

Kimberly Amphitheater Board of Directors Meeting

Monday, May 7, 2018

10:30 AM – Street Department Conference Room

Board Members Present: President Marcia Trentlage, Vice President Lois Brull, Secretary/Treasurer Sheila Schultz, Holly Femal, Paul Rettler, Glee Zale, and Rose Vander Velden

The meeting of the Kimberly Amphitheater Board of Directors was called to order at 10:30 AM by Marcia Trentlage. The agenda was approved by Vander Velden and seconded by Rettler.

1. **Minutes** from the August 23, 2017 reviewed and approve minutes Zale made a motion to approve minutes with a second from Brull. Minutes unanimously approved as presented.
2. **Financial Report** – Paperfest donation reviewed along with revenues and expenditures. Reviewed discussion on sending \$\$ to Phillips foundation, discussion of upcoming expenditures for Amphitheater, a motion of \$3,000 to transfer into Phillips Foundation Fund was presented by Trentlage and 2nd by Vander Velden, passed unanimously.
3. **Sunday at the Amphitheater Work Schedule**
 - The Lead Director's for the 2018 Sunday at the Amphitheater series were set. Holly will update the Director's duties & Directors roster and send the documents to the board members.

June 10	Marcia	July 22	Paperfest
June 17	Paul	July 29	Carl
June 24	Carl	August 5	Glee - Lois
July 1	No Concert	August 12	Cathy & Rose
July 3	Glee - Lois	August 19	Marcia
July 8	Paul & Marcia		
July 15	Cathy – Rose		

4. **Sunday at the Amphitheater Sponsorship Report:** Marcia gave sponsorship report of moneys already sent in, following up w/CFCU. Oak Park Place, & Aspire, Funds should be coming in from American Legion and Lamers Dairy, coupons coming in from many sponsors yet.
5. **Poster & Flyer Distribution:** Poster/Flyer – order will be placed with N.E.W. Printing color will be red. A message will be sent out when they are available for pick up. Rose will do the Associates, Paul will do Little Chute & Kaukauna area, Glee & Lois: Kimberly sponsors along with Marcia. Holly will complete area parks, library, & Municipal Complex.
6. **Paperfest Work schedule**

The hours for working at Paperfest 2017 were reviewed and Marcia is working on recruiting the volunteers needed for Paperfest 2018. Cathy, Marcia will assist with the event.
7. **Other**
 - A discussion was had about a new sign and that the Kimberly Community Band has reached out and wanted to be included on the sign schedule. This year would be a great time to incorporate them because of the new sign needed.
 - Finances were discussed on how should pay for sign and based on number of performances the Amphitheater was going to request payment of \$115.37.
 - End of year wrap up has been discussed and set for Tuesday, August 21st @ 10:30 at Little Chute Culvers.

Motion by Trentlage and second by Rettler to adjourn the meeting.

Adjournment 11:41AM