

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
JUNE 1, 2020**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Library Director Thiry and Operations Director Dannhoff. Present by remote teleconferencing were Community Enrichment Director Femal and Fox Valley Metro Police Chief Meister.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the May 4 and 18, 2020 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the bills and claims for the month of May 2020. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the financial statements for the month of May 2020. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Library Planning Committee	May 11, 2020
Water Commission	May 5, 2020
Board of Review	May 19, 2020
Plan Commission	May 19, 2020

Trustee Hammen moved, Gaffney seconded the motion to approve Resolution No. 11, Series of 2020, a resolution authorizing and establishing the Village policy for 2020 construction of new sidewalks, and for repair or replacement of sidewalks which are unsafe, defective or insufficient. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Resolution No. 12, Series of 2020, a resolution agreeing to accept and expend Outagamie County shared sales tax revenue for the purpose of directly reducing the property tax levy pursuant to Wis. Stat. § 77.70. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the Solid Waste Exemption Scope of Services addendum for GEI Consultants for the John Street lots solid waste exemption. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve Certificate for Payment #4 for Main Mill Demolition, McM. No. K0001-9-18-00865 to The MRD Group in the amount of \$150,005.00. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve Change Order No. 2 for Vinton Construction Co., McM. No. K0001-9-19-00746 to establish unit pricing for the 2020 Sidewalk Rehabilitation project. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported that the police station is open to the public. Chief Meister commented on the events that occurred in Minneapolis. He stated that the Department is extremely empathetic to the anger and outrage regarding the death of Mr. George Floyd. Metro Police will continue to work hard at delivering law enforcement services in a professional, compassionate and unbiased manner. The Department continues to look at ways to better themselves and the services they provide to the community, and is committed to transparency and accountability. The Department looks forward to maintaining the many positive partnerships it has with the community.

Director of Operations Dannhoff reported that notification letters will go out to residents this week advising them of work that needs to be done to their sidewalks. Residents will have until July 1, 2020 to perform the repairs or elect to have the Village complete the work for them and be billed. He informed the Board that a large sinkhole was created from a storm sewer collapse at the former wastewater treatment site. A large Cottonwood tree has collapsed into the hole and another is on the verge. The Village is soliciting quotes from tree services that have the capability of removing the trees under those conditions. Director Dannhoff also notified the Board that last year's sidewalk contractor will begin re-restoration work next week, breaking up the topsoil and hydro-seeding the restored area.

Community Enrichment Director Femal informed the Board that while several activities had to be canceled or postponed for safety concerns, the Rec Department proceeded with its first Sunset Park virtual Bingo game today. Director Femal has begun reviewing the quotes for the Splash Pad at Sunset Beach. The costs range from \$9,200 to \$30,000. She will prepare a spreadsheet of the proposals received and the different options available and will present it to the Board at a later date.

Library Director Thiry informed the Board that staff will be coming back next week to resume regular staffing hours. Curbside pick-up will continue and appointments to use the computers for employment searching and educational matters will begin then as well. It appears that the Appleton libraries will remain closed for some time yet, which may cause some issues with availability of items. Digital resources continue to be used at high rates resulting in lower Hoopla costs for the Village. The Library is also looking at providing pop-up libraries to provide more targeted services.

Administrator Block reported on Community Development matters. The Joint Review Board will be meeting on June 18, 2020, for its annual review of the financial health and prognosis of Tax Incremental Financial District (TID) Nos. 4, 5 and 6 in the Village of Kimberly. The annual report must be filed with the Department of Revenue on July 1, 2020. The main mill demolition and filling of tunnels at the old mill site will continue through June.

Administrator Block reported that staff were trained on the latest COVID-19 reopening guidelines. The Governor has informed local governments that it will allocate funds from the federal CARES Act to county, city, village and town municipalities. Kimberly's grant allocation is \$112,291 and Administrator Block will be learning more on how to qualify for and report eligible expenditures. Next week there will be a Committee of the Whole meeting with the Board to discuss any assessment changes and potential fee increases to stay on top of infrastructure needs. On a final note, the Kim-Talk will be coming out in mid-

June. Publication was delayed because of rapidly changing events due to COVID-19. A FAQ will be provided in the Kim-Talk explaining how and why decisions were made related to COVID-19.

There was no unfinished business.

There was no new business.

Trustee Hammen moved, Gaffney seconded the motion to move into Closed Session pursuant to Wis. Stat. §19.85 (1) (c) and (e) to consider recruitment and TID 6 Developer Agreement negotiations. The motion carried by unanimous vote and the Board went into Closed Session at 6:23 pm.

Trustee Hammen moved, Weber seconded the motion to reconvene. The motion carried by unanimous vote and the Board reconvened at 6:53 pm.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:53 pm.

  
Danielle L. Block  
Administrator/Clerk

