

**REGULAR MEETING OF THE KIMBERLY VILLAGE BOARD
MINUTES
OCTOBER 7, 2019**

Trustee Hammen called the meeting to order at 6:00 p.m. Members present for roll call were Trustees Gaffney, Hammen, Hietpas, Hruzek, Trentlage and Weber. President Kuen was absent and excused. Also present were Operations Director Dannhoff, Library Director Thiry, Police Chief Meister, Community Enrichment Director Femal, McMahon Engineer Werner, fourteen students, two residents and a member of the media.

Trustee Weber moved, Gaffney seconded the motion to approve the minutes of the September 9, 16 and 30, 2019 Village Board meetings. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Gaffney seconded the motion to approve the bills and claims for the month of September 2019. The motion carried by unanimous vote of the Board.

Trustee Trentlage moved, Weber seconded the motion to approve the financial statements for the month of September 2019. The motion carried by unanimous vote of the Board.

Trustee Weber moved, Hietpas seconded the motion to approve the minutes of the various Boards and Commission as presented. The motion carried by unanimous vote of the Board.

Board of Review
Plan Commission

September 9, 2019
September 17, 2019

Chief Meister from Fox Valley Metro Police Department reported that new officer Dennis Reinke is in his fifth week of 10-weeks of field training. The Department has tapped the next candidate on the eligibility list to fill the recent vacancy created by the resignation of Officer Wanserski. If all goes well with the pre-employment process, the new officer will start on October 28, 2019. Metro will again participate in the Police Lights of Christmas fundraiser on October 23, 2019 at Culvers in Little Chute. On Halloween Metro will hand out treats at the police station in Little Chute from 5-8:00 pm to any Trick-or-Treaters who stop by. Chief Meister reported that he has completed Phase I of his review of the department's policy manual and noted the following fun facts: there are 55 policies, 60 general rules & regulations, and a dozen standard operating procedures. The next step is to review each policy for edits, revisions or updates.

Director of Operations Dannhoff reported that approximately 150 yard waste permits were issued during the first week they were available. He informed the Board that the contractors have completed the concrete portion of the 2019 sidewalk rehabilitation program and now are waiting to have a stockpile of dry topsoil to complete the restoration portion. Invoices for the sidewalk repairs will be going out to residents shortly. The Birch Street/2nd Street mini-storm project was installed last week and concrete will be poured this week to replace the road pavement that needed to be removed. Director Dannhoff also noted that the Street Department was able to sell its old plow truck for \$35,000.

Community Enrichment Director Femal reported that the baseball survey continues to reflect that the 11/12-year-old age group does not have sufficient attendance to make it a league-style program. The Parks & Rec department is reaching out to local clubs to see if they would be interested in having a Kimberly team. The community-wide Rummage Ramma was such a success that a spring event has been scheduled for May 16, 2020. The annual electronic recycling event will occur on

October 19th at the boat landing in Sunset Park. Christmas at the Pond will occur on December 1st this year. Future projects for the Parks Department includes improvements to the ball fields and the “staircase” on the sledding hill.

Library Director Thiry reported the library circulation in September was up 5%. Electronic circulation saw a big increase especially for audio books. October 7th is the first night of the Fox Cities Book Festival which continues for a week. The libraries are hosting authors and it appears they will be well attended. Some of the library staff is receiving technical training to assist with electronic circulation issues. After attending the Imagine Fox Cities event, library staff are looking into receiving training on listening skills to provide “emotional” CPR to patrons. The library is planning to launch an environmental education program for next year.

Administrator Block reported that the Village continues to work with McMahon Engineering on surveying and inspecting the overlook structure and tunnels of the old mill. A bid package has been developed for the demolition of the central mill site. Bids will be due October 30, 2019 at Village Hall and the work is expected to be completed over the winter/spring months. In addition, the Village has received an application for a demolition permit of the former Omya site, the “blue building”.

Administrator Block reported that budgeting priorities will continue through October. The Board of Review will meet on October 14th and it is hoped that they will be able to finalize the 2019 Property Assessment Roll Book. Administrator Block attended a webinar on the new Wisconsin Department of Transportation grant program in which the State could fund up to 90% of local road projects. Administrator Block will work with McMahon Engineering to review which projects the Village might submit. The deadline for submissions is December 2019, approvals will be made in January and February 2020, and then municipalities have six years to use the funds.

There was no unfinished business.

There was no new business.

Trustee Trentlage moved, Hruzek seconded the motion to adjourn into closed session pursuant to Wis. Stat. 19.85(1)(c) to consider public bargaining, department organization and wage scales, and Wis. Stat. 19.85(1)(e) to discuss property negotiations and development. The motion carried by unanimous vote and the Board went into closed session at 6:34 pm.

Trustee Hietpas moved, Gaffney seconded the motion to reconvene into open session. The motion carried by unanimous vote and the Board reconvened at 6:58 pm.

Trustee Hammen moved, Trentlage seconded the motion to adjourn. The motion carried by unanimous vote and the Board adjourned at 6:59 pm.


Danielle L. Block
Administrator/Clerk