

**SPECIAL MEETING OF THE KIMBERLY VILLAGE BOARD
APRIL 29, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Operations Director Dannhoff, Patrick DeJesus, Jeff Klarner, Nicole Hernandez and a member of the media.

President Kuen announced that Administrator Block is the recipient of the Stephen Hintz award from the University of Wisconsin-Oshkosh in recognition of her academic excellence and commitment to public service. Administrator Block will obtain her Master's in Public Administration on May 18, 2019.

Trustee Hammen moved, Weber seconded the motion to approve President Kuen's recommendations for reorganization of the Kimberly Village Board:

- Personnel Committee – Three (3) one-year terms to expire in May 2020
President Kuen
Trustee Weber
Trustee Hruzek
- Community Development Authority – One (1) two-year ex-officio term to expire in April 2021
Trustee Weber
- Joint Library Board – One (1) one-year term to expire in May 2020
Trustee Hietpas
- Plan Commission – One (1) one-year term to expire May 2020
Trustee Hruzek
- Board of Health – Three (3) one-year terms to expire May 2020
Trustee Hietpas
Trustee Hruzek
Trustee Weber
- Kimberly Economic Development Organization (KEDO) - Two (2) one-year terms to expire in May 2020
President Kuen
Trustee Trentlage
- Board of Review
President Kuen
Trustee Hruzek – term to expire May 2020
Trustee Weber - term to expire May 2020
Trustee Gaffney – term to expire May 2021(certification required in 2019)
Trustee Trentlage (alternate)

The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve President Kuen's appointment of Susan Brown to fill the remainder of Chuck Rundquist's term on the Police Commission after he decided to step down. His term was due to expire in May 2020. The Board appreciates Mr. Rundquist's many years of service. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve a "wait list" policy for Class B Intoxicating Liquor Licenses. The Village has nine Class B licenses and currently none are available.

Receipt of a written request would determine the order of a requestor on the wait list. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the purchase of a Streets' radio communication system from Nielson communications Inc. for a cost not to exceed \$11,500.00. The expenditure was budgeted for in capital improvements. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the replacement of a furnace/HVAC unit at the Street Department by Bob's Quality Heating & Cooling at a cost not to exceed \$6,730.00. This is an unbudgeted expense to be covered by the Streets Building Trust Fund, requiring a roll call vote. The motion carried by 7 ayes, 0 nays.

Trustee Hammen moved, Weber seconded the motion to approve the installation and delivery of Sunset Beach sand from Gene Frederickson Trucking at a cost not to exceed \$10,772.00. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the purchase of a Treaty Park shade structure drawings, anchor bolts and structural pieces from Reese Recreation Products at a cost not to exceed at a 39,040.00. The Parks Department will be partnering again with the Kimberly High School to install the structure. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the operators' licenses as presented. The motion carried by unanimous vote of the Board.

Operator's Licenses – 2 Year Regular License Applicants

July 1, 2018 – June 30, 2020

FIRST	MI	LAST	ADDRESS	CITY	EMPLOYER
Rose	T.	Groshek	730 S. Railroad Street	Kimberly	Tanner's Grill & Bar

Trustee Hammen moved, Weber seconded the motion to approve a six month Class "B" Fermented Malt Beverage License as presented. The motion carried by unanimous vote of the Board.

Six Month Class "B" Fermented Malt Beverage License

May 1, 2019 – November 1, 2019

NAME	AGENT	LOCATION
Kimberly Baseball Organization	John D. Kalk	Sunset Park-Upper baseball diamond concession stand and bleachers.
Kimberly Recreation Association	David J. Vander Velden	Upper and Lower Sunset Part - softball diamonds, buildings and Bleachers.

Trustee Trentlage moved, Hammen seconded the motion to approve a solicitor’s permit as presented. The motion carried by unanimous vote of the Board.

Solicitor’s Permit – Valid for 6 months from date of approval

FIRST	MI	LAST	ADDRESS	CITY	EMPLOYER
Scott	J.	Boyd	925 S. Daybreak Drive	Appleton	Edward Jones

Trustee Weber moved, Hammen seconded the motion to approve a change of agent as presented. The motion carried by unanimous vote of the Board.

Change of Agent

NAME	ADDRESS	BUSINESS & ADDRESS
Prabhu Dhungana	4716 W. Grand Meadows Drive Appleton, WI 59414	Kimberly MiniMart, LLC dba BP 730 W. Kimberly Avenue

Trustee Trentlage moved, Hammen seconded the motion to approve a flea market license as presented, contingent upon the property lease being finalized and storage units relocated within twenty-one (21) days. The motion carried by unanimous vote of the Board.

Flea Market Application

BUSINESS & ADDRESS	APPLICANT & ADDRESS	PROPOSED DATES
Antique Up 850 E. Maes Avenue Kimberly, WI 54136	Becky Lanzel 449 Patricia Lane Wrightstown, WI	June 29, 2019; July 27, 2019 August 10, 2019; September 7, 2019

Administrator Block reported that “Open Book”, the public viewing of assessment rolls, will occur on May 1st from 4:00 – 6:00 pm, and the Board of Review will occur on Monday, May 20, 2019 from 4:00 to 6:00 pm. An Imagine Fox Cities community conversation session will take place on May 21, 2019, at 6:00 pm in the Council Chambers after the Plan Commission meeting. Everyone is welcomed to attend. The WEDC Community Development Investment Grant for \$250,000 was approved into underwriting on April 23, 2019. If all goes through, the Village will then enter into a contract for the grant.

Under Old Business, Larry Wurdinger was inadvertently left off of the list of citizen board member appointments recommended by President Kuen and approved by the Board last week. Mr. Wurdinger will be serving on the Fox Cities Transit Commission for a three-year term due to expire in April 2022. A resident inquired about the status of the “chicken” ordinance. The chicken ordinance will be presented at the next board meeting on May 6, 2019.

Under New Business, Mr. DeJesus inquired about the completion dates of the Midwest Expansion development project and Treaty Park, and whether the tower from the old mill would be retained. President Kuen responded that Midwest Expansion intends to have two buildings operational by fall. Treaty Park

will be 50% completed by the summer with playground equipment installed and paving completed. However, the landscaping for the park will occur next year. The old mill tower will be fenced off within the next 30-45 days. The Village is presently soliciting bids to demolish the tower and salvage whatever usable pieces it can for reuse. At this time, there is no time table scheduled for this action. Mr. DeJesus indicated he would like to reuse some brick that is salvageable.

A resident expressed concerns about old construction sites along the river in Sunset Park below the softball fields. She encouraged the Village to enforce proper maintenance of both old and new construction sites for safety and esthetic reasons.

Trustee Hammen moved, Weber seconded the motion to adjourn into Closed Session. The motion carried by a unanimous vote and the Board went into Closed Session at 6:18 pm.

Trustee Hammen moved, Gaffney seconded the motion to reconvene into Open Session. The motion carried by unanimous vote and the Board reconvened at 7:02 pm.

Trustee Hammen moved, Weber seconded the motion to approve the Offer to Purchase of Lot 2 on Wilson Street in the amount of \$45,000.00 and to terminate and release the prior Offer to Purchase Lots 2 & 4 on Wilson Street. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 7:03 pm.



Danielle L. Block
Administrator/Clerk