

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
NOVEMBER 18, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. Also present were Administrator Block, Director of Operations Dannhoff, Chief of Police Meister, Mr. Klarner, Mr. Karner and a member of the media.

Trustee Hammen moved, Trentlage seconded the motion to approve the Intercreditor Agreement between Denmark State Bank, Fortifi Bank, Kimberly Riverfront, LLC, and the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Hammen seconded the motion to approve the Collateral Assignment of Development Agreement between Kimberly Riverfront, LLC, Fortifi Bank and the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Trentlage seconded the motion to approve the Agreement Regarding Assignments of Development Agreement between Denmark State Bank, Fortifi Bank, Kimberly Riverfront, LLC, and the Village of Kimberly. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Weber seconded the motion to approve the Fox Valley Metro Police Department Community Service Officer Policy. Chief Meister spoke briefly on the development of the policy and indicated he had met with both Administrators regarding the authority of Community Service Officers (CSO) to issue citations. It was agreed that the CSOs will have the authority to issue citations, however the issuance of citations for ordinance violations not stated in the CSO policy will require approval from a supervisor. Trustee Hruzek expressed concerns about the safety of CSOs. Chief Meister stated that safety is always a concern but noted that it is the same type of concern that crossing guards and Village code inspectors also encounter. The CSOs will have a distinct uniform from police officers and will carry a radio. The vehicle they will drive will have "Community Service Officer" emblazoned across it. In addition, the CSOs will receive training on communicating with the public and deescalating situations. Chief Meister hopes this position will be a gateway position for individuals who want to become police officers. It is anticipated that the position will be filled in January and the CSO will be on the street in February after training. The motion carried by unanimous vote of the Board.

Trustee Hammen moved, Gaffney seconded the motion to approve the Fox Valley Metro Police Department Community Service Officer Position Description. President Kuen discussed some of the requirements for the job description and inquired about the potential costs of job turnover. Chief Meister responded that the uniform shirts and jackets would remain the property of the department and that in-house training would be conducted by several officers to reduce overtime. The motion carried by unanimous vote of the Board.


Administrator Block noted that the next Village Board meeting will be on December 9, 2019. She notified the Board that the Village of Kimberly received a letter from Outagamie County stating that the municipality must officially accept the 0.5% county sales and use tax by April 1, 2020 through a resolution and agree to use the revenue to reduce the property tax levy. This has raised

questions and concerns among the communities in the area about the implications for the levy limit worksheets and how this revenue is budgeted and booked, so prior to signing off on the resolution, an attorney for the communities will review it and provide an opinion. Administrator Block reminded everyone that the Outagamie County Highway Department public information meeting on the future of the CH CE and Railroad intersection will be held here on December 4, 2019 at 5:00 pm in the Council Chambers at Kimberly Village Hall.

There was no Unfinished Business.

Under New Business, Trustee Trentlage also reminded everyone that Christmas at the Pond will be held on December 1<sup>st</sup> from 6:00 - 7:30 p.m., and that chili will be served.

Trustee Hammen moved, Gaffney seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:21 pm.

  
Danielle L. Block  
Administrator/Clerk