

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
APRIL 5, 2021**

President Kuen called the meeting to order at 6:00 pm. Appearing in person were Trustees Gaffney, Hammen, Hruzek, Trentlage and Weber. Trustee Hietpas was absent and excused. Also present were Administrator Block, Community Enrichment Director Femal, Library Director Selwitschka, Fox Valley Metro Police Chief Meister, Operations Director Dannhoff, McMahan Engineer Werner, one resident and a member of the media.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the March 1, 8, 15, and 22, 2021 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the bills and claims for the month of March 2021. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the financial statements for the month of March 2021. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Joint CDA and KEDO – March 17, 2021

Library Board – March 15, 2021

Plan Commission – March 16, 2021

Water Commission – March 2, 2021

Police Commission – November 10, 2020 and December 15, 2020

Trustee Hammen moved, Trentlage seconded the motion to approve the Proclamation declaring April 23, 2021 Arbor Day in the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve President Kuen's Board and Commission appointments as presented. The motion carried by unanimous vote of the Board.

- Joint Police Commission – One (1) three-year term to expire in May 2024 – Jason Nate
- Plan Commission – One (1) three-year term to expire in May 2024 – Jeremy Freund
- Tree Board – One (1) three-year term to expire in May 2024 – Danielle Block
- Board of Appeals – One (1) three-year term to expire in May 2024, Jessica Schneider; One (1) vacancy term to expire in May 2023 – Jeff Gorges; and Two (2) one-year Alternate Member terms to expire in May 2022 – Kell Bales and Peter Berg
- Community Development Authority – One (1) vacancy term to expire in April 2023 – Kelly Davies
- Fire Commission – One (1) five-year term due to expire May 2026 – Jolene Van Thiel
- Sex Offender Residence Board – One (1) five-year term to expire May 2026 – Kraig Hughes
- Fox Cities Hotel Room Tax Commission – Two (2) one-year terms to expire in May 2022 – Danielle Block and Barbara Rein

Trustee Hammen moved, Weber seconded the motion to approve Resolution 3, Series of 2021, a Final Special Assessment Resolution authorizing special assessments for installation and construction of 2021 municipal improvements within the Village of Kimberly and providing for the levying of special assessments against property owners. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve awarding the contract for the 2021 Sewer Cleaning & Televising Area 1 project, McM. No. K0001-9-21-00266, to the low bidder Green Bay Pipe & TV, LLC in the amount of \$33,818.42. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve awarding the contract for the 2021 Concrete Street Reconstruction Railroad Street/Creekview Lane (Pinecrest to Van Roy Road), McM. No. K0001-9-20-00313, to the low bidder Triple P. Inc. dba Peters Concrete Co. in the amount of \$1,357,265.30. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve awarding the contract for the 2021 Mini-Storm Sewer Construction Kitty Court, McM. No. K0001-9-21-00198, to the low bidder Scott Lamers Construction in the amount of \$24,210.00. The motion carried by unanimous vote of the Board.

The Board discussed the bid options for the Eisenhower Drive 2021 concrete reconstruction. Current plans envision having a trail on the east side, with no change to the west side of Eisenhower Drive. There will be no sidewalks.

Trustee Hammen moved, Weber seconded the motion to approve as recommended by the Plan Commission, the site plan for a new office building at 707 Cobblestone Lane by Vandenboom-Verstegen Wealth Management. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported that the Department has begun recruiting for new officers after receiving the resignation notice from an officer moving out of state. The Department has received twenty-five applications and fifteen of those will move forward in the assessment process. The annual staff meeting of police department employees will be held on April 7, 2021. Representative Steinke will attend the staff meeting as well.

Director of Operations Dannhoff highlighted that because of the mild winter this past season, the Village is well-stocked in roadway salt for next winter. He is also warned of the increasing number of Ash trees in the community succumbing to the ash borer.

Community Enrichment Director Femal highlighted the efforts of the revitalization of the Heart of the Valley Wellness Partnership Group to partner with existing organizations in the region to benefit the community. She also briefly presented water amenities for the proposed Splash Pad. Trustees commented on the success of the Bunny Hop in Sunset Park with over 600 people participating. The event will return next year.

Library Director Selwitschka reported that the library is open and its new hours are 9:00-6:00 Monday-Friday and 9:00-1:00 on Saturday. As part of Fox Cities Reads, Director Selwitschka will lead a book discussion with children's writer Alex Gino on April 15, 2021 via Zoom, and will discuss the book "George". The library is participating in the Heart of the Valley Poetry Contest on the theme, "Heart of

the Forest.” The library is also participating with Feeding America in distributing food to people in the Kimberly. Reservations for food boxes can be made through the library by calling or emailing the library. Food boxes will be available for pickup on Thursdays between 12:00 and 1:00 pm during the month of April.

Administrator Block reported that the process of analyzing the values of the Tax Incremental Finance Districts has begun. The Joint Review Board will review the reports later this summer and the information will be submitted to the Department of Revenue. Administrator Block announced she will be appearing on WFRV’s Local 5 Spotlight segment on April 8, 2021, to highlight The Cedars development in Kimberly.

Administrator Block reminded everyone that the Spring Election is April 6, 2021. Three trustee positions are on the ballot. The 2021 Village-wide real property reevaluation is underway by the Village’s appraiser, Bowmar Appraisal. Next week staff will be briefed on the new security system installed at the Municipal Complex, including panic alarms.

There was no unfinished business.

There was no new business.

Trustee Weber moved, Hammen seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee and (e) to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; namely to discuss personnel matters, recruitment, and TID 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:27 pm.

Trustee Hammen moved, Trentlage seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 7:26 pm.

Trustee Hammen moved, Trentlage seconded the motion to approve the Village of Kimberly Personnel Policy Manual contingent upon the changes being made as discussed. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 7:27 pm.


Danielle L. Block
Administrator/Clerk