

**SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
JULY 13, 2020**

President Kuen called the meeting to order at 6:00 pm. Members present for roll call were Trustees Gaffney, Hammen, Hruzek, Trentlage and Weber. Trustee Hietpas appeared by teleconference. Also present were Administrator Block, Operations Director Dannhoff, Fire Chief Van Thiel, Erickson & Associates Representative Mr. Vollrath, two residents and a member of the media. Also attending by teleconference was Baird Senior Vice-President Mr. Fischer.

Trustee Hammen moved, Trentlage seconded the motion to approve the purchase of the Outagamie County Sheriff Department decommissioned Ford Explorer to be funded by the Fire Department Trust Fund, not to exceed \$8,000. A roll call vote was taken with 7 ayes, 0 nays and the motion carried.

Trustee Trentlage moved, Hammen seconded the motion to approve President Kuen's appointments to the Village of Kimberly Library Board as follows:

Two (2) two-year terms due to expire May, 2022

- 1) Dave Hietpas – Village Trustee Representative
- 2) Corrine Herro – Resident

Two (2) three-year terms due to expire May, 2023

- 1) Phil Yunk – Kimberly Area School District Representative
- 2) Rose Vander Velden – Resident

One (1) four-year term due to expire May, 2024

- 1) Barbara Wentzel - Resident

Erickson & Associates CPA Vollrath presented the 2019 Village of Kimberly Audit to the Board. Mr. Vollrath pointed out there was a large number of land sales in TIF 6, resulting in a profit of \$1,818,829. The overall debt for the Village dropped this year and certain existing TID 5 debt was refinanced. President Kuen disputed the deficiency language in paragraph three of the firm's standard management letter, countering that the Village does in fact have internal controls to prevent, detect, and correct financial misstatements on a timely basis. He pointed out that the fund balance as a percentage of expenditures is significantly healthy.

Trustee Hammen moved, Weber seconded the motion to approve the 2019 Financial Audit of the Village of Kimberly performed by Erickson & Associates. The motion carried unanimously.

Baird Director Fischer presented to the Board a proposal to refinance TID 5 taxable general obligation bonds. In the last several months the taxable interest rate for municipal bonds has decreased. This is an opportunity for the Village to take advantage of some of the lowest interest rates that are available. If the Village were to proceed, an Award Resolution would need to be approved by August 3, 2020, for a targeted closing date of August 17, 2020. The estimated potential savings for refinancing is \$222,930.00.

Operations Director Dannhoff presented to the Board a proposal for drafting an ordinance to address unmaintained properties to assist Village staff in addressing complaints concerning unmaintained properties and structures. President Kuen expressed concern over how it would be determined how many missing siding, shingles, crumbling stone or brick, chipped, peeling or lack of paint, etc. would need to occur before the property was declared a public nuisance. Director Dannhoff responded that staff would make that determination using their judgment and those decisions would always have an element of subjectivity.

Administrator Block advised the Board that management is considering requiring masks or face coverings to be worn in Village facilities by employees and patrons. Management is reviewing the mask requirement policies issued by other municipalities. If implemented, the mask requirement would remain in place until the end of the emergency declaration.

There was no unfinished business.

There was no new business.

Trustee Hammen moved, Gaffney seconded the motion to adjourn. The motion carried by a unanimous vote and the Board adjourned at 6:28 pm.

  
Danielle L. Block  
Administrator/Clerk