

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

April 20, 2010

The meeting was called to order at 4:32 p.m. by President Moes at the Gerard H. Van Hoof Library in Little Chute.

PRESENT: Sarah Dollevoet, Jim Moes, Judy Stangel, Cyndi Vander Pas.

EXCUSED: Marcia Trentlage, Rose Vander Velden

OTHERS PRESENT: Beth Carpenter, Jill Hasseler.

OLD BUSINESS

Carpenter reported on the meeting that took place with Carpenter, President Moes, and Chief Misselt regarding the recovery of library materials. A summary of cases forwarded to the Police Department in 2009 was presented: 40 cases had been forwarded to FVMPD (an average of 3 or so per month); the total cost of the missing items to be recovered was approximately \$3,315.00; approximately 82% of missing items were recovered or paid for. Chief Misselt indicated that he didn't feel 40 cases per year was an excessive amount and that we would continue the process as is. Carpenter and Moes expressed the gratitude of the library staff and board for the assistance provided.

Margi Fuller entered the meeting at 4:35 p.m.

51 applications were received for the youth services librarian position. Carpenter hopes to set up interviews during the first two weeks of May. Carpenter, Hasseler, and Werner will serve as the interview committee. Carpenter reported that Kris Driessen has resigned, and her last day will be April 24, 2010. The position will be filled by examining applications received during the past 6 months and/or by recruitment of OWLSnet library staff who have expressed interest in working at our library. This position needs to be filled quickly. Carpenter highlighted possible increases in staffing costs that may result in newly hired staff requiring health insurance.

Regular meeting dates were discussed again, to find the best time for everyone's schedules. Trentlage cannot attend meetings on the 2nd and 4th Tuesdays of the month. The board decided to make our regular meeting time the 3rd Tuesday of the month at 4:30 p.m. The next meeting of the board will take place on May 18, 2010 at 4:30 p.m. at the James J. Siebers Memorial Library in Kimberly.

NEW BUSINESS

Carpenter presented the Village of Kimberly – Capital Requests plan for 2011-2015. Discussion followed. Moes suggested raising the amount requested in 2014 and 2015 for computers and new technology. Those present concurred. Stangel moved, seconded by Dollevoet, to approve the Capital Requests plan for 2011-2015 with the suggested amendments to the computers and new technology requests for 2014 and 2015. Motion carried.

A new logo design was presented to the board for discussion. Carpenter explained that the library has many different names, which makes it essential to come up with a brand or identifiable logo that will link all of the names with the library no matter which one is used. Bradd Hintz, graphic designer for the Outagamie Waupaca Library System, designed the presented logo – a service provided at no cost to the library. Discussion followed.

Stangel moved, seconded by Vander Pas, to adopt the new logo. Motion carried. The board expressed their gratitude to Hintz for his hard work and the attractive logo that resulted.

There were no items offered for future agendas.

Stangel moved, seconded by Fuller, to approve the minutes of the March 25, 2010 meeting. Motion carried. Fuller moved, seconded by Dollevoet, to approve the invoices for March, 2010. Motion carried. The March financial & statistics reports were discussed.

DIRECTOR'S REPORT

The Fox Cities Reads & Fox Cities Book Festival concluded last week. We had good attendance at all of the events at our library. One event was held in the library itself, as Carpenter discovered the city band practice was scheduled to take place in the civic wing at the same time. It was an intimate environment that people seemed to enjoy. Carpenter expressed interest in holding more programs in the library in the future. The Friends of the Library and library staff member Corinne Herro helped at all of the presentations and served as greeters and brought refreshments. Their help was invaluable. Carpenter recorded the presentations, and video clips of three of the presentations have been uploaded to the library's YouTube channel at <http://www.youtube.com/user/kimlitlibrary>.

Carpenter attended a meeting regarding the USDA community facilities loans and grants for rural libraries held at OWLS. She will also be working with Dave Bacon from OWLS on the circulation of laptops in the library at Little Chute. The library's wireless network is being divided (secure staff, laptop, public), so that the computer management software will be able to control the use of the laptops, just as it does with the other public Internet computers. The laptops will also be able to be reserved online. Carpenter will be writing a laptop policy for the board to review at their next meeting.

The library in Kimberly will be hosting the annual Cooperative Children's Book Center (CCBC) workshop on May 5 for OWLS, and the next FOLKS 3rd Thursday program is coming up on May 20, 6:30 p.m. at Little Chute. Lee Hammen, retired naturalist from 1000 Islands Environmental Center will show you how to identify and attract birds to your backyard.

Carpenter will be attending the Wisconsin Association of Public Libraries conference in Sheboygan, April 29 and 30, and was awarded a \$150 scholarship from the Fox Valley Library Council to help with conference costs.

YOUTH SERVICES REPORT

Hasseler reported that the brochures for the summer library program have been completed. Carpenter and Hasseler have been working together on wrapping up details for the program, as registration will begin in May. We will have programs for all ages (ages 3 through grade 5, grade 6 through grade 12, and adults). Hasseler has some school visits coming up in May.

Fuller moved, seconded by Stangel, to adjourn the meeting at 5:20 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary