

## Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

August 11, 2009

UNOFFICIAL - TO BE APPROVED AT SEPTEMBER BOARD MEETING

The meeting was called to order at 6:00 p.m.

PRESENT: Sarah Dollevoet, Jason Leicht, Jim Moes, Judy Stangel, Marcia Trentlage, Cyndi Vander Pas, Rose Vander Velden.

ABSENT: Margi Fuller.

OTHERS PRESENT: Beth Carpenter, Rick Krumwiede, Kathy Tomasovic.

Guest Rick Krumwiede, Director of the Outagamie Waupaca Library System (OWLS) shared information about the proposed *Outagamie County Library Service Plan: 2010-2014* and the OWLS 2010 budget request to the county for reimbursement for library services provided by OWLS member libraries to residents outside their municipalities. Trentlage moved, seconded by Stangel, to have Carpenter compose a letter for the Board to submit to the Outagamie County Executive urging him to support the 2010 budget request submitted by OWLS. Motion carried.

Vander Velden moved, seconded by Trentlage, to approve the minutes of the June 23, 2009 meeting. Motion carried. Moes moved, seconded by Dollevoet, to approve the invoices for June and July 2009. Motion carried. Trentlage moved, seconded by Leicht, to approve the financial reports for June and July 2009. Motion carried.

When the monthly statistics report was reviewed, Carpenter reported that in a year-to-date comparison with this time last year, patron visits were up 9%, adult program attendance was up 151%, and children program attendance was up 125%, and the number of cardholders was down 13%.

### DIRECTOR'S REPORT

The library closed for the afternoon on July 14 for a staff in-service training session on libraries and technology. Staff members were able to have hands-on time with MP3 players, iPods, PS2, GPS, digital cameras, digital recorders, Flip video camera, a smart phone and other gadgets to learn more about recent technology and how people using mobile devices are connecting to library services.

The authors of *Plank Road Summer* gave a free presentation at the library on July 23<sup>rd</sup>. Corinne Herro coordinated the program for 30 attendees. The program was very well received. Work continues on the Community Reads and Fox Cities Book Festival programs. Carpenter is participating on committees for both endeavors and will be redesigning the Book Festival web site. There was discussion on school involvement with some of the authors being secured for the Festival.

Upcoming projects for Carpenter include: 2010 budget process; redesigning the web site; starting a staff blog and iGoogle page to facilitate communication and provide easy access to resources; a planning process for future library services; identity package for the library; policy manual update.

Challenges in sight: addressing the library's lender/borrower ratio within OWLSnet; collection analysis for budgeting of materials and addressing the age of specific collections; ergonomics at staff workstations; safe computer furniture for Kimberly; equipment needs; software upgrades; teen spaces; Kimberly's Centennial.

#### YOUTH SERVICES REPORT

Tomasovic reported that 894 Kimberly children, teens, and adults participated in the summer library program with an additional 567 participants from Little Chute, for a total of 1,461 participants this summer. Over \$900 in donations was collected for the summer program with additional non-monetary donations provided (e.g. coupons, vouchers, etc.) The teen space in Kimberly is shaping up, as shelving and seating were relocated to make a more defined and comfortable space. Storytime will start on September 21<sup>st</sup>.

#### OLD BUSINESS

There was no old business to report.

#### NEW BUSINESS

The 2009 budget and trust fund balance was discussed. Carpenter was asked to be conservative with spending for the remainder of 2009. Carpenter presented two budget plans for 2010 for approval by the Board. After discussion, Vander Pas moved, seconded by Stangel, to approve 2010 Budget Plan 1 for submission to the Village of Kimberly. Motion carried.

The Wisconsin Department of Administration intends to submit a grant for \$20-25 million that would extend BadgerNet Converged Network (BCN) fiber optic connections to all public libraries and high schools. This would upgrade the library's current BadgerNet/TEACH from 1.5 Mbps copper cable to 20 Mbps fiber optic connections. Moes moved, seconded by Trentlage, to authorize Carpenter to pursue participation through OWLS in the DOA fiber optic grant. Motion carried.

Discussion about a library logo and branding plan was tabled for the September meeting.

Leicht moved, seconded by Vander Velden, to adjourn the meeting at 7:42 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter  
Recording Secretary