

**SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
OCTOBER 11, 2021**

President Kuen called the meeting to order at 6:00 pm. Appearing in person were President Kuen, Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Clerk-Treasurer Weyenberg, and Operations Director Dannhoff.

Trustee Hammen moved, Weber seconded the motion to approve the bills and claims for September 2021. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the financial statements for the month of September 2021. The motion carried by unanimous vote of the Board.

Discussion was held on Administrator Block's recommendations to the draft 2022 Budget. President Kuen observed on the tax summary page that the net effect of the Village-wide property reassessment on the average property owner's tax assessment was a slight decrease. Administrator Block stated that according to the Village Assessor, Bowmar Appraisals, the overall value of Kimberly property went up 30%. President Kuen noted a drop in Intergovernmental Fees for the Municipal Court. Administrator Block explained this is the fee we pay to the County or State when we collect fines for citations. Less citations are being written so less revenue is being brought in and older debt collection matters have leveled off.

President Kuen noticed that training costs have been reduced for next year. Administrator Block explained that more money had been budgeted for this year so that the new Clerk-Treasurer and other positions could have one-on-one training with the software programs the Village utilizes. President Kuen asked if the increase in postage for Elections was because of increased use of absentee ballots. Administrator Block confirmed that was the reason, as the use of absentee ballots continues to trend upward. President Kuen noted the increase in IT expenses. Administrator Block explained this was to tighten security and to acquire a back-up system for emails.

President Kuen pointed out the 37% increase in the Emergency Medical Response budget and indicated this is understandable in a first-year start-up, but continued increases will warrant more managed oversight. President Kuen requested a clarification on the jump in professional services from \$5,000 to \$150,000. Administrator Block explained this is for the design costs of the Van Roy project next year. The design costs for the Creekview project this year was budgeted to the TID.

President Kuen and Administrator Block announced that the budget summary would be published next week. The Board will have one more opportunity to work on the budget prior to the Public Hearing on November 8, 2021.

There was no unfinished business.

Under new business, Administrator Block announced that the next Board meeting will be the Joint Village Board meeting with Little Chute on October 18, 2021 and will be held in Kimberly's Council Chambers. The only item on the agenda will be the police department's budget. The next

meeting after that will be on November 1, 2021. President Kuen also announced that on October 14, 2021 at 4:30 pm, the Public Information Meeting on the proposed R-Cut for Railroad Street and CE will be held.

Trustee Hammen moved, Gaffney seconded the motion to move into Closed Session pursuant to Wis. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee and (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, namely, to discuss personnel and legal matters. The motion carried by unanimous vote and the Board went into Closed Session at 6:17 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 6:28 pm. No action was taken.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 6:28 pm.



Jennifer Weyenberg  
Clerk-Treasurer