

## REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD

MAY 6, 2019

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Director of Operations Dannhoff, Library Director Thiry, Police Chief Meister, Community Enrichment Director Femal, McMahon Engineer Werner, two residents and a member of the media.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the April 1, 8, 15 and 29, 2019 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the bills and claims for the month of April 2019. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the financial statements for the month of April 2019. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the minutes of the various Boards and Commission as presented:

Library Board	January 15 and February 19, 2019
Water Commission	April 2, 2019
Police Commission	March 12, 2019

The motion carried by unanimous vote of the Board, contingent upon the reference to Paul Street in the Water Commission meeting minutes is changed to Paul "Drive".

Trustee Hammen moved, Weber seconded the motion to approve Contract Change Order #1 (Contract K0001-9-18-00858) for Vinton Construction Company in the amount of \$272,374.95. McMahon Engineer Werner described the concrete work that Vinton Construction would be completing at Treaty Park and the costs associated with it. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the purchase of John Deere 59-inch, two-stage snow blower attachment from Riesterer and Schnell, Inc. for \$4,279.00. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Hietpas seconded the motion to approve finalizing the draft of a proposed ordinance permitting the keeping of chickens in the Village. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported on a number of community events that will be taking place. Coffee with a Cop will occur on May 11<sup>th</sup> from 10 am to noon at Chocolate and Coffee in Kimberly. The Department invites everyone to attend the Timber Rattlers' Local Heroes Night on May 13, 2019, in which the Department will be participate. A portion of

the sales will go to the Police Lights of Christmas program in which care packages and gift cards are provided for needy people in the community. The Department is also working with the event organizers of Paperfest to be held in July. The location of National Night Out has been selected and will take place in Sunset Park in August. The Department has received a new squad and it will be upfitted next week.

Director of Operations Dannhoff was able to secure a State salt contract saving the Village approximately \$35/ton for 400 tons of salt. Director Dannhoff informed the Board that staff members who attended chain-saw training refreshed their safety training and learned different methods of dropping trees. This information will be taught to other Street personnel. Eighty-four trees are to be planted along Village streets. They include a variety of linden, elm, and coffee trees, but no maples or ash trees.

Community Enrichment Director Femal reported that during the Arbor Day celebration, the DNR representative stated that he believes the Villages' ash trees are displaying evidence of the emerald ash borer. He offered his services to come back and examine some of the trees. Otherwise, the Arbor Day celebration was a fun-filled event with over 80 students assisting in planting trees in Van Daalwyk Park. Two Stewardship grants were submitted to the DNR for funds to use on the trail connections for Sunset Park and Railroad Street. Youth Baseball starts May 13<sup>th</sup> and everyone is hoping for good weather. The electronic recycling event this year was so successful that it caused traffic problems. An alternative location is being scouted for next year's event. Lighting design plans are being developed for Treaty Park. Over 200 dogs and 300 persons participated in the American Cancer Society's Pawburner that took place on May 5<sup>th</sup> in Sunset Park, far exceeding expectations.

Library Director Thiry reported on ongoing technology expenditures. Two public personal computer workstations have been added to the Kimberly library for patrons. Some Windows software on six other computers will no longer be supported next year and will need to be updated, and three hard drives will need to be replaced because of heavy usage.

Administrator Block reported on community development activities and relayed that monthly coordination meetings are occurring between the Village and Midwest Expansion. The Development Agreement with the developer for Rivers Edge is nearly finalized and the closing for the subdivision will take place later this month. The owners of the former Omya site (blue building by the river's edge) have advised the Village that they will demolish the building in August or September 2019. Separately, the Department of Revenue has notified the Village that Specialty Minerals has removed all of their personal property from their site.

Administrator Block reported that the Spring Election results have been closed out on WisVote. Capital Improvement Program meetings continue between Department heads. Approximately 6-8 property owners appeared at Open Book and the Board of Review hearing will take place on May 20, 2019. A monthly Safety/Risk meeting has been implemented to update safety policies and emergency response plans.

Under Old Business, a resident inquired about the completion date for Papermill Run. Engineer Werner indicated the current timetable is for it to be completed later in the summer. Vinton would



like to complete it earlier, but they need to wait for utility work to be done. The resident complained about ATVs driving in the area and kicking up dust. The Village will work on tamping down the dust and patrolling the area. In response to an inquiry about a yard waste drop-off site, the Village is currently working on plans for a drop-off site to be located by the Village garage. It is envisioned that a resident would need to purchase an entry pass to drop off at the site.

There was no New Business.

Trustee Hammen moved, Weber seconded the motion to adjourn into Closed Session pursuant to Wis. Stat. 19.85(1)(c) to consider personnel matters. The motion carried by a unanimous vote and the Board went into Closed Session at 6:48 pm.

Trustee Hammen moved, Trentlage seconded the motion to reconvene into Open Session. The motion carried by unanimous vote and the Board reconvened at 6:59 pm.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 7:00 p.m.



Danielle L. Block  
Administrator/Clerk