

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
JANUARY 5, 2021**

Chairman Price called the meeting to order at 11:00 am. Commissioners Hanson and Johnson appeared in person. Stienen appeared by teleconference. Attending the meeting were Superintendent Verstegen, Administrator Block, Operations Director Dannhoff and Water Utility Clerk Micke.

Commissioner Hanson moved, Johnson seconded the motion to approve the minutes of the December 1, 2020 meeting as presented. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Hanson seconded the motion to approve the bills and claims for the month of December. The motion carried by unanimous vote of the Commission.


Commissioner Stienen moved, Johnson seconded the motion to approve the financial statements for the month of December as presented. The motion carried by unanimous vote of the Commission.

Superintendent Verstegen reported that the brine tanks at the John and Fulcer plants have been cleaned. The water operators continued to map curb boxes, valves and hydrants for the GIS system. There were four water main breaks this past month, three of them occurred on December 11, 2020. Training has been scheduled for the water operators in the use of the new handhelds. Utility Clerk Micke explained the process of creating test files for the new handhelds and providing field training. Management has been busy preparing annual Public Service Commission reports and conducting year-end auditing. McMahon Engineering will begin preparing engineering plans for the painting of the Water Tower in 2022.

There was no Unfinished Business.

Under New Business, Administrator Block reminded everyone that the water utility bills will now include the transportation utility fees which went in effect on January 1, 2021. The spring Kim-Talk will include information on the new fees and provide answers to frequently asked questions about the fees included on the water utility bills.

Commissioner Johnson moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:17 am.


Danielle L. Block
Secretary