

Kimberly Amphitheater Board of Directors Meeting

Thursday, May 18, 2017

10:30 AM – Street Department Conference Room

Board Members Present: President Marcia Trentlage, Vice President Lois Brull, Secretary/Treasurer Sheila Schultz, Holly Femal, Carl Schumacher, Paul Rettler, Glee Zale, and Rose Vander Velden

The meeting of the Kimberly Amphitheater Board of Directors was called to order at 10:30 AM by Marcia Trentlage

1. **Minutes** from the September, 6, 2016 reviewed and approve minutes Vander Velden made a motion to approve minutes with a second from Rettler. Minutes unanimously approved as presented.
2. **Financial Report** – Sponsorship donations were reviewed. The account has been moved from Capital Credit Union to Community First with both Sheila Schultz and Holly Femal on the account.
3. **Sunday at the Amphitheater Work Schedule**
 - The Lead Director's for the 2017 Sunday at the Amphitheater series were set. Holly will update the Director's duties & Directors roster and send the documents to the board members.

June 11	Kathy - Rose
June 18	Marcia
June 25	Carl
July 2	No Concert
July 9	Glee - Lois
July 16	Paul
July 23	Paperfest
July 30	Cathy – Rose (Community First)
August 6	Glee - Lois
August 13	Paul
August 20	Marcia

4. **Poster/Flyer** – Outagamie County was contacted to print the posters and flyers and we were informed that they were not able to print this year and not sure if they ever will again. They did say we should make a contact with them next year. So we ordered Poster/Flyer at N.E.W. Printing. Also a road side sign was printed, a stand will be welded by the Kimberly Street Department to ensure easy set up and take down each week.
5. **Paperfest Work schedule**

The hours for working at Paperfest 2015 were reviewed and Marcia is working on recruiting the volunteers needed. Cathy, Marcia, Glee, Lois, and potentially Rose will assist with the event.
6. **Other**
 - A discussion was had about the actual time of performance. Carl stated that the Fox Valleyaires have a hard time getting their show in one and a half hours.
 - Envelope can be dropped off in the payment drop box located by the library doors.
 - Flag at half-mast was brought up.

Motion by Vander Velden second by Brull to adjourn the meeting.

Adjournment 11:20 AM