

SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
MARCH 22, 2021

President Kuen called the meeting to order at 6:00 pm. Appearing in person were Trustees Gaffney, Hammen, Hietpas, Trentlage and Trustee Weber. Trustee Hruzek was absent and excused. Also present were Administrator Block, Operations Director Dannhoff, McMahon Engineer Werner, four residents and a member of the media. Also in attendance were two residents by teleconference.

Trustee Weber moved, Hammen seconded the motion to convene into a Public Hearing regarding the Special Assessments for the 2021 Improvement Projects. The motion passed unanimously and the Board convened into a public hearing at 6:01 pm.

Engineer Werner presented the Engineer's Report for the street reconstruction of Creekview Lane and Railroad Street from Pinecrest Blvd. to Van Roy Road. The Village was able to secure additional funding for this project, so it includes a multimodal corridor and parking on one side of the street. However, the assessments will be based on a standard 33-foot street pavement width. The project also includes sidewalks and driveway aprons. The street assessment rate is \$97.17/linear foot, sidewalk assessment is \$4.11/S.F and the driveway apron is \$5.54/S.F. In addition, storm laterals will be installed as many of the properties do not have a storm lateral to collect the discharge from their sump pump. Prior to the start of any road work, the utilities will need to do reconstruction work beginning in April 2021. Darboy Sanitary District will relay their water main and WE Energies will relay their gas line. The road work will begin in June and the entire street reconstruction project should be completed in September 2021.

President Kuen advised residents that the Village will accept payment of the assessments in-full, or with a 5-year or 10-year installment plan through the Village. The interest rate through the Village is 3.625%. President Kuen also informed residents that the Village Street Department will communicate with them on where to place garbage and recycling carts and when they will not have access to their driveway.

Engineer Werner presented the Engineer's Report for the mini-storm construction project for Kitty Court. The project should take approximately 1 ½ weeks to complete. If the homeowner chooses, the contractor will install the residential storm lateral. The assessment rate is \$52.99/L.F.

Questions and comments were received from the public regarding parking, the location of the parking lane and the size of driveway aprons.

Trustee Hammen moved, Trentlage seconded the motion to reconvene into the Special Meeting. The motion passed unanimously and the Board reconvened at 6:18 pm.

Trustee Hammen moved, Weber seconded the motion to approve the purchase of refuse and recycling carts in the amount of \$6,450.00, funded by the Street Equipment Trust Fund. A Roll Call vote was taken with 6 ayes, 0 nays and the motion passed.

Trustee Hammen move, Gaffney seconded the motion to approve an Ingress/Egress and Utility Easement on Lot 6, CSM 7959 for Kaukauna Utilities. The motion carried unanimously.

Trustee Hammen move, Gaffney seconded the motion to approve a 35-foot wide Electric Utility Easement on Lot 17, CSM 8020 for Kaukauna Utilities. The motion carried unanimously.

Administrator Block announced the next Board meeting would be on April 5, 2021.

There was no unfinished business.

There was no new business.

Trustee Hammen moved, Trentlage seconded the motion to adjourn and the Board adjourned at 6:20 pm.

A handwritten signature in black ink, appearing to read "Danielle L. Block". The signature is fluid and cursive, with the first name being the most prominent.

Danielle L. Block
Administrator/Clerk