

Paying Your Fine

Once the Judge has ordered you to pay a fine, you may pay it in full in the village hall office at the time your case is heard, or you may make payment in full within 30 days or request the Judge to grant you a payment plan. In some cases, the Judge may offer community service in lieu of forfeitures. If community service is offered, the defendant may, at any time before the due date, opt to pay the fine instead.

There are several ways to make payment:

- **In Person:** Office hours are Monday thru Thursday from 8:00 am to 4:00 pm and Friday from 8:00 am to 3:00 pm. After hours, there is a payment depository box next to the book drop near the library entrance. Please include "Court" on the outside of your envelope along with your name, citation number and phone number.
- **By Mail:** Send your personal check or money order payable to Kimberly Municipal Court., 515 W Kimberly Ave, Kimberly WI. Please include the citation number and your phone number.
- **By Credit or Debit card:** log onto www.PaymentServiceNetwork.com and enter account number RT23410. Or if you have a smartphone, you can open the service by scanning this QR code. Please include the citation number you are making payment for. An additional fee of 3% (+ 50¢ if under \$100) is added to all credit and debit card payments.



Failing to Pay Your Fine

Failure to pay by the due date will result in one or more of the following:

1. Suspension of your driving privileges for 1 year or until the fine is paid in full.
2. Interception of future Wisconsin Tax Returns.
3. Referral of debt to the State Debt Collection Program.
4. Issue a Warrant to have you arrested and brought before the judge.
5. Issue a Writ of Commitment ordering your arrest and commitment to jail.

If you feel you are indigent or financially unable to pay your fines, you are entitled to an Indigence Hearing. It is your responsibility to request an Indigence Hearing in writing within 30 days of the payment due date. At the hearing, you will be required to provide documentation to show the court your financial status, as well as tax returns from the last 2 years. If unable to pay due to poverty, you may request an installment payment plan, community service, or a stay of the judgment. Wisconsin Statutes §800.09(1g) and §800.09(1j).