

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
NOVEMBER 1, 2022

Chairman Johnson called the meeting to order at 11:00 am. Commissioner Steinen, Hanson, and Hietpas appeared in person. Also attending the meeting were Water Superintendent Verstegen, Administrator Mahoney, and Utility Billing Clerk Firchow.

Commissioner Steinen moved, Hanson seconded the motion to approve the minutes of the October 4, 2022, meeting. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hietpas seconded the motion to approve the bills and claims for September 2022. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the financial statements for September 2022. The motion carried by unanimous vote of the Commission.

Administrator Mahoney reviewed changes made during the administrator's budget proposal recommended stage. The biggest change was made to the PILOT expense based on the calculation of tax rates and will be revised further. Long term debt will be paid off in 2022. Cost share with insurance was increased due to calculation of actual numbers. Office supplies and expenses were decreased and are anticipated to go up with further review. A capital project for Sunset Drive was added. Revenue was corrected due to a data entry error. Superintendent Verstegen advised that a simplified rate would be applied for in 2023. Administrator Mahoney anticipates use of the fund balance to offset the revenue versus expenditure shortfall. Commissioner Steinen moved, Hietpas seconded the motion to approve the Revised 2023 Kimberly Water Utility Budget Proposal contingent on minor changes.

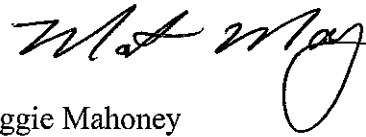
Commissioner Steinen moved, Hanson seconded the motion to approve the 2023 Regular Meeting Schedule for the Kimberly Water Commission.

Superintendent Verstegen reported Well 3 had a Variable Frequency Drive go down in September and Well 1 went down in late October. A new Variable Frequency Drive was installed at Well 3 and is now up and running. Well 1 has a broken cufflink 400 feet down so the well will be pulled and inspected. He anticipates receiving the inspection recommendations in the next two weeks. Darboy wholesale meter has been replaced. Breaks on Darboy and Kimberly Avenue. Valves were cut in on Willow Street and Third Street. Van Rite will be in to clean up some areas on the lead replacement project and expects this project to be finalized shortly.

There was no unfinished business.

There was no new business.

Commissioner Steinen moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:50 am.



Maggie Mahoney
Secretary

Michelle Firchow

Drafted November 9, 2022

Approved by Water Commission on 12-6-2022