

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

August 16, 2016

The meeting was called to order at 4:30 p.m. by President Moes at the James J. Siebers Memorial Library in Kimberly.

PRESENT: Amanda Fletcher, Dave Hietpas, Jim Hietpas, Jim Moes, Kathii Schommer, Lori Vanderloop.

EXCUSED: Rose Vander Velden, Phil Yunk.

OTHERS PRESENT: Beth Carpenter, Ann Hardginski, Angela Schneider.

MINUTES AND INVOICES

J. Hietpas moved, seconded by D. Hietpas, to approve the minutes of the July 19, 2016 meeting. Motion carried. Fletcher moved, seconded by Schommer, to approve the July 2016 bills. Motion carried. The July 2016 financial and statistics reports were discussed.

OLD BUSINESS

Moes reminded those present that the review of the joint library department will take place on Wednesday, August 24 at 6PM at Kimberly. There will be a public meeting, and then the Village Boards will go into discussion in closed session. Board members were encouraged to attend. Carpenter provided a state of the library summary with the meeting packet and reported that she had been asked to share the information with the Little Chute Village Board in closed session. The information was also shared with the Village of Kimberly Administrator.

NEW BUSINESS

Carpenter presented an agreement for consideration with Unique Management Services to pursue delinquent patron accounts. Discussion followed. Vanderloop moved, seconded by D. Hietpas, to approve the agreement as presented. Motion carried.

The request for consideration regarding the appointment of Angela Schneider as interim Acting Director was presented and discussed. Moes reported meeting with Schneider earlier in the day to discuss her concerns with the request. Discussion followed. D. Hietpas moved, seconded by Vanderloop, to appoint Angela Schneider as Acting Director with an increase of \$5.50 in hourly pay during the interim without a Library Director. Motion carried. Further discussion took place regarding the hiring process. The Board will wait to begin a hiring process until after they are given direction from the Village Boards after their meeting on August 24th. Moes recommended having 2 meetings in September – the regular meeting on the 20th and an additional meeting on the 13th to focus on the hiring process. There was a consensus to do this.

A draft of the 2017 library budget was presented and discussed. No objections were presented. Carpenter will present the draft to the Village Administrators for review and input before her departure and will forward comments and concerns to President Moes. Moes will present the budget this year at the joint budget hearing this fall.

DIRECTORS REPORT

Carpenter reported that Bethany Huse, Library Assistant, has resigned to take a position with the College of Menominee Nation. Her last day will be September 5th. The library is also still trying to fill 8 open hours on the staff schedule.

Schneider reported on upcoming adult programs, including Creative Coloring, Master Gardeners series, book clubs, matinees at both locations, and a money management series. She also highlighted the Party on the Plaza which is scheduled for Thursday, August 25th in Little Chute. Schneider also reported on the OWLS Directors meeting which took place on Friday, August 5th. Updates were provided on the PLSR Project, cuts in OWLS funding, circulation and attendance numbers for OWLS libraries, and plans for a legislative meet and greet. Carpenter reported that e-rate funding is decreasing 20% annually. OWLS will be looking into current filtering options, as libraries may need to filter library computers in order to be eligible for discounts.

Schneider shared information on an upcoming FOLKS fundraiser, Bacon & Beer, scheduled for February 11, 2017 at Tanners in Kimberly. Carpenter thanked the Board for their support and encouragement over the past 7 years and wished them well with the future of the library.

YOUTH SERVICES REPORT

Hardginski reported that attendance at summer programs was down compared to previous years, but registrations were about the same. A check was presented to Special Olympics thanks to sponsors Vanderloop Shoes, FOLKS, and Boomerang Photography, as our readers surpassed the 25,000 hour goal set for them at the start of the summer. Hardginski believes that extended summer school classes may have had an impact on attendance and participation. She extended thanks to the library's Summer Students for their hard work (Alyssa Erick, Allison Vandenberg, and Rachel Hardginski).

Pages in the Park in Little Chute was a huge success and is a growing annual event with the Park & Rec department. The Pokemon Go scavenger hunt has also been very popular this month. Hardginski reported on upcoming programs, including Baby Story Time, Family Story Time, Lego programs, a BookVenture series, and Pooches. Hardginski also reported that several clinics in the Heart of the Valley will be joining Reach Out & Read, and early literacy initiative that the library is participating in, being led by the Appleton Public Library. Hardginski also offered thanks to Carpenter for her leadership, encouragement, and support during her employment.

ITEMS FOR FUTURE AGENDAS

Moes requested that the September 13th meeting agenda focus on the hiring process for a new director. No further items were offered for future agendas.

ADJOURNMENT

J. Hietpas moved, seconded by D. Hietpas, to adjourn the meeting at 5:25 p.m. Motion carried.

Respectfully submitted,
Beth A. Carpenter, Recording Secretary