# KIMBERLY WATER DEPARTMENT KIMBERLY, WISCONSIN AUDITED FINANCIAL STATEMENTS DECEMBER 31, 2018 AND 2017

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# Erickson & Associates, S.C.

## Certified Public Accountants

1000 West College Avenue • Appleton, Wisconsin 54914 • (920) 733-4957 • FAX (920) 733-6221 255 South Main Street • Fond du Lac, Wisconsin 54935 • (920) 921-4189 • FAX (920) 923-1149 www.erickson-cpas.com

#### INDEPENDENT AUDITOR'S REPORT

President and Board Members Kimberly Water Department Kimberly, Wisconsin

We have audited the accompanying financial statements of the Kimberly Water Department as of and for the years ended December 31, 2018 and 2017, which collectively comprise the Water Department financial statements and the related notes to the financial statements, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Water Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Water Department's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Water Department as of December 31, 2018 and 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Kimberly Water Department and do not purport to, and do not present fairly the financial position of the Village of Kimberly and the results of its operations in conformity with U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

#### **Other Matters**

The Water Department has not presented the management's discussion and analysis or budgetary comparison information that generally accepted accounting principles in the United States of America have determined is necessary to supplement, though not required to be part of, the basic financial statements.

Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the Water Department's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The supplementary schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly presented in all material respects in relation to the financial statements as a whole.

Linickson : associates, S.C. ERICKSON & ASSOCIATES, S.C.

Appleton, Wisconsin

May 31, 2019

## STATEMENTS OF NET POSITION

	2018	2017
ASSETS		
Current assets:  Cash and temporary investments	¢ (71,002	<b>A</b> 740.040
Accounts receivable:	\$ 671,003	\$ 748,048
Customers	332,864	286,338
Taxes receivable	28,612	28,385
Material and supplies inventory	33,163	61,883
Total current assets	1,065,642	1,124,654
Utility plant:		
Utility plant in service	10,772,229	10,107,163
Less accumulated depreciation	3,707,834	3,457,454
Net utility plant in service	7,064,395	6,649,709
Other assets:	***************************************	
Special assessments	755	755
Total assets	8,130,792	7,775,118
LIABILITIES		
Current liabilities:		
Notes payable - due within one year	132,000	129,000
Accounts payable	156,531	44,574
Other current liabilities	17,908	9,164
Accrued interest	3,743	4,628
Total current liabilities	310,182	187,366
Notes payable	414,000	546,000
DEFERRED INFLOWS OF RESOURCES		
Deferred special assessments	755	755
Total liabilities	724,937	734,121
NET POSITION		
Invested in capital assets, net of related debt	6,518,395	5,974,709
Unrestricted	887,460	1,066,288
Total net position	\$ 7,405,855	\$ 7,040,997

# STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION For the Years Ended December 31,

	2018	2017
Operating revenues	\$ 1,519,341	\$ 1,479,737
Operating expenses:		
General	692,522	588,204
Maintenance	362,965	232,870
Depreciation	272,727	268,035
Taxes	3,709	4,262
Total operating expenses	1,331,923	1,093,371
Operating income	187,418	386,366
Other income (expense):		
Interest income	8,859	5,216
Interest expense	( 17,678)	( 21,164)
Total other expense	_ ( 8,819)	( 15,948)
Income before transfers	178,599	370,418
Operating transfer (out)	(150,300)	( 161,702)
Income before contributions	28,299	208,716
Capital contributions	336,559	139,733
Change in net position	364,858	348,449
Net position, beginning of year (as restated)	7,040,997	6,692,548
Net position, end of year	\$ 7,405,855	\$ 7,040,997

## STATEMENTS OF CASH FLOWS

For the Years Ended December 31,

		2018	2017
Cash flows from operating activities:			
Cash received from customers	\$	1,162,063	\$ 1,187,664
Cash received from interfund services provided		310,525	309,877
Cash paid to suppliers of goods and services	(	533,559)	( 652,771)
Cash paid to employees for services		362,965)	( 232,870)
Net cash provided by operating activities		576,064	611,900
Cash flows from noncapital financing activities:			
Tax equivalent paid to municipality	(	150,300)	( 161,702)
Cash flows from capital and related financing activities:			
Purchases of property and equipment	(	364,105)	( 293,863)
Payment on notes payable	(	129,000)	( 126,000)
Cash paid for interest costs incurred	(	18,563)	( 22,028)
Net cash used in noncapital, capital, and related			
financing activities		661,968)	( 603,593)
Cash flows from investing activities:			
Cash received for interest earned		8,859	5,216
Net increase (decrease) in cash and cash equivalents	(	77,045)	13,523
Cash and cash equivalents, beginning of year		748,048	734,525
Cash and cash equivalents, end of year	\$	671,003	\$ 748,048
Noncash capital and related financing activities:			
Contributions in aid of construction	\$	336,559	\$ 139,733
	<u> </u>	330,337	Ψ 137,/33

## RECONCILIATIONS OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

For the Years Ended December 31,

	2018			2017	
Operating income	\$	187,418	\$	386,366	
Adjustments to reconcile operating income to					
net cash provided by operating activities:					
Depreciation		272,727		268,035	
Depreciation - Sewer Fund		13,251		12,335	
(Increase) decrease in:					
Accounts receivable:					
Customers	(	46,526)		14,998	
Taxes receivable	(	227)		2,806	
Materials and supplies inventory	•	28,720	(	31,366)	
Increase (decrease) in:					
Accounts payable		111,957	(	41,015)	
Other current liabilities		8,744		259)	
Net cash provided by operating activities	\$	576,064	\$	611,900	

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies:

#### **Operating Entity**

The Kimberly Water Department (Water Department) is an enterprise fund of the Village of Kimberly. The Water Department provides municipal water service and is responsible for the construction and maintenance of the water utility plant.

#### **Basis of Accounting**

The Water Department prepares its financial statements on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles.

#### **Accounts Receivable**

The accounts receivable balance is thought to be collectible and no provision has been made for bad debts. Delinquent accounts receivable are collected by special assessments on the subsequent year's property tax roll.

#### **Utility Plant in Service**

The Utility Plant is recorded at cost and plant retirements are removed from the plant accounts and from the depreciation reserve account with the assumption that they are fully depreciated.

Depreciation is calculated based on the allowable rate authorized by the PSC for each class of assets.

#### **Inventory**

Inventory is calculated using the lower of cost or market basis and the first-in, first-out (FIFO) method.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Water Department considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

#### **Operating Transfer**

The account balance consists of the balance of a real estate tax equivalent transferred to the Village of Kimberly.

#### **Deferred Outflows / Inflows of Resources**

The Water Department implemented GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities for the year ended December 31, 2013. In addition to assets, the statement of net position will report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and, therefore will not be recognized as an outflow of resources (expense/expenditure) until then. The Water Department does not have any items that qualify for reporting in this category.

Deferred inflows of resources represent an acquisition of net position that applies to a future period and, therefore, will not be recognized as an inflow of resources (revenue) until that time. The Water Department has one item that qualifies for reporting in this category; deferred special assessments. This amount will be recognized as an inflow of resources in a subsequent year.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### Note 2. Cash and Temporary Investments:

Cash and investments of the Water Department are subject to various risks. Presented below is a discussion of specific risks and the Department's policy related to each risk.

The Water Department is required to invest its funds in accordance with Wisconsin Statute 66.0603 (1m). The Water Department has adopted an investment policy pursuant to these statutes that allows it to invest in the following:

Time deposits

Securities guaranteed by the U.S. Government

Securities of Wisconsin Municipal Units

Securities of Wisconsin Educational and Local Government Investment Pool

Bonds issued by a local exposition district

Bonds issued by a local professional baseball park district

Bonds issued by a local professional stadium district

Bonds issued by the University of Wisconsin Hospitals and Clinics Authority

Bonds issued by a local cultural arts district

Bonds issued by the Wisconsin Aerospace Authority

Securities which mature or may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired and received the highest or second highest rating category assigned by Standard & Poor's Corporation, Moody's Investors Service, or other similar nationally recognized rating agency

Securities of an open-ended management investment company or investment trust, if the investment company does not charge a sales load, is registered under the Investment Company Act of 1940, and the portfolio is limited to bonds and securities issued by the federal government, bonds that are guaranteed by the federal government, or repurchase securities that are fully collateralized by bonds or securities

#### **Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counter-party (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

Deposits in credit unions are insured by the National Credit Union Administration (NCUA) in the amount of \$250,000 per official custodian for interest bearing accounts and unlimited amounts for non-interest bearing accounts. In addition, the State of Wisconsin has a State Guarantee Fund that provides a maximum of \$400,000 per entity above the amount provided by the FDIC. However, due to the relatively small size of the Guarantee Fund in relation to the total coverage, total recovery of losses may not be available.

# NOTES TO FINANCIAL STATEMENTS - CONTINUED

## Note 3. Changes in Capital Assets:

	Beginning		Ending	
	Balance	Additions	Reductions	Balance
Wells and springs (restated)	\$ 1,258,831	\$	\$	\$ 1,258,831
Structures and improvements	1,020,995			1,020,995
Electric pumping equipmen				
(restated)	965,183	193,892		1,159,075
Other pumping equipment	27,597			27,597
Water treatment equipment	437,532			437,532
Reservoirs and standpipes	756,750	- S. ■ ■		756,750
Mains	3,749,597	347,872	14,410	4,083,059
Services	849,929	94,574	8,377	936,126
Meters	485,386	1,366	8,411	478,341
Hydrants	338,724	62,960	4,400	397,284
Other equipment	152,023			152,023
Nondepreciable assets	64,616	-		64,616
Totals	10,107,163	700,664	35,598	10,772,229
Accumulated depreciation:				
Wells and springs (restated)	552,848	36,506		589,354
Structures and improvements	403,297	38,876		442,173
Electric pumping equipment	419,115	42,468		461,583
Other pumping equipment	13,974	1,214		15,188
Water treatment equipment	197,659	17,502		215,161
Reservoirs and standpipes	276,347	14,378		290,725
Mains	1,054,092	53,080	14,410	1,092,762
Services	258,826	27,148	8,377	277,597
Meters	117,708	26,309	8,411	135,606
Hydrants	81,158	8,739	4,400	85,497
Other equipment	82,430	19,758		102,188
Totals	3,457,454	285,978	35,598	3,707,834
Capital assets, net	6,649,709	\$ 414,686	\$	\$ 7,064,395

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### Note 4. Notes Payable:

Notes payable consist of the Water Department paying the general fund for repayment of a bond payable. Payments of principal and interest with a fixed interest rate of 2.75% are due annually on October 1<sup>st</sup> until 2022.

Notes payable to the general fund are as follows:

		2018		2017
Balance - January 1,	\$	675,000	\$	801,000
Proceeds				
Repayments	(	129,000)	_(_	126,000)
Balance - December 31,	\$	546,000	\$	675,000

Year ending December 31,	I	Principal	Interest	Totals		
2019	\$	132,000	\$ 15,015	\$	147,015	
2020		135,000	11,385		146,385	
2021		138,000	7,673		145,673	
2022	-	141,000	 3,877		144,877	
Totals		546,000	\$ 37,950	\$	583,950	

#### Note 5. Subsequent Events:

The Water Department has evaluated all subsequent events through May 30, 2019, the date on which the financial statements were available to be issued.

#### Note 6. Prior Period Adjustment:

The Water Department was in the process of undergoing a full-blown rate increase through the Wisconsin Public Service Commission (PSC) during 2018. During the course of reviewing the application for the rate increase, the PSC reviewed prior PSC reports filed with their agency. Upon completion of the review, they requested \$251,518 in previously capitalized assets to be expensed and \$20,027 in accumulated depreciation to be reversed. The Water Department agreed to make the change.

The effect of the Water Department making a prior period adjustment resulted in the restatement of the District's net position as of January 1, 2018, as follows:

Total net position as previously reported in the statement of activities	\$ 6,924,039
Fixed asset changes	 ( 231,491)
Total net position at end of year	 6,692,548



## SCHEDULES OF OPERATING REVENUES

For the Years Ended December 31,

	2018			2017
Residential water	\$	425,146	\$	406,572
Industrial water		35,686		48,120
Sprinklers		33,869		34,577
Public fire protection:		,		,
Kimberly		248,829		248,181
Combined Locks		30,848		30,848
Darboy		30,848		30,848
Commercial		70,319		75,683
Multi-family		34,930		42,370
Public authority		15,341		14,510
Sales for resale - Combined Locks		173,362		143,229
Sales for resale - Darboy		314,556		289,800
Forfeited discounts		14,113		15,576
Miscellaneous income	-	91,494		99,423
Total operating revenues	\$	1,519,341	\$	1,479,737

## ALLOCATED SCHEDULE OF NET OPERATING INCOME

			Soft Water Kimberly		Soft Water Combined Locks		Soft Water Darboy	
Revenue	\$	1,519,341	\$	969,727	\$	204,210	\$	345,404
Operating expenses per								
allocation schedule	_	1,482,223		965,394		233,749		283,080
		37,118		4,333	(	29,539)		62,324
Nonoperating items per PSC:		,		,	`			,- <u>-</u> .
Other revenue	(	5,881)	(	5,881)				
Depreciation on contributed assets PILOT calculated vs		25,237		25,237				
paid difference		2,669		2,669		-		***
Net operating income	\$	59,143	<u>\$</u>	26,358	<u>\$(</u>	29,539)	<u>\$</u>	62,324
Percentage of revenue		3.89 %	)	2.72 %	⁄о́	<u>-14.47</u> %		18.04 %

## **ALLOCATION OF 2018 REVENUES**

		Totals		Soft Water Kimberly		Soft Water Combined Locks		Soft Water Darboy
Residential soft water	\$	425,146	\$	425,146	\$		\$	<b></b>
Industrial soft water		35,686		35,686			,	
Sprinklers		33,869		33,869				
Public fire protection:				,				
Kimberly		248,829		248,829				
Combined Locks		30,848				30,848		
Darboy		30,848		• •				30,848
Commercial sales		70,319		70,319				
Multi-family		34,930		34,930				
Public sales		15,341		15,341				
Sales for resale		487,918		·		173,362		314,556
Forfeited discounts		14,113		14,113		<b>-</b> -		
Miscellaneous	***************************************	91,494		91,494	***************************************		***************************************	
Total revenues	\$	1,519,341	\$	969,727	\$	204,210	\$	345,404
Allocation percentages		100.00 %	ر ا	63.83 %	6 <u> </u>	13.44 %	)	22.73 %

## **ALLOCATION OF 2018 EXPENSES**

Totals from allocation of	Windsolve	Totals		oft Water Kimberly	*****	Soft Water Combined Locks	<u>-</u>	Soft Water Darboy
nonoverhead expenses:								
Direct allocation	\$	193,463	\$	193,463	\$	S	\$	
Soft water allocation		1,105,051		650,999		205,407		248,645
Totals		1,298,514		844,462		205,407		248,645
Percentage allocated		100.00 %	' <del></del>	65.03	% <b>_</b>	15.82 %	ر س	<u>19.15</u> %
Overhead expenses:								
Administration and								
commission salaries		73,900		48,647		11,401		13,852
Office supplies and expense		39,098		25,737		6,032		7,329
Outside services		17,500		11,520		2,700		3,280
Miscellaneous general		39,972		26,313		6,167		7,492
Water testing		2,937		1,933		453		551
Transportation	•	10,302		6,782		1,589		1,931
Total overhead allocated								
per other costs		183,709		120,932		28,342	-	34,435
Total expenses allocated	\$	1,482,223	\$	965,394	\$	233,749	\$	283,080

# ALLOCATION OF 2018 EXPENSES, EXCLUDING OVERHEAD ITEMS

Operating expenses		Totals		oft Water Limberly		oft Water combined Locks	ed Soft Water	
Operating expenses:	Φ	CO 1 C1	•		_			
Fuel and power-pump house #1	\$	58,161	\$	26,946	\$	14,092	\$	17,123
Fuel and power-pump house #2		20,735		9,607		5,024		6,104
Fuel and power-pump house #3		77,010		35,679		18,660		22,671
Operating supplies-pump house #1		1,475		683		357		435
Operating supplies-pump house #2		550		255		133		162
Operating supplies-pump house #3		424		196		103		125
Operating labor - treatment		19,540		9,053		4,735		5,752
Chemicals - pump house #1		77,756		36,024		18,840		22,892
Chemicals - pump house #2		63,083		29,226		15,285		18,572
Chemicals - pump house #3		89,115		41,287		21,593		26,235
Property insurance		20,000		15,356		2,096		2,548
Employee benefits		69,456		32,179		16,829		20,448
Maintenance expenses:								
Pumping - #1 deep well		78,692		36,458		19,067		23,167
Pumping - #2 deep well		6,447		2,987		1,562		1,898
Pumping - #3 deep well		17,258		7,996		4,182		5,080
Treatment - #1		20,429		9,465		4,950		6,014
Treatment - #2		3,511		1,627		851		1,033
Treatment - #3		4,242		1,965		1,028		1,249
Treatment - labor		38,159		17,679		9,246		11,234
Telemetry		2,130		987		516		627
Elevated & storage tanks		7,775		3,602		1,884		2,289
Mains		141,447	1	41,447				
Services		20,191		19,818		86		287
Meters		20,288		18,294		665		1,329
Hydrants		13,904		13,904				1,329
Other expenses:								
Taxes - tax equivalent		150,300	1	35,270		7,515		7,515
Taxes - payroll		3,709	-	1,718		899		1,092
Depreciation		272,727	1	94,754		35,209		42,764
Total expenses	<u>\$ 1,</u>	298,514	\$ 8	44,462_	<u>\$</u> 2	205,407	\$ 2	248,645

## PLANT ASSET ALLOCATION

Total station plant:	Totals	Soft Water Kimberly	Soft Water Combined Locks	Soft Water Darboy
Wells and springs	\$ 1,258,831	\$ 583,216	¢ 205.015	<b>4</b> 270 600
Structures and improvements	1,020,995	\$ 583,216 473,027	\$ 305,015	\$ 370,600
Electric pumping equipment	1,159,075	536,999	247,387	300,581
Other pumping equipment	27,597	12,786	280,844 6,687	341,232 8,124
Water treatment equipment	437,532	202,709	106,014	128,809
Totals	3,904,030	1,808,737	945,947	1,149,346
Common system utility plant:				1,110,510
Distribution reservoirs				
and standpipes	756,750	350,602	183,361	222,787
Mains	4,083,059	4,083,059	105,501	222,767
Services	936,126	936,126		
Meters	478,341	478,341		
Hydrants	397,284	397,284		
Totals	6,651,560	6,245,412	183,361	222,787
Common system - other assets:				
Office equipment	5,730	5,730		
Computer equipment	21,428	21,428		
Transportation equipment	86,158	86,158		
Shop equipment	6,891	6,891	<b></b>	
Miscellaneous equipment	31,816	31,816		
Totals	152,023	152,023		
Total depreciable assets	10,707,613	8,206,172	1,129,308	1,372,133
Depreciable asset allocation		76.64 %	10.55 %	12.81 %
Nondepreciable assets:				
Organizational costs	1,819	1,819		
Land, land rights, etc.	62,797	62,797		
Total nondepreciable assets	64,616	64,616		•
Total plant assets	\$ 10,772,229	\$ 8,270,788	\$ 1,129,308	\$ 1,372,133
Total asset allocation	100.00 %	76.78 %	10.48 %	12.74 %

# ALLOCATED RATIO OF OPERATING INCOME TO AVERAGE INVESTMENT IN NET PLANT AND INVENTORY

Average utility plant in service*	Totals \$ 9,045,836	Soft Water Kimberly \$ 6,528,931	Soft Water Combined Locks \$ 1,136,289	Soft Water Darboy \$ 1,380,616
Deductions: Average accumulated				
depreciation*	3,039,682	2,194,042	381,784	463,855
Totals	6,006,154	4,334,889	754,505	916,761
Add average inventory	47,523	47,523		
Less regulatory liability	( 76,604)	( 76,604)		
Average net investment in plant, materials and supplies	\$ 5,977,073	\$ 4,305,808	\$ 754,505	\$ 916,761
Current year utility operating income	\$ 59,143	\$ 26,358	\$( 29,539)	\$ 62,324
Ratio of operating income to average net investment	0.99 %	%0.61 %	6 <u>-3.92</u> %	6.80 %

<sup>\*</sup> Does not include contributed assets

## WATER VOLUME STATISTICS

	Tot	Totals		
	Gallons			
	(000's)	%		
Total water pumped	391,644			
Less: unmetered system usage	31,032			
Water pumped into the system	360,612			
Water sold:				
Metered sales - Kimberly:				
Residential	84,725	25.50		
Industrial	10,727	3.23		
Commercial	19,987	6.01		
Multi-family	12,203	3.67		
Public	3,967	1.19		
Total metered sales - Kimberly	131,609	39.60		
Wholesale sales:				
Combined Locks	71,305	21.46		
Darboy	129,379	38.93		
Total wholesale sales	200,684	60.39		
Total sold	332,293	100.00 %		
Lost in the system:				
Total pumped into the system	360,612			
	300,012			
Water pumped into the system but not sold				
Total sold	332,293			
Water pumped but not accounted for	28,319	7.85 %		