

KIMBERLY WATER UTILITY - ACCOUNT CHANGE REQUEST

Email: vtessen@vokimberly.org Call: 920-788-7500 or Deliver: 515 W. Kimberly Ave, Kimberly, WI 54136

Property ADDRESS: _____

Not moving, please just update my account information.

NAME: Old: New:

PHONE Number: Old: New:

I want to END Service (Moving OUT) –

1. WHEN does responsibility for the water usage change hands?
2. NAME on account to be closed?
3. PHONE number for account to be closed?
4. Is the ending account for an owner (selling property) or a tenant (renter)?
5. WHERE should the final bill be mailed to? (list multiple addresses if copy should go to landlord / realtor etc.)
6. What is the name of who will be responsible for the bill after you?

I want to START Service (Moving IN) –

1. WHEN does responsibility for the water usage change hands?
2. WHO is the new account for?
 - a. a new owner that will be living at the property?
 - b. a new owner of a rental property?
 - c. a new renter?
3. NAME(S) on new account?
4. PHONE number for new account?
5. How many DOGS will you be bringing into the Village?
6. Bills are mailed to property address unless you specify a different delivery address.

Welcome to the Village of Kimberly!

A few notes for new residents –

- Set up auto-withdrawal from your banking account to pay your utility bill: [Application for Automatic Withdrawal from your bank account for water bills](#)
- Please update your Voter Registration after you have resided at your new address for 28 days. Call the clerk's office 788-7500 or go to www.MyVote.wi.gov for more info.
- Garbage & Recycling information can be found at: <http://www.vokimberly.org/departments/street-department>
- The *Kim-Talk* is a quarterly publication mailed to your home & found at www.vokimberly.org. In it you will find information that affects Village residents (holiday schedules, planned projects, events etc.) plus the back page lists Municipal office phone numbers and email addresses. Toss it in a drawer vs the garbage for future reference.