

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD**  
**MINUTES**  
**FEBRUARY 21, 2022**

President Kuen called the meeting to order at 6:00 pm. Appearing in person were President Kuen and Trustees Gaffney, Hammen, Hietpas, Hruzek, and Trentlage. Trustee Weber was absent and excused. Also present were Administrator Block, Clerk-Treasurer Weyenberg, Operations Director Dannhoff, McMahon Engineer Werner, Ms. Hansen from For the Love of Baking, and a member of the media.

The Board discussed and approved the design elements for the 2022 Van Roy Road street construction, including a request by Sanderfoot Masonry for a 120-foot-wide driveway. The standard 60-foot driveway will not provide enough room for trailer trucks to enter the Sanderfoot property. Since the driveway is located partially on a curve, the Board recommends that if the property is sold a proviso should be included in the deed indicating that the Village may require the driveway size to be reduced. Other features of the redesign of the road include a 37-foot-wide roadway and sidewalks on the south side. This will be a new concrete road for commercial properties and business property owners will be assessed for their portion of the reconstruction. In the future when sidewalks are installed on the north side, the north-side property owners will be assessed for the sidewalks.

Trustee Trentlage moved, Hammen seconded the motion to approve the Conditional Use Permit as recommended by the Plan Commission for a Home Bakery at 427 Albert Way. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the Certified Survey Map for the corner of Matthew & Kuborn, parcel nos. 250-1128-00 and 250-1127-00, as recommended by the Plan Commission to relocate the common property line so that the dwelling at 221 Matthew Street lies within a single parcel and the second parcel may be suitable for a future single-family dwelling. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Ordinance No. 3, Series of 2022, an ordinance adding subsection A(1) to Section 514-12, Minor Land Division, Chapter 514, Subdivision of Land to the Village of Kimberly Municipal Code. This amendment creates an administrative review process to streamline the Certified Survey Map approval process for duplex lots that are also designed to meet zero-lot-line duplex requirements by eliminating the need for Plan Commission and Village Board review. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Ordinance No. 4, Series of 2022, an Ordinance Amending Sections 525-11 and 525-64, Chapter 525, Zoning of the Village of Kimberly Municipal Code. These amendments reduce the setbacks for decks and patios in smaller lot sizes and codifies an exemption for businesses located on Kimberly Avenue between Railroad Street and Wilson Street, and on Main Street north of Kimberly Avenue, from providing on-site parking as the parcels are not large enough to provide parking. The motion carried by unanimous vote of the Board.

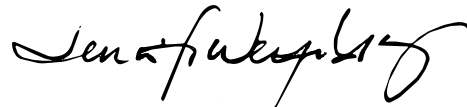
Administrator Block presented the 2021 Member Service and Engagement Summary Report from the Village's insurance company Cities and Villages Mutual Insurance Company.  
There was no unfinished business.

There was no new business.

Trustee Hammen moved, Gaffney seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee and (e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, namely to discuss personnel matters and TID 6 Developer Agreement negotiations. The motion carried by a unanimous vote and the Board adjourned at 6:15 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 6:32 pm.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:32 pm.



Jennifer Weyenberg  
Clerk-Treasurer