

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
FEBRUARY 1, 2021**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Library Director Selwitschka, Fire Chief Hieptas, fire department personnel, family and friends, McMahon Engineer Werner, K9 Foundation Chair Bales, Mr. Karner, Mr. Klarnner and a member of the media. Fox Valley Metro Police Chief Meister, Director of Operations Dannhoff, Community Enrichment Director Femal and Realtor Lamers appeared by teleconference.

William Kerkhof Jr. was sworn in as Kimberly Emergency Medical Service Chief. President Kuen congratulated him and thanked him for his efforts in creating Kimberly's Emergency Medical Response unit within the Kimberly Fire Department. EMS Chief Kerkhof thanked the Board for their support and noted that since August 1, 2020, the unit has responded to over 300 emergency medical calls.

Trustee Weber moved, Hammen seconded the motion to approve the minutes of the January 4, 11, and 18, 2021 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the bills and claims for the month of January 2021. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve the financial statements for the month of January 2021. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Plan Commission – January 19, 2021

Fire Commission –September 21, 2020, October 19, 2020, October 26, 2020
and December 21, 2020

Kimberly Library Board – January 18, 2021

Water Commission – January 5, 2021

The Board reviewed and discussed a draft of Ordinance Number 2, Series of 2021 an ordinance which would create Chapter 18, "Emergency Management" in the Village of Kimberly Municipal Code. Administrator Block noted the ordinance is required as part of the Village's Emergency Plan with Outagamie County. The County is guiding the Village through the creation of a standardized Emergency Response plan to respond to disasters and emergency events. This will also assist the Village in receiving State and Federal aid in the event of a disaster.

Trustee Hammen moved, Gaffney seconded the motion to approve the Village of Kimberly COVID-19 reopening plan, Phase II. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the Certified Survey Map for the Southeast Corner of Kennedy Avenue and Cobblestone Lane, Parcel No. 250-095902, consistent with the recommendations by the Plan Commission. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department briefed the Board on the participation of Fox Valley Metro police officers in responding to the incident that occurred at the Fox River Mall in Grand Chute. Chief Meister introduced Kell Bales from the K9 foundation who announced that due to the generosity of a donor, the foundation had raised the initial 2021 goal to fund the purchase of a canine for the Fox Valley Metro Police Department.

Director of Operations Dannhoff had nothing further to add to his written report.

Community Enrichment Director Femal announced that the Parks and Rec Department will be receiving a \$100,000 donation from a single donor through the Community Foundation to assist in funding the construction of a trail to complete the connection from The Cedars to the CE trail. As part of the donation, an oasis will be created near the Rivers Edge pond. In addition, the Fox Cities Convention and Visitors Bureau will be providing a \$10,000 grant for the project. In total \$135,000 in grants has been raised for the trail. Director Femal also informed the Board that Parks and Rec with assistance from the Fire Department is trying to create an ice rink in Roosevelt Park.

Library Director Selwitschka informed the Board that she has spent the past month troubleshooting technical problems which have been addressed. The Library is hopeful that it will be able to open its facilities to the public on February 16, 2021.

In addition to the Community Development report, Administrator Block advised the Board that she was interviewed by Insight publications today, in which she highlighted the riverfront redevelopment, the Maes Avenue/Kimberly Avenue corridor development and the Steins development in TID 5. It is anticipated that the article featuring what is happening in Kimberly will be published online on March 1, 2021 and in print later on.

Administrator Block stated that the Clerk's office is ready for the Spring Primary election on February 16, 2021. In-office absentee voting begins on February 2 and ends on February 12, 2021.

There was no unfinished business.

There was no new business.


Trustee Hammen moved, Weber seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee and to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; namely to discuss personnel position descriptions and TID 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:23 pm.

Trustee Hammen moved, Trentlage seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 6:54 pm.

Trustee Hammen moved, Gaffney seconded the motion to approve the revised position description for Street & Park Maintenance Operator-Entry position. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the revised position description for Street & Park Maintenance Operator-Advanced position. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 6:55 pm.


Danielle L. Block
Administrator/Clerk