

**MINUTES OF THE MEETING OF THE
KIMBERLY PUBLIC LIBRARY BOARD
February 21, 2022**

The meeting was called to order at 4:58pm by Library Board President Corinne Herro.

The meeting was held in Meeting Room 1 of the James J. Siebers Memorial Library with an option to attend via Zoom.

Members present: Corinne Herro, Dave Hietpas, Rose Vander Velden, Phil Yunk, and Barb Wentzel

Others present: Holly Selwitschka

Motion by Vander Velden, seconded by Herro to approve the minutes of the January 17, 2022 meeting. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Hietpas to approve the January bills and financial report as written. Motion carried by unanimous vote.

Holly reviewed her director's report. Some items to note: Strategic Planning process with the Village has begun with an RFP for consultant to guide the effort; the library will close on Friday, April 22 for staff development to give staff the opportunity to attend Hoot Con, the library will also be closed Friday May 20 for Village staff development and Friday, April 15 for Good Friday spring break; Fox Cities Reads announcement happens Tuesday February 22; Holly reviewed mid-year progress of annual goals with each staff member and summarized her progress for the board on a document that she shared; some spring programs were mentioned.

Holly showed a brief presentation to summarize statistics from the annual report.

Motion by Hietpas, seconded by Vander Velden, to approve the Kimberly Public Library 2021 Annual Report. Motion carried by unanimous vote.

Motion by Wentzel, seconded by Yunk, to adopt the WI DPI Retention Schedule for Public Libraries. Motion carried by unanimous vote.

The next meeting will be Monday, March 21 at 5:00pm in the James J. Siebers Memorial Library Meeting Room 1. Topics for discussion should include a strategic planning exercise and discussion of library hours.

Motion by VanderVelden, seconded by Wentzel to adjourn. Meeting was adjourned at 5:30pm.

Submitted by:
Holly Selwitschka, Library Director