

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

September 20, 2016

The meeting was called to order at 4:35 p.m. by President Moes at the Gerard H. Van Hoof Library.

PRESENT: Amanda Fletcher, Dave Hietpas, Jim Hietpas, Jim Moes, Kathii Schommer, Rose Vander Velden, Lori Vanderloop, Phil Yunk.

OTHERS PRESENT: Ann Hardginski, Angela Schneider, Gerri Moeller.

MINUTES AND INVOICES

P. Yunk moved, seconded by D. Hietpas, to approve the minutes of the August 16, 2016 meeting. Motion carried. Vander Velden moved, seconded by Schommer, to approve the August 2016 bills. Motion carried. The August 2016 financial and statistics reports were discussed.

OLD BUSINESS

No Old Business to be discusses.

NEW BUSINESS

Schneider presented request for consideration regarding a temporary change to library hours in response to the staff shortages and future hiring and training of three Library Assistants. Discussion followed about how the suggestion for hours to close was decided, alternatives, and the reassurance that the change is only temporary. Change to hours will begin September 26. Regular hours will resume on November 7. J. Hietpas moved to approve the schedule as presented, seconded by L. Vanderloop. Moes abstained. Schneider will begin notifying staff, OWLS, and community of temporary change.

Moes presented his plan for the hiring of a new Library Director. Discussion followed. Schneider and Moeller will begin posting next week after additions are made to include more information about the Fox Cities to the job ad. Fletcher moved to approve the proposal for recruitment of a library director, seconded by Moes. Motion carried. Vanderloop and D. Hietpas will serve as board representatives to the hiring committee, with Vander Velden as an alternate.

DIRECTORS REPORT

Schneider reported that the three 20 hour Library Assistant positions would begin September 29. Lynn Niemuth will move to an open 8 hour position on November 7. Schneider shared an update on the OWLS/WinneFox Joint Planning Process, Fox Cities Reads and Fox Cities Book Festival planning, and plans to submit a Cheesefest Grant to fund an artist-in-residence program in Little Chute in 2017. Upcoming programs include book clubs, afternoon movies, gardening programs, partnership with Edward Jones, and a number of other events listed on the library's online calendar of events.

Gerri Moeller provided an update to the Brown County billing issue.

YOUTH SERVICES REPORT

Hardginski reported that attendance at story times have been very successful so far, especially baby story time with 38 participants the first week. Vote for Books will begin in October, inviting kids ages 4 through 5th grade to vote for their favorite book characters. Hardginski will be featured in a webinar sponsored by the Youth Services Section of the Wisconsin Library Association focusing on programming for the whole family.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Vander Velden moved, seconded by D. Hietpas, to adjourn the meeting at 6:05 p.m. Motion carried.

Respectfully submitted,
Angela M. Schneider, Recording Secretary