

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
June 20, 2022**

The meeting was called to order at 5:04pm by Library Board President Corinne Herro.

The meeting was held in Meeting Room #1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Dave Hietpas, and Barbara Wentzel in person. Rose Vander Velden attended via Zoom

Members Absent: Phil Yunk (excused)

Others present: Holly Selwitschka

Motion by Vander Velden, seconded by Wentzel to approve the minutes of the May 16, 2022 meeting. Motion carried by unanimous vote.

Motion by Hietpas, seconded by Herro to approve the current bills and financial report as written. Motion carried by unanimous vote.

Motion by Hietpas to Enter Closed Session per WI State Statute s.19.85(1)(c) to conduct a mid-year performance evaluation of the Library Director. Seconded by Vander Velden. Carried by unanimous vote.

Library Board entered closed session at 5:20pm

Motion by Wentzel to Leave Closed Session and re-enter Open session per WI State Statute s.19.85(1)(c) to conduct a mid-year performance evaluation of the Library Director. Seconded by Vander Velden. Carried by unanimous vote.

Library Board re-entered open session at 5:40pm

Motion by Hietpas to approve Step and Wage increase effective with the first full pay period of July as presented to Library Director Holly Selwitschka. Seconded by Wentzel. Carried by unanimous vote.

The board shared a brief review of Holly's performance and expectations for the next year.

Motion by Wentzel to approve step and wage increases for all library personnel effective with the first full pay period of July as presented. Seconded by Vander Velden. Carried by unanimous vote.

Holly reviewed her director's report.

Motion by Hietpas, seconded by Wentzel to approve the recommendation by OWLS library system for changes to circulation policies to include: increased hold limit to 50, increased checkout limit to 150, and increase loan period for dvds to 14 days with an option for short loan items to circulate for 7 days. Motion carried by unanimous vote.

Hietpas left the meeting at 5:55.

Holly updated the library board on the shared strategic planning process with the Village. Holly conducted a community engagement exercise at the library with 9 people in attendance. Currently, there is a library and

village survey being actively distributed. A summary of the survey results will be given by the consultant in July.

The next meeting will be Monday, July 18 at 5:00pm in the James J. Siebers Memorial Library Meeting Room

Motion by Vander Velden, seconded by Wentzel to adjourn. Meeting was adjourned at 6:07pm.

Submitted by:

Holly Selwitschka, Library Director