

Kimberly Fire Commission Meeting

December 21, 2020

Minutes

Roll Call:

Jason Weber Jim Hermus
Rick Weyenberg Ken Schultz
Josh Young
Bob Van Thiel – Fire Chief
Jim Hietpas - Assistant Chief

I. Call to Order

- a. Meeting called to order by Chairman Weber at 6:00pm

II. Call Review

- a. Chief Van Thiel reviewed the 24 calls in the last quarter.

III. Adjourn into Closed Session

- a. Motion to adjourn into closed session at 6:10pm per state statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose of the meeting is to go into closed session is to consider promotions for assistant chief and captain.

MOTION: Jim Hermus; seconded Rick Weyenberg – all approved.

IV. Reconvene into Open Session

- a. Motion to move into open session at 6:20pm. MOTION: Jim Hermus; seconded Ken Hermus – all approved.

V. Emergency Medical Responder staffing

- a. Presently there are 7 members of the department that are also assigned as Emergency Medical Responders (EMR). The call volume has been extensive since the program started in August. The chief would like to increase the staffing to 9 people. There is some interest internally, but the department would also like to open the position externally.

- b. After discussion, the commission agreed that internal applicants would not need to go through a hiring process, however any external applicants would need to go through a hiring process. The commission recommends that the following process:
 - i. Posting – first week of January
 - ii. Application deadline – January 29
 - iii. Interviews – February 1

VI. Standard Operating Guidelines review

- a. Commission members were delivered new Standard Operating Guidelines (SOG) for department members for review. This was the culmination of a yearlong effort.
- b. Motion to approve the SOG. MOTION: Jim Hermus; seconded Rick Weyenberg – all approved.

VII. 2021 Meeting dates

- a. Quarterly meeting dates are as follows: March 15, 2021; June 21, 2021; September 20, 2021; and December 20, 2021
- b. The commission may also meet outside of these dates as needed.

VIII. Open Agenda

- a. No items to discuss

IX. Adjournment

- a. Motion to adjourn meeting at 6:52pm. MOTION: Rick Weyenberg, second Josh Young – all approved.