

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
February 20, 2023**

The meeting was called to order at 5:02pm by Library Board President Corinne Herro. The meeting was held in Meeting Room 1 in the Kimberly Public Library with an option to attend via Zoom.

Members present in Person: Corinne Herro, Rose Vander Velden, Barbara Wentzel, and Dave Hietpas

Members Present via Zoom: Phil Yunk

Others present in Person: Holly Selwitschka

Motion by Vander Velden, seconded by Hietpas to approve the minutes of the January 16, 2023 meeting. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Vander Velden to approve the current bills and financial reports as written. Motion carried by unanimous vote.

Director Report: Holly briefly reviewed items from her director's report.

- Holly presented 2022 year-end budget totals. As this is the final year of transition from the joint library, the library board asked Holly to find ways to fine-tune the budget in 2023 to be on track at the end of this third and final transition year and look for opportunities to replenish the library's trust fund.
- FOKL Annual Meeting will be held March 14 at 1:30.
- Holly shared an executive order from Governor Evers regarding the use of Tik Tok on government-owned devices and recommended the best course of action would be to take a break from using Tik Tok for library promotions. The app is not currently installed on any library-owned devices. The board consented.

Motion by Vander Velden, seconded by Wentzel to approve the 2022 Annual Report to DPI. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Wentzel, to approve the changes to Library Assistant I and II job descriptions. Motion carried by unanimous vote.

Items for the Next Meeting: New policies to consider: Weather-related closings, Service Animals, and Home-bound Delivery.

Motion by Vander Velden, seconded by Yunk to adjourn. Meeting was adjourned at 5:48pm.

Submitted by: Holly Selwitschka, Library Director