

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
MARCH 14, 2023

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Steinen and Hanson appeared in person. Commission Hietpas appeared remotely. Also attending the meeting were Administrator Mahoney, Water Superintendent Verstegen, and Utility Billing Clerk Firchow.

Commissioner Steinen requested an amendment to the February 14, 2023, minutes. Correction to be made in paragraph 5 to include that the motion was carried by unanimous vote. Commissioner Hanson moved, Steinen seconded the motion to approve the amended minutes of the February 14, 2023, meeting. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the bills and claims for January 2023. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the financial statements for January 2023. The motion carried by unanimous vote of the Commission.

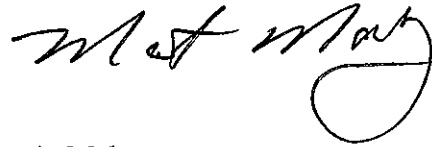
Changes to the Low Income Household Water Assistance Program (LIHWAP) were discussed. Utility Billing Clerk Firchow reported a temporary hold was placed on the account to allow time to review how billing software would handle large overpayments for a portion of a bill. Also noted was that the issue has been resolved as the state will now allow payments to be applied to all services billed.

Superintendent Verstegen reported that work has started on semiannual oil changes, there was a main break at Edward and Maes, and staff has started conducting commercial cross connection inspections. He will be meeting with a representative from Verizon regarding antenna removal and the location of a temporary tower in preparation of the tower painting project. Repairs on Well #1 continue, a bridge obstruction was found and work is currently underway to clear the obstruction and reach the original depth. Pumping is down after a large leak behind Shopko was repaired. Commissioner Hanson inquired about a possible need for a new well in the future. Discussion followed on location, water quality, well permits, rough costs, well capacity, and the possibility of future rehabilitation of the existing well. Superintendent Verstegen noted that once the repairs were completed a camera inspection would provide additional information.

Under Unfinished Business, Commissioner Steinen inquired if there was an update on the possibility of a simplified rate increase. Administrator Mahoney reported that the audit is in process and would know more once it is completed. It is anticipated we would not qualify for a simplified rate increase this year and that there may be capacity to qualify for the simplified rate increase next year.

There was no new business.

Commissioner Steinen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:20 am.

A handwritten signature in cursive script, appearing to read "Maggie Mahoney".

Maggie Mahoney
Secretary

Michelle Firchow

Drafted March 17, 2023

Approved by Water Commission on April 11, 2023