

Minutes
Kimberly Planning Commission
March 10, 2009

Acting Chairman David Opsteen called the meeting to order at 5:45 p.m. Commissioners present were Paul Hermes, Dean Schiesl, Norb Karner, Duane Biese, and Steve Schreiber; absent and excused was Chairman Chuck Kuen. Also present was Mark Boehlke a Land Planner representing Hoffman Corporation.

After a motion by Mr. Karner and a second from Mr. Schiesl, the minutes from the February 18, 2009 meeting were approved unanimously.

The first item on the agenda was to review for approval a Certified Survey Map for Hoffman LLC a construction management company working with U.S.Oil Company in the design and construction of a their new corporate headquarters in this plat. This CSM will be used to redefine the ten lots that made up this commercial park. U.S. Oil is planning for the building to be placed on all or part of lots 3-9 of the original plat. This CSM now combines all the lots to create three, one large lot for the U.S. Oil building and two smaller lots to be developed at a later time. This survey will also be used when vacating part of Office Court to accommodate the new building.

After little discussion the Commission approved the CSM unanimously. This was done after a motion by Commissioner Biese and a second from Commissioner Schreiber.

Next the Commission reviewed a site plan submitted by Hoffman showing the site layout for the building that will house U.S. Oil corporate headquarters. Mark Boelke of Hoffman summarized the site plan; he then answered a number of questions from the Commission. After this discussion the Commission was satisfied with the plan.

Mr. Hermes made a motion to approve the site plan as submitted; this motion was seconded by Mr. Karner. The vote of the Commission was unanimous.

At 6:05 p.m. Commissioner Karner made a motion to adjourn. Commissioner Hermes seconded his motion; the Commission then unanimously voted to adjourn.

Dave Vander Velden
Secretary, Planning Commission