

## Paying Your Fine

Once you have been ordered by the Judge to pay a fine, you may pay it in full in the village hall office located in the same building at the time your case is heard, or you may make payment in full within 30 days, or request the Judge to grant you a payment plan. In some cases the Judge may offer community service in lieu of forfeiture. If community service is offered, the defendant may, at any time before the due date, opt to pay the fine instead.

### **There are several ways to make payment:**

In Person: Office hours are Monday thru Friday from 8:00 am to 4:00 pm. After hours, there is a payment depository box next to the book drop near the library entrance. Please include "Court" on the outside of your envelope along with your name and phone number.

By Mail: Send your personal check or money order payable to: Kimberly Municipal Court., 515 W Kimberly Ave, Kimberly WI 54136.

By Credit card: ; log onto [www.PaymentServiceNetwork.com](http://www.PaymentServiceNetwork.com) and enter account number RT23410. Paying by check or savings are free services; 2.75% (+ 50¢ if under \$100) is added to credit and debit card payments.

## Failing to Pay Your Fine

### **Failure to pay by the due date will result in one or more of the following:**

Suspension of your driving privileges for 1 year or until the fine is paid in full. In order to reinstate, you must first pay the forfeiture to be eligible. Then the DOT will also requires a fee to reinstate.

Interception of future Wisconsin Tax Returns. The Court will receive your Wisconsin income tax refunds until debt is paid in full.

An order to commit you to Outagamie County Jail.

Referral of debt to the State Debt Collection Program.

If you feel you are indigent or financially unable to pay your fines, you are entitled to an Indigence Hearing. It is your responsibility to request an Indigence Hearing in writing within 30 of payment due date. At the hearing, you will be required to provide documentation to show the court your financial status, as well as, tax returns from the last 2 years.