

**Fox Valley Metro Police Department  
Police Commission Meeting Minutes  
November 6, 2019**

**Commissioners**

**Present:** Bill Van Berkel  
Jason Weber  
Sue Brown  
Mark Verhagen

**Excused:** Scott Schommer  
Jason Nate

**Dept. Members:** Daniel Meister, Chief of Police  
Kelly Vanden Heuvel, Administrative Manager

**Public:** None

The meeting was called to order at 6:03pm and roll call was taken.

**Approval of Minutes**

A motion was made by Mark Verhagen to approve the minutes from the August 5, 2019 meeting. Bill Van Berkel seconded the motion. The motion carried, 3-0.

**Public Appearances to Address the Police Commission**

None

**Chief's Report**

Chief Meister reported that the Fox Valley Metro Police Department budget was passed. The 2020 budget includes a new generator for the Safety Center, replacement of the IT Server for the police department, and two part time CSO positions. The non-sworn CSO position will be able to take calls including parking, found animals, some ordinance violations, and traffic control, freeing up the sworn officers for other calls. Command Staff are currently working on the job description, position responsibilities, uniform, and a vehicle for the CSO with an anticipated start date of March 2020. Chief Meister reported that Officer Devin Reinke is about halfway through the FTO process and Caleb Lyons will graduate from the academy mid-December with an anticipated start date of December 16. Officers Brandt and Wanserski tendered their resignations; the department is currently interviewing for the two openings. Chief Meister reported the Outagamie County District Attorney has cleared Officer Pynenberg in the OIS. He is back on patrol as of November 3, 2019.

**Commission President Communications**

None

**Closed Session**

A motion was made by Bill Van Berkel to adjourn to closed session. Sue Brown seconded the motion. The motion carried, 3-0.

A motion was made by Bill Van Berkel to return to open session. Mark Verhagen seconded the motion. The motion carried, 3-0.

**Action from Closed Session**

A motion was made by Mark Verhagen to approve all candidates as acceptable and able to move forward in the process. Sue Brown seconded the motion. The motion carried, 3-0.

The next Police Commission Meeting will be at 6:00pm on Tuesday, February 11, 2020 in the Little Chute Board Room at the Little Chute Village Hall, 108 W Main Street, Little Chute.

**Adjournment**

A motion to adjourn was made by Bill Van Berkel at 7:52pm. Sue Brown seconded the motion. The motion carried, 3-0.

Police Commission meeting minutes are subject to change until they have been approved by the Police Commission.

Submitted by:

Kelly Vanden Heuvel

cc: Village Administrators