

REGULAR MEETING OF THE KIMBERLY WATER COMMISSION

JUNE 4, 2019

Chairman Price called the meeting to order at 4:30 p.m. Members present for roll call were Commissioners Hanson, Johnson, and Chairman Price. Commissioner Stienen was absent and excused. Also present were Superintendent Verstegen, Director of Operations Dannhoff, Water Utility Billing Manager Micke and Auditor Jason Vollrath from Erickson & Associates, S.C.

Commissioner Johnson moved, Hanson seconded the motion to approve the minutes of the May 7, 2019 meeting as amended. The motion carried by unanimous vote of the Commission.

Chairman Price questioned some of the bills itemized in the disbursement register. Superintendent Verstegen explained that the invoices from Hietpas & Sons, Inc. are incurred when a resident replaces a water lateral. The Village will replace the lateral on the Village side at the same time as the resident and will charge back the resident for their half of the cost. Chairman Price also questioned the landfill fee paid to Outagamie County. This is for dumping old salt that was removed when the wells were cleaned and will be a recurring expense. Superintendent Verstegen informed the Board that with the new salt there will be much less waste. He also explained that the Village purchased two brine pumps to have in stock because there is such a long lead time in receiving a new pump when one breaks down. There being no further questions, Commissioner Hanson moved, Johnson seconded the motion to approve the bills and claims for the month of May as presented. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Hanson seconded the motion to approve the financial statement for the month of May as presented. The motion carried by unanimous vote of the Commission.

Erickson & Associates Auditor Jason Vollrath presented the audit report for the Kimberly Water Utility for 2017 and 2018. He reviewed some of the changes in reporting requirements required by the Public Service Commission (PSC) for the water rate increase. Because of the reporting changes, FY 2017 and 2018 are not as easy to compare with each other financially. Commissioner Johnson moved, Hanson seconded the motion to approve the Financial Audit Report as prepared by Erickson & Associates, S.C. for fiscal years 2017 and 2018. The motion carried by unanimous vote of the Commission.

The Board discussed the estimate and proposal for repairs to Well #3 from Water Well Solutions. Superintendent Verstegen clarified that the inclusion of item i on the estimate was in error. There were some difficulties in removing the tank and some column pipe had to be cut apart. The existing column pipe is in poor condition and needs to be replaced. The pump is shot and will need to be replaced and the motor needs to be refurbished. Total costs for all repairs are estimated at \$77,100.00. Superintendent Verstegen recommends proceeding with the repairs as outlined and refurbishing the motor rather than replacing it at this time. Commissioner Hanson moved, Johnson seconded the motion to authorize the repairs as outlined in the estimate, excluding item i, and also having the motor refurbished at a cost of \$5,575.00. The motion carried unanimously.

Superintendent Verstegen reported that a softener meter is scheduled to be replaced at Well #1 when the well is put back into the ground. A cell antenna will be placed on Tower #1 beginning on June 6th and it is anticipated that work will continue through the weekend to install it. McMahan Engineering is pre & post inspecting the work for any potential damage. The water operators are working on locating and

providing GIS data for all the hydrants. The meter in the pit by Combined Locks became blocked and the sump pump failed. Both of those issues have been addressed, as well as making sure that all electrical lines are out of the pit. The bid opening for the Paul Drive work came in high so the project is being rebid on June 5, 2019. It is anticipated that the street will be replaced in about five years. Superintendent Verstegen indicated that in planning for capital improvement projects, the utility will wait for a lull in street projects which require water main reconstructions in which to repaint and recoat the tower.

Under Old Business, Billing Manager Micke notified the Board that the PSC made an error during the water rate case in determining the general base rates for Combined Locks and Darboy. The rates should actually be flipped. The Village is required to continue to charge at the incorrect rates until the PSC reopens the rate case and makes the correction and it is posted and published. After that occurs the Village can then rebill and issue a credit at the corrected rate. Both communities have been apprised of what happened and what to expect.

There was no New Business.

Commissioner Johnson moved, Hanson seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned.



Danielle L. Block
Secretary