

**REGULAR MEETING OF THE KIMBERLY WATER COMMISSION
MINUTES
NOVEMBER 5, 2019**

Chairman Price called the meeting to order at 11:00 AM. Members present for roll call were Commissioners Hanson, Johnson, and Stienen. Also present were Water Superintendent Verstegen, Administrator Block, Operations Director Dannhoff and Water Utility Billing Clerk Micke.

Commissioner Hanson moved, Johnson seconded the motion to approve the minutes of the October 1, 2019 meeting as presented. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Steinen seconded the motion to approve the bills and claims for the month of October as presented. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the corrected financial statement for the month of September as presented. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Steinen seconded the motion to approve the financial statements for the month of October as presented. The motion carried by unanimous vote of the Commission.

Commissioner Steinen moved, Hanson seconded the motion to approve the Contract Change Order #1 for Kruczek Construction Inc. for the Water Main Reconstruction on Paul Drive (McM. No. K0002-9-18-00862) in the amount of \$8,566.25. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Steinen seconded the motion to approve the Certificate for Payment #1 to Kruczek Construction Inc. for the Water Main Reconstruction on Paul Drive (McM. No. K0002-9-18-00862) in the amount of \$161,087.94. The motion carried by unanimous vote of the Commission.

Commissioner Johnson moved, Steinen seconded the motion to approve the 2020 Village of Kimberly Water Utility Budget. Administrator Block noted that there were adjustments to the total amount of funds the Utility pays back to the Village for administrative services. Increases were made to capital outlays for well security systems and truck replacements. Next year the water tower will need to be inspected by McMahon Engineers in preparation for the painting project that will occur in the following two years. The budget line item for "public charges for residential services" straddles two budgetary years from when the water rate increase took effect and are estimated amounts. A more concise figure of residential charges will be reflected in the 2021 budget. Total capital outlay projects are less for 2020 in anticipation of the large outlay which will need to be made with the water tower project the following year. The motion to approve the proposed 2020 Water Utility as presented in the amount of \$1,732,774 carried by unanimous vote of the Commission.

Superintendent Verstegen discussed a resident complaint disputing charges for a water utility bill, claiming that the water meter was faulty. The water meter was removed and tested and it showed it was reading a little less than 100% of the water that flowed through it at 98.8 and 98.9 percent. The information in the meter was downloaded and depicted the usage of water in graph form and on an hourly basis. It shows that between August 8 and August 22, 2019, the resident used between 20-40 gallons of water per hour. The readings that began to occur on August 8 are most likely the result of a toilet running unchecked until August 22, 2019. The resident was invited to attend the meeting but was not present. No actions were taken by the Commissioners on this matter other than to direct the billing clerk to offer the resident a deferred payment plan.

Superintendent Verstegen reported on upcoming utility projects. The resin will be removed from Well #1 starting on November 7, 2019 and the Well is expected to be back online at the end of the following

week. New softener valves have been ordered for Fulcer and the water operators will work on switching out all of the valves by the end of the year. The EPA will be coming out with new rules on lead service laterals and lead testing and Superintendent Verstegen will provide an update to the Board next month.

There was no Unfinished Business.

There was no New Business.

Commissioner Johnson moved, Steinen seconded the motion to adjourn. The motion carried by unanimous vote and the Commission adjourned at 11:48 am.



Danielle L. Block
Secretary