

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION**  
**MINUTES**  
**JUNE 1, 2021**

Acting Chair Johnson called the meeting to order at 11:00 am. Commissioners Hanson, Johnson and Stienen were present. Commissioner Price was absent and excused. Also attending the meeting were Water Superintendent Verstegen, Administrator Block, Operations Director Dannhoff, and Water Utility Billing Clerk Micke.

Commissioner Hanson moved, Stienen seconded the motion to approve the minutes of the May 4, 2021, meeting as presented. The motion carried by unanimous vote of the Commission.

Commissioner Stienen moved, Hanson seconded the motion to approve the bills and claims for the month of May. The motion carried by unanimous vote of the Commission.


Commissioner Stienen moved, Hanson seconded the motion to approve the financial statements for the month of May as presented. The motion carried by unanimous vote of the Commission.

Superintendent Verstegen reported that next month he will receive price quotes on the cost of switching from gas chlorine to liquid or bleach for the John Street and Fulcer Street plants. The maintenance work on Eisenhower Drive has been completed. Water operators did find some rotting bolts in the valves. Going forward, the utility will budget for these type of spot repairs. The utility is revamping and updating its meter management program and conducting an audit of all its meters. It was discovered that the bypass for Quality Inn Hotel has been cut open and has been open for a considerable amount of time. A determination will be made in July on how much to back bill Quality Inn for the water.

There was no Unfinished Business.

Under New Business, Billing Clerk Micke informed the Commission that there are still issues with paperless billing and it probably will not be available until August. Administrator Block indicated that the Capital Improvement Project (CIP) budget will be presented at the July meeting.

Commissioner Johnson moved, Stienen seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:16 am.

  
Danielle L. Block  
Secretary