PD DENTAL INSURANC	9.45	38.73	130.00	91.27	29.8
101-5520-164	EMPLOYER PD LIFE INSURANCE	5.12	22.67	56.00	33.33	40.5
101-5520-165	EMPLOYER PD LONG TERM DISAB	11.52	49.51	163.00	113.49	30.4
101-5520-200	PARK EXPENSES	4,559.96	5,493.08	58,400.00	52,906.92	9.4
	TOTAL PARKS	8,275.69	21,154.17	158,882.00	137,727.83	13.3
	<u>RECREATION DEPARTMENT</u>					
101-5530-100	WAGES/SALARIES	1,707.36	6,829.44	22,473.00	15,643.56	30.4
101-5530-103	PART-TIME WAGES	1,512.81	3,506.64	31,743.00	28,236.36	11.1
101-5530-160	EMPLOYER PD SOCIAL SECURITY	264.15	861.94	4,148.00	3,286.06	20.8
101-5530-161	RETIREMENT	145.80	583.44	1,528.00	944.56	38.2
101-5530-162	HEALTH INSURANCE	187.80	751.20	2,253.60	1,502.40	33.3
101-5530-163	DENTAL INSURANCE	7.02	28.08	84.24	56.16	33.3
101-5530-164	LIFE INSURANCE	2.92	11.68	11.00	(.68)	106.2
101-5530-165	LONG-TERM DISABILITY	9.43	37.72	114.00	76.28	33.1
101-5530-200	RECREATION DEPT EXPENSES	1,157.53	10,175.41	38,160.00	27,984.59	26.7
101-5530-201	CREDIT CARD MACHINE EXPENSE	.00	.00	100.00	100.00	.0
	TOTAL RECREATION DEPARTMENT	4,994.82	22,785.55	100,614.84	77,829.29	22.7
	<u>HOLIDAY DISPLAY</u>					
101-5531-200	CHRISTMAS LIGHTS EXPENSES	16.57	63.92	3,800.00	3,736.08	1.7
	TOTAL HOLIDAY DISPLAY	16.57	63.92	3,800.00	3,736.08	1.7
	<u>COMMUNITY BAND</u>					
101-5532-200	COMMUNITY BAND EXPENSES	.00	3,500.00	3,500.00	.00	100.0
	TOTAL COMMUNITY BAND	.00	3,500.00	3,500.00	.00	100.0

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SUNSET BEACH</u>					
101-5542-103	PART-TIME WAGES	.00	.00	72,654.00	72,654.00	.0
101-5542-160	EMPLOYER PD SOCIAL SECURITY	.00	.00	5,558.00	5,558.00	.0
101-5542-200	SUNSET BEACH EXPENSES	58.25	2,245.45	19,675.00	17,429.55	11.4
	TOTAL SUNSET BEACH	58.25	2,245.45	97,887.00	95,641.55	2.3
	<u>SEX OFFENDER RESIDENCE BOARD</u>					
101-5544-100	WAGES/SALARIES	.00	67.50	.00	( 67.50)	.0
	TOTAL SEX OFFENDER RESIDENCE BOAR	.00	67.50	.00	( 67.50)	.0
	<u>PLAN COMMISSION</u>					
101-5630-100	WAGES/SALARIES	497.00	672.00	2,000.00	1,328.00	33.6
101-5630-160	SOCIAL SECURITY	38.03	51.43	153.00	101.57	33.6
101-5630-161	RETIREMENT	.00	.00	130.00	130.00	.0
101-5630-200	PLANNING COMMISSION EXPENSE	180.54	180.54	500.00	319.46	36.1
	TOTAL PLAN COMMISSION	715.57	903.97	2,783.00	1,879.03	32.5
	<u>BOARD OF APPEALS</u>					
101-5640-100	WAGES/SALARIES	175.00	175.00	300.00	125.00	58.3
101-5640-160	SOCIAL SECURITY	13.40	13.40	22.95	9.55	58.4
101-5640-161	RETIREMENT	.00	.00	19.50	19.50	.0
101-5640-200	BOARD OF APPEALS EXPENSES	27.77	27.77	250.00	222.23	11.1
	TOTAL BOARD OF APPEALS	216.17	216.17	592.45	376.28	36.5
	<u>DEVELOPMENT PROJECTS</u>					
101-5644-990	DOWNTOWN DEVELOPMENT	.00	1,110.00	4,000.00	2,890.00	27.8
101-5644-991	INDUSTRIAL DEVELOPMENT	.00	575.00	2,500.00	1,925.00	23.0
101-5644-992	RESIDENTIAL DEVELOPMENT	.00	244.00	1,500.00	1,256.00	16.3
	TOTAL DEVELOPMENT PROJECTS	.00	1,929.00	8,000.00	6,071.00	24.1



VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OUTLAY</u>					
101-5700-902 STREET INFRASTRUCTURE-CEDARS	.00	.00	62,500.00	62,500.00	.0
101-5700-904 ASSESSOR	.00	.00	10,000.00	10,000.00	.0
101-5700-905 POLICE DEPARTMENT TRUST	.00	.00	5,000.00	5,000.00	.0
101-5700-912 PARKS	( 250.00)	( 2,500.00)	94,000.00	96,500.00	( 2.7)
101-5700-916 COMPLEX	.00	20,424.55	99,000.00	78,575.45	20.6
101-5700-918 DATA PROCESSING	.00	16,764.95	34,000.00	17,235.05	49.3
101-5700-926 FIRE DEPT TRUST FUND	396,575.00	396,575.00	64,000.00	( 332,575.00)	619.7
101-5700-928 STREET BUILDING TRUST FUND	.00	.00	39,000.00	39,000.00	.0
101-5700-932 STREET IMPROVEMENTS	.00	11,201.72	.00	( 11,201.72)	.0
101-5700-940 STREET DEPARTMENT EQUIPMENT	.00	80,523.64	.00	( 80,523.64)	.0
101-5700-965 BOAT LAUNCH FEE TRUST FUND	97.72	260.26	.00	( 260.26)	.0
101-5700-968 UNCLASSIFIED	.00	.00	234.00	234.00	.0
101-5700-971 STREET FACILITY RECONSTRUCTION	.00	17,410.08	.00	( 17,410.08)	.0
TOTAL OUTLAY	396,422.72	540,660.20	407,734.00	( 132,926.20)	132.6
<u>TRANSFERS OUT</u>					
101-6720-200 TRANSFERS TO TARF	.00	.00	500,000.00	500,000.00	.0
TOTAL TRANSFERS OUT	.00	.00	500,000.00	500,000.00	.0
<u>HEALTH INS(ANNUIT/PERSONNEL)</u>					
101-6912-200 HEALTH INS(ANNUIT/PERSONNEL)	7,929.27	34,034.37	130,000.00	95,965.63	26.2
TOTAL HEALTH INS(ANNUIT/PERSONNEL)	7,929.27	34,034.37	130,000.00	95,965.63	26.2
TOTAL FUND EXPENDITURES	1,040,572.03	2,353,206.29	6,125,064.95	3,771,858.66	38.4
NET REVENUE OVER EXPENDITURES	( 729,768.26)	1,516,703.33	1.00	( 1,516,702.33)	15167

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SPECIAL ASSESSMENTS</u>					
201-42-4242	SANITARY SEWER ASSMT LATERA	.00	7,235.62	53,674.00	46,438.38	13.5
201-42-4245	SANTARY SEWER HOOKUP-NEW FE	800.00	800.00	15,000.00	14,200.00	5.3
	TOTAL SPECIAL ASSESSMENTS	800.00	8,035.62	68,674.00	60,638.38	11.7
	<u>PUBLIC CHARGES FOR SERVICES</u>					
201-46-4641	SEWER USER FEES	130,931.70	478,540.36	1,355,000.00	876,459.64	35.3
	TOTAL PUBLIC CHARGES FOR SERVICES	130,931.70	478,540.36	1,355,000.00	876,459.64	35.3
	TOTAL FUND REVENUE	131,731.70	486,575.98	1,423,674.00	937,098.02	34.2

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITARY SEWERS</u>					
201-5360-100 WAGES	5,525.25	22,934.81	76,116.00	53,181.19	30.1
201-5360-102 OVERTIME	.00	51.52	500.00	448.48	10.3
201-5360-103 PART-TIME	109.31	437.88	1,437.00	999.12	30.5
201-5360-160 SOCIAL SECURITY	415.36	1,728.13	5,971.00	4,242.87	28.9
201-5360-161 RETIREMENT	308.54	1,412.62	5,176.00	3,763.38	27.3
201-5360-162 HEALTH INSURANCE	1,453.00	6,532.57	24,059.00	17,526.43	27.2
201-5360-163 DENTAL INSURANCE	21.68	89.76	322.00	232.24	27.9
201-5360-164 LIFE INSURANCE	10.03	47.44	182.00	134.56	26.1
201-5360-165 LONG-TERM DISABILITY	24.64	109.99	388.00	278.01	28.4
201-5360-200 SANITARY SEWER EXPENSES	167.74	1,037.58	53,625.00	52,587.42	1.9
201-5360-230 GENERAL FUND SERVICES	.00	.00	77,756.00	77,756.00	.0
201-5360-265 SEWER USER FEES	65,201.43	161,816.27	749,000.00	587,183.73	21.6
201-5360-285 AUDIT EXPENSE	.00	.00	2,180.00	2,180.00	.0
201-5360-289 INSURANCE	.00	.00	11,323.00	11,323.00	.0
201-5360-290 TRUST FUND TRANSFERS	.00	.00	37,878.00	37,878.00	.0
201-5360-297 CAPITAL OUTLAY	5,114.95	11,844.95	534,500.00	522,655.05	2.2
TOTAL SANITARY SEWERS	78,351.93	208,043.52	1,580,413.00	1,372,369.48	13.2
TOTAL FUND EXPENDITURES	78,351.93	208,043.52	1,580,413.00	1,372,369.48	13.2
NET REVENUE OVER EXPENDITURES	53,379.77	278,532.46	( 156,739.00)	( 435,271.46)	177.7

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

STORM WATER UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SPECIAL ASSESSMENTS</u>					
205-42-4242	STORM LATERALS REVENUE	.00	3,551.79	21,337.00	17,785.21	16.7
205-42-4246	DEF SPEC-RECORD MINI/LATERA	.00	1,957.80	.00	( 1,957.80)	.0
	TOTAL SPECIAL ASSESSMENTS	.00	5,509.59	21,337.00	15,827.41	25.8
	<u>PUBLIC CHARGES FOR SERVICES</u>					
205-46-4641	STORM WATER ERU FEES	38,336.38	197,129.73	673,200.00	476,070.27	29.3
	TOTAL PUBLIC CHARGES FOR SERVICES	38,336.38	197,129.73	673,200.00	476,070.27	29.3
	TOTAL FUND REVENUE	38,336.38	202,639.32	694,537.00	491,897.68	29.2

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

STORM WATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM WATER MANAGEMENT</u>					
205-5370-100 WAGES/SALARIES	8,797.68	35,247.69	124,553.00	89,305.31	28.3
205-5370-102 OVERTIME WAGES	.00	268.18	500.00	231.82	53.6
205-5370-103 PART-TIME WAGES	109.31	437.88	1,437.00	999.12	30.5
205-5370-160 SOCIAL SECURITY	653.22	2,637.80	9,676.00	7,038.20	27.3
205-5370-161 RETIREMENT	483.68	2,156.67	8,470.00	6,313.33	25.5
205-5370-162 HEALTH INSURANCE	2,337.89	10,332.61	39,369.00	29,036.39	26.3
205-5370-163 DENTAL INSURANCE	34.16	139.36	527.00	387.64	26.4
205-5370-164 LIFE INSURANCE	15.28	69.48	299.00	229.52	23.2
205-5370-165 LONG-TERM DISABILITY	38.90	168.28	635.00	466.72	26.5
205-5370-200 EXPENSES	3,434.92	8,620.94	58,205.00	49,584.06	14.8
205-5370-230 GENERAL FUND SERVICES	.00	.00	70,086.00	70,086.00	.0
205-5370-285 AUDIT EXPENSE	.00	.00	2,180.00	2,180.00	.0
205-5370-289 INSURANCE	.00	.00	11,323.00	11,323.00	.0
205-5370-290 TRUST FUND TRANSFERS	.00	.00	80,946.00	80,946.00	.0
205-5370-297 CAPITAL PROJECTS	48.45	48.45	467,375.00	467,326.55	.0
205-5370-298 I & I REHAB	.00	.00	80,000.00	80,000.00	.0
205-5370-299 MINI-STORM	7,605.00	7,605.00	13,500.00	5,895.00	56.3
TOTAL STORM WATER MANAGEMENT	23,558.49	67,732.34	969,081.00	901,348.66	7.0
TOTAL FUND EXPENDITURES	23,558.49	67,732.34	969,081.00	901,348.66	7.0
NET REVENUE OVER EXPENDITURES	14,777.89	134,906.98	( 274,544.00)	( 409,450.98)	49.1

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

G/O DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
310-41-4112	STATE-PERSONAL PROPERTY TX AID	.00	.00	279.00	279.00	.0
310-41-4113	TAX INCREMENT-TIF #4	.00	.00	194,799.00	194,799.00	.0
310-41-4114	TAX INCREMENT-TIF #5	.00	.00	727,117.00	727,117.00	.0
310-41-4115	TAX INCREMENT-TIF #6	.00	.00	929,191.00	929,191.00	.0
310-41-4132	PILOT-TIF 6	.00	.00	10,000.00	10,000.00	.0
	<u>TOTAL TAXES</u>	<u>.00</u>	<u>.00</u>	<u>1,861,386.00</u>	<u>1,861,386.00</u>	<u>.0</u>
	<u>MISCELLANEOUS REVENUE</u>					
310-48-4810	INTEREST-GENERAL INVESTMENT	21,214.26	69,949.37	10,000.00	( 59,949.37)	699.5
310-48-4832	LAND SALES	.00	.00	208,000.00	208,000.00	.0
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>21,214.26</u>	<u>69,949.37</u>	<u>218,000.00</u>	<u>148,050.63</u>	<u>32.1</u>
	<u>TOTAL FUND REVENUE</u>	<u>21,214.26</u>	<u>69,949.37</u>	<u>2,079,386.00</u>	<u>2,009,436.63</u>	<u>3.4</u>

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

G/O DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRINCIPAL ON DEBT</u>					
310-5810-715 TIF #6 DEBT PRINCIPAL	.00	417,000.00	760,000.00	343,000.00	54.9
310-5810-718 TIF #6 ASSOC CAPT PRINCIPAL	.00	.00	115,000.00	115,000.00	.0
310-5810-721 TIF #5 DEBT PRINCIPAL	.00	.00	419,000.00	419,000.00	.0
310-5810-730 TIF #5 TO GENERAL FUND	.00	.00	69,000.00	69,000.00	.0
TOTAL PRINCIPAL ON DEBT	.00	417,000.00	1,363,000.00	946,000.00	30.6
<u>INTEREST ON DEBT</u>					
310-5820-715 TIF #6 DEBT INTEREST	.00	439,705.53	806,812.00	367,106.47	54.5
310-5820-718 TIF #6 ASSOC CAPITALIZED INT	.00	82,349.91	165,661.00	83,311.09	49.7
310-5820-721 TIF #5 DEBT INTEREST	.00	.00	8,012.00	8,012.00	.0
310-5820-740 TIF #6 BOND FEES	150.00	775.00	2,100.00	1,325.00	36.9
310-5820-744 TIF #4 BOND FEES	150.00	150.00	.00	( 150.00)	.0
310-5820-745 TIF #5 BOND FEES	150.00	150.00	1,200.00	1,050.00	12.5
TOTAL INTEREST ON DEBT	450.00	523,130.44	983,785.00	460,654.56	53.2
TOTAL FUND EXPENDITURES	450.00	940,130.44	2,346,785.00	1,406,654.56	40.1
NET REVENUE OVER EXPENDITURES	20,764.26	( 870,181.07)	( 267,399.00)	602,782.07	(325.4)

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TRANSPORTATION UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SPECIAL ASSESSMENTS</u>					
401-42-4220	SIDEWALKS	.00	1,402.81	23,357.00	21,954.19	6.0
401-42-4221	2021 STREET PROJECTS	.00	2,805.30	20,885.00	18,079.70	13.4
401-42-4222	2022 STREET PROJECTS	.00	2,400.00	47,558.00	45,158.00	5.1
401-42-4250	INTEREST ON ASSESSMENTS	.00	25.43	5,000.00	4,974.57	.5
	TOTAL SPECIAL ASSESSMENTS	.00	6,633.54	96,800.00	90,166.46	6.9
	<u>INTERGOVERNMENTAL REVENUES</u>					
401-43-4324	OUTAGAMIE CTY SALES TAX	.00	56,086.00	60,000.00	3,914.00	93.5
	TOTAL INTERGOVERNMENTAL REVENUES	.00	56,086.00	60,000.00	3,914.00	93.5
	<u>PUBLIC CHARGES FOR SERVICES</u>					
401-46-4641	TARF	12,403.79	65,738.58	232,000.00	166,261.42	28.3
	TOTAL PUBLIC CHARGES FOR SERVICES	12,403.79	65,738.58	232,000.00	166,261.42	28.3
	<u>OTHER FINANCING SOURCES</u>					
401-49-4901	TRNSF FROM GENERAL FUND	.00	.00	500,000.00	500,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	500,000.00	500,000.00	.0
	TOTAL FUND REVENUE	12,403.79	128,458.12	888,800.00	760,341.88	14.5



VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TRANSPORTATION UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL ROADS</u>					
401-5341-200	ENGINEERING EXPENSES	.00	38,248.50	97,185.00	58,936.50	39.4
	TOTAL LOCAL ROADS	.00	38,248.50	97,185.00	58,936.50	39.4
	<u>OUTLAY</u>					
401-5700-908	SIDEWALKS	.00	.00	40,000.00	40,000.00	.0
401-5700-932	STREET IMPROVEMENTS	6,671.65	495,257.54	700,250.00	204,992.46	70.7
	TOTAL OUTLAY	6,671.65	495,257.54	740,250.00	244,992.46	66.9
	TOTAL FUND EXPENDITURES	6,671.65	533,506.04	837,435.00	303,928.96	63.7
	NET REVENUE OVER EXPENDITURES	5,732.14	( 405,047.92)	51,365.00	456,412.92	(788.6)

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

SPECIAL REVENUE/LIBRARY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL REVENUES</u>					
501-43-4372	COUNTY AID-LIBRARY-O.W.L.S	.00	.00	163,465.00	163,465.00	.0
501-43-4374	KIMBERLY REIMBURSEMENT	.00	.00	367,925.00	367,925.00	.0
	<u>TOTAL INTERGOVERNMENTAL REVENUES</u>	<u>.00</u>	<u>.00</u>	<u>531,390.00</u>	<u>531,390.00</u>	<u>.0</u>
	<u>PUBLIC CHARGES FOR SERVICES</u>					
501-46-4670	LIBRARY FINES	97.52	812.86	.00	( 812.86)	.0
501-46-4671	LIBRARY COPY MACHINE	167.91	508.05	1,500.00	991.95	33.9
501-46-4672	LIBRARY FEES	38.00	186.50	2,000.00	1,813.50	9.3
	<u>TOTAL PUBLIC CHARGES FOR SERVICES</u>	<u>303.43</u>	<u>1,507.41</u>	<u>3,500.00</u>	<u>1,992.59</u>	<u>43.1</u>
	<u>MISCELLANEOUS REVENUE</u>					
501-48-4814	INTEREST-TRUST FUNDS	67.59	222.61	250.00	27.39	89.0
501-48-4850	DONATIONS	25.00	225.00	1,000.00	775.00	22.5
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>92.59</u>	<u>447.61</u>	<u>1,250.00</u>	<u>802.39</u>	<u>35.8</u>
	<u>TOTAL FUND REVENUE</u>	<u>396.02</u>	<u>1,955.02</u>	<u>536,140.00</u>	<u>534,184.98</u>	<u>.4</u>

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

SPECIAL REVENUE/LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JOINT PUBLIC LIBRARY</u>					
501-5511-100 WAGES/SALARIES	14,616.00	58,464.00	192,383.00	133,919.00	30.4
501-5511-103 PART-TIME WAGES	8,421.33	32,494.27	132,487.00	99,992.73	24.5
501-5511-160 SOCIAL SECURITY	1,752.41	6,918.52	24,853.00	17,934.48	27.8
501-5511-161 RETIREMENT	1,133.13	4,465.73	13,082.00	8,616.27	34.1
501-5511-162 HEALTH INSURANCE	4,270.84	18,083.36	53,623.00	35,539.64	33.7
501-5511-163 DENTAL INSURANCE	66.32	265.28	749.00	483.72	35.4
501-5511-164 LIFE INSURANCE	24.00	96.00	285.00	189.00	33.7
501-5511-165 LONG-TERM DISABILITY	80.75	323.00	981.00	658.00	32.9
501-5511-281 ELECTRONIC TECHNOLOGY	.00	1,657.67	1,496.00	( 161.67)	110.8
501-5511-282 POSTAGE	97.05	97.05	300.00	202.95	32.4
501-5511-283 PRINTING	.00	92.20	1,000.00	907.80	9.2
501-5511-284 SUPPLIES	1,232.07	309.68	5,000.00	4,690.32	6.2
501-5511-285 ANNUAL AUDIT	.00	.00	800.00	800.00	.0
501-5511-286 DIGITAL COLLECTIONS	1,264.96	7,872.41	12,252.00	4,379.59	64.3
501-5511-287 ADVERTISING	.00	10.00	1,000.00	990.00	1.0
501-5511-289 WORKMENS COMPENSATION	.00	.00	500.00	500.00	.0
501-5511-290 AUDIO VISUAL	191.91	1,538.09	8,000.00	6,461.91	19.2
501-5511-291 TELEPHONE	107.31	339.81	1,350.00	1,010.19	25.2
501-5511-292 BOOKS	6,132.35	19,317.86	40,000.00	20,682.14	48.3
501-5511-293 EQUIPMENT MAINTENANCE	.00	26,749.00	32,677.00	5,928.00	81.9
501-5511-294 NEWSPAPERS	41.00	121.00	520.00	399.00	23.3
501-5511-295 PERIODICALS	.00	.00	1,600.00	1,600.00	.0
501-5511-296 PROGRAMS	.00	4,231.86	5,000.00	768.14	84.6
501-5511-297 TRAINING	.00	.00	1,800.00	1,800.00	.0
501-5511-298 COPIER	665.25	1,425.04	4,400.00	2,974.96	32.4
TOTAL JOINT PUBLIC LIBRARY	40,096.68	184,871.83	536,138.00	351,266.17	34.5
TOTAL FUND EXPENDITURES	40,096.68	184,871.83	536,138.00	351,266.17	34.5
NET REVENUE OVER EXPENDITURES	( 39,700.66)	( 182,916.81)	2.00	182,918.81	(91458

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
701-41-4132	PILOT-US VENTURE	.00	.00	37,000.00	37,000.00	.0
	TOTAL TAXES	.00	.00	37,000.00	37,000.00	.0
	<u>INTERGOVERNMENTAL REVENUES</u>					
701-43-4356	STATE AID - COMPUTERS	.00	.00	41,258.62	41,258.62	.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	41,258.62	41,258.62	.0
	<u>SOURCE 44</u>					
701-44-4431	TIF#5 BUILDING PERMITS	.00	.00	500.00	500.00	.0
701-44-4436	TIF #5 CONSTRUCTION PERMITS	.00	.00	100.00	100.00	.0
701-44-4439	TIF 5 EROSION CONTROL PERMIT	.00	.00	1,000.00	1,000.00	.0
	TOTAL SOURCE 44	.00	.00	1,600.00	1,600.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
701-48-4811	INTEREST-TIF #5	189.99	626.44	1,000.00	373.56	62.6
	TOTAL MISCELLANEOUS REVENUE	189.99	626.44	1,000.00	373.56	62.6
	TOTAL FUND REVENUE	189.99	626.44	80,858.62	80,232.18	.8

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LOCAL ROADS</u>					
701-5341-200	ENGINEERING FEES	.00	6,195.35	.00	( 6,195.35)	.0
	TOTAL LOCAL ROADS	.00	6,195.35	.00	( 6,195.35)	.0
	<u>DEPARTMENT 00</u>					
701-5700-925	TIF #5 EXPENDITURES	.00	.00	24,190.00	24,190.00	.0
701-5700-932	STREET CONSTRUCTION	.00	32,559.87	426,400.00	393,840.13	7.6
	TOTAL DEPARTMENT 00	.00	32,559.87	450,590.00	418,030.13	7.2
	TOTAL FUND EXPENDITURES	.00	38,755.22	450,590.00	411,834.78	8.6
	NET REVENUE OVER EXPENDITURES	189.99	( 38,128.78)	( 369,731.38)	( 331,602.60)	( 10.3)

VILLAGE OF KIMBERLY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TIF #6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
702-41-4112	TIF #4 DONOR TAX INCREMENT	.00	.00	194,799.00	194,799.00	.0
	TOTAL TAXES	.00	.00	194,799.00	194,799.00	.0
	<u>LICENSES AND PERMITS</u>					
702-44-4431	BUILDING PERMITS	335.00	1,300.00	7,000.00	5,700.00	18.6
702-44-4433	ELECTRICAL PERMITS	.00	185.00	3,000.00	2,815.00	6.2
702-44-4434	PLUMBING PERMITS	910.00	945.00	5,000.00	4,055.00	18.9
702-44-4435	HVAC-HEATING & AIR CONDITIO	.00	.00	1,000.00	1,000.00	.0
702-44-4438	IMPACT FEES	500.00	500.00	29,000.00	28,500.00	1.7
	TOTAL LICENSES AND PERMITS	1,745.00	2,930.00	45,000.00	42,070.00	6.5
	<u>MISCELLANEOUS REVENUE</u>					
702-48-4811	INTEREST-TIF #6	5,151.05	16,984.43	3,000.00	( 13,984.43)	566.2
702-48-4821	WE ENERGIES ELECTRIC REBATES	.00	7,170.00	.00	( 7,170.00)	.0
702-48-4860	GRANTS	.00	.00	10,000.00	10,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	5,151.05	24,154.43	13,000.00	( 11,154.43)	185.8
	TOTAL FUND REVENUE	6,896.05	27,084.43	252,799.00	225,714.57	10.7

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TIF #6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEGAL FEES</u>					
702-5130-200	LEGAL FEES	.00	.00	3,500.00	3,500.00	.0
	TOTAL LEGAL FEES	.00	.00	3,500.00	3,500.00	.0
	<u>ADMINISTRATIVE</u>					
702-5141-100	WAGES/SALARIES	2,040.00	9,608.70	32,301.00	22,692.30	29.8
702-5141-160	SOCIAL SECURITY	168.06	788.78	2,471.00	1,682.22	31.9
702-5141-161	RETIREMENT	138.72	554.90	2,196.00	1,641.10	25.3
702-5141-162	HEALTH INSURANCE	156.50	626.00	2,253.60	1,627.60	27.8
702-5141-163	DENTAL INSURANCE	.00	.00	84.24	84.24	.0
702-5141-164	LIFE INSURANCE	.50	2.04	21.00	18.96	9.7
702-5141-165	LONG-TERM DISABILITY	11.02	44.58	165.00	120.42	27.0
702-5141-200	ADMINISTRATIVE EXPENSES	.00	75.00	500.00	425.00	15.0
	TOTAL ADMINISTRATIVE	2,514.80	11,700.00	39,991.84	28,291.84	29.3
	<u>CENTRAL OFFICE</u>					
702-5143-100	WAGES/SALARIES	3,090.80	14,619.04	52,968.00	38,348.96	27.6
702-5143-103	PART-TIME WAGES	510.02	1,736.82	5,988.00	4,251.18	29.0
702-5143-160	SOCIAL SECURITY	267.52	1,232.82	4,510.00	3,277.18	27.3
702-5143-161	RETIREMENT	244.89	1,112.33	4,009.00	2,896.67	27.8
702-5143-162	HEALTH INSURANCE	976.58	4,564.57	18,492.00	13,927.43	24.7
702-5143-163	DENTAL INSURANCE	14.59	65.55	205.00	139.45	32.0
702-5143-164	LIFE INSURANCE	8.46	35.22	104.00	68.78	33.9
702-5143-165	LONG-TERM DISABILITY	17.04	82.46	267.00	184.54	30.9
702-5143-200	CENTRAL OFFICE EXPENSE	.00	14.36	18,079.00	18,064.64	.1
	TOTAL CENTRAL OFFICE	5,129.90	23,463.17	104,622.00	81,158.83	22.4
	<u>UTILITIES</u>					
702-5160-234	UTILITIES EXPENSE	116.76	522.90	20,000.00	19,477.10	2.6
	TOTAL UTILITIES	116.76	522.90	20,000.00	19,477.10	2.6

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TIF #6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET DEPARTMENT EQUIPMENT</u>						
702-5331-100	WAGES/SALARIES	.00	5,134.29	40,519.00	35,384.71	12.7
702-5331-160	SOCIAL SECURITY	.00	381.59	3,100.00	2,718.41	12.3
702-5331-161	RETIREMENT	.00	324.05	2,755.00	2,430.95	11.8
702-5331-162	HEALTH INSURANCE	.00	1,036.20	7,704.00	6,667.80	13.5
702-5331-163	DENTAL INSURANCE	.00	12.20	117.00	104.80	10.4
702-5331-164	LIFE INSURANCE	.00	20.28	81.00	60.72	25.0
702-5331-165	LONG-TERM DISABILITY	.00	31.62	207.00	175.38	15.3
702-5331-200	STREETS EXPENSES	.00	.00	10,000.00	10,000.00	.0
	TOTAL STREET DEPARTMENT EQUIPMENT	.00	6,940.23	64,483.00	57,542.77	10.8
<u>LOCAL ROADS</u>						
702-5341-200	ENGINEERING FEES	18,848.70	53,401.81	50,000.00	( 3,401.81)	106.8
	TOTAL LOCAL ROADS	18,848.70	53,401.81	50,000.00	( 3,401.81)	106.8
<u>SANITARY SEWERS</u>						
702-5360-299	SANITARY SEWERS	133,750.98	425,548.70	420,406.00	( 5,142.70)	101.2
	TOTAL SANITARY SEWERS	133,750.98	425,548.70	420,406.00	( 5,142.70)	101.2
<u>STORM WATER</u>						
702-5370-200	STORM SEWERS	162,862.77	162,862.77	983,188.00	820,325.23	16.6
702-5370-293	CEDARS EAST POND	82.82	82.82	1,375,000.00	1,374,917.18	.0
702-5370-295	MEMORIAL POND	.00	.00	500.00	500.00	.0
702-5370-297	TREATY POND	11,905.50	16,315.50	2,000.00	( 14,315.50)	815.8
702-5370-299	CEDARS WEST POND	.00	.00	5,000.00	5,000.00	.0
	TOTAL STORM WATER	174,851.09	179,261.09	2,365,688.00	2,186,426.91	7.6
<u>PARK EQUIPMENT</u>						
702-5520-100	WAGES/SALARIES	853.68	3,414.73	11,237.00	7,822.27	30.4
702-5520-103	TIF PARKS PART-TIME WAGES	.00	.00	10,000.00	10,000.00	.0
702-5520-160	SOCIAL SECURITY	74.24	296.96	1,627.00	1,330.04	18.3
702-5520-161	RETIREMENT	58.04	232.16	764.00	531.84	30.4
702-5520-162	HEALTH INSURANCE	93.90	375.60	1,126.80	751.20	33.3
702-5520-163	DENTAL INSURANCE	3.52	14.08	42.12	28.04	33.4
702-5520-164	LIFE INSURANCE	.42	1.68	5.15	3.47	32.6
702-5520-165	LONG-TERM DISABILITY	4.72	18.88	57.00	38.12	33.1
702-5520-200	PARKS EXPENSES	22.50	90.00	.00	( 90.00)	.0
	TOTAL PARK EQUIPMENT	1,111.02	4,444.09	24,859.07	20,414.98	17.9



VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

TIF #6

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>					
702-5700-902 INCENTIVES	.00	.00	475,472.00	475,472.00	.0
702-5700-908 SIDEWALKS	.00	.00	26.00	26.00	.0
702-5700-910 DEMO/FILL/GRADE	.00	.00	638,625.00	638,625.00	.0
702-5700-911 STRUCTURAL ANALYSIS	82.82	82.82	.00	( 82.82)	.0
702-5700-913 OVERLOOK-CENTRAL	.00	18,100.83	680,000.00	661,899.17	2.7
702-5700-925 TIF #6 EXPENDITURES	.00	2,162.00	15,000.00	12,838.00	14.4
702-5700-930 ENVIROMENTAL	.00	.00	15,000.00	15,000.00	.0
702-5700-932 STREET CONSTRUCTION	2,868.00	2,078.54	1,245,300.00	1,243,221.46	.2
702-5700-950 WATERMAINS	196,564.50	196,564.50	613,750.00	417,185.50	32.0
702-5700-955 SERVICES	.00	.00	165,625.00	165,625.00	.0
702-5700-971 TRAIL	82.82	82.82	.00	( 82.82)	.0
TOTAL CAPITAL EXPENDITURES	199,598.14	219,071.51	3,848,798.00	3,629,726.49	5.7
TOTAL FUND EXPENDITURES	535,921.39	924,353.50	6,942,347.91	6,017,994.41	13.3
NET REVENUE OVER EXPENDITURES	( 529,025.34)	( 897,269.07)	( 6,689,548.91)	( 5,792,279.84)	( 13.4)

VILLAGE OF KIMBERLY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2023

COMMUNITY DEVELOPMT AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
703-5810-705	BOND PRINCIPAL	.00	.00	115,000.00	115,000.00	.0
	TOTAL DEPARTMENT 10	.00	.00	115,000.00	115,000.00	.0
	<u>INTEREST ON DEBT</u>					
703-5820-705	BOND INTEREST	.00	.00	165,661.00	165,661.00	.0
	TOTAL INTEREST ON DEBT	.00	.00	165,661.00	165,661.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	280,661.00	280,661.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	( 280,661.00)	( 280,661.00)	.0

## SUMMARY OF ACCOUNTS 2023 (2nd QTR)

### General Fund Checking Account xxxxxxxx 9241 (0.200%)

Beginning Balance	\$2,972,852.46
Deposits	\$768,846.70
Withdrawals	\$1,550,578.89
Interest	\$590.68
Ending Balance	\$2,191,710.95
	April

### General Fund Money Market Account xxxxxxxx0273 (0.85%)

Beginning Balance	\$4,851,525.15
Deposits	\$0.00
Withdrawals	\$127,000.00
Interest	\$8,677.70
Ending Balance	\$4,733,202.85
	April

### Property Tax Savings Account xxxxxxxx 9000 (.05%)

Beginning Balance	\$2,266,804.36
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$186.31
Ending Balance	\$2,266,990.67
	April

### Water Department Business Money Market Account xxxxxxxx 9274 (.55%)

Beginning Balance	\$937,779.32
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$1,680.30
Ending Balance	\$939,459.62
	April

### Trust Accounts Business Money Market Account xxxxxxxx 5275 (.65%)

Beginning Balance	\$4,715,553.95
Deposits	\$127,000.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$9,590.41
Ending Balance	\$4,852,144.36
	April

### TIF Money Market Account xxxxxxxx 1278 (.65%)

Beginning Balance	\$13,080,546.15
Deposits	\$0.00
Withdrawals	\$0.00
Fee	\$0.00
Interest	\$26,555.30
Ending Balance	\$13,107,101.45
	April

# TIF Financial Statements for April 2023

## Capital Credit Union

FUND	BALANCE as of 03/31/2023			PLUS DEPOSITS Deposits			LESS DISBURSEMENTS Withdrawals			BALANCE as of 04/30/2023			DEPOSIT & DISBURSEMENT DESCRIPTIONS
	PMA INV	CCU MM		PMA INV	CCU MM		PMA INV	CCU MM		PMA INV	CCU MM		
310.1111													
TIF #4 Sinking	N/A	\$20,717.74		N/A	\$42.05		N/A	\$0.00		N/A	\$20,759.79		
\$20,759.79													
310.1185													
TIF #5 Sinking	N/A	\$568,515.28		N/A	\$1,154.16		N/A	\$0.00		N/A	\$569,669.44		
\$569,669.44													
701.1395													
TIF #5 Project	N/A	\$93,582.47		N/A	\$189.99		N/A	\$0.00		N/A	\$93,772.46		
\$93,772.46													
310.1197													
TIF #6 Sinking	-	\$9,860,436.99		\$0.00	\$20,018.05		\$0.00	\$0.00		\$0.00	\$9,880,455.04		
\$9,880,455.04													
702.1116													
TIF #6 Project	0.00	\$2,537,288.67		\$0.00	\$5,151.05		\$0.00	\$0.00		\$0.00	\$2,542,439.72		
\$2,542,439.72													
CCU Interest	\$0.00	\$13,080,541.15			\$26,555.30					\$0.00	\$13,107,096.45		\$13,107,096.45
	2.470%	\$ 26,555.30									\$13,107,101.45		