

**SPECIAL MEETING OF THE KIMBERLY COMMUNITY DEVELOPMENT AUTHORITY AND THE
KIMBERLY ECONOMIC DEVELOPMENT ORGANIZATION
APRIL 28, 2020**

The meeting was called to order at 5:00 p.m. Members present for roll call were Administrator Danielle Block, Bruce Hawley, President Chuck Kuen, Trustee Peggy Weber and Community Enrichment Director Holly Femal. Appearing by teleconference were Trustee Marcia Trentlage, Al Lamers, Brad Lamers, Bob Mayfield, Paul Driesen, Jason Nate, Wendy Vander Zanden and Tim Wyngaard. Also present by teleconference were two residents.

Trustee Weber moved, Hawley seconded the motion to approve the minutes of the October 9, 2018 and December 18, 2019 CDA and CDA/KEDO Joint meetings. The motion carried by unanimous vote of the members.

Administrator Block shared the press release from Outagamie County and the Fox Cities Regional Partnership on the launch of the COVID-19 Business Assistance Program offered to local businesses who are suffering economic challenges because of COVID-19. The program offers loans ranging from \$5,000 to \$20,000 with a 3 to 5-year repayment term, 2% interest and deferred principal and interest for 6 months. A link to the press materials can be found on the Village's website under COVID-19. Wyngaard provided members with an update on the Small Business Administration PPP loans being administered locally.

Administrator Block reviewed the process of preparing the Annual Report of the Tax Incremental Finance Districts (TIDs) for 2020. After the assessed property values are set by the Village Assessor in the Spring, the information is provided to Administrator Block to prepare a report on the financial status for TID Nos. 4, 5 and 6. This report will be presented to the Joint Review Board and submitted to the Department of Revenue and then provided to the CDA.


Administrator Block briefed members on the recently approved boundary amendment to TID No. 6 which added three parcels along the eastern border for redevelopment. The Village is waiting for final approval from the Department of Revenue on the boundary amendment. Administrator Block also presented initial concepts for the river front overlooks for review. The Village is in the process of demolishing, filling and grading the area for the Central overlook. The Wisconsin Department of Economic Corporation (WEDC) provided the Village with a \$250,000 grant to assist with the project. The Village also will be receiving \$5,000,000 from WEDC for the other demolition projects that are occurring on the TID 6 site, including the demolition of the mill tower. Director Femal has added information to the Village website on the activity occurring on the old mill site explaining what is happening and what materials are being reclaimed during the demolition.

Director Femal and her team conducted an analysis of the downtown area documenting the health of trees, conditions of benches and trash receptacles. The initial plan is to focus on adding large planting pots and incorporating aspects of the Treaty Park and Memorial Park designs into the downtown area. Deteriorating benches and trash receptacles will be replaced. Members also discussed replacement of the current Village banners and selected two different designs for new banners. Superintendent Mayfield offered to incorporate the designs into the schools located in the Village.

There was no Unfinished Business.

There was no New Business.

Weber moved, Hawley seconded motion to adjourn at 5:37 pm. Motion carried.


Danielle L. Block
Secretary