

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
SEPTEMBER 9, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Director of Operations Dannhoff, Library Director Thiry, Police Chief Meister, Community Enrichment Director Femal, McMahon Engineer Werner, Erikson & Associates representative Jason Erickson, Finance Manager Rein, nine students, two members of the public and a member of the media.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the August 5, 12 and 19, 2019 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the bills and claims for the month of August 2019. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Weber seconded the motion to approve the financial statements for the month of August 2019. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the various Boards and Commission as presented. The motion carried by unanimous vote of the Board.

Plan Commission	July 30 & August 20, 2019
Water Commission	August 6 & September 3, 2019

Jason Volrath from Erickson & Associates, the Village’s independent auditor presented the audited report of the Village’s financial statements for 2018. President Kuen noted that the report indicates the financial picture for the Village is positive, its financial position remains healthy, and its credit rating by Standard & Poor’s is AA/Stable, reflecting a healthy financial condition. Trustee Hammen moved, Gaffney seconded the motion to receive the independent auditor’ report on the Village’s financial statements for 2018. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve President Kuen’s appointment to the following:

- Water Commission – One (1) three year terms to expire in October 2022 – John Johnson

Trustee Hammen moved, Gaffney seconded the motion to approve the Operators’ licenses as presented. The motion carried by unanimous vote of the Board.

Operator’s Licenses – 2 Year Regular License Applicants
July 1, 2019 – June 30, 2021

FIRST	LAST	ADDRESS	CITY	EMPLOYER
Todd A.	Van Nuland	125 S. Matthias Street	Appleton	Tanners Grill & Bar
Coty A.	Stephenson	123 N. Sidney Street	Kimberly	Tiger’s Tavern

Trustee Hammen moved, Gaffney seconded the motion to approve Certificate of Payment #3, Final Payment to Carl Bowers & Sons Construction Co., Inc. for the 2018 Sanitary Sewer and Water Main Reconstruction project (McM. No. K0001-9-18-00182) in the amount of \$18,342.18. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Hietpas seconded the motion to approve Certificate of Payment #1 for 2019 Street Reconstruction of N. Pine Street, Oak Street, Red/White Cedar Parkway & Papermill Run (McM. No. K0001-9-18-00858) to Vinton Construction Company in the amount of \$1,015,320.95. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hammen seconded the motion to approve payment to OnSite Logging for emergency storm tree cleanup in the amount of \$45,521.75. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to award the contract for 2019 Concrete Crushing (McM. No. K0001-9-18-00863) to Go Green at a contract price of \$3.85/TON. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the recommendation by the Plan Commission to approve the proposed architectural plans submitted by Rich Van Sistine for Papermill Estates Lots 31 & 32. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the recommendation by the Plan Commission to approve the proposed amendments to the Papermill Estates architectural covenants. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the recommendation by the Plan Commission to approve the proposed replatting of Papermill Estates Lots 7-14 into six wider parcels as submitted by Rich Van Sistine. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro reported that a new officer started on August 26, 2019. After a week of administrative training, he began his field training last week. A second officer will begin in December after graduating from the police academy at Fox Valley Tech. With the resumption of school, two school liaison officers are assigned to the schools. Chief Meister apprised the Board of an incident involving a Metro officer in a multi-jurisdictional pursuit of a vehicle which resulted in the shooting death of the suspect by the officer. The incident is being independently investigated by the Department of Criminal Investigation of the Wisconsin Department of Justice. This will take a while and the Chief thanks the Board and the public for their patience as this process plays out.

Director of Operations Dannhoff reported that the Street Department anticipates opening the yard waste drop-off site on September 30, 2019. A Village permit will be required and may be purchased for five dollars at Village Hall or the Street Department beginning on September 16, 2019.

Community Enrichment Director Femal reported that in addition to the activities described in her written report, final installation steps are taking place for Treaty Park and playground shall be open shortly.

Library Director Thiry reported the library unexpectedly lost a good friend and colleague with the passing of Ellen Gloudemans who had worked at the library for 25 years. The library recently implemented a new opening time of 8:00 am. The library is anticipating using a different library planning service in the future.

Administrator Block reported on community development activities and indicated that groundbreaking activities had taken place for the Roots apartment development and five more permits for single-family residences have been pulled in the Rivers Edge development. As part of the Village's continued efforts to develop the Cedars site, Administrator Block will apply for an idle sites grant with WEDC for the remaining mill building.

Administrator Block informed the Board that it is budget season - the audit has been completed, the capital improvement programs have been approved, and the property assessment roll will hopefully be approved in October. Earlier today, Administrator Block and Operations Director Danhoff attended a FEMA initial applicant briefing meeting at Outagamie County. In the near future, Administrator Block will be uploading the Village's storm damage costs and expenses into a grants portal.

There was no unfinished business.

Under New Business, CED Director Femal informed the Board that Mr. Taco's submitted paperwork for a special event they want to hold from 1-7:00 p.m. on September 15, 2019. Mr. Taco's would like to have a mariachi band and serve alcohol outside. They estimate that about 200 people would attend the event. Police Chief Meister believes the business will adhere to the requirements of serving alcohol outside but anticipates receiving neighbor complaints about the noise level of the music. Metro Police would address the problem by taking a decimal reading of the noise level and making sure the level is in compliance with Village ordinances.

Trustee Hammen moved, Gaffney seconded the motion to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(c)(e) to consider public bargaining, department organization and wage scales, and to discuss property negotiations and development. The motion carried by unanimous vote and the Board went into closed session at 6:29 pm.

Trustee Hammen moved, Weber seconded the motion to reconvene into open session. The motion carried by unanimous vote and the Board reconvened at 7:08 pm. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 7:08 pm.


Danielle L. Block
Administrator/Clerk