

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD  
MINUTES  
NOVEMBER 4, 2019**

President Kuen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hietpas, Hruzek, and Trentlage. Trustees Hammen and Weber were absent and excused. Also present were Operations Director Dannhoff, Library Director Thiry, Police Chief Meister, Community Enrichment Director Femal, McMahan Engineer Werner, Mr. Karner, Mr. Klarner and a member of the media.

Trustee Trentlage moved, Gaffney seconded the motion to approve the minutes of the October 7, 14, 21 and 28, 2019 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Hietpas seconded the motion to approve the bills and claims for the month of October 2019. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve the financial statements for the month of October 2019. The motion carried by unanimous vote of the Board.

Trustee Gaffney moved, Hruzek seconded the motion to approve the minutes of the various Boards and Commissions as presented. The motion carried by unanimous vote of the Board.

Library Board  
Water Commission  
Plan Commission

July 16, August 20 & September 17, 2019  
October 1, 2019  
October 15, 2019

Administrator Block presented the draft 2020 Budget for the Village and highlighted that the Village is meeting the expenditure restraint imposed by the State with a \$30,000 cushion. The Village was only allowed to increase its operating budget by \$150,000 over the 2019 budget. The Village is also levying taxes below the allowable levy limit by approximately \$40,000. The average taxpayer in the Village would pay \$16.82 more in Village taxes than in 2018, a \$0.13 increase in the mill rate from 2018. The Board discussed the pros and cons of losing \$40,000 in future levying ability. President Kuen was pleased to note the inclusion of an Emergency Medical Responder Group in the budget and increased funding for tree replacements. He expressed his objection to another monument sign for the Fire Department and believes that in the future the funding and services for Alcohol & Drug Abuse will need to be increased to address the opioid crisis in this area.

Trustee Trentlage moved, Gaffney seconded the motion to approve the proposal for the pre-demolition asbestos and lead-based paint inspection report for the Kimberly mill site by NorthStar Environmental Testing, LLC at a cost not to exceed \$6,675.00. The motion carried by unanimous vote of the Board.

Chief Meister from Fox Valley Metro Police Department reported that the Police Commission will be holding final interviews of police officer candidates on November 6, 2019, to fill two vacancies in the department. Officer Jim Brandt resigned from the department on November 1, 2019 to work for the Kaukauna Police Department. He is the third officer to do so. Chief Meister noted that police departments across the country are struggling to retain and attract new officers. Chief Meister alerted the Board to an increased number of vehicle accidents at CTH CE and Railroad Street. He noted that in the last five years there have been 90 accidents at that intersection as motorists make left-hand turns. Administrator Block will facilitate a discussion with the County engineer and noted there is a public information meeting in December concerning that intersection.

Director of Operations Dannhoff reported that the new Leaf Vacuum Truck will be operational on November 5, 2019. Since October 21<sup>st</sup> the street crews have made three rounds of the Village collecting 51 truckloads of leaves as of October 30, 2019. The Village submitted an application for a 2021 project with the Outagamie Highway &



Local Road Improvement Committee for pavement improvements to Eisenhower and Kennedy and was recently notified it will be granted \$95,000 for the project.

Community Enrichment Director Femal reported that after initially being denied funding for 2020, the DNR Stewardship has changed course and is awarding \$45,000 to the Village for asphalt trails along the river from the boat launch to Shelter #1. The Village was encouraged to reapply for trail extension funding for 2021 for the proposed trail from Maes Avenue to 3<sup>rd</sup> Street along Railroad Street. The Village has also been awarded \$4,214.10 from the Catastrophic Urban Forestry Grant to help replace the 100 trees lost in the July 2019 storms. The Rec Department will be offering a First Aid and CPR recertification class in 2020 directed at former graduates from the babysitting certification classes. Goldin Metal has agreed to host another electronic recycling event for the Village on April 25, 2020 in the lower parking lot of Sunset Park. A reminder that the ribbon cutting for Treaty Park will occur on November 11, 2019 at 9:00 am, and Christmas at the Pond will be on December 1, 2019.

Library Director Thiry reported that two library assistants have left, one of whom is moving overseas. The positions have been filled, one by a former employee. The Library Board is considering having a teen adjunct member on the Board in an advisory capacity. The Library is also preparing for the launch of a new integrated library system (ILS) software system in September 2020.

Administrator Block spoke on the community development activities for the Village reporting that the demolition of the Omya site continues and developers are interested in discussing the possibilities for that area. Contractor bids for the main mill demolition are due on November 27, 2019. Administrator Block plans to submit an application with WEDC for an additional Idle Sites Grant for that site. A Developer Agreement with Midwest Expansion for those central buildings will also need to be finalized. One other ribbon cutting event to note is the official opening of the Fox Cities Champion Center which will be on November 20, 2019.

Administrator Block reported that the transfer of information and documents to FEMA for disaster assistance relief continues on a weekly basis with the assistance of the FEMA coordinator assigned to the Village. Administrator Block will also be preparing a submittal to the Wisconsin Department of Transportation Multimodal Local Support (MLS) funding program to improve the Creekview/Railroad corridor. The Town of Buchanan has agreed to be a secondary to the project. The application is due in early December 2019. Administrator Block reminded everyone that the Public Hearing the 2020 proposed budget will be on November 11, 2019.

There was no unfinished business.

Under new business, Trustee Trentlage suggested that the hours for Halloween trick-or-treating in the Village be changed from 5:00 to 8:00 pm to 5:00 to 7:00 pm, consistent with the practice of other local jurisdictions.

Trustee Trentlage moved, Gaffney seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:44 pm.

  
Danielle L. Block  
Administrator/Clerk